

BYLAWS

MADISON AREA INDEPENDENT SPORTS LEAGUE

(Revised 12-04-2017)

Table of Contents

Article 1: Name

Article 2: Mission

Article 3: Definitions

Article 4: Purposes and Duties

Article 5: Organizational Structure

Article 6: Membership

Article 7: Non-Member Participation

Article 8: MAISL Positions and Responsibilities

Article 9: Disciplinary Actions

Article 10: Meetings

Article 11: Voting

Article 12: Elections and Appointments

Article 13: Stipends, Salaries, and Reimbursements

Article 14: Committees Defined

Article 15: Amendments

Article 16: Books and Records

BYLAWS

MADISON AREA INDEPENDENT SPORTS LEAGUE

Article 1 Name

The name of the organization shall be Madison Area Independent Sports League, hereinafter referred to as MAISL.

Article 2 Mission

No current Mission Statement has been created by MAISL or provided for these Bylaws.

Article 3 Definitions

As used by MAISL in these Bylaws, the Athletic Guidelines, MAISL Rules and Procedures, and all other pertinent MAISL documents and correspondence

Athlete: any student from a MAISL member school or participating school actively engaged in athletics and competing for a MAISL team.

Board: an inclusive term that generally means the MAISL Board of Representatives, the Chairperson and the Vice-Chairperson (the voting body of MAISL), but may at times mean the MAISL Board of Representatives along with its entire staff and officers.

Board Member: a term generally used to mean any person that is typically in attendance at full MAISL board meetings.

Coach: a person who is currently engaged in the training and management of a team of MAISL athletes on an active basis, whether on a paid basis or not, and regardless of the extent to which coaching is a part of the person's vocation.

Commissioner: an individual tasked with managing all league activities of a given sport and/or gender during a single season.

Diocese: the Diocese of Madison, Wisconsin which is the Roman Catholic diocese for the southwest corner of Wisconsin. It comprises Columbia, Dane, Grant, Green, Green Lake, Iowa, Jefferson, Lafayette, Marquette, Rock, and Sauk counties.

Diocesan Guidelines: the Diocese of Madison Policy as it relates to athletics and co-curricular activities.¹

Executive Staff: refers to the group made up of the MAISL Officers along with the Program Director and Commissioners.

League: a generic term that may refer to the entire season of a specific sport and gender to include all practices, games, and the end of season tournament. In general, the term may also refer to all sports activities as conducted by MAISL as used in its name.

League Rules: the entire body of rules as used by MAISL in its management of teams as well as in officiating MAISL sporting events. MAISL rules are drawn from NFHS rules, WIAA rules and regulations, and MAISL local rules.

Local Rules: specific rules of MAISL so created to enhance and support athletic success but rules that differ from the generally accepted rules of a sport. Local rules shall supersede the generally accepted rules of a sport. Local Rules may be added, changed, or eliminated at the discretion of the MAISL Board.

Member (or Member School): any Catholic, non-Catholic, private or parochial school that has been accepted as a member of MAISL, has board representation and has voting rights.

NFHS: National Federation of State High School Associations.³ NFHS is the body that writes the rules of competition for most high school sports and activities in the United States.

Non-Member Participant: any Catholic, non-Catholic, private or parochial school that has been approved by the Board Chairperson to submit a team(s) for participation in MAISL sports and who is currently not a recognized member of MAISL. The expression “non-member participant” or simply “participant” may at times also be used to identify the team that is participating in MAISL sports from a non-member school.

Officer: a person associated with MAISL that holds any of the following positions: Chairperson, Vice-Chairperson, Secretary, and/or Treasurer.

Program Director: the individual tasked with managing all day to day operations of MAISL as well as the management and oversight of MAISL commissioners.

Quorum: representation from a simple majority of members at MAISL meetings shall constitute a quorum.

Referee: an official used by MAISL who watches a game or match closely to ensure that the rules of the sport as well as MAISL local rules are adhered to and who will on occasion arbitrate on matters arising from the play.

School Year: as used by MAISL for elections, meetings and annual business of the board shall be August 1 to July 31 of the following year.

Senior Most Board Representative: a current MAISL Board Representative who has served on the MAISL Board in the capacity of Representative for the greatest number of years amongst his/her peers.

Simple Majority: as used by MAISL for voting purposes and Quorum, shall mean more than half of all MAISL Members.

