



**Connecticut Junior Soccer Association
South Central District**

Meeting Agenda: April 16, 2013

Meeting Number: 8

Call to Order	<i>Joseph A. Conte, District Vice President</i>
Secretary's Report	<i>Michael J. Galbicsek, Secretary</i>
Treasurer's Report	<i>Michael Hanlon, Treasurer</i>
Registrar's Report	<i>Patrick Duffy, Registrar</i>
Referee Administrator's Report	<i>Michael W. Galbicsek, District Referee Administrator</i>
Commissioner's Reports	<i>Scott Bradley, Girls Commissioner</i> <i>Bill Cadwell, Boys Commissioner</i> <i>Brian S. Grindrod, U10 Commissioner</i>
CJSA/State Report	<i>Brian S. Grindrod, CJSA Representative</i>
Vice President's Report	<i>Joseph A. Conte, District Vice President</i>
Old Business	
New Business	
Adjournment	<i>Joseph A. Conte, District Vice President</i>



**Connecticut Junior Soccer Association
South Central District**

Meeting Minutes: March 19, 2013

Meeting Number: 7

Call to Order

South Central District Vice President Joseph Conte called the meeting to order at 7:05 pm.

Secretary's Report

Michael Galbicsek-SCD Secretary was absent due to illness. Keli Sorrentino distributed the minutes from the February 2013 South Central District meeting. The minutes were also emailed to the club Presidents and Representatives who signed up through the SCD website. Joe Conte-SCD Vice President thanked Mrs. Sorrentino for taking the minutes on behalf of Michael Galbicsek. After a brief discussion,

The February 2013 SCD Minutes / Secretary's Report was:

Approved on a motion made by: Dave Conlon, AFC

Seconded by: Chris Sheehy, Ansonia

All were in favor with the one modification, no clubs opposed, no clubs abstained

Treasurer's Report

Michael Hanlon-SCD Treasurer was absent from the meeting therefore SCD Vice President Joe Conte reported on Hanlon's behalf. Conte reviewed the current financial statement for the South Central District and stated the March financial statements will be sent out prior to the March meeting.

After answering all questions regarding the current balances,

The February 2013 SCD Treasurer's report was:

Approved on a motion made by: Pete Takizawa, Cheshire

Seconded by: Keli Sorrentino, CT Central Extreme

All were in favor, no clubs opposed, no clubs abstained

Registrar's Report

As discussed in previous months, Patrick Duffy-SCD Registrar asked everyone to submit their birth certificates online. Once Duffy reviews the birth certificate the player will be eligible to participate in league

play without issues. Moreover, Duffy recommended all club president review the background check system provided by the CJSA to ensure all of their coaches are registered. In anticipation of teams registering for summer league, a reminder was made to use the "rec" division rather than the "high school" division for these teams.

Patrick Duffy also reminded all clubs to ensure everyone uses the state identification numbers generated by the registration system.

District Referee Administrator's Report

SCD Vice President Joseph Conte informed the group that Raul Marques has resigned from the position of SCD DRA due to work constraints. Conte then introduced Michael W. Galbicsek who was appointed the new SCD DRA. Galbicsek informed the group that he will send out refreshed procedures to ensure everyone was on the same page with regards to all assignments handled by the DRA.

Girl's Commissioner's Report

Scott Bradley-SCD Girls Commissioner stated he is still matching team contacts up with their proper teams. Bradley reminded the group that he and Bill Cadwell did their best to place people in the divisions they requested however it became somewhat impossible to please everyone due to last minute changes per requests from the clubs.

Boy's Commissioner's Report

Bill Cadwell-SCD Boys Commissioner stated scheduling went well however the Commissioners and Joe Conte are working to reserve a larger room for the August scheduling meeting.

U-10 Commissioner's Report

Brian Grindrod-SCD U10 Commissioner and Recreation Director stated scheduling went well and were no issues pertaining to the U-10 divisions and asked if any clubs had information for Grindrod to email him.

