

Board of Directors Meeting Minutes, 9/6/17

Field Hockey Federation

Call to Order

A regular board meeting of the Field Hockey Federation was held at Moorpark College, Room 111, on Wednesday, September 6, 2017. The meeting was called to order at 7:20pm by Alan Scally, FHF President, after a quorum was reached.

Present

Board members and attendees:

- Alan Scally, President
- Matt Hawley, Vice-President
- Rich Gupta, Treasurer
- Phil Schofield, Past President
- Dale Reynolds, Director of Facilities
- Mike Whitehead, Director of Competitions
- Dana Hawley, Systems Director
- Aaron Botti, Bulldogs Commissioner
- Shilpika Reynolds, Moorpark Commissioner
- Dave Krawczyk, Roadrunner Commissioner
- Tom Harris
- Roger Gagnon
- Amary Grewal

Absent

Board members not in attendance:

- Dave Jackson, Director of Volunteers
- Jennifer Avila-Gonzalez, Secretary

Approval of Minutes

A motion was made by Rich Gupta to approve the August 5th meeting minutes previously distributed to the board by Jennifer Avila-Gonzales (FHF Secretary); seconded and unanimously approved. The minutes from the July 11th board meeting were requested for distribution and approval.

Reports

Alan Scally, President

Alan briefly discussed items related to FHF, club, and organization meetings, both formal and informal, involving members and the distribution of information within; formal statement is below:

“Board members or members of FHF who have firsthand knowledge of any illegal activity within the organization need to take action and report such activity to the corresponding authorities. We should not and will not entertain rumors and should

request that those members spreading these, either refrain from doing so or take appropriate action.”

Matt Hawley, Vice-President

Review of field use scheduling requests, including Junior National Team trainings; discussion within the board about the cost for renting the field to outside parties (\$125/hour).

Aaron Botti, Bulldogs Commissioner

Registration is ongoing for the fall season. Bulldogs may be struggling in the U14/U18 Girls divisions going forward; boys will have two U18 Boys teams this fall.

Shilpika Reynolds, Moorpark Commissioner

Registration is ongoing for the fall season. Girls are OK for now, Moorpark is fielding U14 and U18 Girls teams. Requested information for a potential Middle School hockey club within Moorpark school district.

Dave Krawczyk, Roadrunner Commissioner

Ongoing registration, need to have waivers approved for those youth players not within the age limits of their division. Asked about storage for club gear as the other clubs have at the field. Aaron B. made a motion to approve a storage shed for the Roadrunners, Mike W. seconded; approved.

Dale Reynolds, Director of Facilities

Trees will be trimmed this week by MP College’s approved tree trimmer. Dale plans on more cleaning at the field prior to the start of the season on September 10th. The Guru Nanek organizers left a clean field, appreciated. Boards are not painted yet, will need to be scheduled. Considering removing a few eucalyptus trees. Tom H. noted that the palm needs to be trimmed.

Dale noted that the cost for water at the Guru Nanek tournament was \$1K for four visits. Discussed roof replacement for the snack shack, rotten boards in the players’ pavilion, and either fixing ourselves or hiring.

Mike Whitehead, Director of Competitions

Revised wording of the Fall Rules, sent and distributed prior to meeting. Has approval for waivers. Noted that U14 players can play in D2 with an exception. Mike W. made a motion to approve the Fall Season Rules, Dale seconded; approved.

Liz Chou (USAFH) would like to hold a second Level 1 Coaching Clinic at Moorpark, preferentially in December or January, depending on interest; possibly not enough as the February Level 1 Clinic had many participants. Mike W. ordered 32 umpire shirts for the season.

Dana Hawley, Systems Director

Reviewed the fall team registrations, game schedule for Week 1 of the fall season, and noted that the full schedule will be available after the AGM. Discussed the playoff schedule for the league and possible conflicts with the JNT/MNT November trainings and test series with Canada and the league finals (November 19th). FHF will need to determine if playoffs can be played on Saturday that weekend.

