

TOURNAMENT ONLINE CHECK-IN DEADLINE: Monday 6/3/19 – 9 am

Online check-in has become the preferred process for tournament hosts across the Midwest. Once you have uploaded the required items below, all you need at the fields for games are your player cards (not virtual player cards) and access to medical releases for each player on your team. Tournament HQ will have access to the below required items.

Submitting your documents via Got Soccer:

1. Log into your team Got Soccer account and click the Classic at the Rock tournament.
2. Click on the Documents Tab and upload each of the required documents listed below:
 - a) **Scanned Copies of validated player/coach/manager passes** issued by USYSA or US Club Soccer (rostered players and guest players). Preference would be to scan them as a full page of alphabetized cards, not 1 page per player. Guest player / club pass players can be uploaded as you get them – single scans.
 - b) Create your **tournament ROSTER** for the weekend in Got Soccer. You will only be able to pull eligible players from your team into this roster. Club Pass and Guest players cannot be added to this feature in GotSoccer, but can be added at Tournament HQ by completing the Guest Player form found on the SCSA website tournament page and uploaded in the documents section.

If you don't create this GotSoccer tournament roster, you must upload a copy of your **team's official state issued stamped and validated team roster**. Be sure that JERSEY NUMBERS are included on roster (if they are not – please print out-hand write them in and then re-scan. The official rosters issued by Indiana can be found in your Player Registration event in your GotSoccer log-in (not the tournament). You'll find it under DOCUMENTS. You'll need to save to your PC to upload it in the Classic at the Rock tournament documents.

- c) **Completed Team Contact** form (found on event website)
- d) **Guest Player Form** (found on event website) – IF APPLICABLE
- e) **Permit to Travel** (on event website) – IF APPLICABLE
Out of state US Youth teams from within US Youth Region II do NOT need to upload "permit to travel" UNLESS your state association DOES require your team to have one. US Youth Teams outside of US Youth Region II : please obtain a "permit to travel" form from a U.S. Youth Soccer affiliated association (your state office) and upload. US Club teams do not need a permit to travel.

As indicated on the Team Contact form, **Medical Releases** for each player will need to be on-site during the team with coach or manager, but are **NOT** necessary to upload. Make sure to have completed medical releases for your club pass or guest players also. If needed, a blank medical release can be found here -

<http://files.leagueathletics.com/Images/Club/5708/SCSA%20Medical%20Release.pdf>

Please use the following emails for any questions you may have:

Online Check-in Documents – scsatourney@gmail.com

Please do not ask questions about bracket assignment, scheduling or payments to this email.

Brackets, Scheduling, Payments, etc – tournaments@scsaindy.com