



# TOWNSEND ASHBY YOUTH BASEBALL AND SOFTBALL

JULY 11, 2018, 8PM  
TOWNSEND LIBRARY, TRUSTEES ROOM  
BOARD MEETING MINUTES

Position	Person	In Attendance
President	Keith Turgeon (KT)	X
Vice President	Gary Donia (GD)	
Secretary	Jen Callahan (JCal)	
Treasurer	Beth Arsenault (BA)	
Community Relations & Safety Officer	Jessica Fellows (JF)	
Concessions Chairperson	Jessica Donia (JD)	
Softball Director	Brian Tesini (BT)	
Player Agent	Mark Arsenault (MA)	
Facilities Manager	Josh Chapman (JC)	X
Newsletter Editor	Pam Deveny (PD)	
Umpire in Chief	Jason Vetteese (JV)	

## OPEN ITEMS FOR DISCUSSION

- Financial Update
  - See Page 2
- Spring & Summer Player Registration Final Tallies
  - Spring – 171 Total (184 in 2017)
    - 122 Baseball Players (135 in 2017)
    - 49 Softball Players (49 in 2017)
  - Summer – 103 Total (94 in 2017)
    - 69 Baseball Players (63 in 2017)
    - 34 Softball Players (31 in 2017)
- TAYBS Night at the Ball Field – Friday, July 13<sup>th</sup>
  - They asked us to move our 50/50 to their All-Star Game instead of this Friday night.
- TAYBS Hosts Townsend Band Concert – Thursday, July 26<sup>th</sup> – **Need Volunteers!**
- Summer Sandlot Tournament – August 4 thru 11<sup>th</sup> – **Need Volunteers!**
- Sponsor & Volunteer Appreciation Dinner – Wednesday, August 15<sup>th</sup> – **Need Volunteers!**
- FY2019 Potential Projects
  - See Page 3

*Our next board meeting is scheduled for Wednesday, August 8<sup>th</sup> 7-8:45pm at the Townsend Library.*

**FY18 Financial Summary (estimated)**

<b>Programs</b>	<b>Income</b>	<b>Expenses</b>	<b>Profit</b>
Spring Registrations	21,395	15,375	6,020
Insurance		1,612	
Charter Fees		558	
All Star Expenses		2,000	
Spring Trophies		584	
Spring Umpires		3,541	
Spring Uniforms		5,796	
Spring Game Balls		1,283	
Summer Registrations	5,827	5,379	449
Summer Umpires		2,010	
Summer Uniforms		3,134	
Summer Game Balls		235	
Sandlot Team Registrations	1,500	1,300	200
Sandlot T-Shirts		1,000	
Sandlot Trophies		300	
			6,669

<b>Concession Stands</b>	<b>Income</b>	<b>Expenses</b>	<b>Profit</b>
Craven Field Snack Shack	4,481	3,281	1,200

<b>Events</b>	<b>Income</b>	<b>Expenses</b>	<b>Profit</b>
Appreciation Dinner	0	1,500	-1,500
Car Detailing	250	75	175
Golf Tournament	8,753	5,675	3,078
Hit A Thon	7,374	903	6,471
Memorial Day	0	71	-71
Night at the Ball Park	344	50	294
Paint Night	575	506	69
Patriot Pizza Night	669	0	669
Preseason Dinner	419	101	318
Summer Camps	150	87	63
Team Photos	500	75	425
			9,992

<b>Sponsorships</b>	<b>Income</b>	<b>Expenses</b>	<b>Profit</b>
Donations	171	0	171
Field Banners	8,638	1,628	7,010
Scoreboard Sponsors	1,250	250	1,000
Snack Shack Sponsors	1,216	295	921
Team Sponsors	1,450	150	1,300
Website Sponsors	685	0	685
--- Common Sponsor Expenses	0	300	-300
			10,787

<b>Common Expenses</b>	<b>Expenses</b>
Field Mowing	-1,600
Field Treatments	-732
Chalk, Quick Dry, Conditioner	-1,717
Medical Supplies	-70
Miscellaneous Repairs	-1,327
Mosquito & Tick Spraying	-892
Office Expenses	-270
Permits	-20
Scholarships	-500
TBA Membership	-75
Toilets	-1,100
Utilities	-627
Website	-676
	-9,605