Rich Gupta, Treasurer

Discussed the changes to Cal Cup Organizing Committee since 2017 CC; John Spach is the new CC Treasurer, Marc Bakerman (CC Chairman) is setting up a new Sports Engine calcup.com website. CC needs a separate checking account from the FHF, own credit card(s), and funding from the FHF for the new CC account. In addition, Rich G. recommends switching from the current desktop version of QuickBooks to an online version to add users and create more access. He discussed his proposals, previously distributed to board members, discussion followed. Mike W. had a question about signers on the account, why the FHF bookkeeper (Joan Cicchi) still is a signer for CC. Discussion also involved reconciling the accounts and adding a CC bookkeeper to QB as well.

Motions were amended to include 1) removing Joan C. as a signer, 2) transferring 5K to start the CC checking account and noted that additional funds may need to be transferred until the tournament organizers begin to receive income, 3) issue credit cards, 4) purchase QB online, 5) set up a CC merchant account. Rich G. noted that CC income last year was approximately 48K. Rich moved to accept the amended motions (attached), seconded; motions approved.

New Business

Roger Gagnon requested to speak to the FHF board about questions and concerns about Pacific Coast Field Hockey Club, following up from his March board meeting presentation and answered questions or rumors related to the club's request for funds or a loan from the FHF to further their indoor program and club. Roger G. requested funds on behalf of Amary Grewal and Marc Pouw as they are self-funded to this point. Their program began in August at the Port Hueneme Boys & Girls Club, cost is \$5 per session, three sessions on Saturday mornings. Desire to not conflict with league games. Program will complete in September, slow growing to this point. Players include a few B & G players and several FHF players, Roger G. would like to enter a PCFH NIT team. Roger G. spoke of their objective to become a 501c(3), paperwork is not filed yet. Answered questions related to becoming a member club (not interested at this time) and potential conflicts with the FHF giving money to an entity not legally a non-profit or tax-exempt organization. Questions also asked about how much money is needed (requested approx. 5K, 2K – 3K is needed as a grant or loan), why the program couldn't be run under the FHF umbrella (non-profit status, equipment, etc.). Roger G. requested to speak with his co-founders and get back to the FHF with additional information.

Tom Harris discussed the Outback location for the CC awards ceremony (unsure if it will be available).

Reminder to board members that the AGM will be held at 10:00 am, Saturday, September 9th, room number TBD.

Adjournment

Next FHF meeting will be scheduled with the incoming board of directors, tentatively set for October 3, 2017. No further business, Phil S. moved to adjourn the meeting at 8:45, seconded and carried.

Respectfully Submitted,

Dana Hawley
October 10, 2017

FHF Board Meeting

Rich Gupta, FHF Treasurer

1. I move Field Hockey Federation, Inc. to open a checking account for use by the California Cup Organizing Committee for the sole purpose of running the annual California Cup Field Hockey Tournament. Account is to be opened with Bank of America, Oaks Mall Branch, with the following authorized signers:

Rich Gupta, Field Hockey Federation Treasurer

Alan Scally, Field Hockey Federation President

John Spach, CCOC Treasurer

2. I move to fund this new checking account with \$5000.00 to start the account.
3. I move John Spach, CCOC Treasurer, be issued a Bank of America MasterCard with an unlimited limit for expenses directly related to the California Cup Tournament.

4. I move that FHF purchase QuickBooks Online and transfer the current accounting records with access by the following:

Rich Gupta, FHF Treasurer, Admin

Joan Cicchi, FHF Bookkeeper

John Spach, CCOC Treasurer

Marc Bakerman, CCOC Director

Tom Walling, C.P.A., Tone, Walling, & Meador, LLP, FHF Accountant

5. I move CCOC be authorized to open a new merchant account at Sport Engine for the purpose of taking credit card payments on the Cal Cup Website. Authorized users to be:

Marc Bakerman, CCOC Webmaster, Admin

John Spach, CCOC Treasurer

Rich Gupta, FHF Treasurer