



**The scope of work required for bidding mowing, trash pick-up, and sprinkler system maintenance at the optimist park is as follows:**

1. Mow or weed eat all grass on fields and areas used for game purposes inside and equal to one mower pass outside fenced areas weekly or as needed to keep grass at a uniform height of approximately 2 ½ to 3 inches. The county will be responsible for 1 mowing per week (done on Thursdays). Bid awardee will be responsible for 20 cuttings (done on a Monday or Tuesday) from April through August. Please also include in bid price per cut for any cuts over the required 20, to be as needed at the discretion of the Board of Directors.
2. Remove any grass or weeds blown on or growing in non-grass areas. (I.E. dirt areas of infields, baselines, pitcher's mounds etc.)
3. Blow and edge debris, grass, weeds and trash from all hard surfaces related to fields. (I. E. dugouts, sidewalks and bleachers) Excess debris, trash, grass or weeds will be picked up and disposed of.
4. Clippings that create clumps on the field or at the bottom of the fence will be picked up and removed
5. All trash in contracted area will be picked up and placed in trash containers.
6. Schedule and apply herbicides and fertilizer twice per year and reseed if necessary to ensure proper growth of grass on fields. Herbicides, fertilizer and grass seed will be provided by OGAA. Prior scheduling is of utmost importance to minimize each field down time.
  - 2018 we will punch all infields and over seed with Bermuda grass. We will also top dress with sand.
  - Outfields will be punched and over seeded with Bermuda
  - We will have a pre-emergent and post emergent fertilizer.
  - Fields will be sprayed monthly for weeds and fertilizer.
7. Provide proof of liability insurance to the OGAA Board of directors.
8. Common areas (I.E. Grass in park not included in field playing areas) will be maintained to same standard as fields.
9. Maintain flower beds under flag pole at 4-plex and at entry to park.
10. Empty all trash containers (I.E. barrels) into the dumpsters.
11. Operate and maintain sprinkler system to keep grass hydrated while keeping fields playable.
12. Provide weekly reports on work done by E-mail to the board of directors.
13. Equipment will be furnished, in good working order and stored by the company performing scope of work outside of park.

The OGAA reserves the right to accept the complete bid or certain items.

Bids are due by Dec 31st and will be considered before the 1st of the year. We will contact the top three selected bids and have those bidders come before the board for an interview prior to our final selection. The board's intention is to have this process complete and a selection made during our January meeting.

Thanks for your interest,

Shane Williamson  
President, Board of Directors Oak Grove Athletic Association

**Oak Grove Athletic Association Mowing, Sprinkler System and Trash Maintenance Bid Request Form**

1) Annual bid of \_\_\_\_\_ paid in 12 monthly payments of \_\_\_\_\_ by the 15th of each month for the mowing portion of scope of work.

2) Annual bid of \_\_\_\_\_ paid in 12 monthly payments of \_\_\_\_\_ by the 15th of each month for the trash portion of scope of work.

3) Price per cut for any cuts after required 20 cuts \_\_\_\_\_

Termination Clause: Either \_\_\_\_\_ or Oak Grove Athletic Association may terminate this contract for no cause with a 30 day written notice at any time. The termination date may be sooner than 30 days if agreed upon by \_\_\_\_\_ and OGAA. All work performed before the termination date shall be paid as agreed per above. Written notice may be; text message that has been replied to, letter via USPS that has been responded to by either a phone call, email, or text message, or email that has been responded to by a phone call, text message or email. A response should be given by the terminated party as soon as possible in order to complete the termination request. This should ensure that both parties are aware of the termination date.

Insurance: \_\_\_\_\_ will maintain a liability policy of \$1,000,000 general aggregate at all times. Please include insurance certificate.

Equipment Details: \_\_\_\_\_ will provide mowers, trimmers, edgers and blowers to perform the estimated work. \_\_\_\_\_ is responsible for all expenses related to use of the equipment owned by \_\_\_\_\_ including gas, parts and any other related items. Equipment must be in good working order and adequate to perform the duties requested in scope of work.