

**Meeting called to order at 1907 hours**

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Attendees:

Joe Chang 5/7\* (joined the BOD at meeting 3)  
Karen Cornfeld 3/7\* (joined the BOD at meeting 5)  
Ted Jakubowski 2/7\* (joined the BOD at meeting 6)  
Emmanuel Mensah 6/7  
Craig Newman 7/7  
Leonard Tomlinson 7/7

Guests:

CBOA representative  
We discussed and agreed to extend out contract for one year.  
There were no issues brought up pertaining to HS refereeing.

Secretary Report:

Previous meeting minutes review: minutes from 08/30/17 were reviewed:  
Meeting minutes Review and Approval:  
Motion to approve the previous minutes by Leonard Tomlinson  
Motion to 2<sup>nd</sup> the minutes by Karen Cornfeld.  
Penultimate meeting minutes loaded to website: Yes #3

Treasurer Report:

Budget Review

Expenditures since last meeting:

<b>Advertising – peachjar</b>	<b>125.00</b>
<b>Ashburn Storage</b>	<b>85.00</b>
<b>Domain Hosting – email account</b>	<b>15.39</b>
<b>Giant - gratuity for Custodian</b>	<b>105.95</b>
<b>USPS box renewal</b>	<b>94.00</b>
<b>Total</b>	<b>\$425.34</b>

Missing Receipts:

None

Deposits since last meeting:

<b>Ashburn Comm Center - refund</b>	<b>160.00</b>
<b>NYSCA – double bill</b>	<b>1600.00</b>
<b>Registrations</b>	<b>20600.00</b>
<b>Total</b>	<b>\$22,360.00</b>

Outstanding checks/charges:

<b>None</b>	<b>0</b>
<b>Total</b>	<b>\$ 0.00</b>

Returned check update:

<b>None</b>	<b>0.00</b>
<b>Total</b>	<b>\$ 0.00</b>

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Proforma: *(projected Expenses thru 9/30/17)*

<b>Gratuities</b>	<b>750.00</b>
<b>BOD Shirts</b>	<b>650.00</b>
<b>Total</b>	<b>\$1,400.00</b>

Family balances – unpaid = \$ 0.00

Review and approve Budget for 08/30/17

Joe Chang made a motion to approve the budget report  
Karen Cornfeld 2<sup>nd</sup> the motion. Budget report approved.

**Action Items/Calendar Review: –** (minimum two (2) months)

Proposed BOD meetings and events:

BOD Meeting      Wednesday 9/13/17      Discovery ES      1900 hrs

BOD Meeting	Wednesday	9/20/17	Discovery ES	1900 hrs
BOD Meeting	Wednesday	10/11/17	Discovery ES	1900 hrs
BOD Meeting	Wednesday	10/25/17	Discovery ES	1900 hrs
BOD Meeting	Wednesday	11/8/17	Discovery ES	1900 hrs
BOD Meeting	Wednesday	11/15/17	Discovery ES	1900 hrs

### Upcoming Events:

PRCS Meeting -	9/20/17
Girls Clinics -	9/26
Travel Tryouts -	9/29, 9/30 & 10/1
Evals Girls 34 -	10/2 & 10/3
Evals Boys 3 & 4 -	10/4 & 10/5
Evals Boys & Girls 5 & 6 -	10/7 & 10/8
Vendor Dinner -	10/12/17
Evals Boys & Girls 7 & 8 -	10/14 & 10/15
Make up Evals -	10/17, 10/18 & 10/19
Draft Boys 6-7-8 -	10/27
Draft Boys & Girls -	10/28
Coaches Meeting -	11/1
Coaches Training	11/4
Scrimmage Madness -	11/18
Evals HS -	11/19
First Day of Games -	12/2
Team Pictures -	1/6/18

### Commissioner's Report:

BOD Vacancies - Sec/Treas position\_

BOD Pictures - BOD pictures are scheduled for 9/13/17

BOD Shirts - Shirts and Jackets were delivered to remaining BOD members

Eval Format - The BOD discussed a new format for the evals.

