

**Meeting called to order at 1907 hrs**

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**Attendees:**

Joe Chang                            16/19\* (joined the BOD at meeting 3)  
 Karen Cornfeld                    14/19\* (joined the BOD at meeting 5)  
 Ted Jakubowski                    14/19\* (joined the BOD at meeting 6)  
 Emmanuel Mensah                17/19  
 Craig Newman                      19/19  
 Leonard Tomlinson                17/19

**Guests:**

None

**Secretary Report:**

Previous meeting minutes review: minutes from 02/21/18 were reviewed:  
 Meeting minutes Review and Approval:  
     Motion to approve the previous minutes: Emmanuel Mensah  
     Motion to 2<sup>nd</sup> the minutes: Ted Jakubowski  
     Penultimate meeting minutes loaded to website: Yes thru #11

**Treasurer Report:**

**Budget Review**

Expenditures since last meeting:

<b>Aux Bod Fees</b>	<b>5560.50</b>
<b>Coach Recognition</b>	<b>1515.00</b>
<b>Equipment</b>	<b>44.39</b>
<b>Gratuity</b>	<b>221.84</b>
<b>Merchant Fees</b>	<b>45.50</b>
<b>Referee Fees</b>	<b>11333.81</b>
<b>Storage Fee</b>	<b>85.00</b>
<b>Uniforms</b>	<b>2535.00</b>
<b>Total</b>	<b>21341.04</b>

Missing Receipts:

None

Deposits since last meeting:

None	
<b>Total</b>	<b>0.00</b>

Outstanding checks/charges:

<b>Crown Trophy</b>	<b>10318.15</b>
<b>LCPS rental</b>	<b>400.00</b>
<b>PRCS sports fee</b>	<b>11800.00</b>
<b>Scheduler &amp; Web Fees</b>	<b>4000.00</b>
<b>Total</b>	<b>\$26,518.15</b>

Returned check update:

None	0.00
<b>Total</b>	<b>\$ 0.00</b>

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Proforma: (projected Expenses thru 3/6/18)

<b>Aux BOD Fees</b>	<b>3000.00</b>
<b>Gratuities</b>	<b>1500.00</b>
<b>HS Jerseys</b>	<b>4000.00</b>
<b>Total</b>	<b>\$8,500.00</b>

Family balances – unpaid = \$ 0.00

Review and approve Budget for 02/21/18

Karen Cornfeld - made a motion to approve the budget report  
Ted Jakubowski - 2<sup>nd</sup> the motion. Budget report approved.

Action Items/Calendar Review: – (minimum two (2) months)

Proposed BOD meetings and events:

BOD Meeting	Wednesday 4/17/18	Discovery ES	1900 hrs
BOD Meeting	Wednesday 5/23/18	Discovery ES	1900 hrs

**Upcoming Events:**

Previous Year review

**Commissioner's Report:**

**BOD Vacancies - Sec/Treas**

**BOD members need to attend EOS ceremony**

**EOS ceremony agenda –**

**Update master registration files – years of service & NYSCA member number**

**Coaches must help clean up after last game at a location**

**ELBL Takeover**

**Coaches who need to update NYSCA training**

**EOS charity classic – notify coaches – need rules**

**Coaches must select a coaches award, allstars and nominate MVP's**

**Allstar selections – best player vs defense/offense**

**Team formation – assignment requests**

**Refunds – did person make request before deadline???**

**Reported issues/problems – need to be investigated in a timely manner**

**Communications to coaches need to include exact quotes form rules**

**Confidentiality by BOD Members**

**Review Action Items -** Action items were reviewed through the end of February

**BOD Behavior Reminders -**

1. When sending league emails remember to use the bbc option.
2. Remember to use both logos as part of your signature on all league emails.
3. Wear Your BOD shirt / jacket to ALL league activities
4. Include the phrase "Ashburn's first and Loudoun County's Finest Youth Basketball Program" as part of your signature on all league emails.
5. League Magnet displayed on vehicle

Action Item update = 465/537 85.49%

**Boys Middle Deputy Commissioner's Report:**

None

**Boys Elementary Deputy Commissioner's Report:**

**Summer league -** We reviewed final plans for the summer league as well as the proposed budget.

**Girls Deputy Commissioner's Report:**

**Responsibilities for playoffs** - It was agreed that a responsibility checklist will be developed outlining the duties and responsibilities of each BOB member. BOD members will be scheduled for playoff assignments.

**Coach issue – B5 –** BOD agreed to invite the coach in question to the next BOD meeting.

**Updates to league rules –** League rules are updated each year from June 1 thru August 31. After that the rules are locked for the year.

**Board make up for next year –** The BOD will take up this issue at the next meeting

**Scheduler Report:** *(Report on any changes or proposed changes to any schedule since the last meeting)*

**(report in Absentia)**

**Web-Site Coordinator Report:** *(Report any changes / enhancements since last meeting)*

**(report in Absentia)**

**None**

**Rules Compliance Coordinator Report:** *(Report on BG status & disciplinary action since last meeting)*

**None**

**Marketing Director:** *(report on status of sponsorships and fundraisers since last meeting)*

**(report in absentia)**

**Outstanding Issues with PRCS:**

**None**

**Proforma Action Items:** *(2B completed B4 the next BOD meeting)*

**None**

**Action Items:** \_\_\_\_\_ *(current year)*

Enhanced Coach training – mandatory for Div C

**Action Items:** \_\_\_\_\_ *(next year)*

**None**

**New Business:**

Spirit Clothes –

Uniform sizing at Evals –

Different Items for Coaches at EOS ceremony -

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Meeting adjourned 2100hrs hours

**Next Meeting - BOD Meeting 3/21/18 Discovery ES 1900 hours**