

**FSBL Board Meeting Minutes #13 Tuesday 12/12/17**

**Meeting called to order at 1911 hrs**

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**Attendees:**

Joe Chang 11/13\* (joined the BOD at meeting 3)  
Karen Cornfeld 8/13\* (joined the BOD at meeting 5)  
Ted Jakubowski 7/13\* (joined the BOD at meeting 6)  
Emmanuel Mensah 12/13  
Craig Newman 13/13  
Leonard Tomlinson 11/13

**Guests:**

None

**Secretary Report:**

Previous meeting minutes review: minutes from 11/15/17 was reviewed

Meeting minutes Review and Approval:

Motion to approve the previous minutes by Emmanuel Mensah

Motion to 2<sup>nd</sup> the minutes by Ted Jakubowski.

Penultimate meeting minutes loaded to website: Yes #6

**Treasurer Report:**

**Budget Review**

Expenditures since last meeting:

<b>Equipment</b>	<b>90.06</b>
<b>Storage</b>	<b>85.00</b>
<b>Merchant Fees</b>	<b>702.50</b>
<b>Refunds</b>	<b>149.00</b>
<b>Cheers - uniforms</b>	<b>1268</b>
<b>Aux BOD Recognition</b>	<b>65.52</b>
<b>Black Shorts</b>	<b>1213.64</b>
<b>Total</b>	<b>3573.72</b>

Missing Receipts:

None

Deposits since last meeting:

<b>Registrations</b>	<b>10000.00</b>
<b>Total</b>	<b>\$10,000.00</b>

Outstanding checks/charges:

<b>None</b>	<b>0</b>
<b>Total</b>	<b>\$ 0.00</b>

Returned check update:

<b>None</b>	<b>0.00</b>
<b>Total</b>	<b>\$ 0.00</b>

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Proforma: *(projected Expenses thru 9/30/17)*

<b>Gratuities</b>	<b>750.00</b>
<b>Total</b>	<b>\$ 750.00</b>

Family balances – unpaid = \$ 0.00

Review and approve Budget for 11/8/17

Karen Cornfeld made a motion to approve the budget report  
Leonard Tomlinson 2<sup>nd</sup> the motion. Budget report approved.

**Action Items/Calendar Review: –** (minimum two (2) months)

Proposed BOD meetings and events:

BOD Meeting	Wednesday	1/3/18	Discovery ES	1900 hrs
BOD Meeting	Wednesday	1/17/18	Discovery ES	1900 hrs
BOD Meeting	Wednesday	1/31/18	Discovery ES	1900 hrs
BOD Meeting	Wednesday	2/7/18	Discovery ES	1900 hrs
BOD Meeting	Wednesday	2/21/18	Discovery ES	1900 hrs

## Upcoming Events:

Team Pictures - 1/6/18

## Commissioner's Report:

BOD Vacancies - Sec/Treas

Uniform Corrections – What does and does not need my approval – I do not need to be involved in name corrections and number changes. If a new uniform needs to be ordered because of damage from trying to fix the name or number, please go ahead and order it. Ordering a new or replacement uniform for players other than what is mentioned previously needs to go thru me.

Uniform Distribution – BOD members are in charge of distribution. Please to not delegate responsibility for uniform distribution. Only BOD members should direct and oversee the distribution of uniforms

Emails involving BOD members – Confidential conversations. Please do not copy outside people on BOD correspondence. All BOD discussions are considered confidential and should not be disclosed to anyone outside the current BOD

Calling the Sheriff – Safety for Attendees at any FSBL event. If you find yourself confronted by someone, do not hesitate to call the sheriff's office. If anyone is acting in a strange manner or will not follow your direction, please call the sheriff's office. Please do not let a situation get out of hand. The sheriff's office is trained to handle public disturbance matters.

Rules Knowledge - Learn the rules. Please spend some time reviewing and learning the rules. Please be careful not to inform any one of your personal preference as opposed to the actual rule.

Toys for Tots - Next year plans. We will begin a lot earlier and advertise more.

Bloodmobile - The Blood mobile drive is set for 1/6/18.

Team Pictures - The team pictures are set for 1/6/18. A schedule has been published and posted on the website.

Review Action Items - Action items reviewed thru the end of December.

BOD Behavior Reminders -

1. When sending league emails remember to use the bbc option.
2. Remember to use both logos as part of your signature on all league emails.
3. Wear Your BOD shirt / jacket to ALL league activities
4. Include the phrase "Ashburn's first and Loudoun County's Finest Youth Basketball Program" as part of your signature on all league emails.
5. Decal displayed on vehicle

Action Item update = 315/537 58.66%

## Boys Middle Deputy Commissioner's Report:

None

## Boys Elementary Deputy Commissioner's Report:

None

## Girls Deputy Commissioner's Report:

None

**Scheduler Report:** *(Report on any changes or proposed changes to any schedule since the last meeting)*

(report in Absentia)

**Web-Site Coordinator Report:** *(Report any changes / enhancements since last meeting)*

(report in Absentia)

None

**Rules Compliance Coordinator Report:** *(Report on BG status & disciplinary action since last meeting)*

None

**Marketing Director:** *(report on status of sponsorships and fundraisers since last meeting)*

(report in absentia)

**Outstanding Issues with PRCS:**

None

**Proforma Action Items:** *(2B completed B4 the next BOD meeting)*

**Action Items:** \_\_\_\_\_ *(current year)*

Enhanced Coach training – mandatory for Div C

**Action Items:** \_\_\_\_\_ *(next year)*

None

**New Business:**

Spirit Clothes –  
Uniform sizing at Evals –  
Different Items for Coaches at EOS ceremony -

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Meeting adjourned 2105 hrs hours

**Next Meeting - BOD Meeting 1/3/18 Discovery ES 1900 hours**