

**Meeting called to order at 1909 hours**

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**Attendees:**

Joe Chang	4/6*	(joined the BOD at meeting 3)
Karen Cornfeld	2/6*	(joined the BOD at meeting 5)
Ted Jakubowski	1/6*	(joined the BOD at meeting 6)
Emmanuel Mensah	6/6	
Craig Newman	6/6	
Leonard Tomlinson	6/6	

**Guests:**

NONE

**Secretary Report:**

Previous meeting minutes review: minutes from 08/23/17 were reviewed:

Meeting minutes Review and Approval:

Motion to approve the previous minutes by Emmanuel Mensah

Motion to 2<sup>nd</sup> the minutes by Joe Chang.

Penultimate meeting minutes loaded to website: Yes #2

**Treasurer Report:**

**Budget Review**

Expenditures since last meeting:

<b>None</b>	<b>0.00</b>
<b>Total</b>	<b>\$0.0</b>

Missing Receipts:

None

Deposits since last meeting:

<b>Registrations</b>	<b>6680.00</b>
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<b>Total</b>	<b>\$6,680.00</b>

Outstanding checks/charges:

<b>None</b>	<b>0</b>
<b>Total</b>	<b>\$ 0.00</b>

Returned check update:

<b>None</b>	<b>0.00</b>
<b>Total</b>	<b>\$ 0.00</b>

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Proforma: *(projected Expenses thru 8/31/17)*

<b>Gratuities</b>	<b>750.00</b>
<b>BOD Shirts</b>	<b>650.00</b>
<b>Total</b>	<b>\$1,400.00</b>

Family balances – unpaid = \$ 0.00

Review and approve Budget for 08/23/17

Karen Cornfeld made a motion to approve the budget report  
Leonard Tomlinson 2<sup>nd</sup> the motion. Budget report approved.

**Action Items/Calendar Review: – (minimum two (2) months)**

Proposed BOD meetings and events:

General Meeting	Thursday	9/7/17	Farmwell Station MS	1900 hrs
BOD Meeting	Wednesday	9/13/17	Discovery ES	1900 hrs
BOD Meeting	Wednesday	9/20/17	Discovery ES	1900 hrs
BOD Meeting	Wednesday	10/11/17	Discovery ES	1900 hrs
BOD Meeting	Wednesday	10/25/17	Discovery ES	1900 hrs

**Upcoming Events:**

PVOA & CBOA meeting - CBOA = 09/13/17  
 PRCS Meeting - 9/13/17  
 Girls Clinics - 9/12, 9/19, & 9/26  
 Travel Tryouts - 9/29, 9/30 & 10/1  
 Evals Girls 34 - 10/2 & 10/3  
 Evals Boys 3 & 4 - 10/4 & 10/5  
 Evals Boys & Girls 5 & 6 - 10/7 & 10/8  
 Vendor Dinner - 10/12/17  
 Evals Boys & Girls 7 & 8 - 10/14 & 10/15  
 Make up Evals - 10/17, 10/18 & 10/19  
 Draft Boys 6-7-8 - 10/27  
 Draft Boys & Girls - 10/28  
 Coaches Meeting - 11/1  
 Coaches Training 11/4  
 Scrimmage Madness - 11/18  
 Evals HS - 11/19  
 First Day of Games - 12/2  
 Team Pictures - 1/6/18

**Commissioner's Report:**

BOD Vacancies - Sec/Treas position  
Girls Dep Commish - Ted was present at this meeting and took the oath of office  
 BOD Pictures - BOD pictures are scheduled for 9/13/17  
BOD Shirts - Shirts and Jackets will be delivered to remaining BOD members  
 Eval Format - The BOD discussed a new format for the evals.  
     1. Speed Dribble  
     2. Shooting the Ball from set markers  
     3. Shuffle Pass  
     4. Cone Dribble  
     5. Scrmmage  
 General League Agenda - The BOD discussed the agenda for General Meeting. The General Meeting will be moved to eliminate a conflict with back to school nights.  
Fliers - Work continued on Fliers to make them electronic  
Rules 29-37 BOD reviewed and approved rules 29-37. One recommendation was to remove rule 36 and add it to the bylaws  
Warehouse - BOD members agreed to meet and clean up warehouse  
Action Item List - BOD reviewed the action Item List through the end of October  
BOD Training - BOD members were reminded to complete required training  
BOD Behavior Reminders -  
     1. When sending league emails remember to use the bbc option.  
     2. Remember to use both logos as part of your signature on all league emails.  
     3. Wear Your BOD shirt / jacket to ALL league activities  
     4. Include the phrase "Ashburn's first and Loudoun County's Finest Youth Basketball Program" as part of your signature on all league emails.  
     5. Decal displayed on vehicle

Action Item update = 53/546 9.71 %

### Boys Middle Deputy Commissioner's Report:

None

### Boys Elementary Deputy Commissioner's Report:

- Fliers - Recommendation to distribute the fliers either electronically or placed in the Thursday folder.
- BOD Material - Recommendation to send the BOD material electronically before the meeting.
- Combo Foot Lockers - Requested the combo for the foot lockers in the schools
- Action Item List - It was suggested that we only review the action item list for 2 weeks out. It was explained that the BOD needs to be aware of things coming up and to report on any conflict with the item.
- Portable Scoreboards - He asked if he could use the portable scoreboard for travel practice and for the tryouts and evals. It was suggested that he might use the main scoreboard.
- Facility Attendant - He wanted to know how to apply for the FA job. I will provide the info\_on how to apply for the job.

### Girls Deputy Commissioner's Report:

None

### Scheduler Report: *(Report on any changes or proposed changes to any schedule since the last meeting)*

(report in Absentia)  
100% of updates to the website have been completed

### Web-Site Coordinator Report: *(Report any changes / enhancements since last meeting)*

(report in Absentia)  
None

### Rules Compliance Coordinator Report: *(Report on BG status & disciplinary action since last meeting)*

None

### Marketing Director: *(report on status of sponsorships and fundraisers since last meeting)*

(report in absentia)  
Submitted paperwork to three sponsors.

### Outstanding Issues with PRCS:

None

**Proforma Action Items:** *(2B completed B4 the next BOD meeting)*

BOD - Review Rules  
Commish - reserve a place for the drafts

**Action Items:**                      *(current year)*

Enhanced Coach training – mandatory for Div C

**Action Items:**                      *(next year)*

None

**New Business:**

None

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**Meeting adjourned 2140 hours**

**Next Meeting - BOD Meeting    9/13/17    Discovery ES    1900 hours**