

**Meeting called to order at 1909hours**

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**Attendees:**

Joe Chang	7/9*	(joined the BOD at meeting 3)
Karen Cornfeld	5/9*	(joined the BOD at meeting 5)
Ted Jakubowski	4/9*	(joined the BOD at meeting 6)
Emmanuel Mensah	8/9	
Craig Newman	9/9	
Leonard Tomlinson	9/9	

**Guests:**

None

**Secretary Report:**

Previous meeting minutes review: minutes from 9/20/17 was reviewed

Meeting minutes Review and Approval:

Motion to approve the previous minutes by Karen Cornfeld

Motion to 2<sup>nd</sup> the minutes by Joe Chang.

Penultimate meeting minutes loaded to website: Yes #4

**Treasurer Report:**

**Budget Review**

Expenditures since last meeting:

<b>Advertising – peachjar</b>	<b>250.00</b>
<b>Best Buy – office supplies</b>	<b>96.44</b>
<b>Cheers - uniforms</b>	<b>1145.00</b>
<b>Dicks Sporting - Bballs</b>	<b>521.42</b>
<b>Merchant Fees</b>	<b>1883.10</b>
<b>NCSI - backgrounds</b>	<b>90.00</b>
<b>Storage Fee</b>	<b>85.00</b>
<b>Travel Tournaments</b>	<b>450.00</b>
<b>Vendor Dinner</b>	<b>425.00</b>
<b>Total</b>	<b>4945.96</b>

Missing Receipts:

None

Deposits since last meeting:

<b>Registrations</b>	<b>61280.00</b>
<b>Total</b>	<b>\$61,280.00</b>

Outstanding checks/charges:

<b>None</b>	<b>0</b>
<b>Total</b>	<b>\$ 0.00</b>

Returned check update:

<b>None</b>	<b>0.00</b>
<b>Total</b>	<b>\$ 0.00</b>

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Proforma: *(projected Expenses thru 9/30/17)*

<b>Gratuities</b>	<b>750.00</b>
<b>Total</b>	<b>\$ 750.00</b>

Family balances – unpaid = \$ 0.00

Review and approve Budget for 9/20/17

Joe Chang made a motion to approve the budget report  
Karen Cornfeld 2<sup>nd</sup> the motion. Budget report approved.

**Action Items/Calendar Review:** – (minimum two (2) months)

Proposed BOD meetings and events:

BOD Meeting	Wednesday	11/8/17	Discovery ES	1900 hrs	
BOD Meeting	Wednesday	11/15/17	Discovery ES	1900 hrs	
BOD Meeting	Wednesday	12/20/17	Discovery ES	1900 hrs	(change)

### Upcoming Events:

Draft Boys 6-7-8	-	10/27
Draft Boys & Girls	-	10/28
Coaches Meeting	-	11/1
Coaches Training	-	11/2
Coaches Training		11/4
Scrimmage Madness	-	11/18
Evals HS	-	11/19
Uniform Distribution	-	12/1
First Day of Games	-	12/2
Team Pictures	-	1/6/18

### Commissioner's Report:

BOD Vacancies - Sec/Treas position

Draft - We discussed several issues in preparation of the draft. They included: Procedures on how to prepare for the draft and procedures on how to run the draft.

Footlockers - We need a checklist for what should be stored in a foot locker in the school

Coaches Plaques - It was suggested that we give different things out to the coaches instead of a plaque. We need to work up a list of possibilities.

Merchandise Items - Do we want to sell merchandise items for teams and coaches.

Action Item List - BOD reviewed the action Items List through the end of November

BOD Training - BOD members were reminded to complete required training. This training was due By September 15.

BOD Behavior Reminders -

1. When sending league emails remember to use the bbc option.
2. Remember to use both logos as part of your signature on all league emails.
3. Wear Your BOD shirt / jacket to ALL league activities
4. Include the phrase "Ashburn's first and Loudoun County's Finest Youth Basketball Program" as part of your signature on all league emails.
5. Decal displayed on vehicle

Action Item update = 239/539 44.42%

### Boys Middle Deputy Commissioner's Report:

None

### Boys Elementary Deputy Commissioner's Report:

None

**Girls Deputy Commissioner's Report:**

None

**Scheduler Report:** *(Report on any changes or proposed changes to any schedule since the last meeting)*

(report in Absentia)

**Web-Site Coordinator Report:** *(Report any changes / enhancements since last meeting)*

(report in Absentia)

None

**Rules Compliance Coordinator Report:** *(Report on BG status & disciplinary action since last meeting)*

None

**Marketing Director:** *(report on status of sponsorships and fundraisers since last meeting)*

(report in absentia)

**Outstanding Issues with PRCS:**

None

**Proforma Action Items:** *(2B completed B4 the next BOD meeting)*

**Action Items:** \_\_\_\_\_ *(current year)*

Enhanced Coach training – mandatory for Div C

**Action Items:** \_\_\_\_\_ *(next year)*

None

**New Business:**

Spirit Clothes –  
Uniform sizing at Evals –  
Different Items for Coaches -

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Meeting adjourned 2155 hours

**Next Meeting - BOD Meeting 11/8/17 Discovery ES 1900 hours**