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ENGL 21007 A2 [36917]

Prof. Lobell

Cover Letter Reflection

In this course, as one of the first assignments/projects, we were tasked with writing a cover letter, preferably 2 pages long, to a company we hoped to work for once we graduate with our degrees. This left me perplexed, marveling at the plethora of different companies I could write mine towards. I settled on Lockheed Martin.

This assignment challenged my skills in technical communication, literacy, and structure. Given a textbook that spoke all about technical communications, we read a couple of chapters before the beginning of this assignment. Helping me get a grasp on something I thought was common knowledge, however, it was much deeper than that. I wrote my paper pretty well, I thought the first time, and it was structured in such a way that I thought was fluent and understandable. However, when I submitted, I received a vital piece of feedback from my professor. In my draft, I was so focused on wowing the company and sharing my knowledge of them that I did not think to add my own interests in the field. My professor pointed this out.

It was fair since adding such a piece was heavily important, since I'm not writing to a general public or reader, but I'm writing to the hiring manager of said company. This, I felt, was a major change in my draft that really pushed the main focus of *hey, this is me and why I want to work for you*, to *Hello, this is me, what I've done, what I'm interested in, and why it aligns with your company the best*. I added this to my draft while also revising some phrasing and structure to better fit this new addition.