State/CJSA Report

Brian Grindrod-CJSA Representative reported that the request to purchase lanyards was denied by the CJSA board. Any clubs wishing to purchase a lanyard for their club officials will have to purchase the lanyards on their own.

Grindrod also reported the CJSA has received over 90 scholarship applications with the overwhelming majority coming from the South Central District. Grindrod credited the group in the room for spreading the word with regards to the scholarships.

Vice President's Report

Joseph Conte-SCD Vice President reported that all clubs should focus on signing up for the CT Cup very soon. Clubs were reminded they need to have a roster approved for CT Cup play. Registrations are currently open and the registration fee will double on April 12, 2013.

Additionally, Conte reminded all in attendance that everyone, including volunteer board members, must register via the background check system and should be included in the affiliation application each time personnel is changed-even if it is during the season. Presidents and Registrars who are registered with the

CJSA have full access to the background checks for their club as well as their affiliation link so that it can be updated whenever needed.

Old Business

There was no old business to report.

New Business

Joseph Conte opened the floor to see if any club had new business to report. None of the clubs had questions or issues.

All business being concluded, the meeting was adjourned by SCD Vice President Joseph Conte at 7:50pm.

The next meeting of the SCD will be held at the Hamden Government Center, located at 2750 Dixwell Ave. on Tuesday, April 16, 2013 at 7:00pm.

Respectfully submitted by:



Michael Galbicsek, Sr.
SCD Secretary

TO: All Registered Club Presidents, Representatives and Referee Assignors

FR: Joseph A. Conte, Vice President

RE: District Referee Administrator Change/Cup Policies

DT: March 21, 2013

Michael W. Galbicsek has been appointed the South Central District Referee Administrator-as announced at the March South Central District Meeting. After his appointment, Galbicsek informed the clubs in attendance the District will email the group the updated information pertinent to club management-which goes in to effect immediately.

Please note, as stated in depth below:

-The **Club President and/or Referee Assignor shall be the point of contact for each club-not the team coach.** This will help streamline the assignment process. The DRA shall be notified once the game date/time/location has been finalized-tentative assignments will not be followed up on.

-The Central Assignment Software will be used (all referees interested in officiating games should post their availability in the system and should contact the CSRPA should they have issues getting started)

-The Cup pay scale (noted below)

-Timeframe for game official requests and referee supplemental reports

District Referee Administrator

Each district in the Connecticut Junior Soccer Association has a District Referee Administrator (DRA) whose is in charge of managing the referee assignment process for Connecticut Games and, at times district-level competitions such as cups, premier leagues, and district tournaments.

In the CSRPA referee system, all referees report to a Referee Assignor at the club level (referees are independent contractors who can work for several Referee Assignors.) The Referee Assignors at the club level report to club board members and on a dotted line to the District Referee Administrator.

The current DRA for SCD is Michael W. Galbicsek. Mr. Galbicsek is the main point of contact for ensuring that our district matches are assigned appropriate officials either by approving the referee assignment team provided by the club referee or to assign the referee crew himself. The District Referee Administrator is also the primary person responsible for maintaining communications with the State Referee Administrator, District Board Members and the referees who plan to officiate games in the South Central District.

Michael W. Galbicsek can be reached at scdra@ctreferee.net.

District Cup Policies, Revised and Posted-March 2013

Referees

The Diagonal System of Control (DSC), using only US Soccer currently registered referees, shall be used for all CJSA State Cup matches. Failure of the club to provide three USSF registered referees (this includes requesting referees in a timeframe beyond the deadline placed by the DRA) will result in the game being rescheduled at the home field of the team which had traveled. The center referee must be at least two age groups older than the level they officiate in U14 and below matches. (See Rule 4212). A 30 minute grace period will be granted for the arrival of the referee. If the referee does not show up for the match, the home team shall notify the Cup Committee of the referee's failure to appear within the grace period. The away team will become the home team for the rescheduled game and their opponent will still be responsible for the compensation of the crew.

