

MACHINE OPERATOR – PUNCH PRESS OPERATOR

JOB DESCRIPTION

Department	Punch Press	Job Title	Punch Press Operator
Reports To	Production Coordinator	Job Category	Machine Operator
FLSA Status	Non-Exempt	Function	Manufacturing

Job Summary

Operate punch press machines in a variety of operation including piercing, chopping and forming.

Duties and Responsibilities

- Chop and form products in dies using a punch press machine
- Perform necessary quality checks using an optical comparator, microscope or hand measurement tools
- Perform additional responsibilities as requested to achieve business objectives

Qualifications

- High school diploma or equivalent
- 2 years' experience in direct manufacturing

Physical Requirements

- Must be able to sit or stand for up to 8 to 10 hours per day
- Must be able to occasionally lift up to 20 pounds
- Must have good hand-eye coordination and dexterity

Approvals

	Name	Date	Signature
Prepared by			
Approved by			
Last Reviewed by			