

**Meeting called to order at 1919hours**

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Attendees:

Joe Chang 8/10\* (joined the BOD at meeting 3)  
Karen Cornfeld 6/10\* (joined the BOD at meeting 5)  
Ted Jakubowski 5/10\* (joined the BOD at meeting 6)  
Emmanuel Mensah 9/10  
Craig Newman 10/10  
Leonard Tomlinson 9/10

Guests:

None

Secretary Report:

Previous meeting minutes review: minutes from 10/25/17 was reviewed

Meeting minutes Review and Approval:

Motion to approve the previous minutes by Emmanuel Mensah

Motion to 2<sup>nd</sup> the minutes by Ted Jakunowski.

These minutes were approved conditionally with changes to be made.

Penultimate meeting minutes loaded to website: Yes #4

Treasurer Report:

Budget Review

Expenditures since last meeting:

<b>Corp Renewal</b>	<b>235.00</b>
<b>Office Supplies</b>	<b>422.68</b>
<b>Cheers - uniforms</b>	<b>6186.00</b>
<b>Coaches Recognition</b>	<b>165.27</b>
<b>Merchant Fees</b>	<b>1296.18</b>
<b>Storage Fee</b>	<b>85.00</b>
<b>Travel Tournaments</b>	<b>300.00</b>
<b>Coach Training</b>	<b>1667.85</b>
<b>Total</b>	<b>10357.98</b>

Missing Receipts:

None

Deposits since last meeting:

<b>Registrations</b>	<b>3828.95</b>
<b>Total</b>	<b>\$3,828.95</b>

Outstanding checks/charges:

<b>None</b>	<b>0</b>
<b>Total</b>	<b>\$ 0.00</b>

Returned check update:

<b>None</b>	<b>0.00</b>
<b>Total</b>	<b>\$ 0.00</b>

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Proforma: *(projected Expenses thru 9/30/17)*

<b>Gratuities</b>	<b>750.00</b>
<b>Total</b>	<b>\$ 750.00</b>

Family balances – unpaid = \$ 0.00

Review and approve Budget for 10/25/17

Karen Cornfeld made a motion to approve the budget report  
Joe Chang 2<sup>nd</sup> the motion. Budget report approved.

**Action Items/Calendar Review: –** (minimum two (2) months)

Proposed BOD meetings and events:

BOD Meeting      Wednesday 11/8/17      Discovery ES      1900 hrs

BOD Meeting	Wednesday 11/15/17	Discovery ES	1900 hrs
BOD Meeting	Wednesday 12/20/17	Discovery ES	1900 hrs (change)

**Upcoming Events:**

Scrimmage Madness -	11/18
Evals HS -	11/19
Uniform Distribution -	12/1
First Day of Games -	12/2
Team Pictures -	1/6/18

**Commissioner’s Report:**

- BOD Vacancies - Sec/Treas position
- Pre-Season - Schools were selected and a schedule was offered up to the coaches.
- School Assignments - School assignments were proposed: Craig at FSMS, Emmanuel at Discovery, Karen & Ted at SWES, Leonard at TSMS. And Joe at AES & DTES.
- Foot Lockers - The footlockers at the school need to be stocked with everything except the Bballs.

Action Item List - BOD reviewed the action Items List through the end of November  
BOD Training - BOD members were reminded to complete required training. This training was due By September 15.

BOD Behavior Reminders -

1. When sending league emails remember to use the bbc option.
2. Remember to use both logos as part of your signature on all league emails.
3. Wear Your BOD shirt / jacket to ALL league activities
4. Include the phrase “Ashburn’s first and Loudoun County’s Finest Youth Basketball Program” as part of your signature on all league emails.
5. Decal displayed on vehicle

Action Item update = 275/537 51.21%

**Boys Middle Deputy Commissioner’s Report:**

None

**Boys Elementary Deputy Commissioner’s Report:**

None

**Girls Deputy Commissioner’s Report:**

None

**Scheduler Report:** (Report on any changes or proposed changes to any schedule since the last meeting)

(report in Absentia)

**Web-Site Coordinator Report:** *(Report any changes / enhancements since last meeting)*

(report in Absentia)  
None

**Rules Compliance Coordinator Report:** *(Report on BG status & disciplinary action since last meeting)*

None

**Marketing Director:** *(report on status of sponsorships and fundraisers since last meeting)*

(report in absentia)

**Outstanding Issues with PRCS:**

None

**Proforma Action Items:** *(2B completed B4 the next BOD meeting)*

**Action Items:** \_\_\_\_\_ *(current year)*

Enhanced Coach training – mandatory for Div C

**Action Items:** \_\_\_\_\_ *(next year)*

None

**New Business:**

Spirit Clothes –  
Uniform sizing at Evals –  
Different Items for Coaches -

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Meeting adjourned 2055 hours

**Next Meeting - BOD Meeting 11/15/17 Discovery ES 1900 hours**