Referee Assignments

Referees are assigned by the District Referee Assignor (DRA) of the home team (except for State Cup U18 & 19, which will be assigned by the SYRA). No referees will be assigned by the home coach. The certified club referee assignor may assist the District Assignor with cup assignments for all games up until the quarter finals. At that point all referee crews are to be assigned by the DRA. All referees assigned by the club assignor and/or the DRA must be neutral (no club affiliation). In situations where three USSF referees are not available, one USSF referee shall be used with each team providing a club assistant referee. The dual or two person system is not permitted in CJSA games or competition.

Request for Approval of Referee Team and/or Referee Crew to be Assigned by the District Referee Administrator

The District Referee Assignor of the home team must be notified by the Club President or Referee Assignor, NOT THE COACH OR MANAGER OF THE TEAM, via email no later than noon on Monday prior to the weekend the game is to be played. The following information is needed for each game:

- 1) Date, Time, Location-including address of field (tentative assignments will not be assigned)
- 2) Round of Cup
- 3) Age Group (i.e. U-11 Girls)
- 4) Teams playing

Failure by the home team to adhere to the notification period for any reason other than weather, closure of field by the city the club plays for or a delay in the previous round of cup will result in the following:

- 1) Home field is awarded to the away team (Away team becomes Home team);
- 2) offending Club/Team will pay for the referee fees;
- 3) offending Club/Team will be charged with a home game;
- 4) offending Club/Team will be fined \$60.00 payable to the South Central District of the Connecticut Junior Soccer Association for each offense.

Referee Confirmation

Referee assignments assigned by the District Referee Administrator will be posted on the Central Assign system and will be viewed by all registered referees.

Referee Payments

In all rounds except the finals, the home team is responsible for the referee and assistant referee fees. Referees must be compensated at the field either prior to or at halftime of each game.

Clubs may not pay less than the following amounts for Connecticut or State Cup Referees and Assistant Referees:

U-11 - U12: \$40 Referee; \$25 AR's

U13 - 14: \$45 Referees; \$30 AR's

U15 - 19 \$50 Referees; \$35 AR's

The CJSA will compensate referees and assistant referees for all final competitions.

Mandatory Game Reporting for Referees

Referee Reports must be completed for all Cup games within 24 hours of the conclusion of each game. It is the responsibility of the Referee, not the Assistant Referees, to complete the report. The following link contains downloadable Referee Game Report Forms <http://ctreferee.net/resources/forms/>

Referee Duties

COLLECTING PLAYER PASSES AND TEAM ROSTERS

1. Before all matches (competition, premier, cups, recreation, and friendly) each team has to give the Referee a CERTIFIED copy of their team roster.
2. Referee checks player passes against the certified roster. Opposing teams have a right to see the other teams' passes as they are being collected and receive a copy of their opponent's roster.
3. Collect passes for all travel games (premier, competition, and recreation) and for all age groups.
4. Collect passes in all matches, INCLUDING FRIENDLY MATCHES!
5. Collect coaches' passes.
6. No Passes - Sign-in Procedure - Youth Competitions

In all leagues: For any player that does not have a pass: Use the sign-in procedure:

If no passes and/or roster are available prior to the start of the match; the referee will have all players, coaches, and managers neatly print their names, birth dates, and sign their signature next to their entry. The head coach will verify that all information is correct and sign a statement that all players, managers, and coaches are of the proper age, are on the official roster, have CJSA passes, and are eligible to participate in the match. The opposing coach will be notified of the absence of roster and passes.

If the passes and/or roster arrive at the field before the end of the match, the referee may elect to inspect and verify the passes at that time (either at half time or at the end of the match). If s/he determines that the roster and passes are in order, no further action is required.

If the passes are not available prior to the end of the game or the referee elects not to verify after the start of the match, the referee will submit a supplementary game report with the handwritten roster to the DRA, District VP and CJSA Office within 48 hours.

7. After the game, return player passes to the coach, EXCEPT any player receiving a red card or any coach that was dismissed. KEEP THE PASSES OF ALL COACHES/PLAYERS SENT OFF (RED CARDED).