Supportive Staff: a person associated with MAISL that holds any of the following positions: Special Events Coordinator, Website Manager and/or any other position so created to support MAISL in its operations.

WIAA: Wisconsin Interscholastic Athletic Association.⁴ WIAA is the regulatory body for all high school sports in Wisconsin.

Article 4

Purposes and Duties

A. Purposes: MAISL shall have the following purposes:

1. To promote MAISL member schools student involvement in various sports leagues as operated by MAISL.
2. To foster an attitude of good sportsmanship and fair play in the entirety of MAISL sports activities.
3. To assist MAISL member schools and non-member participants with the organization and operation of sports teams that choose to compete in MAISL sports leagues.
4. To generate awareness, support, and appreciation of MAISL athletics through appropriate marketing activities.

B. Duties: MAISL shall have the following duties:

1. To organize various grade specific sports leagues as directed by the MAISL board that maximizes equity of matchups as well as equity in field and gym usage. MAISL shall also with consideration minimize conflicts in scheduling as it relates to other school and/or parish activities of its teams.
2. To supervise all league activities and to ensure adherence to the policies, procedures, regulations and rules as set forth by MAISL.
3. To regulate all competition of teams through the use of sport specific experienced officials who are also versed in the local rules of MAISL.
4. To communicate timely and effectively with all member and non-member participant schools the necessary details of MAISL activities. MAISL shall ensure that lines of communication remain open at all times during the course of league activities as established by the MAISL calendar.
5. To maintain all records and results of league activities while in season and to ensure that such results are updated weekly and made available in a public manner

to all participating teams. MAISL shall maintain an archive of MAISL league and tournament results for a minimum of 10 years.

Article 5 Organizational Structure

A. Board of Representatives: MAISL shall have a Board of Representatives that is to be made up of one representative from each MAISL member school. The Board of Representatives is the primary voting authority for MAISL.

B. Board Chairperson: The MAISL Board of Representatives shall be led by the Board Chairperson (or by the Board Vice-Chairperson in the absence of the Board Chairperson).

C. Board Vice-Chairperson: MAISL shall have a Board Vice-Chairperson available to fill-in for the Board Chairperson.

D. Secretary: A board officer that shall report to the Board Chairperson.

E. Treasurer: A board officer that shall report to the Board Chairperson.

F. Program Director: An executive staff member that shall report to the Board Chairperson.

G. League Commissioners: Executive staff members that shall report to the Program Director.

H. Website Manager: A supportive staff member that shall report to the Program Director and to the Board Chairperson.

I. Special Events Coordinator: A supportive staff member that shall report to the Board Chairperson.

J. Principal Representative: MAISL shall request that one school principal from any one of the MAISL member schools serve on the MAISL Board in an advisory capacity. It is a recommendation that the principal who provides such service do so for at least one school year.

K. Additional Volunteers: MAISL shall at its discretion utilize other volunteers to oversee additional activities and events on an as needed basis.

L. Standing Committees: The MAISL Board of Representatives shall maintain standing committees and shall staff these committees with Board members on a school year basis. The following committees are currently listed as standing committees:

1. Scheduling committee.
2. Policy committee.
3. Rules and Grievances committee.
4. Nominating committee.
5. Finance committee.

M. Temporary Committees: The MAISL Board of Representatives and/or the Board Chairperson may create temporary committees as needed for any project or issue of a temporary basis and shall have authority to staff these committees with any member from the entire MAISL Board.

N. Hierarchy Chart: MAISL's Hierarchy chart is as follows: No current hierarchy chart has been created by MAISL nor provided for these Bylaws.

Article 6 Membership

A. Membership: Membership is open to any Diocese of Madison Catholic school and all non-Catholic private and parochial schools that are within 45 miles of the furthest current member school.² New membership must be approved by a two-thirds vote of the MAISL Board.

B. Members: All MAISL members explicitly agree to abide by MAISL Bylaws, Athletic Guidelines, and League Rules. All MAISL members shall ensure that all sports teams adhere to the standards as delineated by MAISL and as defined by the Diocese of Madison policy as it relates to athletics and co-curricular activities.¹ All MAISL members shall provide representation at all mandatory MAISL meetings.

C. Rights of Members: Each member shall be eligible to appoint one voting representative to cast the member's vote on all matters before MAISL that require a membership vote.

