

Oak Grove Optimist Park Janitorial Bid Request

PROPERTY: OGAA Optimist Park. 345 Hegwood Drive, Hattiesburg, MS 39402

REQUEST FOR PROPOSAL JOB DESCRIPTION:

1. Janitorial duties include cleaning bathrooms at all five locations within the park, the scoring booths for all twelve fields and the upstairs of the 4-Plex.
2. Term of the Janitorial contract will be for 12 months.
3. All areas need to be cleaned daily IN Season and Weekly OFF Season, to be determined by OGAA Board of Directors.
4. OGAA will also be hosting tournaments on the weekends, this will be included in this bid but at a price per weekend bid.
5. The Oak Grove Athletics Association reserves the right to evaluate all bids, in executive session, to determine the best bid for the park.
6. This bid may be terminated at any time if duties not in compliance with the OGAA Board of Directors.

Contractor Name: _____

Contractor Phone Number: _____

Monthly Labor Cost per Month(Weekdays): _____

Monthly Labor Cost per Weekend Tournament: _____

Accepted by Oak Grove Athletic Association: _____

***Please email this bid to president@ogaa.net or mail to the OGAA mailing address: P.O Box 16747, Hattiesburg, MS 39404**

Cleaning of Restrooms: Daily

1. Mirrors cleaned with Windex.
2. Toilet bleached and clean.
3. Paper towels and toilet paper will be replaced.
4. All trash will be emptied.
5. Floor will be moped.
6. Sinks will be sterilized and cleaned.

Cleaning of Restrooms: Weekly

1. Floors will be power washed.
2. Trash containers will be cleaned weekly.
3. Walls and Ceiling will be dusted.