



PROMOTION CEREMONY GUIDELINES

PERSONNEL ORDERS DIVISION INFORMATION

Friday, December 22, 2023

FROM: PERSONNEL ORDERS DIVISION

TO: COMMANDS CONCERNED

SUBJECT: PROMOTION CEREMONY GUIDELINES - DECEMBER 22, 2023

THE POLICE COMMISSIONER IS HOSTING A PROMOTION CEREMONY ON FRIDAY, DECEMBER 22, 2023. ACCORDINGLY, PERSONNEL BEING PROMOTED ARE DIRECTED TO REPORT AT 0700 HOURS WITH THEIR I.D. CARD TO THE POLICE ACADEMY, LOCATED AT 130-30 28TH AVENUE, FLUSHING, NY, 2ND FLOOR, GYMNASIUM. THE CEREMONY WILL COMMENCE AT 1000 HOURS.

GUESTS WILL NOT BE PERMITTED TO ENTER UNTIL 0900 HOURS AND MUST BE SEATED BY 0945 HOURS TO ENSURE THE TIMELINESS OF THE CEREMONY. ADDITIONALLY, DUE TO SEATING AVAILABILITY CONSTRAINTS, IT IS REQUESTED THAT PROMOTEEES LIMIT THE NUMBER OF GUESTS ATTENDING. CARPOOLING IS ALSO ENCOURAGED DUE TO LIMITED AVAILABLE PARKING.

PARENT COMMANDS ARE DIRECTED TO ENSURE THEIR SUBORDINATE UNITS ARE MADE AWARE OF THIS MESSAGE AS SOON AS POSSIBLE. DESK OFFICERS OR OTHER DESIGNATED PERSONNEL MONITORING DEPARTMENT EMAIL ARE DIRECTED TO DISTRIBUTE THIS MESSAGE AND ENSURE THAT PROMOTEEES ARE APPROPRIATELY NOTIFIED.

THERE WILL BE NO EXCUSALS EXCEPT FOR MEMBERS THAT ARE ON SCHEDULED ANNUAL VACATION, ON SICK REPORT, OR ASSIGNED TO M.E.L.D.

COMMANDING OFFICERS ARE DIRECTED TO NOTIFY THE UNIFORM PROMOTIONS UNIT AT (646) 610-6888 FOR ANY PROMOTEEES WHO ARE EITHER ON SICK REPORT, RESTRICTED DUTY, LIMITED CAPACITY, AUTHORIZED LEAVE, OR NOT ON FULL DUTY STATUS. IF THE OFFICE IS CLOSED, THE NOTIFICATION WILL BE MADE AT 0800 HOURS THE FOLLOWING DAY. MEMBERS OF THE SERVICE WILL STILL BE PROMOTED IF THEY ARE UNABLE TO ATTEND THE CEREMONY.

PLEASE NOTE, MEMBERS PROMOTED AS OF 1800 HOURS, DECEMBER 22, 2023, ARE EXCUSED FROM ALL DUTY UNTIL 0700 HOURS, DECEMBER 23, 2023.

NOTE: PROPER UNIFORM AND APPEARANCE WILL INCLUDE:

1. REGULATION BLACK, HIGH-GLOSS SHOES/LACE-TYPE OXFORD MUST BE WORN
2. SUMMER BLOUSE, PROPERLY FITTED
3. REGULATION EIGHT (8) POINT CAP (IN GOOD CONDITION)
4. REGULATION LONG SLEEVE SHIRT, PROPERLY FITTED
5. COMMAND INSIGNIA OR DESIGNATED RANK (COLLAR BRASS) ON THE UNIFORM SHIRT AND SUMMER BLOUSE
6. REGULATION TIE
7. REGULATION DRESS TROUSERS PROPERLY FITTED (NO DUTY TROUSERS)
8. WHITE GLOVES
9. HAIR TO BE PROPERLY CUT, TRIMMED, WORN OFF THE COLLAR AND PLACED UNDER UNIFORM CAP WITHOUT VISIBLE BULK
10. NO EARRINGS
11. NO PERSONAL ADORNMENT OR UNAUTHORIZED MODIFICATION OF UNIFORM (I.E. FRATERNAL PINS, ETC.)
12. PERSONNEL ASSIGNED TO HIGHWAY AND MOUNTED UNITS ARE PERMITTED TO WEAR BOOTS AND BRITCHES
13. NO BEARDS OR GOATEES LONGER THAN 1/2 INCH **EXCEPT** UNDER THE FOLLOWING CIRCUMSTANCES:

1. WHEN REQUIRED BECAUSE OF MEDICAL CONDITION, AND WITH THE WRITTEN APPROVAL

OF THE CHIEF SURGEON.