D. Resignation and Termination: Any member may resign by filing a written resignation with the secretary. Resignation shall not relieve a member of any unpaid dues or other charges previously accrued. A member can have their membership terminated by a majority vote of the membership.

E. Non-Voting Membership: The board shall have the authority to establish and define non-voting categories of membership.

F. Non-Member Participation: The board shall have the authority to establish and define non-member participation procedures and rules.

G. Annual Dues: Under the current Bylaws, members are not required to pay annual dues for membership.

Article 7 Non-Member Participation

A. Non-Member Participant: Any Catholic, non-Catholic private or parochial school that is not a member of MAISL but would like to enter a team(s) in any MAISL league as a non-member participant must submit a request to the Board Chairperson for inclusion as a Non-Member Participant. The Board Chairperson shall make a determination for acceptance or rejection and shall notify the requesting school in a timely manner.

If accepted, any non-member participant explicitly agrees to abide by all MAISL Bylaws, Athletic Guidelines, and League Rules. Once accepted, a non-member participant is considered active until such time that their membership status changes or they fail to have at least one participating team in any MAISL sport during a school year. A non-member participant may send a non-voting representative to any of the open MAISL board meetings and is encouraged to do so.

B. Non-Member Participation: Any school that has been approved as a non-member participant and wishes to enter a team(s) in any MAISL sport must submit

a request in writing to the Board Chairperson no later than 2 weeks prior to the team submittal deadline of the specified sport along with a \$50 non-refundable deposit (the deposit will be applied to all team fees due if accepted into the league). The Board Chairperson shall make a determination for acceptance or rejection and shall notify the requesting school in a timely manner.

Any team of a non-member participant that is accepted into a league may continue yearly participation in the specified sport without the need for Chairperson or Board approval as long as the team and the non-member participant remain in good standing with MAISL. Though not currently in practice, the Board shall have the right to adopt a different fee structure for non-member participating teams.

Article 8

MAISL Positions and Responsibilities

A. Board Representative: A MAISL Board Representative shall represent one and only one MAISL member school. The Representative shall act on behalf of their member school as a liaison and has the authority so granted by their school to vote on all matters before the board. It is recommended that representatives serve for a minimum of two consecutive school years. There is no limitation on the amount of time a Board Representative may serve on the MAISL Board. All Board Representatives must be available to serve on at least one standing MAISL committee each school year.

B. Chairperson: The Board Chairperson shall act as the representative authority of the Board in all matters that do not require a vote. The Board Chairperson shall have signatory authority for all MAISL matters. The Board Chairperson shall be ex officio a member of all committees except the nominating committee and those committees specifically assigned to the Vice-Chairperson. The Board Chairperson must have at least three school years of Board experience in any other MAISL Board capacity prior to becoming the Board Chairperson. The Board Chairperson shall be elected by a simple majority of the Board of Representatives for a term of two school years and may seek re-election with no limitations. The Board Chairperson has the explicit authority to form committees for all matters deemed appropriate for committee review. The Board Chairperson may serve in any additional capacity except Vice-Chairperson, Board Representative, Treasurer and where explicitly prohibited.

C. Vice-Chairperson: The Board Vice-Chairperson carries all the authority and responsibilities of the Board Chairperson in the absence of the Board Chairperson. Additionally, the Vice-Chairperson shall be ex officio a member of the Scheduling committee, and may be assigned by the Board Chairperson to other committees as needed. The Vice-Chairperson may not serve on the nominating committee. The Vice-Chairperson must have at least one school year of experience in either a member school athletic board capacity or in any other MAISL Board capacity prior to becoming the MAISL Board Vice-Chairperson. The Vice-Chairperson shall be elected by a simple majority of the Board of Representatives for a term of two school years and may seek re-election with no limitations. The Board Vice-Chairperson may serve in any additional capacity except Board Representative, Treasurer and where explicitly prohibited.

D. Secretary: The MAISL Secretary shall report to and serve at the request of the Board Chairperson. The Secretary shall attend, take attendance and compile notes at all MAISL meetings except committee and coaches meetings. The Secretary shall make note of all key points and make certain that all decisions and proposals are recorded. The secretary shall make a copy of the meeting minutes available to all Board members within three weeks of the meeting from which they were drawn. The secretary will provide notice to all Board members the information pertaining to upcoming meetings at least one week in advance of the scheduled meeting. Additional duties and responsibilities of the secretary will be listed in the MAISL Rules and Procedures manual. The Secretary may serve MAISL in any other capacity except where limited by another position.

