

**Hurlbutt Elementary School PTO
General Meeting
Wednesday, February 19, 2020
Minutes**

Call to Order: A joint meeting of the General Membership of the Hurlbutt Elementary School PTO and the Weston Intermediate School PTO was held on February 19, 2020. The meeting convened at 9:37 am. Vice President Jamie Mais presided and Ginny Dorsey served as Secretary.

Present were general members, including Executive Board members Livia Berardinelli and Maria Rowbotham.

Reports of the Executive Committee:

Approval of Minutes: Ginny Dorsey

- A motion to approve the General Membership Meeting Minutes from November 20, 2019 [note: a PTO-sponsored budget presentation was held in lieu of the regularly scheduled General Meeting in January] was made by Sharon Murphy and seconded by Maria Rowbotham. **Motion Passed**

Treasurer's Report: Livia Berardinelli

- Operating Account Report Notes: Month ending Jan 31, 2020:
 - Operating Income YTD January '20 \$8,154
 - Bee tees- \$4.56 (for YTD total of \$713)
 - Family Fun Night (Parent Social)- \$236.94
 - Operating Expenses YTD January- \$5,427
 - Family Fun Night (bingo sign)- \$62.84
 - CC fees- \$26
 - Net Income YTD Jan- \$2,727
 - Ending Cash Balance January 31 is \$11,148
- Philanthropy Account Report Notes: Month Ending Jan 31, 2020
 - Philanthropy Income Jan '20
 - Square 1 Art- \$2,098.63

- Philanthropy Expenses January '20
 - Teachers' Discretionary Fund- \$100
 - Talent on Tap- High Touch High Tech (1st grade program)- \$1,275
- Cash Balance January 31 is \$83,942
- Philanthropy 2019-2020 APPROVED TO BE PAID as of Jan 20 \$12,507
- Philanthropy estimated balance remaining as of Jan 20 \$51,310

Philanthropy Chair's Report: Maria Rowbotham

- Two requests, as approved by the Executive Committee:
 - Up to \$450 requested by Principal Laura Kaddis for an "A" frame sidewalk sign and accessories to help advertise kindergarten registration and to help communicate schedule changes or events to families
 - A motion to approve the request was made by Alissa Stoltz and seconded by Amanda Smith- All in favor; None Opposed. ***Motion Passed***
 - Up to \$420 requested by librarian Sharon Rodko for books and materials to support the town-wide shared reading activity related to kindness
 - A motion to approve the request was made by Livia Berardinelli and seconded by Francesca Grodin- All in favor; None Opposed. ***Motion Passed***

BOE Representative's Report:

- no report as HES and WIS BOE Representatives were unable to attend
- BOE member Ruby Hedge provided an update on the budget process

Reports of the General Committee:

Nomination Committee Chair: Livia Berardinelli

- Nomination Committee

- Livia will chair- members of committee: Rose Lovett, Ellen Nakamura, Jamie Mais, Dana Repka, Julia Kaufman, and Marlo Villepigue (as back-up)
 - A motion to approve the Nominating Committee chairperson and members, as listed above, was made by Maria Rowbotham and seconded by Francesca Grodin- All in favor. ***Motion Passed***

Guest Speaker: Andre Santelli, FMS, Mood Boost Food Program & Food Sampling

Adjournment: The meeting on February 19, 2020 adjourned at 10:41 am.

Respectfully Submitted,
Ginny Dorsey
Hurlbutt Elementary PTO, Secretary