2. WRITTEN APPROVAL OF THE DEPUTY COMMISSIONER, EQUAL EMPLOYMENT OPPORTUNITY WHEN REQUIRED BECAUSE OF RELIGIOUS ACCOMMODATION.

NOTE: CIVILIAN PERSONNEL MUST APPEAR IN APPROPRIATE BUSINESS ATTIRE:

1. JEANS ARE NOT TO BE WORN
2. I.D. CARD MUST BE WORN AND DISPLAYED ON THE OUTERMOST GARMENT

NOTE: UNIFORM FOR TRAFFIC ENFORCEMENT AGENTS WILL INCLUDE:

1. HAT - WHITE EIGHT (8) POINT (IN GOOD CONDITION)
2. SHIRT - POWDER BLUE
3. SHOES - BLACK LEATHER, PLAIN TOE, LACE-UP
4. WHITE GLOVES
5. TROUSERS - NAVY BLUE WITH 1/4" NAVY BLUE BRAID
6. TIE - NAVY BLUE (IN GOOD CONDITION)
7. JACKET - NAVY UNIFORM BLAZER (SUMMER BLOUSE) WITH TWO NYPD/TRAFFIC ROCKER PATCHES (SERVICE STRIPS ARE NOT AUTHORIZED)

IN ALL CASES, THE PROMOTEE'S APPEARANCE IS TO BE EXEMPLARY. MEMBERS OF THE SERVICE BEING PROMOTED WILL NOT CHANGE INSIGNIA OR UNIFORM OF RANK UNTIL COMPLETION OF PROMOTION CEREMONY.

NOTE: STRICT ADHERENCE TO THE UNIFORM/APPEARANCE STANDARDS LISTED ON THE UNIFORM PROMOTION CHECKLIST IS REQUIRED. ANY MEMBER IMPROPERLY GROOMED OR ATTIRED ACCORDING TO DEPARTMENT REGULATION WILL NOT BE ALLOWED TO PARTICIPATE IN THE PROMOTION CEREMONY. UNIFORM INSPECTION OF MEMBERS CONDUCTED AT THE UNIT/COMMAND LEVEL WILL BE SUBJECT TO REVIEW.

IT IS THE MEMBER'S RESPONSIBILITY TO MAINTAIN THEIR DRESS UNIFORM IN A PROPERLY FITTED, HIGH-CONDITION STATE AT ALL TIMES. ADDITIONALLY, SUPERVISORS ARE RESPONSIBLE TO ENSURE THAT A POTENTIAL PROMOTEE IS IN FULL COMPLIANCE WITH ALL APPEARANCE GUIDELINES. TO ENSURE OBSERVANCE OF UNIFORM REGULATIONS AT PROMOTION CEREMONIES, THE PROMOTEE'S CURRENT COMMANDING OFFICER/DESIGNATED SUPERVISOR WILL INSPECT PROMOTEE PRIOR TO THE PROMOTION CEREMONY. THE RESULTS OF THIS INSPECTION WILL BE RECORDED ON A "UNIFORM PROMOTION CHECKLIST". ALL UNIFORMED MEMBERS BEING PROMOTED MUST APPEAR AT PROMOTION CEREMONY WITH A COMPLETED UNIFORM PROMOTION CHECKLIST AS DESCRIBED IN THE FOLLOWING PROCEDURES:

ADMINISTRATIVE GUIDE PROCEDURES:	304-07 PERSONAL APPEARANCE.
	305-01 GENERAL UNIFORM REGULATIONS.
	305-02 UNIFORM CLASSIFICATIONS.
	305-03 UNIFORMS.
	319-03 CIVILIAN MEMBER-UNIFORMS/EQUIPMENT.

