

# 2018 Softball Field Rental Application

Greater Altoona Girls Softball Association

P.O. Box 131 Altoona IA 50009

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## Applicant Information

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_

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## Rental Rates

Items	Cost
Field Hourly Rate (2 hour max)	\$30/hour
Lights for Hourly Rentals	\$10/session
Pitching Lane or Batting Cage	\$10/hour
Tournament Rates*	\$30/game**
Clinic/Camps/Showcase Events	\$1500/day
Field Dry	\$12/opened bag
Chalk	\$10/opened bag

\* Tournament Rental (includes lights, batting cages and pitching lanes. Chalk and Field Dry is also included)

\*\*Must provide proof of tournament event and teams entered

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## Rental/Tournament Dates

Name of Tournament/Event (if applicable): \_\_\_\_\_

Date (mm/dd/yy)	Start Time	End Time	Fields (Circle all that apply)					
			#1	#2	#3	#4	#5	#6
			#1	#2	#3	#4	#5	#6
			#1	#2	#3	#4	#5	#6

## **Applicant Agreement**

### **PLEASE READ CAREFULLY BEFORE SIGNING - INDEMNITY AND HOLD HARMLESS AGREEMENT**

The applicant and/or organization is solely responsible for the event conducted within the facility and shall bear financial responsibility for damages to the property of Sam Wise Youth Complex, claims made as a result of any accidents or injuries to the applicant, guest, or invitees or any person providing services to applicant and/or organization arising out of the negligent act of the applicant or organization. Applicant and/or organization shall be responsible for the control and supervision of the people in attendance during the use of the facility and shall see that no damage has been done. Any violation of this provision may result in a denial of further permits and financial loss. Applicant shall assume the defense of and indemnify and hold harmless the Association, its officers and members from claims, loss, damage, injury, and liability arising out of the negligent act of the applicant or organization. Acceptance of the Insurance Certificate does not relieve the applicant from liability under the indemnity and Hold Harmless Clause.

**I have read the Rental Policies and Regulations and agree to abide by all of the conditions of this application and of any contract or permit issued based on this application.**

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**GAGSA Executive Board Member:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **General Field Rental Information (Applies to all field renters/agreements):**

### **Facility Location:**

Fields are located at the Sam Wise Youth Complex, 1000 8<sup>th</sup> St. SE in Altoona Iowa. Entrance to the softball fields is off of 8<sup>th</sup> Avenue SE.

### **Rental Approval Process:**

All rental applications will be reviewed by the GAGSA Board, with reservations being granted on a first come, first served basis. Tournaments will get priority over non-tournament rentals; two-day rentals will get priority on dates over one-day rentals. All agreements are subject to field availability and use by GAGSA.

### **Inclement Weather:**

Due to inclement weather, the GAGSA reserves the right to cancel a previously scheduled tournament or field rental. If inclement weather is apparent within 48 hours of scheduled field use, the GAGSA Board will notify you of the chances of play. If inclement weather is apparent, please refer to [www.gagsa.org](http://www.gagsa.org) homepage.

### **Park/Field Clean-up:**

All equipment must be stored, as well as the fields raked and all trash picked up at the end of the agreed rental time. Clean up to be completed by the renter.

### **General Rules:**

Unexpended time is not refundable. Any damages to the facility will be assessed and deducted from deposit. No vehicles allowed on the grass area.

### **Insurance:**

Teams must supply a certificate of liability insurance showing the GAGSA, its Board Members, and the City of Altoona as covered on the liability policy. Applicant must fill out, sign and return the insurance waiver.

### **Concession Stand:**

The concession stand is not for general use. If previously agreed upon in the contract, GAGSA will supply and render services for said tournament or event. Proceeds will go to GAGSA.

### **Use of Lights:**

To ensure availability of a GAGSA representative to turn lights on and off, practice team must pre-arrange use of lights when scheduling practice times. All funds must be paid before the start time of each practice. Lights will be turned on and off at your requested times. (2 Hours Only). Lights for tournaments, camps, clinics, or showcase events would be included in the field rental agreement for the specific tournament or event.

## **Per Hour Renters**

Per hour renters must adhere to the following rules and terms.

### **Payment:**

Full payment must be made five (5) business days prior to the scheduled use. Payment can be made via PayPal or by check; all checks should be made payable to "GAGSA" and mailed to GAGSA, P.O. Box 131, Altoona, IA 50009-1310.

### **Rental Approval:**

Please have a copy of confirmation email with you for proof of permission. This will clarify any questions as to which team is scheduled on the field at that time. Automatic suspension of your field privileges will apply for practicing on any field without permission.

### **Cancellation/Refunds:**

Cancellations within two (2) days or less of the rental will result in forfeiting the rental fee and deposit. Reservation may be bumped to accommodate a tournament request; full refund will be granted.

Refunds will be given if the fields are not playable due to rain prior to start of the day. If play starts that day no refund will be given.

### **Tournament (per day) Renters**

Tournament renters must adhere to the following rules and terms.

#### **Deposits:**

Renter MUST pay a \$200 refundable field deposit to reserve all approved rental dates. The \$200 deposit must be on hand by a GAGSA Board Member prior to any tournament rental. After the last scheduled tournament is completed and all rental fees have been collected, and no damages are reported, the remaining deposit amount will be refunded to the renter, or deducted from their final invoice payment.

#### **Payment:**

All tournament renters will be invoiced the week following their rental. All payments are due by the specified date noted on the invoice.

#### **Cancellation/Refunds:**

Tournaments cancelled within ten (10) days or less of the tournament will result in forfeiting the rental fee and deposit.

#### **Field Preparation and Maintenance:**

All six (6) fields, along with batting catches and pitching lanes, are included in the fee. Fields will be prepped by the GAGSA prior to the first day of play. Renter is responsible for hand-raking and chalking fields for the remainder of the tournament. Renter is also responsible for adjusting pitching mound when needed.

#### **Umpires and Scheduling:**

Renter is responsible for hiring/coordinating their own umpires and creating their own game schedule. It is recommended that the tournament provide a Tournament Director be on-site during the tournament at address any issues that may arise.

### **Camps/Clinics/Showcase Event Renters**

Camps/Clinics/Showcase Event Renters must adhere to the following rules and terms. Camp/Clinic/Showcase Event will be referred to as the Event below.

#### **Deposits:**

Renter MUST pay a \$500 refundable field deposit to reserve complex. The \$500 deposit must be on hand by a GAGSA Board Member minimum 72 hours prior to the Event. After the Event is completed and all rental fees have been collected, and no damages are reported, the remaining deposit amount will be refunded to the renter within 72 hours.

#### **Payment:**

Full payment will be due prior to the start of the Event.

#### **Cancellation/Refunds:**

Cancellation of the Event within 24 hours or less of the Event will result in forfeiting the rental fee and deposit.

#### **Field Preparation and Maintenance:**

All six (6) fields, along with batting catches and pitching lanes, are included in agreement. Fields will be prepped by the GAGSA prior to the Event. Renter is responsible for hand-raking and chalking fields for the remainder of the Event, as well as, adjusting pitching mound distance when needed, unless previously agreed upon in contract that GAGSA will provide.

#### **Umpires and Scheduling:**

Renter is responsible for hiring/coordinating their own umpires as needed for the Event.

**Please attach any special requests or instructions for lights, concessions, tournament workers, or field maintenance.**