



How to access/login to IMLeagues

1. Go to <https://www.imleagues.com/Mines> and click the “Log in” button in the top right corner of the page.
2. This will redirect you to the my.mines.edu login page where you will need to login with your Mines Multipass credentials. After inputting your credentials, you will need to verify your login using Duo.
3. Once logged in, you will be redirected back to IMLeagues. You will land on your player page. This page will show you all the teams you are on.
4. To view all sport offerings and to register click the “Intramurals” button in the top left corner of the page.
5. *If it's your first time logging in to IMLeagues, you will need to complete your player profile before you are logged in.*

How to sign up for an intramural sport:

1. The Intramurals homepage will show the sports for the current semester in order by registration dates.
2. You can join sports one of three ways:
 - a. **Create a Team (for team captains)**
 - i. Click on the sport you wish to join.
 - ii. Choose the league you wish to play in (Co-Rec, Men's, Women's, Open).
 - iii. Choose the division you'd like to play in (Mon, Wed, Tue, Thurs, early, late, etc.).
 - iv. The first requirement is to complete the Captain or Player quiz. Once you pass the quiz, then press Continue.
 - v. The next page will show the participant waiver. Check the box saying you are of legal age to allow you to read/review the entire waiver. Once you have reviewed the waiver, click Accept at the bottom of the waiver. Note: if you are under 18 years old, you will need a parent to sign the waiver.
 - vi. After accepting, you need to sign the waiver using the digital signature box. You can use your mouse to draw your signature.
 - vii. After the waiver, you will need to enter a team name and your CWID. You can also add a team photo (but not required).
 - viii. If you are registering for a sport that offers multiple divisions, you will then select division preferences.

- ix. If you are registering for a sport that uses jerseys, you will need to select a jersey number. Note: if you use IM provided jerseys, your jersey number will change from game to game.
- x. Choose if you would like to auto accept members, if you are looking for free agents, and if you would like reminders for each game. Reminders will be sent via email and through the Mines IMCS app.
- xi. Enter contact phone number and carrier. You can then select if you want updates to be sent via text message.
- xii. Click Create Team.
- xiii. After creating your team, you will be taken to your team page. At the top of the team page, it will notify you that your team has been registered on the waitlist. To get off the waitlist, you must meet the minimum player requirement for the sport. Note: if it's a singles tournament, your team will not be registered on the waitlist but directly into the event.
- xiv. If you registered for a team sport, you need to invite players to your team. Select Roster at the top of the team page.
- xv. On your roster page, then select Invite Members. You can invite players by typing in their email or by searching their name (if they have already created an IMLeagues account).
- xvi. Also, on your Roster page you can manage member requests to confirm or deny or search free agent players to add to your team.

b. Join a Team

- i. Click on the sport you wish to join.
- ii. Choose the league the team you wish to join has registered for.
- iii. Find the team in the division the team registered for.
- iv. Select the Join Team button next to the team's name.
- v. The first requirement is to complete the Player quiz. Once you pass the quiz, then press Continue.
- vi. The next page will show the participant waiver. Check the box saying you are of legal age to allow you to read/review the entire waiver. Once you have reviewed the waiver, click Accept at the bottom of the waiver. Note: if you are under 18 years old, you will need a parent to sign the waiver.
- vii. After accepting, you need to sign the waiver using the digital signature box. You can use your mouse to draw your signature.
- viii. After the waiver, you will need to enter your CWID.
- ix. If you are joining a team for a sport that uses jerseys, you will need to select a jersey number. Note: if you use IM provided jerseys, your jersey number will change from game to game.

- x. Choose if you would like reminders for each game. Reminders will be sent via email and through the Mines IMCS app.
- xi. Enter contact phone number and carrier. You can then select if you want updates to be sent via text message.
- xii. Click Join Team.
- xiii. The team captain must approve your request to join the team before you will officially be on the roster.

c. Join as a Free Agent

- i. Click on the sport you wish to join.
- ii. Choose the league you wish to join.
- iii. Find the division you want to join.
- iv. Select the Join as Free Agent button underneath the division you wish to join.
- v. The first requirement is to sign the participant waiver. Check the box saying you are of legal age to allow you to read/review the entire waiver. Once you have reviewed the waiver, click Accept at the bottom of the waiver. Note: if you are under 18 years old, you will need a parent to sign the waiver.
- vi. After accepting, you need to sign the waiver using the digital signature box. You can use your mouse to draw your signature.
- vii. After the waiver, you will need to enter your CWID.
- viii. Then select the leagues/divisions you are willing to play in.
- ix. You then have the option to add some information about yourself that may help team captains determine if they want to add you to their team.
- x. Select Post Listing.
- xi. Your name will now show up on the free agents list. To be added to a team, a team captain must invite you to their team.
- xii. If a team captain invites you to their team, you will need to complete the Player quiz before you are listed on the team roster.
- xiii. Posting as a free agent does not guarantee that you will be placed on a team.**

Mines IMCS App

- It is recommended that new students/faculty/staff that have not used IMLeagues, use the web version of IMLeagues to register for the first time. If you have never used IMLeagues, you will need to complete your player profile before you can register for events.
- The Mines IMCS app can be downloaded on both Apple and Android devices. You will search for “Mines IMCS”. An image of the app is shown below (from the Apple store).

- Login
 - When you open the app, the login in screen will have multiple options for logging in. You must select Login Via Portal.
 - You will be redirected to your phone's web browser where you will be taken to the my.mines.edu login page. Login using your Mines Multipass credentials. After inputting your credentials, you will need to verify your login using Duo.
 - After verifying using Duo, you will be redirected back to the Mines IMCS app.
- The Mines IMCS app is convenient because you can do almost everything on the app that you can do through the web version. Also, using the Virtual ID through app allows you to check in more quickly for events.



