

SVJFAC

Executive Board Meeting

January 13, 2008

Executive Board Members in Attendance: Sherry Leon, Jody Kopriva, Virg Palumbo, Nino Marchionda, Christine Brady, Kyle Snyder, Al Sanderbeck, Kim Byrne, Chris Marucci, Kelley Morrone

Appointed Board Members in Attendance: Bob Wise, Sue Krol

Appointed Board Members Absent: Donna Sever, Larry Komorowski

President Sherry Leon called the meeting of January 13, 2008 to order at 6:06 pm.

Secretary's Report- Jody Kopriva

- Kelley Morrone made a motion to approve the minutes from the December 10, 2007 BOD meeting. Kyle Snyder seconded the motion and it passed unanimously. The minutes are approved and will be filed.

Presidents Report- Sherry Leon

- Approval of Co-Coordinators:
 - Laura Wise made a motion to nominate Donna Sever as Cheer Co-Coordinator for the 2008 season. Kelley Morrone seconded the motion. The motion passed unanimously and Donna Sever will be the Cheer Co-Coordinator.
 - Kim Byrne made a motion to nominate Sue Krol as Concessions Co-Coordinator for the 2008 season. Nino Marchionda seconded the motion. The motion passed unanimously and Sue Krol will be the Concessions Co-Coordinator.
 - Chris Marucci made a motion to nominate Bob Wise as Football Co-Coordinator for the 2008 season. Al Sanderbeck seconded the motion. The motion passed unanimously and Bob Wise will be the Football Co-Coordinator.
- Goals and objectives for the position of President reviewed with the board of directors.
- **SVJFAC BOD Code of Ethics** forms and **Pledge of Commitment** forms reviewed and signed by all members of the SVJFAC Board of Directors. Documents to be kept on file for the entire term of the current board.
- NSF issues: certified letter returned due to change of address. Options for collecting outstanding debt discussed
- Seminar on volunteer organizations and grant writing sponsored by Cranberry Twp. Community Chest scheduled for January 26, 2008. Anyone interested in attending see Sherry.

Vice Presidents Report- Kyle Snyder

- Goals and objectives for the position of Vice President reviewed with the board of directors.

Secretary's Report- Jody Kopriva-continued

- Goals and objectives for the position of Recording Secretary reviewed with the board of directors.

Treasures Report- Nino Marchionda

- Opening Balance-\$41,395.06 – this figure reflects bank charges not previously recorded (-20.25), reconciliation discrepancy (+ 0.32), and an accounting adjustment to reflect correct value of check #3369 as \$100 not \$75 (-25.00)
- Review of deposits and expenses
- Ending Balance- \$35,380.68
- Goals and objectives for the position of Treasurer reviewed with the board of directors.
- Reviewed the mandatory use of proper forms for deposits and expenses
- Laura Wise made a motion to approve the Treasurer's Report that was seconded by Virg Palumbo. The motion passed and the report will be filed.

Finance Report- Al Sanderbeck

- Goals and objectives for the position of Finance Coordinator reviewed with the board of directors.

Auxiliary Report- Christine Brady

- Goals and objectives for the position of Auxiliary Member reviewed with the board of directors.
- Casino night:
 - Looking at 5-6 possible companies.
 - Better if volunteers to run tables. Will be taught.
 - Dates discussed
- Q+A:
 - New players.
 - Meeting before sign-ups or added to flyer-facts.
 - Ad in paper if meeting.
- UPMC:
 - Meeting to renew.
- Letter to past sponsors to return.
- Skate night.
 - Done right after draft.
 - Teams wear different color shirts.
 - Tues/Wed/ or Thurs pm.
 - 100 person minimum. \$8.50 per person includes skate rental.3 hours at on a roll.
- Budget
 - printing and postage \$50.00
 - plaques/frames \$100.00
 - raffle tickets \$25.00
 - total--- \$175.00

Football Report –Chris Marucci

- G-19 meeting discussed. G-19 considering adding another municipality: Washington (North and East)
- Chris Marucci made a motion to nominate Larry Komorowski as Equipment Manager for the 2008 season. Bob Wise seconded the motion. The motion passed unanimously and Larry Komorowski will be the Equipment Manager
- Goals and objectives for the position of Football Coordinator reviewed with the board of directors.

Facilities Report- Virg Palumbo

- Bricks
 - Initial order delivered
 - Will verify bricks
 - Mason will place bricks in January – week of the 27th
 - Any issues, we will refund the check.
- Budget will be planned with Graham Park and no Graham Park
 - Will budget for new paint machine, GPX (not available), and Linder able to house 8 teams
- Would like authorization to present ambulance / AED options
- Safety Initiative
 - Revise evacuation procedures for Graham Park .
 - Ambulance Issue discussed
 - CPR Training for next year. Discussed making it mandatory vs. highly encouraged for coaches.
 - Explore AED option with community
- Graham Park Committee
 - Led by Bob Wise
 - Will consist of rep from Concessions, Football, Cheer, and Facilities
 - Will make recommendations to the board in January/February
- Goals and objectives for the position of Facilities Coordinator reviewed with the board of directors.

Graham Park Update- Bob Wise

- Township deal with Dicks Sporting Goods including naming rights to park is pending. Township will purchase lights for the fields with the contributions from Dicks Sporting Goods
- One of the three fields is not finished and will not be ready for the season. We should expect to have one practice field and one game field operational this season at Graham Park.
- Estimate of SVJFAC Graham Park expenses reviewed in detail
- SVJFAC concession stand plans are complete and bids are being accepted
- Plans for a Graham Park Committee discussed in detail

Communications Report- Kelley Morrone

- Yearbook
 - Only 30 yearbooks left to deliver
 - E mails sent regarding pick up
 - 2008 yearbook- plan to solicit bids and investigate options
- Website is up to date
- Good and Welfare- please notify Kelley of any needs so that cards can be sent
- Goals and objectives for the position of Communications Coordinator reviewed with the board of directors.
- Reviewed archived items that could possibly be deleted from website.

Cheer Report- Laura Wise

- Laura Wise made a motion seconded by Sherry Leon to increase the Cheerleading uniform deposit to \$75. The motion passed unanimously and the deposit will be increased.
- Goals and objectives for the position of Cheerleading Coordinator reviewed with the board of directors.
- Discussed a pep rally tentatively scheduled for 8/22/08 to celebrate the dedication of Graham Park.
- Looking for Cheer Clinics for Coordinators to attend
- Discussed consignment idea as a fund raiser

Concessions Report- Kim Byrne

- Goals and objectives for the position of Concessions Coordinator reviewed with the board of directors.
- Apparel contract with University Sportswear is up. Plan to begin accepting bids for 2008 season

New Business:

- None

Old Business:

- None

Good and Welfare-

- None

There was a motion to adjourn the meeting made by Laura Wise and seconded by Kyle Snyder. The motion passed and the meeting was adjourned at 10:17 pm.