1. Speed Dribble
2. Shooting the Ball from set markers
3. Shuffle Pass
4. Cone Dribble
5. Scrimmage

General League Meeting - Took place on 9/7/17. The BOD made a presentation and answered questions.

Fliers - Fliers made into electronic format and distributed to our five major schools.

Rules - One final review of the rules were made addressing a concern to allow grade 3 & 4 teams to double team during the last minute of the 2<sup>nd</sup> & 4<sup>th</sup> quarters. Motion passed without opposition.

Coach Info - The BOD requested a breakdown of coaches by grade and a list of things new coaches need to have and know.

Warehouse - The warehouse was cleaned and organized

Action Item List - BOD reviewed the action Items List through the end of October

BOD Training - BOD members were reminded to complete required training. This training is due By September 15.

## BOD Behavior Reminders -

1. When sending league emails remember to use the bbc option.
2. Remember to use both logos as part of your signature on all league emails.
3. Wear Your BOD shirt / jacket to ALL league activities
4. Include the phrase "Ashburn's first and Loudoun County's Finest Youth Basketball Program" as part of your signature on all league emails.
5. Decal displayed on vehicle

Action Item update = 92/546 16.76%

## Boys Middle Deputy Commissioner's Report:

None

## Boys Elementary Deputy Commissioner's Report:

- Inventory - Once the inventory is entered it will be shared with the BOD. New balls will be purchased.
- Travel League - The balls that were purchased for review by the BOD were not accepted and will be returned. The pinnies and ball bags will be given to the travel coaches. The items in the warehouse are strictly for tryouts and evals.
- Ice packs, Scorebooks and magnets - We will need a minimum of 40 scorebooks for the season. We will need a minimum of 47 boxes of ice packs. We will need a minimum of 350 magnets. The figure exceed what is in the warehouse.
- Rent Disc Space - This is a good idea and I will pursue it with Aubre.
- Rule Changes - Rule changes closed on 8/30 but we will review one final rule pertaining to the rule for backcourt possession. A change to allow double teaming in the last minute of the 2<sup>nd</sup> and 4<sup>th</sup> quarters was approved by the BOD.
- Travel team practice Balls - The travel team will get some type of upgrade ball to practice with.
- Distribution of Magnets - The magnets will be distributed at the draft or the coaches meeting.
- Clinic Bballs - Most players should bring a ball. We will have balls available for those who do not
- Rules for Voting - There are no formal rules on voting. Any BOD member may call for a vote on any issue. However once the BOD votes on an issue is closed form further discussion for the remainder of season.
- Financial accountability - All expenses are controlled through the treasurer. At every meeting we go over the expenses that occurred since the last meeting. Receipts are not brought to the BOD meetings but they can be if the BOD decides on it.
- Evaluators payments - The evaluators are paid by money order. I can commit to have them ready by the coaches meeting.
- Player registration for tryouts - All players must register to tryout for travel.

## Girls Deputy Commissioner's Report:

None

Scheduler Report: (Report on any changes or proposed changes to any schedule since the last meeting)

(report in Absentia)  
100% of updates to the website have been completed

**Web-Site Coordinator Report:** *(Report any changes / enhancements since last meeting)*

(report in Absentia)  
None

**Rules Compliance Coordinator Report:** *(Report on BG status & disciplinary action since last meeting)*

None

**Marketing Director:** *(report on status of sponsorships and fundraisers since last meeting)*

(report in absentia)  
Received sponsorship for Dr. Ike Lans, family denistry

**Outstanding Issues with PRCS:**

None

**Proforma Action Items:** *(2B completed B4 the next BOD meeting)*

**Action Items:** \_\_\_\_\_ *(current year)*

Enhanced Coach training – mandatory for Div C

**Action Items:** \_\_\_\_\_ *(next year)*

None

**New Business:**

None

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Meeting adjourned 2130 hours

**Next Meeting - BOD Meeting 9/20/17 Discovery ES 1900 hours**