CIVILIAN EMPLOYEE REFERENCE MANUAL:	CHAPTER 3 GUIDELINES FOR DRESS CODE.
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AUTHORITY: CHIEF OF PERSONNEL
 OPER: PO BARONE



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U N I F O R M P R O M O T I O N S

TO DEPUTY CHIEF:

WILLIAM E GLYNN	932718	P S B
KEIYON S RAMSEY	939281	PBBX
TIMOTHY J SKRETCH	926130	TB

TO INSPECTOR:

JONATHAN M BOBIN	938078	TB SOD
AARON C EDWARDS	932593	MTS PCT
JEREMY SCHEUBLIN	929457	046 PCT
MARK A VAZQUEZ	933447	073 PCT
CHUNGYOON C HUH	921432	PBQN

TO DEPUTY INSPECTOR:

HAORAN LI	942059	TB SOD
CHRISTOPHER M TREUBIG	935869	007 PCT
JUN J ZHEN	936020	CRC
IDRIS GUVEN	936720	IAB GRP 34
CHRISTOPHER J GIAMBRONE	922412	H BKLYN

TO PROBATIONARY CAPTAIN:

JESSE A SMITH	949675	DCLR
MINHCHAU HONG	930365	CAD CAS
SASHANNA D WYNTER	946715	SS DIV
ANDREW J GHIBAUDI	949020	DB FID
WESLEY FRADERA	941018	BX WARRANT SQD
ALLEN J KIRMSS	948421	M CHILD

TO LIEUTENANT COMMANDER DETECTIVE SQUAD:

NEIL F CASEY	945561	FORCE ID
MUHAMMAD AHMED	939848	INT DIV
MICHAEL J VERBRUGGE	940835	048 DET
CHRISTOPHER T VACCARO	947671	NARCBMN

TO LIEUTENANT SPECIAL ASSIGNMENT:

ELAINE M SANTIAGO	948419	PROP MGT SSD
MICHAEL J DISANTO	945669	034 PCT
NIDHIN P ABRAHAM	942925	075 PCT
LIZBETH VILLAFANE	907521	084 PCT
SARCANDA M SYMISTER	929232	TD 11
BRIAN QUERY	937315	PSA 7
ADAM J MELLUSI	931825	SRG
KENAN J SHEPPARD	918324	PBMN

TO PROBATIONARY LIEUTENANT:

CHARLES J BARHOLD	947981	103 PCT
ANA E VEGA	935915	108 PCT

TO SERGEANT SUPERVISOR DETECTIVE SQUAD:

ERIC SUN	929229	IAB IU 12
JACQUELINE FERBER	948154	INT PSS
CHRISTOPHER D MORANO	947276	IAB
ROBERT A BRAMBLE	955767	069 DET
YURIY V AKOPOV	944308	NARCBBN
BRIAN K TIERNAN	933411	WARRSEC

TO SERGEANT SPECIAL ASSIGNMENT:

FRANK J RINALDI	935591	1ST D C
JONATHAN S BOGARD	941439	CD OFF
DANIEL P FITZPATRICK	944566	010 PCT
DANIEL N BERARDI	948658	075 PCT
YESENIA GOMEZ	946763	122 PCT
SEAN AMAN	937975	D C P I
TAEHOON CHUNG	933561	QN CAS
JAMES M SEDER	947479	PSB CRT
DMITRY G DURETS	921305	P S B

TO PROBATIONARY SERGEANT:

