

Verona Lacrosse Club – Youth Director (Boys / Girls)

NOTE: Ideally, this position should not be held by an active coach. There will be two Youth Directors, one for boys and one for girls.

- Off Season (October – December):
 - Recruit coaches with assistance of the Youth Council Chair, includes reviewing and considering survey results from prior season.
 - Once coaches are selected, organize coaches by Age Level and send invitation to coach.
 - Instruct coaches on certification requirements.
 - Assist the VLC Webmaster and Youth Chair with obtaining information required to open registration on December 1st
 - Work with Youth Team Manager Coordinator to recruit Age Level Managers. Reach out to prior season's ALM to determine if they are interested in doing it again or would recommend someone.
 - Ensure Open Gym/Registration information is included in VASD newsletters for October – March (or time period determined by VLC).

- During the Season (January – May):
 - Attend and share Youth Club information at VLC kick off meeting. Answer parent questions and be available for Age Level Manager questions.
 - Track coaching certification requirements and respond to any questions.
 - Work with Youth Council Chair on coach entry to Open Gyms. Send out communications and/or make website changes on Open Gyms webpage.
 - Determine, with the assistance of Youth Council Chair, the number of boys/girls teams for the upcoming season, and identify unfilled coaching needs.
 - Work with Youth Council Chair to insure the game information is added to the VLC website for all age levels (webmaster will pull into the VLC site).
 - Provide instructions to Coaches and ALMs on using VLC website to change game/practice locations, date, time, etc. (can get from webmaster). Also include instructions on game changes.
 - Work with Youth Council Chair on finalization of teams. Provide coaches with list of registered players. Once teams are decided, provide list to ALM to add players to the respective rosters (webmaster has instructions).
 - Work with Youth Council Chair to ensure coaches have access to information and understand VLC guidelines. Teams will be established in a uniform and consistent manner using guidelines and methods provided by the VLC.
 - Work with BLA webmaster to set up applicable information on the BLA site. *ALMs do not need to be set up on MALA.*
 - Order and distribute Coach's gear.
 - Complete game jersey inventory and coordinate distribution with ALM.

- Ongoing:
 - Attend Youth Council meetings and contribute to agendas as deemed necessary.
 - Resolve parent/coach grievances with Age Level Managers.
 - Communicate with coaches throughout season on questions/issues.