

RIVERSIDE HS ATHLETIC BOOSTER CLUB

Funds Request Form

Team Name: _____ Date of Request _____

Head Coach: _____ Phone #: _____

Contact Email: _____

Amount Requested: _____ Date Needed: _____

Reason for the request:

How will the remaining amount (if any) be paid?

Head Coach Signature:

Athletic Director Signature:

- Prior approval by Athletic Director Robert Duncan is required.
- All funds requests should be submitted to the Booster Club on this form.
- Request forms should be turned into the Athletic Director for approval. A copy of your bill, invoice, or proposal should also be attached. The AD will forward approved requests to the board.
- The request form and other documents submitted will be reviewed by the Board of the Booster Club. Our ability to provide funds from the Booster Club is based on the amount of funds available and other projects that may take priority.