GARY MEI	961940	PCO
FU CHEN	957450	005 PCT
HANG XU	953584	007 PCT
MICHELLE K MURRAY	956903	MTS PCT
ROBERT W PASSERO	962663	MTS PCT
KARANVEER BLAGGAN	957352	025 PCT
NELSON ROMERO	964739	025 PCT
BRIAN T STANTON	949693	026 PCT
JOBY S THOMAS	951332	030 PCT
SAZIYE E BILGER	952466	033 PCT
ZACHARY R PARKER	961071	034 PCT
EDWARD P MCDONOUGH	955163	040 PCT
Yael R PADILLA	959034	044 PCT
HAMZE H ELREDA	960493	046 PCT
ANEIL S JAGTIANI	957705	049 PCT
ABEL S LOPEZ	963127	050 PCT
JOSEPH GALANO	960564	061 PCT
CONSTANTIN S NEAMTU	961000	070 PCT
ANNE HUANG	957687	072 PCT
TAUSEEF MALIK	959777	072 PCT
JHONNY J MILFORT	954738	075 PCT
DANIEL A STAFFA	957187	077 PCT
UMID KARIMOV	964081	078 PCT
LUIS R LOJA	960818	078 PCT
GAZI N SHARIF	957157	079 PCT
NASIR SIDDIQUE	957164	079 PCT

MAXIME MULLER	964670	079 PCT
VINCENT T PISELLI	946110	090 PCT
DAVID J MOLINA	935331	094 PCT
FRANK R BAUERS	959410	102 PCT
BRANDYN L BALTUSIS	965658	104 PCT
ONICKER S BROWN	964587	104 PCT
MATTHEW P ZOTTO	966916	107 PCT
MD S RAHMAN	959108	TD 3
JOSHUA S SVAGNA	953459	TD 20
YANGWU CHEN	953746	TD 30
KASAUN M ERVIN	962379	TD 30
STEVEN G URCHENKO	964813	PSA 2
GERARDO BAIZANROJAS	964905	PSA 3
JALAL M ALI	960147	PSA 4
GELPHIN S GOMEZ	944600	PSA 4
JUAN PINERO	953256	PSA 7
BRADY R TAYLOR	965560	PSA 7
EMIL KOYENOV	963100	PSA 9
DEREK D GILSON	941816	INT FIO PRG
EDILI RAMIREZ	962041	INT FIO PRG
SHELBY A HENRY	960655	INT SDU
NATALIA ARONIS	948255	CD FORCE AU
ANGEL FLETE	953865	CD BODY CAM
BRYAN C HART	950564	POL ACAD
OLIVIA KURO	958782	POL ACAD
MICHAEL J BRIENZA	959511	Q COURT
ANDY J LUNA	956858	CO RESPONSE
JAMES M VERTUCCI	957256	CO RESPONSE
PHILIM J OROURKE	949423	ESS 3
THOMAS J DONALDSON	948903	ESS 9
ANTHONY D CELANO	962304	HARBOR
DOMONIC R GIBSON	958628	SRG 3
ANTHONY R CRUPI	956556	SRG 5
BENJAMIN ELANGOVAN	947909	MS TIMES SQ
JOHN C POLACSEK	946126	PBBN SECURITY
ARIEL VARGAS	962146	PBBN SECURITY
JOSEPH D ARDOLINO	958262	PBBN SU PST
SEAN CASEY	952551	TB CW VTF
GERALDINE M OZUNA	961053	041 DET
TYBA NAIMI	960993	105 DET
NICHOLAS V CUPOLO	961714	106 DET
DANIEL J COMMENDER	945603	123 DET
SHANIQUEA S CLARK	948006	BX SVS
MICHELE G BUTERA	948723	FIREARMS INV
MARK S STEVENSON	953748	F S S
ARIEL TORRES	961381	NARCBMN
MICHAEL J AGUNZO	962913	WARRSEC
BENJAMIN A ABOAGYE	949950	GVSD Z1 VRTF
JACQUELINE O RUPELLI	959172	M CHILD

TO DETECTIVE FIRST GRADE:

MARILYN VALDES	937356	PCO
JOHN J GIUFFRE	923886	TARU
ALLAN J OFFLEY	935761	042 DET
ANDREW J MORALES	933053	DA SQD SI
JACOB A GIANNELLI	949023	DB CEIS
MARY P DANIELS	938719	GVSD Z2

TO DETECTIVE SECOND GRADE:

