



Rescheduling League Games

To reschedule a home game:

1. Identify alternative dates. Contact your coach and the opposing team manager to find several dates that will work.
2. Complete the CC United Online Game Reschedule Form
 - ✓ Located on the CC United Website under the “Managers” Tab
 - ✓ Complete all required fields
 - **NOTE:** The reschedule date does not need to take place on a normal playing night. Fridays, Saturdays and Sundays are also an option.
3. CC United’s Field/Referee Assignor will notify you of the new game date, time & field location via e-mail
 - ✓ If the reschedule date does not work, find more options and edit the e-mail you received after submitting the form
 - Click the “edit” link, change the desired dates and click “continue”
4. Notify the opposing team manager of the new date, time and field location
5. When all parties have agreed to the new game details, complete the **Reschedule Game** function in the Affinity system
6. During Reschedule Period: Opposing coach/manager must **Accept** the change via Affinity to finalize the change.
7. After the Reschedule Period: **Competitive Rep. Approves** the change via Affinity to finalize the change (opposing team does NOT need to accept the change).
8. Update your team schedule on the CC United website
9. If rejected, the process must start over

Reschedules will only be allowed during the MYSA reschedule period after game schedules are released. After that only weather related reschedules will be allowed.

Rescheduling of Away Games

1. Contact the opposing team’s manager
2. Find several alternative game dates that will work for both teams
3. The opposing team will secure a field and referee for one of the dates
4. During the Reschedule Period - Accept the change received via Affinity (after the deadline, the Competitive Rep. will approve the reschedule)
5. Update your team calendar