E. Treasurer: The MAISL Treasurer shall report to and serve at the request of the Board Chairperson. The Treasurer shall have signatory authority for all MAISL bank accounts and shall maintain all such accounts. The Treasurer shall collect payments from member schools, and shall pay bills, fees, salaries, and stipends as directed by the Board Chairperson. The Treasurer shall provide an accounting of all financial transactions to the Board Officers. The Treasurer shall provide a monthly financial accounting to the MAISL Board and will make certain that a current financial accounting is made available for all MAISL general meetings. Additional duties and responsibilities of the treasurer will be listed in the MAISL Rules and Procedures manual. The treasurer may not serve MAISL in any other capacity except Secretary and/or Special Events Coordinator.

F. Program Director: The MAISL Program Director shall be in charge of all day to day operations of league activities and shall have oversight authority of league commissioners as well as all referees utilized by MAISL. The Program Director is

ultimately responsible for league schedules, but shall utilize the scheduling committee and the commissioners in establishing said schedules. The Program Director with assistance of MAISL Commissioners shall maintain a pool of available and qualified referees, shall establish and maintain program records of league play and end of season tournaments, and shall ensure open lines of communication amongst the Board, the Commissioners, and the MAISL coaches. The Program Director shall report to the Board Chairperson. The Program Director may not serve simultaneously as a Board Representative or the MAISL Treasurer. The Program Director shall not coach a MAISL team while serving in this capacity.

G. Commissioner: Commissioners shall be assigned to one sport and/or gender at the discretion of the Board Chairperson and the Program Director. For their sport and/or gender of responsibility, a Commissioner shall assist the scheduling committee with league schedules, shall be in charge of providing referees for all league games, shall have the responsibility to enforce league rules, and shall organize and conduct a coaches meeting prior to in season league play with assistance from the Program Director and Board Chairperson. Commissioners shall ensure that all referees are fully versed in the rules of the sport to which they are assigned including MAISL local rules. Commissioners shall report to the Program Director. Commissioners are responsible for the communication of league business with the MAISL teams and coaches in their sport of responsibility. A Commissioner may not serve simultaneously as a Board Representative or the MAISL Treasurer. Ideally, a Commissioner will not coach a MAISL team in the league of their responsibility. Commissioners shall be allowed to officiate MAISL matches and/or games.

H. Principals' Representative: A principal from one of the MAISL member schools who shall serve the Board in an advisory capacity and who shall act as a liaison between the MAISL Board and the MAISL member schools' principals. This position is voluntary and advisory. A Principals' Representative may not serve on the Board in any other capacity.

I. Committee Member: Any Board member that is currently serving on any MAISL committee. Though committee positions are considered voluntary, any MAISL Board Representative can be assigned by the Board Chairperson when and as needed. All MAISL Board Representatives must be willing and available to serve on at least one standing MAISL committee and also must be willing to serve on any committee formed for a special need or circumstance.

J. Special Events Coordinator: An individual with at least one school year of MAISL Board experience and who may currently be serving on the Board in another capacity. The Special Events Coordinator shall promote local activities for MAISL teams and seek out cooperative athletic ventures with local universities and high schools. The Special Events Coordinator may also assist in communications with area sporting clubs in an effort to minimize scheduling conflicts and to maintain open communications. The Special Events Coordinator as such does not have voting authority on matters before the Board. This position is voluntary and advisory. The Special Events Coordinator is a liaison to the general public. This position is appointed by the Chairperson with approval of the Board.

K. Website Manager: An individual with at least one school year of MAISL Board experience and who may currently be serving on the Board in another capacity. Ideally the Website Manager will have experience using websites and social media for communicating. The Website Manager is tasked with maintaining the MAISL website and ensuring the accuracy of all posted material. This individual may also be called on to explore and expand use of social media as a means to communicate with our members. This position is appointed by the Chairperson with approval of the Board.

L. Volunteer: Not currently defined in these Bylaws.

M. Non-Member Participant Representative: An individual who is designated by a non-member participating school to represent that school at MAISL board meetings. The Representative shall act on behalf of their school as a liaison and has the authority so granted by their school to speak on all matters before the board when permissible. A Non-Member Participant Representative has no voting authority.

N. Age of Majority: The MAISL Board of Representatives along with its entire staff and officers must be at least 18 years of age.

