

evaluation and grading

In this course, you will learn and practice a reflective, recursive, and collaborative writing process as you develop final drafts of your writing for a public audience. Your final course grade will be a weighted combination of your writing process grade and final draft grades. **Regardless of weighting, the college requires that all three final essays drafts be submitted in order to pass the course.**

Current grades are posted on Brightspace. If you are unable to see your grades, please let me know.

Assignments	Grade Weight
Writing and Revision Process Grade	50%
Participation	15%
Process writing and revision and quizzes	20%
Zero and formal essay drafts	15%
Essay Final Drafts Grade	50%
Essay 1: Rhetorical Analysis	10%
Essay 2: Lens Analysis	15%
Essay 3: Researched Argument	25%

Final course grades are computed on the 4.0 scale, using the [Queens College Academic and Grading Policies](#).

Letter Grade	Percentage	4.0 Scale
A+	97-100	4.0
A	93-96	4.0
A-	90-92	3.7
B+	87-89	3.3
B	83-86	3.0
B-	80-82	2.7
C+	77-79	2.3
C	73-76	2.0
C-	70-72	1.7
D+	67-69	1.3
D	60-66	1.0
F	0-59	0.0

notes on grading

Participation: Your participation is what makes class interesting! Your participation is measured by asking thoughtful questions, listening to and elaborating on peers' comments, and speaking up without dominating. Rather than waiting to find the "right" words, volunteer to share reactions, questions, and ideas.

grade	criteria
A	Daily, thoughtful, voluntary participation in discussion and activities; demonstrated review of all materials; visibly and verbally engaged.
B	Frequent voluntary participation in discussion and activities; demonstrated review of all materials; visibly and verbally engaged.
C	Participation only when prompted; some attendance problems; demonstrated review of most materials; sometimes visibly and verbally engaged.
D	Refusal to participate when prompted; attendance problems; minimal review of materials; not visibly or verbally engaged.
F	Consistent lack of preparation for class; no participation; severe attendance problems; not visibly or verbally engaged.

Materials review and knowledge checks/quizzes: Your active review and annotation of materials is measured by brief, open-book quizzes/knowledge checks that allow five attempts, participation in discussions, and demonstrated application of writing and revision strategies.

Informal and formal writing: Informal process writing and formal writing grades are assigned according to the rubrics provided on Brightspace. The main keys to your success are to:

- thoughtfully complete all assignment instructions in the order posted and submit on time; and
- extensively revise your writing by incorporating feedback and strategies learned in class and from course materials.

Informal process writing assignments: Process writing assignments are graded on thoughtful completion of all assignment tasks and incorporation of feedback and writing and revision strategies.

Essay drafts: Essay drafts are graded on thoughtful completion of assignment criteria, incorporation of feedback and writing and revision strategies, on-time submission, and self-evaluation.

- Zero Drafts:** Feedback is addressed to the class.
- Formal Drafts:** Feedback is provided via individual conferences to develop your unique writing for drafts that are submitted on time and complete specific criteria.
- Final Drafts:** This course utilizes revision-based grading for Final Drafts, which means that your Final Draft grades are evaluated based on the extent to which you have revised your process writing and essay drafts by incorporating feedback and writing and revision strategies from class and course materials. In other words, your Final Essay grades reflect your growth as an academic writer and your active involvement and commitment to your own learning. Feedback provided is aimed at developing future writing.