

**SVJFAC**  
**Executive Board Meeting**  
**January 10, 2009**

**Executive Board Members in Attendance:** Sherry Leon, Jody Kopriva, Virg Palumbo, Nino Marchionda, Bob O'Neill, Kyle Snyder, Al Sanderbeck, Kim Byrne, John Kristobak, Kelley Morrone, Laura Wise

**Appointed Board Members in Attendance:** Bob Wise,

President Sherry Leon called the meeting of January 10, 2009 to order at 1:14 pm.

**Secretary's Report- Jody Kopriva**

- Laura Wise made a motion to approve the minutes from the December 9, 2008 BOD meeting. Kyle Snyder seconded the motion and it passed unanimously. The minutes are approved and will be filed.
- Reviewed 2009 goals and objectives for the position of Recording Secretary
- Discussion re: registration fees and refund policy

**Presidents Report- Sherry Leon**

- 2009 Goals and objectives for the position of President reviewed with the board of directors.
- **SVJFAC BOD Code of Ethics** forms and **Pledge of Commitment** forms reviewed and signed by all members of the SVJFAC Board of Directors. Documents to be kept on file for the entire term of the current board.
- Graham Park-updates-lease terms reviewed. May 16<sup>th</sup> will be official Grand Opening Ceremony
- Updated raffle ticket form reviewed
- Committed Action form reviewed-will be used throughout this season
- Bio updates for website-please complete/update your bio and send to Sherry by 1/14/09.

**Vice Presidents Report- Kyle Snyder**

- 2009 Goals and objectives for the position of Vice President reviewed with the board of directors.

**Treasures Report- Nino Marchionda**

- Opening Balance-\$31,335.39
- Review of deposits and expenses
- Ending Balance- \$26,239.66
- 2009 Goals and objectives for the position of Treasurer reviewed with the board of directors.
- NSF issues discussed
- Reviewed the mandatory use of proper forms for deposits and expenses
- Laura Wise made a motion to approve the Treasurer's Report that was seconded by Al Sanderbeck. The motion passed and the report will be filed.

**Finance Report- Al Sanderbeck**

- 2009 Goals and objectives for the position of Finance Coordinator reviewed with the board of directors.
- 2009 Budget-Program Coordinators-Please email your budget to Al by 2/2/09
- Investigating insurance coverage and costs for the 2009 season
- In process of ordering raffle tickets

### **Communications Report- Kelley Morrone**

- Yearbook
  - Only few yearbooks left to deliver
  - E mails sent regarding pick up
  - Profit \$3568.50 (almost \$1000 more than last year)
- Kelley Morrone made a motion to use Foto Sports for the SVJFAC Yearbook and photos this season. Sherry Leon seconded the motion and it passed unanimously.
- 2009 Goals and objectives for the position of Communications Coordinator reviewed with the board of directors.
- Program Coordinators asked to review forms on website for revision

### **Auxiliary Report- Bob O'Neill**

- 2009 Goals and objectives for the position of Auxiliary Member reviewed with the board of directors.
- Christine Border will be coordinating apparel sales
- Plan to contact Tom Shanley re: possibility of accepting credit cards for apparel purchases

### **Cheer Report- Laura Wise**

- Laura Wise made a motion to nominate Donna Sever as Cheer Co-Coordinator for the 2009 season. Jody Kopriva seconded the motion. The motion passed unanimously and Donna Sever will be the Cheer Co-Coordinator
- 2009 Goals and objectives for the position of Cheerleading Coordinator reviewed with the board of directors.
- Reviewed Cheer calendar for the season.
- In the process of establishing the Cheer and Spirit Coaches Committee- similar to FOC-more details to follow

### **Football Report –John Kristobak**

- G-19 meeting discussed. G-19 BOD reviewed
- Goals and objectives for the position of Football Coordinator reviewed with the board of directors.
- John Kristobak made a motion to nominate Brad Parrish as Football Co-Coordinator for the 2009 season. Jody Kopriva seconded the motion. The motion passed unanimously and Brad Parrish will be the Football Co-Coordinator.
- John Kristobak made a motion to nominate Larry Komorowski as Equipment Manager for the 2009 season. Kyle Snyder seconded the motion. The motion passed unanimously and Larry Komorowski will be the Equipment Manager. Doug Border will assist Larry with equipment this season.
- FOC-dates reviewed
- Registration- late fees discussed. Nino Marchionda made a motion to impose a \$40 late fee for any participate registering after 3/14/09. Kelley Morrone seconded the motion and it passed unanimously. Extensive discussion re: cutoff dates for registration. Issue tabled and to be revisited.

### **Facilities Report- Virg Palumbo and Bob Wise**

- 2009 Goals and Objectives for the position of Facilities Coordinator reviewed with the board of directors.
- Graham Park timeline reviewed
- Budget –review of Graham Park expenses

**Capital Campaign Report- Bob Wise**

- 2009 Goals and Objectives for the position of Capital Campaign Coordinator reviewed with the board of directors.
- Discussed long term financial plans. Committee to be formed to address 5 year operations plan
- Graham Park plans and expenses reviewed in detail

**Concessions Report- Kim Byrne**

- Goals and objectives for the position of Concessions Coordinator reviewed with the board of directors.
- Kim Byrne made a motion to nominate Lori Musto as Concessions Co-Coordinator for the 2009 season. Nino Marchionda seconded the motion. The motion passed unanimously and Lori Musto will be the Concessions Co-Coordinator.
- Concession stand staffing needs/plans reviewed

**New Business:**

- None

**Old Business:**

- None

**Good and Welfare-**

- None

There was a motion to adjourn the meeting made by Nino Marchionda and seconded by John Kristobak. The motion passed and the meeting was adjourned at 5:40 pm.