JONADEL DORREJO	943413	CD OFF
DAVID L ROSENBERG	947438	CD OFF
MICHAEL ESPINOSA	934794	INT PSS
DERRICK M TATUM	916780	INT PSS
MICHAEL COUSINHAYES	938277	INT OAS
MASHFIQ IFTEKHER	949125	INT MSS
ANTHONY D BARRETO	939903	ESU K9

ROBERT P JUBRAJ	923997	ESU K9
ANAIIS PEREZ	947337	P S B
VLADIMIR MACHULSKIY	942093	066 DET
JOSEPH C DIGIACOMO	950325	CID CRIME STOP
KEITH GONZALEZ	934946	CID CRIME STOP
JEREMIAH WILSON	943962	DA SQD NY
THOMAS A NUZIO	942280	CRD SPARTA
SEAN M HAYES	948045	DB CRD
GIUSEPPE GIUCA	933805	MC/SQD
ANDRO STAMBUK	929208	DA BX
HARRIS G GOLDNER	949040	BX SVS
JORGE E ULLOA	927617	DA BKLN
ERIC E ORTEGA	939151	DA QNS
LATASHA CARTER	941510	BX VICE
JEROME M BURNS	923597	MONEY LAUND

TO DETECTIVE INVESTIGATOR:

KEVIN J LIVINGSTON	951927	HWY CIS
RONNY R VALDEZ	940824	HWY CIS
LOUISE M RODRIGUEZ	939347	RTCC INV SUPP

TO DETECTIVE SPECIALIST:

DAVID J SCHRAMMEL	946552	CD OFF
TIMOTHEE L PIZARRO	965419	P S B
JOSEPH SOLDANO	961311	MTS PCT
TATIANA Y RIOSCHALCO	967662	017 PCT
JEFFREY S BROWN	961500	042 PCT
KAMINIE D JEEUTH	950633	046 PCT
PAUL LEE	969170	048 PCT
NICKITA P BECKFORD	964388	073 PCT
SHANELLE RODRIGUES	961187	078 PCT
YOLANDA N JOHNSON	940315	100 PCT
RYAN P HARKINS	961805	120 PCT
LAWRENCE P SPINA	965547	121 PCT
TORONTO MCCAIN	939792	PSA 1
KENSON B PHILLIPS	959070	PSA 2
KEVIN G PHILLIP	955326	PSA 3
SALINA ALI	960139	TD 4
BRIAN J HANSEN	943347	INT DIV
MICHAEL T FALCON	954788	CT LMSI
MIRIAN V BROWN	947107	D C P I
SAMANTHA J SURAT	953457	LEG BUR
ROYSTON A CHARLES	946852	AVIATION
SHERIF M BAKSH	933629	SRG 1
LUIS H DIAZ	926766	SRG 4
CHRISTOPHER R CHARLES	955809	BN CAS
RYAN T COFFARO	969020	PSB CRT
MARIA L CANDRES	940810	PBMS
CHAD E KIRK	960762	PBBX SU PST
EDUARD WEIS	955613	BS SU ECT
MICHAEL G DEVITO	958498	PBSI SU PST

C I V I L I A N
P R O M O T I O N S

DESIGNATED ASSISTANT DEPUTY COMMISSIONER, STRATEGIC INITIATIVES:

KRISTA L ASHBERY	350271	OFFICE OF STRATEGIC INITIATIVES BUREAU
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DESIGNATED DIRECTOR, INFRASTRUCTURE SERVICES:

VICTOR M REYES-VILORIA	362048	INFO TECH SERV DIV
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DESIGNATED DIRECTOR, CAPITAL CONSTRUCTION UNIT:

AMR S ELDIN	368187	FACILITIES MGMT DIV
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TO PROBATIONARY ADMINISTRATIVE STAFF ANALYST LEVEL M-II:

XIAO MEI XIE	373406	CIVILIAN HIRING UNIT
(DESIGNATED DEPUTY DIRECTOR, CIVILIAN HIRING UNIT)		

TO NON-COMPETITIVE EXECUTIVE AGENCY COUNSEL LEVEL M-II:

SANDRA B SUWEIDAN	361160	LEGAL BUREAU
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TO PROBATIONARY SUPERVISING POLICE COMMUNICATIONS TECHNICIAN:

