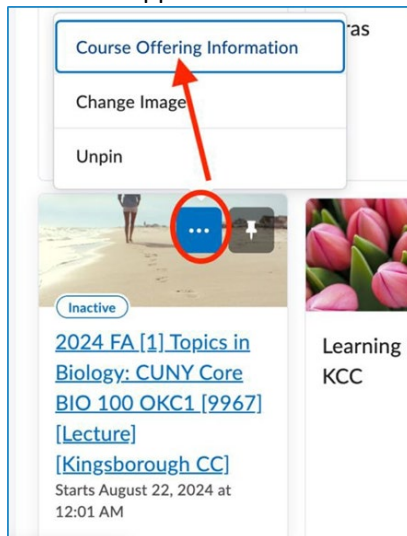




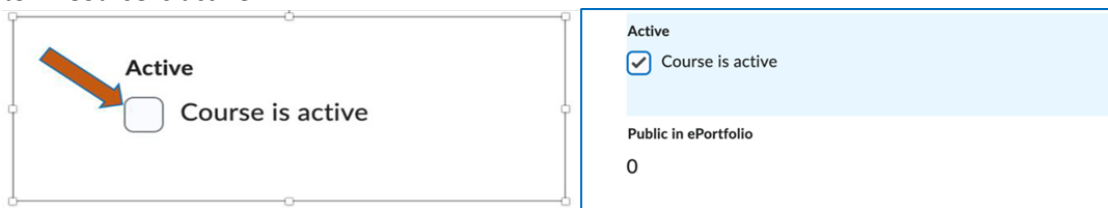
Making your Brightspace Course Active

As you begin teaching in Brightspace, you may notice that your course isn't active and that students cannot access it. To make your course active:

- Go to brightspace.cuny.edu.
- On the KCC Brightspace homepage, go to the course you wish to make active. Hover on the course and an icon of three dots appears. Click on it and select **Course Offering Information** from the Dropdown menu.



- Once on the course information page, scroll down to the section named **Active**. Check the box to the left of the term **Course is active**.



- Scroll to the bottom of the page and select **Save**.

Description

Course Address Book

True

Save Cancel

- Students attempting to view the course will now be able to see the active course.