Article 9

Disciplinary Actions

A. Suspension and expulsion: Any school member, team, coach, athlete, representative or staff member recognized by MAISL which violates any of the

provisions of these Bylaws, the Athletic Guidelines, or the League Rules may be suspended, after due notice and an opportunity to be heard by the body designated to conduct such hearings, until the next general meeting of MAISL, at which meeting the action of suspension shall be reported by the Secretary. At such meeting the suspension may be rescinded by a majority vote of the members, or such individual or group may be expelled by a two-thirds vote. Expulsion shall be in force for one calendar year from the date of the vote to expel. MAISL members, teams, coaches, or athletes who wish to be readmitted must request readmission following the one year period and will require a majority vote for such readmission.

B. League Fines and Penalties: Not currently defined in these Bylaws. The MAISL Athletic Guidelines currently cover aspects of this category.

Article 10 Meetings

A. Mandatory General Meetings: The full MAISL Board and all supportive staff shall meet a minimum of 4 times per school year. These are mandatory meetings and shall typically be held in August, November, January, and April. Additional meetings of the full MAISL Board may be called by the Board Chair in order to resolve significant issues. Simple matters before the board that require a vote sooner than the next scheduled Mandatory General Meeting may be completed electronically at the discretion of the Board Chair.

B. End of Year Meeting: A non-mandatory end of school year meeting shall typically be held on the 4th Wednesday in May (commonly referred to as the MAISL dinner meeting). The full MAISL board is invited to attend.

C. Executive Staff Meetings: In addition to the above stated meeting dates, the MAISL Board Executive Staff shall also typically meet in September, October, February, and March to manage all general items and issues before MAISL. The full MAISL board is invited to attend, but only the Executive Staff is required to be in attendance. An opportunity to address the Executive Staff will be offered at all such meetings. These meetings may be rescheduled or cancelled at the discretion of the Board Chairperson, but a minimum of 2 weeks notice shall be given prior to a previously scheduled meeting date if a change or cancellation will occur.

D. General Meetings: All full board meetings that are scheduled for MAISL shall be considered General Meetings unless otherwise specified and will be open to any person associated with MAISL or invited as a guest by any Board member. Permission to address the Board must be given by the Board Chairperson prior to the start of any meeting in which a guest wishes to address the Board and/or is asked to speak.

E. Closed Meetings: A meeting may be designated as closed if the Board Chairperson so wishes and does so with good reason. The Chairperson must notify the full board of such a designation and who is required and/or permitted to attend. At the discretion of the Board Chairperson, a portion of any MAISL meeting may be deemed closed due to sensitivity of subject matter. Board members may make such a request at anytime during any meeting and the Board Chairperson will make an immediate ruling. The Board Chairperson will determine who should and should not be present for this temporary closure of the meeting.

F. Committee Meetings: Not currently defined in these Bylaws.

G. Coaches Meetings: Not currently defined in these Bylaws.

H. Special Meeting: A meeting that is called as a result of a condition, event, or special circumstance that requires immediate attention or special consideration. Special meetings may be called by the Board Chairperson (or Vice-Chairperson in the absence of the Chairperson), or at the request of at least 3 Board Representatives who are in agreement as to the need and/or reason for a Special Meeting.

I. Need for Quorum: A quorum is always necessary at General Meetings for the meeting to be considered official and for a vote to be taken.

Article 11 Voting

A. All MAISL Board Representatives shall each be entitled to one vote on all matters before the Board that require a vote.

B. The Board Chairperson shall be allowed one vote in the event of a tie vote where a simple majority is required.

C. The Board Vice-Chairperson shall have all voting rights assigned to the Board Chairperson when serving in the absence of the Board Chairperson.

D. Voting shall only take place at mandatory meetings unless conditions warrant that an electronic vote or a special meeting and/or special circumstance vote is necessary or acceptable. Electronic voting is at the discretion of the Chairperson unless it is necessary due to a call for a special meeting or circumstance that requires a vote be conducted electronically. If the entire Board is present at a meeting where a vote is called, the Chairperson may not conduct the vote electronically.

E. Electronic voting (via email or other electronic device) is permissible but shall require that 100% of Representatives respond for a vote to be valid. Any vote is acceptable including an abstention but must be so submitted by the Representative to the Chairperson for the vote to be counted. Electronic votes shall be reported to the Secretary with each vote being identified.

