

**Meeting called to order at 1919 hours**

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**Attendees:**

Joe Chang 6/8\* (joined the BOD at meeting 3)  
Karen Cornfeld 4/8\* (joined the BOD at meeting 5)  
Ted Jakubowski 3/8\* (joined the BOD at meeting 6)  
Emmanuel Mensah 7/8  
Craig Newman 8/8  
Leonard Tomlinson 8/8

**Guests:**

None

**Secretary Report:**

Previous meeting minutes review: minutes from 09/13/17 were reviewed:

Meeting minutes Review and Approval:

Motion to approve the previous minutes by Emmanuel Mensah

Motion to 2<sup>nd</sup> the minutes by Joe Chang.

Penultimate meeting minutes loaded to website: Yes #4

**Treasurer Report:**

**Budget Review**

Expenditures since last meeting:

<b>Advertising – peachjar</b>	<b>125.00</b>
<b>Total</b>	<b>\$125.00</b>

Missing Receipts:

None

Deposits since last meeting:

<b>Registrations</b>	<b>13700.00</b>

<b>Total</b>	<b>\$13,700.00</b>
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Outstanding checks/charges:

<b>None</b>	<b>0</b>
<b>Total</b>	<b>\$ 0.00</b>

Returned check update:

<b>None</b>	<b>0.00</b>
<b>Total</b>	<b>\$ 0.00</b>

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Proforma: *(projected Expenses thru 9/30/17)*

<b>Gratuities</b>	<b>750.00</b>
<b>BOD Shirts</b>	<b>650.00</b>
<b>Total</b>	<b>\$1,400.00</b>

Family balances – unpaid = \$ 0.00

Review and approve Budget for 09/13/17

Karen Cornfeld made a motion to approve the budget report  
 Ted Jakubowski 2<sup>nd</sup> the motion. Budget report approved.

**Action Items/Calendar Review: – (minimum two (2) months)**

Proposed BOD meetings and events:

BOD Meeting	Wednesday	9/20/17	Discovery ES	1900 hrs
BOD Meeting	Wednesday	10/11/17	Discovery ES	1900 hrs
BOD Meeting	Wednesday	10/25/17	Discovery ES	1900 hrs
BOD Meeting	Wednesday	11/8/17	Discovery ES	1900 hrs
BOD Meeting	Wednesday	11/15/17	Discovery ES	1900 hrs

**Upcoming Events:**

PRCS Meeting - 9/20/17  
 Girls Clinics - 9/26  
 Travel Tryouts - 9/29, 9/30 & 10/1  
 Evals Girls 34 - 10/2 & 10/3  
 Evals Boys 3 & 4 - 10/4 & 10/5  
 Evals Boys & Girls 5 & 6 - 10/7 & 10/8  
 Vendor Dinner - 10/12/17  
 Evals Boys & Girls 7 & 8 - 10/14 & 10/15  
 Make up Evals - 10/17, 10/18 & 10/19

(The format for the make-up evals has changed to all elementary on day 1, all middle on day 2 and all girls on day 3)

Draft Boys 6-7-8 - 10/27  
 Draft Boys & Girls - 10/28  
 Coaches Meeting - 11/1  
 Coaches Training 11/4  
 Scrimmage Madness - 11/18  
 Evals HS - 11/19  
 First Day of Games - 12/2  
 Team Pictures - 1/6/18

### Commissioner's Report:

BOD Vacancies - Sec/Treas position\_  
Non-Disclosure Agreement - Applicable BOD members signed the appropriate non-disclosure agreement,.

Tryouts & Evals - The BOD reviewed its readiness for tryout and evals  
 Evals dates and times were reviewed, Evaluators are scheduled and scoring sheet has been reviewed.

BOD Pictures - BOD pictures were taken.

Eval Format - The BOD discussed a new format for the evals.  
 1. Speed Dribble  
 2. Shooting the Ball from set markers  
 3. Shuffle Pass  
 4. Cone Dribble  
 5. Scrimmage

Fliers - Karen took the action item to revamp the "ELBL" flier.

Action Item List - BOD reviewed the action Items List through the end of October

BOD Training - BOD members were reminded to complete required training. This training is due By September 15.

BOD Behavior Reminders -

1. When sending league emails remember to use the bbc option.
2. Remember to use both logos as part of your signature on all league emails.
3. Wear Your BOD shirt / jacket to ALL league activities
4. Include the phrase "Ashburn's first and Loudoun County's Finest Youth Basketball Program" as part of your signature on all league emails.
5. Decal displayed on vehicle

Action Item update = 110/539 20.45%

**Boys Middle Deputy Commissioner's Report:**

None

**Boys Elementary Deputy Commissioner's Report:**

Requested a list of what is standard for each foot locker located at each school.

The list includes: 2 bballs, a pump, scorebooks, table skirt, inflate pins, ice packs, pencils, pencil sharpner ad band-aides.

Coaches breakdown was provided on existing registered coaches.

Inquired why the other signs are not up. They need to be retrieved from the warehouse and that will be done this weekend.

Where do we stand on getting a ball with our logo on it. Ongoing research to determine the real cost.

**Girls Deputy Commissioner's Report:**

None

**Scheduler Report:** *(Report on any changes or proposed changes to any schedule since the last meeting)*

(report in Absentia)

100% of updates to the website have been completed

**Web-Site Coordinator Report:** *(Report any changes / enhancements since last meeting)*

(report in Absentia)

None

**Rules Compliance Coordinator Report:** *(Report on BG status & disciplinary action since last meeting)*

None

**Marketing Director:** *(report on status of sponsorships and fundraisers since last meeting)*

(report in absentia)

**Outstanding Issues with PRCS:**

None

**Proforma Action Items:** *(2B completed B4 the next BOD meeting)*

**Action Items:** \_\_\_\_\_ (current year)

Enhanced Coach training – mandatory for Div C

**Action Items:** \_\_\_\_\_ (next year)

None

**New Business:**

None

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Meeting adjourned 2105 hours

**Next Meeting - BOD Meeting 10/11/17 Discovery ES 1900 hours**