

**Meeting called to order at 1921 hrs**

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**Attendees:**

Joe Chang	14/17*	(joined the BOD at meeting 3)
Karen Cornfeld	12/17*	(joined the BOD at meeting 5)
Ted Jakubowski	12/17*	(joined the BOD at meeting 6)
Emmanuel Mensah	16/17	
Craig Newman	17/17	
Leonard Tomlinson	15/17	

**Guests:**

None

**Secretary Report:**

Previous meeting minutes review: minutes from 01/16/18 were not reviewed.

Meeting minutes Review and Approval:

Motion to approve the previous minutes: Emmanuel Mensah

Motion to 2<sup>nd</sup> the minutes: Joe Chang

Penultimate meeting minutes loaded to website: Yes #6

**Treasurer Report:**

**Budget Review**

Expenditures since last meeting:

<b>Merchant Fees</b>	<b>46.12</b>
<b>Storage Fees</b>	<b>85.00</b>
<b>Total</b>	<b>131.12</b>

Missing Receipts:

None

Deposits since last meeting:

<b>Interest from Savings</b>	<b>16.83</b>
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<b>Total</b>	<b>16.83</b>

Outstanding checks/charges:

<b>None</b>	<b>0.00</b>
<b>Total</b>	<b>\$ 0.00</b>

Returned check update:

<b>None</b>	<b>0.00</b>
<b>Total</b>	<b>\$ 0.00</b>

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Proforma: *(projected Expenses thru 3/6/18)*

<b>Allstar shirts</b>	<b>1500.00</b>
<b>Aux BOD Fees</b>	<b>6000.00</b>
<b>CBOA</b>	<b>4000.00</b>
<b>Coaches Party</b>	<b>1500.00</b>
<b>Gratuities</b>	<b>1500.00</b>
<b>HS Jerseys</b>	<b>4000.00</b>
<b>PVOA</b>	<b>8000.00</b>
<b>Sports Fee</b>	<b>12000.00</b>
<b>Trophies</b>	<b>12000.00</b>
<b>Total</b>	<b>\$50,500.00</b>

Family balances – unpaid = \$ 0.00

Review and approve Budget for 01/16/18

Joe Chang - made a motion to approve the budget report  
 Karen Cornfeld - 2<sup>nd</sup> the motion. Budget report approved.

**Action Items/Calendar Review: –** (minimum two (2) months)

Proposed BOD meetings and events:

BOD Meeting	Wednesday	2/21/18	Discovery ES	1900 hrs
BOD Meeting	Wednesday	3/22/18	Discovery ES	1900 hrs
BOD Meeting	Wednesday	4/25/18	Discovery ES	1900 hrs

BOD Meeting

Wednesday 5/23/18

Discovery ES

1900 hrs

### Upcoming Events:

Allstars, Coaches Award & MVP due -	2/12/18
HS Championships	2/18/18
Championship Saturday	3/3/18
Allstar Sunday	3/4/18
Coaches Party	3/4/18

### Commissioner's Report:

**BOD Vacancies -** Sec/Treas

**Allstars, MVP and Coaches Awards -** Please collect info for this and turn it into me on time.

**Enforcement of rules -** Rules should be strictly enforced for the remainder of the season.

**Rules Knowledge -** Study the rules

**Review Action Items -** Action items were reviewed through the end of February

#### **BOD Behavior Reminders -**

1. When sending league emails remember to use the bbc option.
2. Remember to use both logos as part of your signature on all league emails.
3. Wear Your BOD shirt / jacket to ALL league activities
4. Include the phrase "Ashburn's first and Loudoun County's Finest Youth Basketball Program" as part of your signature on all league emails.
5. Decal displayed on vehicle

Action Item update = 315/537 58.66%

### Boys Middle Deputy Commissioner's Report:

None

### Boys Elementary Deputy Commissioner's Report:

**Summer league -** We reviewed plans for the summer league as well as the proposed budget.

### Girls Deputy Commissioner's Report:

None

**Scheduler Report:** *(Report on any changes or proposed changes to any schedule since the last meeting)*

**(report in Absentia)**

**Web-Site Coordinator Report:** *(Report any changes / enhancements since last meeting)*

**(report in Absentia)**

None

**Rules Compliance Coordinator Report:** *(Report on BG status & disciplinary action since last meeting)*

**None**

**Marketing Director:** *(report on status of sponsorships and fundraisers since last meeting)*

**(report in absentia)**

**Outstanding Issues with PRCS:**

**None**

**Proforma Action Items:** *(2B completed B4 the next BOD meeting)*

**None**

**Action Items:** \_\_\_\_\_ *(current year)*

Enhanced Coach training – mandatory for Div C

**Action Items:** \_\_\_\_\_ *(next year)*

**None**

**New Business:**

Spirit Clothes –  
Uniform sizing at Evals –  
Different Items for Coaches at EOS ceremony -

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**Meeting adjourned 2106 hrs hours**

**Next Meeting - BOD Meeting 2/21/18 Discovery ES 1900 hours**