

Forsyth County Parks & Recreation Department
Mandatory Reporting of Child Abuse – O.C.G.A. § 19-7-5
Proposed Policy and Implementation Procedure

1. Hold meeting with all Youth Athletic Associations to discuss the mandatory requirement(s) for reporting suspected child abuse, documentation of the same, and plan of action. During such meeting, each Youth Athletic Association will be notified of the mandatory reporter's obligation to report all suspected child abuse to Wayne Maddox, Forsyth County Parks & Recreation Department, at wjmaddox@forsythco.com or 770.781.2215. Mr. Maddox's name and contact information must be published and made available to every employee and volunteer of every participating Youth Athletic Association.
2. Place information sheet (copy attached) in regards to Mandatory Reporting of Child Abuse pursuant to O.C.G.A. § 19-7-5, on the County website, in the FCPRD Youth Handbook, and as part of the "Coaches Background Check" paperwork (copy attached).
3. Place "Report Form" (copy attached) on the County website, and in the FCPRD Youth Handbook. Include directions that volunteer coaches may fill out the form and forward it directly to the Sheriff's Office, Division of Family and Children Services or to our staff. Contact information for each agency will be provided.
4. Staff **will** record any suspected child abuse on the "Report Form" and **will** forward a copy to the Sheriff's Office, or Division of Family and Children Services. The method of delivery (email or fax) **will** be recorded and attached to a copy of the report form. All documentation will be kept in a locked file to ensure confidentiality of reporting. Confidentiality will not be broken unless required by Sheriff's Office, Division of Family and Children Services, or court of law.
5. It is recommended that anyone participating in an FCPRD program that will come in contact with youth participants should seek training regarding Mandatory Reporting of Child Abuse – O.C.G.A. § 19-7-5. The FCPRD suggest ProSolutions as one resource. Once on the Prosloutions' website, click "see course menu", under the heading "social services" you should find a course titled: Mandatory Reporters.
<https://www.prosolutionstraining.com/>

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Acknowledgement of Receipt of Mandatory Child Abuse Reporting Information Sheet

I have received the Mandatory Child Abuse Reporting Information Sheet and acknowledge my responsibilities for adhering to the mandatory child abuse reporting requirements found at O.C.G.A. § 19-7-5 by affixing my signature below:

Print Name

Signature

Park or Youth Athletic Association

Date