

**Meeting called to order at 1910 hrs**

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Attendees:

Joe Chang 10/12\* (joined the BOD at meeting 3)  
Karen Cornfeld 7/12\* (joined the BOD at meeting 5)  
Ted Jakubowski 6/12\* (joined the BOD at meeting 6)  
Emmanuel Mensah 11/12  
Craig Newman 12/12  
Leonard Tomlinson 10/12

Guests:

None

Secretary Report:

Previous meeting minutes review: minutes from 11/8/17 was reviewed  
Meeting minutes Review and Approval:

Motion to approve the previous minutes by Karen Cornfeld  
Motion to 2<sup>nd</sup> the minutes by Joe Chang.  
Penultimate meeting minutes loaded to website: Yes #6

Treasurer Report:

Budget Review

Expenditures since last meeting:

<b>Coaches Recognition</b>	<b>25.95</b>
<b>Refunds</b>	<b>134.00</b>
<b>Total</b>	<b>159.95</b>

Missing Receipts:

None

Deposits since last meeting:

<b>Registrations</b>	<b>5085.00</b>

<b>Total</b>	<b>\$5,085.00</b>
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Outstanding checks/charges:

<b>None</b>	<b>0</b>
<b>Total</b>	<b>\$ 0.00</b>

Returned check update:

<b>None</b>	<b>0.00</b>
<b>Total</b>	<b>\$ 0.00</b>

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Proforma: *(projected Expenses thru 9/30/17)*

<b>Gratuities</b>	<b>750.00</b>
<b>Total</b>	<b>\$ 750.00</b>

Family balances – unpaid = \$ 0.00

Review and approve Budget for 11/8/17

Joe Chang made a motion to approve the budget report  
 Karen Cornfeld 2<sup>nd</sup> the motion. Budget report approved.

Action Items/Calendar Review: – (minimum two (2) months)

Proposed BOD meetings and events:

BOD Meeting	Wednesday	12/12/17	Discovery ES	1900 hrs	(change)
BOD Meeting	Wednesday	1/3/18	Discovery ES	1900 hrs	
BOD Meeting	Wednesday	1/17/18	Discovery ES	1900 hrs	

Upcoming Events:

Team Pictures - 1/6/18

Commissioner's Report:

BOD Vacancies - Sec/Treas position  
School Assignments - School assignments were proposed: Craig at FSMS, Emmanuel at Discovery, Karen & Ted at SWES, Leonard at TSMS. And Joe at AES & DTES.

Action Item List - BOD reviewed the action Items List through the end of November

BOD Training - BOD members were reminded to complete required training. This training was due By September 15.

BOD Behavior Reminders -

1. When sending league emails remember to use the bbc option.
2. Remember to use both logos as part of your signature on all league emails.
3. Wear Your BOD shirt / jacket to ALL league activities
4. Include the phrase "Ashburn's first and Loudoun County's Finest Youth Basketball Program" as part of your signature on all league emails.
5. Decal displayed on vehicle

Action Item update = 275/537 51.21%

Boys Middle Deputy Commissioner's Report:

None

Boys Elementary Deputy Commissioner's Report:

None

Girls Deputy Commissioner's Report:

None

Scheduler Report: (Report on any changes or proposed changes to any schedule since the last meeting)

(report in Absentia)

Web-Site Coordinator Report: (Report any changes / enhancements since last meeting)

(report in Absentia)

None

Rules Compliance Coordinator Report: (Report on BG status & disciplinary action since last meeting)

None

Marketing Director: (report on status of sponsorships and fundraisers since last meeting)

(report in absentia)

**Outstanding Issues with PRCS:**

None

**Proforma Action Items:** *(2B completed B4 the next BOD meeting)*

**Action Items:** \_\_\_\_\_ *(current year)*

Enhanced Coach training – mandatory for Div C

**Action Items:** \_\_\_\_\_ *(next year)*

None

**New Business:**

Spirit Clothes –  
Uniform sizing at Evals –  
Different Items for Coaches at EOS ceremony -

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Meeting adjourned 2050 hours

**Next Meeting - BOD Meeting 12/12/17 Discovery ES 1900 hours**