

# Verona Lacrosse Club – Youth Uniform Coordinator (Boys / Girls)

## Youth Uniform Coordinator

### Criteria:

- One position for girls youth and one position for boys youth
- No lacrosse experience required

### Pre-Season – Uniforms:

- Obtain list of t-shirt sizes by age group from the Webmaster or Spirit Wear Committee and organize uniforms by age level.
- **Uniform distribution.**
  - Contact equipment manager to obtain uniform boxes from shed. Boys have jerseys and girls have kilts
    - **Girls Uniforms.** Check with the Girls Youth Director as you may not have to do anything with these
    - **Boys Uniforms.** Start with oldest grade first to ensure the larger sizes are allocated to the higher age groups. **This can only be done when teams are finalized and registration has closed.**
      - Avoid duplicate numbers per team. Should have sufficient uniforms.
      - There is a word document that includes all available jerseys and a starting point for distribution.
      - Jerseys are distributed based on “size”. Request for numbers cannot be accommodated.
    - **Boys Pinnies.**
      - Make sure spirit wear is aware that they need to order pinnies for U9 players as that is their uniform and they should be returned.
      - Coordinate pinnie distribution. There are NOT enough pinnies for every player. Pinnies should definitely go to new players. Pinnies are supposed to be returned (or people randomly return older and smaller pinnies).
      - Work with Youth Council, the Team Parent Coordinator or Coaches on where they need the numbers to start, i.e. a whole new set from 1-25 or a second set starting at 26-50. Pinnies need to be reversible, so colors need to be confirmed (black/orange or white/orange). Depending on the colors, you’ll also need to identify the color of the lettering/numbering. Typically, the smaller numbers are smaller sizes. This information needs to be provided to the Spirit Wear committee and/or you may be able to work with the Uniform Coordinator on it if that position is filled.
  - Coordinate delivery of uniforms and pinnies to ALMS. Make sure ALMS are aware that pinnies should be returned.
- **T-shirt sponsorship distribution.** Sponsorship t-shirts will be provided to all players, coaches, ALMs and Parent Reps. Coaches will also receive one additional spirit wear item and new coaches will receive a jacket.
  - Work with Spirit wear committee to obtain sizing for ALMs and Parent Reps (coaches should have provided sizing when registering).

- Spirit wear will order items. When items have been received, divide by team accordingly, and coordinate delivery to Parent Reps for distribution (and/or ALMs if more applicable due to timing).

Post-Season:

- Notify ALMs of direction to collect uniforms and pinnies. Uniforms should be washed by either team or other means before returning to shed. The ALM should have a jersey check that can be returned or shredded ONLY if the jersey is returned.
- Coordinate time for ALM to return uniforms for storage.
- Review and take inventory of returned jerseys. If any are missing, contact ALM to confirm.
- Instruct ALM to provide jersey check to VLC treasurer if jersey isn't returned within a date certain.
- Communicate any issues with uniforms to applicable Youth Directors.