

Minutes

ATHLETIC COMMITTEE MEETING

St. Lawrence Athletics Booster Club
June 6th, 2018 @ 6:00 pm
St. Lawrence Parish, Utica, Michigan

The objective of this non-profit organization is to promote youth athletics, in accordance with Catholic teachings and the Constitution of the United States, for the youth of the St. Lawrence Parish Community.

I. PRAYER

II. CALL TO ORDER/APPROVAL OF AGENDA/INTRODUCTION OF ATTENDEES

- Meeting called to order at 6:10pm
- Meeting held offsite due to school construction

III. APPROVAL OF JUNE REGULAR MEETING MINUTES

- Motion by Phil Seconded by Paul - APPROVED

IV. COMMENTS FROM MEMBERS OF PARISH OR ATHLETIC BOOSTERS CONCERNING ITEMS NOT ON THE AGENDA

- No Parish members or Boosters in attendance

V. COMMITTEE APPROVAL AGENDA:

VI. ATHLETIC PROGRAM REPORT (Athletic Director)

-Matt Mangold presented the report:

- Reviewed reigstration numbers for Fall – soccer still very low. Agreed to send out one final notice to Boosters/Parents and to check with surrounding Parishes. Registration will close for good on 7/31. We may only have one girls (likely JV) and one Boys (Varsity) team.
- Fields look better – agreed to schedule seeding for w/o 7/31
- Instructional soccer – STL “Kickers” agreed to move forward
- We have found a new Cheer Coach (Weidenbusch)

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- Request to use portion of locker room approved funding to upgrade light switches in gym – pending budget for locker rooms. Alternatively, we will vote to approve a separate funding request (likely less than \$5k)
- Football Camp July 25th (week of)
- Soccer Camp July 16th (week of)
- FYI – School donated a computer for Athletics use – now in AD office

VII. MONTHLY FINANCIAL REPORT (Treasurer)

- Reconciliation and checks to be paid
- Review of Current Financials thru 6/30/2018
- Roof / HVAC Contribution has been paid

VIII. THE ATHLETIC COMMITTEE WILL DISCUSS AND/OR TAKE ACTION ON THE FOLLOWING ITEMS:

- Registrar Report (Tocco) – Transition from S. Tague complete. Need to address physical and concussion forms for Fall – will attempt to gather as many as possible at Camps next week. Agreed we will scan/upload forms for record keeping, but purge all files at year end. Only accessible by Registrar. Reviewed registration numbers for Fall – all good except soccer (see AD Report)
- Volunteer Coordinator is now the open board seat – one candidate interested and will be offered the position at our next meeting

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- Communications / Website Coordinator (Samartino) – All communications posted as required. Access to website technical issue has been resolved. Will send out final plea for soccer players following the meeting.
- Fundraising / Spirit Wear (Giuliani) – Camp shirts do not have enough lead time through EA. Voted to approve TopCat to rush order for camps next week (Motion: Michelle/Nadia – PASSED). Voted to bid for Fall spirit wear (Motion: Phil/Michelle – PASSED). Discussed spirit wear approach – generic versus sport specific and providing both low cost and premium options.
- 5 year financial plan (Ayer) – Reviewed plan that was developed by Matt/Matt/Paul/Jim and submitted to S. Ranger for Parish purposes
 - Board agreed with 5 year plan
- Vice President's Report (Barbieri) - Fall sports budgets presented for Soccer and Volleyball. Approved “not to exceed” 5k for Soccer (Motion: Matt M / Paul – PASSED) and \$2.5k for Volleyball (Motion: Paul/Phil – PASSED)
- Roof and HVAC – \$20K from Athletics has been paid
- Locker Room improvements – Discussed timing and scope of work. Need a plan in place soon so that we can assess ability to do the work over school breaks. Discussed flooring option suggested by Steve R., and will investigate cost and possible sharing of expense with school as a pilot for school flooring
- Athletic Room move – may need help during the move and may need to approve additional funds to add a door in hallway
- Scholarship discussion tabled – will develop program details this year for rollout for the 2019/2020 school year

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- Discussed writing a “State of the Program” letter to Boosters as was done in the past to highlight last years programs and financial highlights – good way to provide transparency to Boosters. Jim will draft a first pass to discuss at our next meeting.

IX. Closed Session

- Nothing to discuss in closed session

X. Items for Next meeting:

- August 8th – 6pm at St. Lawrence

XI. Adjournment:

- Adjourned at 8:05pm