GERMANIE ROMAIN	352214	COMM SEC
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TO PROBATIONARY SENIOR POLICE ADMINISTRATIVE AIDE:

DESIREE A ANGUS	349954	009 PCT
KATRECE L SMALL	366408	MTN PCT
SHIRLEY JOSEPH	356626	034 PCT
YVONNE CINTRON	361771	046 PCT
BRITTNEY N RUSSO	368179	047 PCT
PATRICIA D DANIELS	341044	083 PCT
SHANITA R JONES	350196	113 PCT
MILDRED LEBRON	356646	123 PCT
NATALIE D AMADI	363162	TD 20
ROKSHANA MIAH	364586	PSA 9
SHAKIRAH N SUE	361723	HRD CITYTIME PROG MGMT OFF
ANJUMAN A KARIM	345169	QNS CT SEC

TO NON-COMPETITIVE SUPERVISOR OF STOCK WORKERS LEVEL I:

BRIAN M MCCARTHY	365192	PRINT SEC
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TO PROBATIONARY ASSOCIATE TRAFFIC ENFORCEMENT AGENT LEVEL I:

AMAN ALAM	368470	MS TRAFF ENF 1
JIAN WEI YUEN	368636	MS TRAFF ENF 2
MOHAMMAD E SAYEED	362524	BN TRAFF ENF UNIT
PARNELL JUSTIN C ICHIHARA	362640	QS TRAFF ENF UNIT
ADAM A BRITO	357801	TSO INT RESP/SPEC EVENTS
MD MARUFUL ISLAM	367369	TSO INT RESP/SPEC EVENTS
TERRENCE JONES	337778	SO INTERSECTION CTRL ANNEX
JAMES LEROY	353098	BX TOW POUND

TO PROBATIONARY CUSTODIAN LEVEL I:

CARMELITA KEITH	365147	CAMPUS MGMT SEC
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TO PROVISIONAL ASSOCIATE FINGERPRINT TECHNICIAN LEVEL I:

FANTASIA T ROBINSON	374444	IDENT UNIT
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TO NON-COMPETITIVE CITY RESEARCH SCIENTIST LEVEL III:

TANIA N KASHEM	369273	MEDICAL DIV
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TO NON-COMPETITIVE AGENCY ATTORNEY LEVEL III:

MALLORY E MCGEE	374279	LEGAL BUREAU
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TO CRIME ANALYST LEVEL III:

IRINA NEYSHTAT	364494	CHIEF CRIME CTRL STRAT
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TO ASSOCIATE TRAFFIC ENFORCEMENT AGENT LEVEL III:

RANDY K COOTE	354034	MIDTOWN TRAFF T/F
GERARD J SIMON	343489	TSO INT RESP/SPEC EVENTS

TO ASSOCIATE TRAFFIC ENFORCEMENT AGENT LEVEL II:

YAADARKOA HAMMOND	340030	MS TRAFF ENF 2
FREEDOM HARGRAVE	353059	BX TRAFF ENF UNIT
OLGA G VEGA	342992	BX TRAFF ENF UNIT

STEPHANIE A DENICOLA	351238	BS TRAFF ENF UNIT
SARAH L MUHAMMAD	330828	BS TRAFF ENF UNIT
STEVE L MULLEN	355099	BS TRAFF ENF UNIT
YOLANDA FREEMAN	332073	BN TRAFF ENF UNIT
THERESA S MITCHELL	353096	MIDTOWN TRAFF T/F
JOSE M SOTOMAYOR	345530	TSO HELP UNIT
LISA Y ARCHER	342520	BK TOW POUND

PARENT COMMANDS CONCERNED MUST ACKNOWLEDGE RECEIPT OF THIS
MESSAGE VIA PER1 OR CALL 646-610-8310

PARENT COMMANDS SHALL MAKE CERTAIN THAT ALL SUBORDINATE
UNITS AFFECTED BY THIS MESSAGE ARE NOTIFIED AS SOON AS POSSIBLE.

AUTHORITY: CHIEF OF PERSONNEL
OPER: PO BARONE