GAME REPORTS

Referee Game Reports Guidelines

Any Referee assigned to the following CJSA or CSSA sponsored competitions MUST submit a USSF Referee Report within 48 hours after the game.

A Referee Report and Supplemental Referee Report is required for all send offs, injuries and any other unusual circumstances.

CJSA COMPETITIONS

- a. All Region 1 Directors League games
- b. All Premier League games
- c. All Cup games
- d. All Cup Finals in Connecticut
- e. All Send Offs from any CJSA competition

SUPPLEMENTAL REFEREE REPORTS

Referees must report all of the following:

- 1. All players receiving a Yellow or Red card.
- 2. Any coach engaging in misconduct or dismissed from the game.
- 3. Any game terminated before completion (include the reason for termination, i.e. weather, darkness, misconduct, spectator interference, etc.).
- 4. Spectator interference or problems.
- 5. Any team that does not show for a scheduled match. Please wait at least 30 minutes after the scheduled kickoff before abandoning the match.
- 6. Extremely poor or dangerous field conditions.
- 7. Team(s) without rosters/passes.
- 8. Serious injuries
- 9. Any unusual problems.
- 10. Hand printing on roster. (A roster must be submitted)

Supplemental Report - RED CARDS

- 1. If a red card is given, (District, Cup, and Premier) the referee shall file two reports: a Game Report and a Supplemental Report. They are downloadable at www.ctreferee.net

2. When completing the Supplemental Report, please include the following information:

- a.) What did the player do to be sent off?
- b.) What action you took as a referee.
- c.) How did the player respond to the red card?
- d.) Be specific and to the point.

3. Mail Email the District Vice-President **and** District Referee Administrator

- a.) Copy of the Referee Report
- b.) Copy of the Supplemental Report.
- c.) Copy of the Team Roster(s).

4. Mail to CJSA Office:

- a.) Copy of Referee Report
- b.) Copy of Supplemental Report
- c.) **Pass**

District Vice-President

Joseph A. Conte

20 Meadow Brook Place

Cheshire, CT 06410

Email: jcontejewelers@att.net

Phone/Fax: [203 272-9166](tel:2032729166)

District Referee Administrator

Michael W. Galbicsek

575 Bradley Street

East Haven, CT 06512

Email: scdra@ctreferee.net

CJSA Office

Judy Whelan

11 Executive Drive

Farmington, CT 06032

Email: Judy@Cjsa.org

Fax [860 676-1162](tel:8606761162)



South Central District Attendance Recap

Note: This report reflects the clubs that signed in at the meeting-it is up to each club representative to sign in.

Town	Aug	Sept	Oct	Nov	Jan	Feb	Mar	Apr	May	June	July
Academica Football Club	X	X		X		X	X				
Ansonia							X				
Branford	X	X	X	X	X	X					
Central CT Extreme	X	X	X	X	X	X	X				
CFC Impact	X	X		X	X	X					
Cheshire	X	X	X	X		X	X				
Clinton	X	X	X			X	X				
Coginchaug	X	X		X	X	X	X				
Derby											
East Haven	X	X				X					
Guilford	X	X		X		X	X				
Haddam Killingworth	X	X	X	X	X	X	X				
Hamden	X	X	X	X	X	X	X				
Madison	X	X	X		X	X	X				
Meriden	X	X		X	X	X	X				
Milford	X	X		X	X	X	X				
Naugatuck	X	X	X			X	X				
NE Comets	X	X		X	X	X	X				
New Haven	X	X				X					
North Branford	X	X	X	X		X	X				
North Haven	X	X		X		X					
Orange	X	X	X	X	X	X	X				
Oxford	X	X			X	X	X				
Prospect	X	X		X	X	X	X				
Seymour	X	X	X		X	X	X				
Shelton	X	X	X	X	X	X	X				
South Central Premier	X	X	X	X	X	X					
Southington	X	X	X	X	X	X					
Stratford	X	X		X		X					
Wallingford	X	X	X	X		X	X				
West Haven	X	X	X	X	X	X	X				
Woodbridge	X	X	X	X	X	X	X				