

# Alicja Zajac

Passionate, science-minded first-year Biomedical Engineering student with leadership experience seeking to make a difference through a Biomedical Engineering Internship.

(917) 855-9426  
126alicjaz@gmail.com

## EXPERIENCE

### Ralph's Italian Ice

July 2023 - August 2023

Collaborated with other servers in providing exceptional customer service while handling over \$100 per shift. Located at 2351 Hylan Blvd, Staten Island, NY.

### JAG PT Intern

September 2023 - June 2024

Shadowed medical professionals with precision and integrity while providing support to over 20 patients. Located at 31 New Dorp Ln 1st floor, Staten Island, NY 10306.

### Staten Island University Hospital Partnership

May 2022 - June 2024

Built connections with medical professionals and handled medical equipment through a partnership run by my high school, New Dorp. Located at 465 New Dorp Ln, Staten Island, NY 10306.

### National Lighthouse Museum

October 2022 - February 2022

Passionately assisted in research, advertisement, data-organization, and customer service as an intern. Located at 200 The Promenade at Lighthouse Point, Staten Island, NY 10301.

### Ocean Breeze

July 2022 - August 2022

Thoughtfully organizing paperwork, managing equipment, issuing ID's, as well as listening and problem-solving customer issues. Located at 625 Father Capodanno Blvd, Staten Island, NY 10305.

## EDUCATION

### City College of New York

August 2024 - May 2028

Working towards an undergraduate bachelor's degree with a 4.0 GPA located at 160 Convent Ave, New York, NY 10031. Courses taken include Writing for Engineering, Pre-calculus, and Biomedical Ethics.

## SKILLS

Bilingual - fluent in Polish and English

Proficient in Microsoft Office Suite

CPR Certified

## Activities

### New Dorp High School Track and Field

- dedicated four years to the sport, including one year as team captain managing and collaborating with over 30 girls while mentoring 5 underclassmen in field events. Received the Bill Welsh award for academic pristine keeping up a 4.0 GPA while also demonstrating athleticism.

### Social Media Management

- managed the New Dorp High School Girls Track social media for 1 year with over 20 posts documenting our achievements and connecting with other track communities.

### National Honors society

- completing 100 hours of community service assisting students and staff throughout my High School as well as within my community.

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February 24, 2024

Hiring Manager

Regeneron Pharmaceuticals Inc.

777 Old Saw Mill River Rd

Tarrytown, Ny 10591

Dear Hiring Manager:

I am a **passionate** first-year Biomedical Engineering student attending the City College of New York pursuing a 4 year bachelor's degree. I discovered your job listing through an extensive Google search for Internships pertaining to my field of study. Something that stuck out to me about your company is your focus on providing innovative medicine to patients in need. Your prioritization of employers having focus while dealing with patients, acting with **integrity** as well as urgency, inspiring others, while also winning in **passion** is truly admirable and is a big reason as to why I would be the perfect fit for the Internship position at your company. My expertise with medical experience, **leadership** roles, and customer relations are some of the many reasons why you should hire me.

In my previous role as a Physical Therapist Intern at JAG Physical Therapy I had gained hands-on experience with working with patients in a medical setting. Through this experience I have acquired skills including staying organized with patient paperwork, **listening** to patient needs and providing service based on those needs, **communicating** with other members of the **team**, as well as learning about the inner workings of a medical facility. I have also been able to create **connections** throughout the medical field which can be seen through speaking with many different medical professionals including doctors and staff during my years of participating in the Staten Island University Hospital partnership run by the high school I attended, New Dorp High School. Not only do I have prior experience within the medical field, but I have also had the opportunity to display my **leadership** capabilities through managing my high school's track and field team. Some of my tasks were leading the stretches and drills, making sure everyone was on top of their workouts, being responsible for necessary equipment such as the AED machine, and teaching the girls how to do certain exercises or field events. Lastly, I have a lot of familiarity with customer relations through working multiple jobs that dealt one on one with customers. Working at Ralph's Italian Ice, Ocean Breeze, and The National Lighthouse Museum have taught me how to effectively **listen** and **communicate** with customers which translates to superior patient care. Through this position within your company I will bring this knowledge that I have acquired and apply it to all aspects of my work.

If you want to further know more about me, feel free to refer to my resume. I am free Monday through Friday after 2:00 pm for an interview at your offices. You can reach me at my phone number (917) 855-9426 or email me at 126alicjaz@gmail.com. Thank you for your consideration and I look forward to showing you what I could do for your company.

Sincerely,

A handwritten signature in black ink that reads "Alicja Zajac". The signature is written in a cursive, flowing style.