F. On all votes before the MAISL Board, the Secretary shall only make note of the vote totals in the minutes and shall not identify any Representative's individual vote.

Article 12

Elections and Appointments

A. Chairperson and Vice-Chairperson: Elections for the Chairperson and Vice-Chairperson shall be held on a biennial basis at the April General Meeting on even numbered years. Any individual who is interested in either position shall submit a letter of interest to the Board Secretary no later than March 21st of an even numbered year. The Secretary shall forward a copy of the letter to the Nominating Committee. The Nominating Committee must complete the approval process of all candidates prior to three weeks before the scheduled April General Meeting. Approved candidates must be notified of their approval no later than 2 weeks prior to this meeting and notice must be sent to all Board Members.

Candidates who receive approval shall be allowed to send out a letter to Board Members regarding their interest in the position for which they are being considered. Approved candidates may request and shall be allowed the

opportunity to address the Board in person at the April meeting and prior to the final vote for these positions.

Candidates who are not approved by the Nominating Committee shall receive in writing from the committee the reason for not being approved within 48 hours of the decision and the committee shall also send notice to all Board Members.

Elections for Chairperson and Vice-Chairperson shall be conducted by secret ballot during the April General Meeting and shall be given to the Secretary for tabulation. The Senior Most Board Representative at this meeting will confirm the tally. The results shall be presented immediately following the vote and will be duly noted in the minutes.

The Chairperson and Vice-Chairperson shall be elected by a simple majority of the Board membership for a term of 2 school years. The new term shall begin August 1st in the same even numbered year as the election (which represents the start of a new school year). Board Chairperson and Vice-Chairperson voting rules apply. Should a vote not result in a simple majority of the membership, a second vote shall be taken. Should a second vote fail to reach the minimum vote required, the election for that position will be tabled for 30 days.

B. The Program Director: shall be selected by the Chairperson with assistance from all other MAISL Officers. The Program Director will be presented to the Board for approval of the appointment by a simple majority vote. A secret ballot may be conducted at the discretion of the Board Chairperson. The Program Director is selected for an appointment period of not more than 3 school years but may be installed at anytime during a school year when a vacancy occurs. After completion of three school years of service (a partial school year is considered as one year), the Program Director must be resubmitted for consideration by the Board Chairperson unless the need or desire exists to replace the Program Director.

The Program Director shall receive an annual review by the MAISL Officers along with the Senior Most Board Representative. The review shall be conducted and completed each April prior to the April meeting. The Board shall be notified of the results.

C. Commissioners: shall be selected by the Chairperson and the Program Director and will be presented to the Board for approval of the appointment by a simple majority vote. A secret ballot may be conducted at the discretion of the Board Chairperson and/or the Program Director. The Chairperson and/or the

Program Director may serve as a commissioner in the event no suitable candidate is available.

Commissioners shall be selected for a specific sport and/or gender and may remain in that position for up to 2 school years but may be installed at anytime during a school year when a vacancy occurs. After completion of two school years of service (a partial school year is considered as one year), a Commissioner must be resubmitted for consideration by the Board Chairperson and the Program Director unless the need or desire exists to replace the Commissioner.

Commissioners shall receive an annual review conducted by the Executive Staff along with one Board Representative from the Rules and Grievances committee. The review shall be conducted and completed each April prior to the April meeting. The Board shall be notified of the results.

D. Secretary: shall be selected by the Chairperson and the Vice-Chairperson and will be presented to the Board for approval of the appointment. The Secretary shall receive an annual review by the Executive Staff to be conducted each April prior to the April meeting. The Board shall be notified of the results. Regardless of the results of the review, the Board Chairperson and Vice-Chairperson may consider new candidates for this position each school year. Any Board member can act as Secretary at any meeting in the absence of the Secretary (volunteers will be solicited by the Chairperson).

E. Treasurer: shall be selected by the Chairperson and the Vice-Chairperson and will be presented to the Board for approval of the appointment. The Treasurer may not serve the Board in any other capacity except as Secretary and/or Special Events Coordinator. The Treasurer shall receive an annual review by the Executive Staff along with one Board Representative from the Finance committee to be conducted each April prior to the April meeting. The Board shall be notified of the results. Regardless of the results of the review, the Board Chairperson and Vice-Chairperson may consider new candidates for this position each school year. Upon the departure of a Board Treasurer (regardless of reason), the duties shall fall to the Chairperson and to the Senior Most Board Representative. A new Treasurer should be sought immediately. Special circumstance voting rules shall apply.

