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| http://lglls.sportslink.ws/FileArea/110676/logo.gif |
| Loudoun Girls Little League Softball Incident Reporting Form |
| Event Information |
| **Event Type:** | [ ]  | **Game** | [ ]  | **Practice** | [ ]  | **Other:** |  |  |
| **Scheduled Date/Time:** |  |  |
| **Location:** |  |  |
| **Reported By:** |  | ****Date/Time:**** |  |  |
|  |
| Game Information |
| **Home Team:** |  | **Manager:** |  |  |
| **Visiting Team:** |  | **Manager:** |  |  |
| **Umpire in Chief:** |  |  |
| **Umpires:** |  |  |
| **Scorers:** |  |  |
| **Announcers:** |  |  |
| **Number of Spectators:** |  |  |
| **Concession Stand:** | **Permanent** | [ ]  | **Mobile** | [ ]  | **None** | [ ]  |  |
| **Weather Conditions:** |  |  |
|  |
| Practice Information |
| **Team:** |  | Manager: |  |  |
|  |
| Field Inspection |
| **Inspected By:** |  |  |
| **Deficiencies:** |  |  |
| **Disposition:** |  |  |
|  |
| Equipment Inspection |
| **Home Team:**  | [ ]  | **Inspected By:** |  | **Date/Time:** |  |  |
| **Removed Equipment:** |  |  |
| **Visiting Team:** | [ ]  | **Inspected By:** |  | **Date/Time:** |  |  |
| **Removed Equipment:** |  |  |
|  |
|  |
| Injury Information |
| **Time of Injury:** |  |  |
| **Location:** |  |  |
| **Name:** |  |  |
| **Player** | [ ]  | **Manager/Coach** | [ ]  | **Spectator** | [ ]  | **Umpire** | [ ]  |  |
| **Other:** |  |  |
| **Description of Injury:** |  |  |
| **Accident Type** |  |
|  | **Base Path:** | **Running** | [ ]  | **Sliding** | [ ]  |  |  |
|  | **Hit by Ball:** | **Pitched** | [ ]  | **Thrown** | [ ]  | **Batted** | [ ]  |  |
|  | **Collision:** | **With Player** | [ ]  | **With Structure** | [ ]  |  |  |
|  | **Seating Area:** | [ ]  |  |
|  | **Parking Area:** | [ ]  |  |
|  | **Concession Area:** | **Worker** | [ ]  | **Customer** | [ ]  |  |  |
|  | **Other:** |  |  |
| **First Aid Administered** |  |  |
| **Bandage** | [ ]  | **Ice Pack** | [ ]  | **Fluids** | [ ]  | **None** | [ ]  |  |
| **Ambulance Called** | [ ]  | **Refused First Aid** | [ ]  | **Other:** |  |  |
| **Disposition:** |  |  |
| **Parental Notification:** | **Parent(s)/Guardian(s) On Scene** | [ ]  | **Notified At:** |  |  |
| **Little League Accident Form**  | [ ]  |  |
|  |  |
| Accident Information |
|  |  |  |
|  |
| Suspicious Incident Information |
|  |  |  |
| Description of the Incident |
|  |  |  |
| Safety Officer Tracking |
| ****Initial Notification of Incident:**** |  |  |
| ****Report Received:**** |  |  |
| ****Follow Up Contacts**** |  |  |
| ****Board of Directors Notified**** |  |  |
| ****District Administrator / District Safety Officer Notified**** |  |  |
| ****Regional Administrator Notified**** |  |  |
| ****Little League Accident Claim Form Received**** |  |  |
| ****Little League General Liability Claim Form Received**** |  |  |
| ****Little League Claim Form Submitted**** |  |  |
|  |
| Disposition / Corrective Actions |
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