Alicja Zajac

## Qualifications

- You advocate for your ideas – and what they can do in the world
- You're excited to think, challenge, listen, re-think and solve
- You continuously look for ways to improve
- You are science-minded, ask questions and challenge conventional wisdom
- You work with precision, passion, thoughtfulness and integrity
- You're ready to work with the team that can bring a great idea to life
- To be considered for this opportunity, you must be enrolled in, or accepted to, an academic program pursuing an Undergraduate or Graduate degree (and be returning to school the semester following the position)
- We want someone who is able to commit to 40 hours per week from January-August, May/June-December, or August-December

## Benefits

- Getting paid for your hard work!
- The hourly rate range for Rensselaer, NY is \$17.00 - \$24.25 per hour
- The hourly rate range for all other locations is: \$17.00-\$48.50 per hour
- We have an inclusive and diverse culture that provides comprehensive benefits, which often include (depending on location) health and wellness programs, fitness centers, equity awards, annual bonuses, and paid time off for eligible employees at all levels!

## Responsibilities

- Achieving a general understanding of what happens in our global organization
- Completing hands-on project work that has an impact on the business
- Engaging with Regeneron leadership
- Collaborating with a specific hiring manager and other interns/co-ops
- Establishing connections with Regeneron's diverse set of employee resource groups
- Participating in professional development sessions while enjoying lots of free food and swag
- Showcasing the knowledge you gained through end of program presentation sessions

## Job Description

If you're a student pursuing a degree in Biology, Chemistry, Neuroscience, Chemical Engineering, Biomedical Engineering, Mechanical Engineering, or related majors, you may be a fit for a Co-op in our Research and Development organization.

Please apply to one Co-op of interest that best matches your major. Our Co-op positions are January-August (Spring-Summer), May/June-December (Summer-Fall), and August-December (Fall).

In this role, a typical experience might include the following:

- Achieving a general understanding of what happens in our global organization
- Completing hands-on project work that has an impact on the business
- Engaging with Regeneron leadership
- Collaborating with a specific hiring manager and other interns/co-ops

- Establishing **connections** with Regeneron's diverse set of employee resource groups
- Participating in professional development sessions while enjoying lots of free food and swag
- Showcasing the knowledge you gained through end of program presentation sessions
- Getting paid for your hard work!

This role might be for you if:

- You want to **make a difference**
- You advocate for your ideas – and what they can do in the world
- You're excited to think, challenge, **listen**, re-think and solve
- You continuously look for ways to improve
- You are **science-minded**, ask questions and challenge conventional wisdom
- You work with **precision, passion, thoughtfulness and integrity**
- You're ready to work with the team that can bring a great idea to life
- You know this is no ordinary job

Please note our intern pay ranges are determined by level of education (year in school) and degree program.

- The hourly rate range for Rensselaer, NY is \$17.00 - \$24.25 per hour.
- The hourly rate range for all other locations is: \$17.00-\$48.50 per hour.

To be considered for this opportunity, you must be enrolled in, or accepted to, an academic program **pursuing an Undergraduate or Graduate degree** (and be returning to school the semester following the position). **A cumulative GPA of 3.0 is preferred.** We want someone who is able to commit to 40 hours per week from January-August, May/June-December, or August-December . **Demonstrated leadership in areas such as campus activities, clubs, sports, current or previous work, or within the community is also preferred.**

Does this sound like you? Apply now to take your first step towards living the Regeneron Way! We have an inclusive and diverse culture that provides comprehensive benefits, which often include (depending on location) health and wellness programs, fitness centers, equity awards, annual bonuses, and paid time off for eligible employees at all levels!

Regeneron is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion or belief (or lack thereof), sex, nationality, national or ethnic origin, civil status, age, citizenship status, membership of the Traveler community, sexual orientation, disability, genetic information, familial status, marital or registered civil partnership status, pregnancy or parental status, gender identity, gender reassignment, military or veteran status, or any other protected characteristic in accordance with applicable laws and regulations. The Company will also provide reasonable accommodation to the known disabilities or chronic illnesses of an otherwise qualified applicant for employment, unless the accommodation would impose undue hardship on the operation of the Company's business.

For roles in which the hired candidate will be working in the U.S., the salary ranges provided are shown in accordance with U.S. law and apply to U.S.-based positions. For roles which will be based in Japan and/or Canada, the salary ranges are shown in accordance with the applicable local law and currency. If you are outside the U.S, Japan or Canada, please speak with your recruiter about salaries and benefits in your location.

Please note that certain background checks will form part of the recruitment process. Background checks will be conducted in accordance with the law of the country where the position is based, including the type of background checks conducted. The purpose of carrying out such checks is for Regeneron to verify certain information regarding a candidate prior to the commencement of employment such as identity, right to work, educational qualifications etc.