Article 13
Stipends, Salaries, and Reimbursements

MAISL has established procedures for stipends, salaries, and reimbursements resulting from past precedents and recent Board decisions. Such procedures and payment amounts are currently under the control of the Board Chairperson and the Board Treasurer. Article 13 will be further refined at a later date and will be made available for Board approval at such time.

Article 14
Committees Defined

- A. Scheduling committee:** Not currently defined in these Bylaws.
- B. Policy committee:** Not currently defined in these Bylaws.
- C. Rules and Grievances committee:** Not currently defined in these Bylaws.
- D. Nominating committee:** shall be used in even numbered years (or whenever necessary) to review and approve candidates for the positions of Chairperson and Vice-Chairperson. The nominating committee shall be made up of 5 Board Representatives: the leader shall be the Senior Most Board Representative and 4 more shall be selected by random draw from all remaining Board Representatives. The committee must apply the Bylaws in the approval process. The committee shall have the authority to deny candidacy for cause and shall present such cause to the Board and to the candidate with 48 hours of making their decision. The approval process must be completed at least 3 weeks prior to the election. Candidates who receive approval must be notified and identified to the Board no later than 2 weeks prior to the election.
- E. Finance committee:** Not currently defined in these Bylaws.

Article 15 Amendments

A. General Provision: Amendments shall be considered by MAISL as follows:

1. Voting for Bylaws approval: Amendments to the Bylaws shall require for passage a two-thirds vote by the Board of Representatives. Proposed amendments to the Bylaws must be submitted in writing to the Board of Representatives at least thirty (30) days prior to the vote.
2. Voting for other rules and/or regulations approval: Amendments to all other rules and/or regulations of MAISL shall require a simple majority vote of the Board of Representatives for passage. A vote may be conducted electronically at the discretion of the Chairperson in the event less than 75% of Representatives are present at a meeting in which a vote was called.

B. Exceptions: Notwithstanding paragraph A above, amendments may be considered at any meeting of the full MAISL Board or via electronic means in any of the following circumstances:

1. Tabled amendments: Tabled amendments may be acted upon at any future date at the discretion of the Chairperson.
2. Conformity with the law: To make the Bylaws, other rules and/or regulations conform to federal or local law.
3. Conformity with NFHS³ and WIAA⁴: To make the Bylaws, other rules and/or regulations conform to NFHS and WIAA rules and regulations.
4. Uniformity: To make the Bylaws, other rules and/or regulations conform to each other; such items need not meet the time requirement of subparagraph A.

C. Effective date: Unless otherwise specified at the time of adoption, amendments to the Bylaws, other rules and/or regulations shall be effective immediately.

Article 16

Books and Records

MAISL shall keep complete books and records of account and shall also keep a record of the minutes from the proceedings of the Board of Representatives. Each MAISL officer is required to maintain a hard copy of all official MAISL records and documents. The results of competition are excluded from this requirement, but such records shall be maintained by the Program Director and Commissioners. A hard copy of competition results for any MAISL sport while in season shall be maintained and kept current by the commissioner assigned to said sport.

1. Diocese of Madison Policy as it relates to Athletics and Co-curricular Activities: <http://files.leagueathletics.com/Text/Documents/3885/36968.pdf> .
2. Current MAISL member schools: Abundant Life, Blessed Sacrament, Edgewood Campus School, High Point Christian, Immaculate Heart, Queen of Peace, Sacred Hearts, St. Dennis, St. Francis, St. James, St John the Baptist, St Maria Goretti.
3. National Federation of State High School Associations home page: <https://www.nfhs.org/HomePage> .
4. Wisconsin Interscholastic Athletic Association home page: <https://www.wiaawi.org/home.aspx> .

ADOPTION OF BYLAWS

We, the undersigned, are witness to the acceptance of these Madison Area Independent Sports League Bylaws by the MAISL Board of Representatives. We consent to, and hereby do adopt the foregoing bylaws, consisting of the 16 Articles on the preceding pages, as the Bylaws of MAISL.

ADOPTED AND APPROVED by the MAISL Board of Representative on this _____ day of _____, 2017.

Michael Schultz, MAISL Chairperson

Mark Drachenberg, MAISL Secretary

_____, MAISL Board Representative