<b>Projects</b>	<b>Expenses</b>
Craven Backstop	-2,895
Craven Tree Damage	-1,050
Miscellaneous Improvements	-2,158
New Sheds	-5,521
Softball Field Backstop	-2,405
Spaulding Fields	-5,093
Tree Removal ***	-2,500
	-21,622

<b>Summary</b>	<b>Balance</b>
Programs	6,669
Concession Stands	1,200
Common Expenses	-9,605
TAYBS Operational Balance	-1,736
Sponsorships	10,787
Events	9,992
Additional Revenue	20,779
Projects	-21,622
FY18 Profit/Loss	-2,579
Anticipated Balance on 8/31	14,734

## Potential Projects for FY19

Assuming we are bringing in the same number of sponsors and do the same amount of fundraising for next year, we should have about \$24,000 to spend on capital projects.

Josh and I went thru the projects tonight, and here is what we came up with for FY19 projects:

- Craven Field
  - Infield Recut & Resized \$1265 – We will move forward with Kazanjian’s doing this work this fall.
  - Picnic Tables - \$500 – We will move forward with installing picnic tables in the spring.
  - Automated Electric Windows for Snack Shack \$1700 - We will not be doing the automated windows. Instead Josh is going to contact Pepperell to get a look at their snack shack and see if he can make some sort of similar pulley system instead – Budget \$500
  - Dugout Repairs & Improvements \$950 – We will move forward with having Nashoba Tech do this work in the fall.
  - Parking Lot Regraded \$1500 – We will move forward with Kazanjian’s doing this work this fall.
  - Batting Cage Stone Dust \$690 – Skip project for now.
  - Wi-Fi \$900/Year – We will move forward with adding WIFI to Craven Field in the spring
  - Snack Shack Terminal \$500 (Requires Wi-Fi) – Hold for now, will review in the spring
  - Video Surveillance \$1500 (Requires Wi-Fi) – Josh is going to talk to a vendor he knows about a system
  - Live Field Webcam \$500 (Requires Wi-Fi) – Hold for now, will review in the spring
  - Pitching Machine Permanent Install – Josh is going to look at having a trench dug from the snack shack to the back of the batting cage and have one of the three pitching machines permanently installed. He was able to get all three pitching machines working – Budget \$250
  
- Spaulding Field
  - Concession Stand
    - Base building \$7700 – We will move forward with having Nashoba Tech Build the base building in the fall
    - Cabinets \$3900 – We are going to skip these cabinets and try to find second hand stuff – Budget \$500
    - Electrical \$1500 – We will move forward with Pelletier Electric to do the electrical work
    - Refrigerator & Freezer – Need to purchase – Budget \$1250
    - Electrical Trench – Josh is going to find a way to get the trench dug out in prep for the electrical work – Budget \$300
  - Baseball Field Fencing Repairs & Improvements \$3000
    - Dugouts \$6000 – Skip baseball field for now
  - Yellow Safety Covers on Fencing \$500 – We will move forward with installing new safety covers in the spring
  - Dual Scoreboards \$7532 + \$7071 Installation – Josh is going to review trying to get the installation done locally for ~\$1000. If we can pull that off, we could look to install for the spring.
  - Additional Clay & Field Repair on all fields \$2550 – We will move forward with Kazanjian’s doing this work in the fall
  - Softball Field Dugouts \$6000 + \$1500 Fencing – Josh is going to talk with Jason Colavito of JDM Home Improvements who says they can build each set of dugouts for \$5,000.
  - Bleachers for 119 side of Baseball Field \$3000 – There are three old bleachers at the Timberlee Park baseball field. They are old and need paint and new seats, but if we should be able to refurb them for minimal costs. Josh is going to look at how to get them out of that old field area. Budget \$500
  - Bleachers for Softball Field \$5000 – See above
  - T-Ball 1 & 2 Benches \$2400 – On hold, will review later next year
  - L-Screen \$1000 – On hold, will review later next year
  - Batting Cage \$9000 – On hold, will review later next year