

Application for APhA-APPM Special Interest Group

The APhA Academy of Pharmacy Practice and Management (APhA-APPM) is soliciting applications for the establishment of Special Interest Groups (SIGs). A SIG is an interest based member group that is led by a volunteer Coordinator and Coordinator-elect and provides a forum for APhA members to network, support the profession by addressing emerging issues, learn about advances in pharmacy practice, and promote the role of the pharmacist in enhancing patient care.

Any Academy member may petition the APhA-APPM Executive Committee (APhA-APPM EC) to develop a SIG. Applications are preferred by **January 1st** of each new calendar year and should include a completed application form, letter of intent from the Coordinator and Coordinator-elect, a minimum of two letters supporting the formation of the SIG, and documentation of interest, see Section Three below for specific information regarding required elements. Petitioners are encouraged to review the *Guidelines for APhA-APPM Special Interest Groups* prior to initiating the application process. Questions related to the application and application review process should be directed to Margaret Tomecki at mtomecki@aphanet.org.

Section One

Name of Coordinator: _____
APhA Member Number: _____
Email: _____
Phone: _____
Mailing Address: _____
Employer: _____

Name of Coordinator-elect: _____
APhA Member Number: _____
Email: _____
Phone: _____
Mailing Address: _____
Employer: _____

Section Two

Date of Application: _____
Name of SIG: _____

Mission Statement of the SIG:

Purpose of the SIG:

How will the SIG help the Academy meet its Goals and APhA's Strategic Direction? *

Please provide in outline form the Goals and Objectives of the SIG.

Section Three

The following items should accompany the Application Form.

1. Please attach a letter of intent which should include:
 - a) reasons for establishing a new SIG
 - b) specific provisions for New Practitioner participation
 - c) basic operational procedures
 - d) proposed structure (the inclusion of sub-committees is optional)
 - e) signature of Coordinator and/or Coordinator-elect
2. A minimum of two letters of support from members other than the Coordinator and Coordinator-elect that support the formation of the new SIG and outline how the new SIG will address an emerging need of the Academy.
3. Upon "*provisional acceptance*" by the APhA-APPM EC, APhA Staff will work with SIG Coordinators to create an online interest form to document that at least 75 APhA-APPM members would support the establishment of the proposed SIG.

*The Academy's Goals are available on <http://www.pharmacist.com/APPM> and applicants are encouraged to review them as part of the application process and to tailor their application accordingly.