Mission Statement

WPI Sports & Recreation Center is committed to enriching the academic experience as well as encouraging the physical well-being of the university community. Our vision is to be the choice destination for students, staff, faculty and the community. WPI’s Sports & Recreation Center will strive to lead and be recognized as a leader in recreation, wellness, and leisure services in the university.

Core Values

Respect: We treat others as we would like to be treated. We are thoughtful and attentive and treat everyone with dignity and respect.

Positive Attitude: We are enthusiastic and demonstrate a positive attitude to our members and guests.

Good Judgement: At all times and in all our affairs, we use good judgement. There is simply no substitute for common sense. We never do anything to put our members, our guests, or ourselves at risk.

Clear Communication: We are straightforward. We communicate clearly and candidly.

Professional Conduct: As representatives of WPI, we conduct ourselves as professionals at all times and in all affairs.

Continuous Improvement: We use proven systems and methods, yet we are always looking for a better way to get things done. We can learn from everyone.
Contact Information/Program Staff List

Ann McCarron
Title: Associate Athletic Director
Email: amccarron@wpi.edu
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Meredith Merchant
Title: Assistant Director of Recreation & Facilities
Email: memerchant@wpi.edu
Office Phone: 508-831-6068

Joseph Nichols
Title: Recreation Coordinator
Email: jmnichols@wpi.edu
Office Phone: 508-831-5954
## Intramural Schedule 2018-2019

<table>
<thead>
<tr>
<th>Sport/Meeting</th>
<th>A TERM</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flag Football Rosters Due</td>
<td>Tues. August 28</td>
<td>Midnight</td>
</tr>
<tr>
<td>Flag Football Captains Meeting</td>
<td>Wed. August 29</td>
<td>9 p.m.-10 p.m.</td>
</tr>
<tr>
<td>Flag Football</td>
<td>Sundays Sept. 2- Sept. 30</td>
<td>6 p.m. – 11 p.m.</td>
</tr>
<tr>
<td>Flag Football Championships</td>
<td>October 7</td>
<td>6 p.m. – 11 p.m.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sport/Meeting</th>
<th>B TERM</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indoor Soccer Rosters Due</td>
<td>Wed. Oct. 24</td>
<td>Midnight</td>
</tr>
<tr>
<td>Indoor Soccer Captains Meeting</td>
<td>Thurs. Oct. 25</td>
<td>9 p.m. – 10 p.m.</td>
</tr>
<tr>
<td>Indoor Soccer</td>
<td>Sundays, Tuesdays &amp; Thursdays Oct. 28- Nov. 29</td>
<td>6 p.m. – 11 p.m.</td>
</tr>
<tr>
<td>Indoor Soccer Championships</td>
<td>Thursday Dec. 6</td>
<td>6 p.m. – 11 p.m.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sport/Meeting</th>
<th>C TERM</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basketball Rosters Due</td>
<td>Wed. Jan. 16</td>
<td>Midnight</td>
</tr>
<tr>
<td>Basketball Captains Meeting</td>
<td>Thurs. Jan. 17</td>
<td>9 p.m. – 10 p.m.</td>
</tr>
<tr>
<td>Basketball</td>
<td>Monday- Thursday Jan. 22- Feb. 19</td>
<td>6 p.m. – 11 p.m.</td>
</tr>
<tr>
<td>Basketball Championships</td>
<td>Wed. Feb. 20</td>
<td>6 p.m. – 11 p.m.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sport/Meeting</th>
<th>D TERM</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Volleyball Rosters Due</td>
<td>Wed. March 13</td>
<td>Midnight</td>
</tr>
<tr>
<td>Volleyball Captains Meeting</td>
<td>Thurs. March 14</td>
<td>9 p.m. – 9:30 p.m.</td>
</tr>
<tr>
<td>Volleyball</td>
<td>Mondays &amp; Thursdays March 18 – April 11</td>
<td>6 p.m. – 11 p.m.</td>
</tr>
<tr>
<td>Volleyball Championships</td>
<td>April 18</td>
<td>6 p.m. – 11 p.m.</td>
</tr>
</tbody>
</table>

### SPECIAL PROGRAMMING EVENTS 2020-2021

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rec Fest</td>
<td>August 25</td>
</tr>
<tr>
<td>Spikeball Tournament</td>
<td>September 16</td>
</tr>
<tr>
<td>Inflatable Bowling Tournament</td>
<td>November 14</td>
</tr>
<tr>
<td>Three Point Shoot Out</td>
<td>February 20</td>
</tr>
<tr>
<td>NIRSA Rec Day</td>
<td>February 22</td>
</tr>
<tr>
<td>Softball Tournament</td>
<td>April 14</td>
</tr>
</tbody>
</table>
Eligibility

- All participants must be currently enrolled or employed by WPI.
  - If the student is no longer taking the minimum credit hour requirement or enrolled at any point in the term, they are ineligible as of the date that classes were dropped.

<table>
<thead>
<tr>
<th>Who Can Participate</th>
<th>Who Cannot Participate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Students</td>
<td>Visiting Students</td>
</tr>
<tr>
<td>Employees</td>
<td>Alumni</td>
</tr>
<tr>
<td>Current Club Sport Members (Limit of two per team)</td>
<td>Non-Employees</td>
</tr>
<tr>
<td>Former WPI Athletes (Limit of two per team)</td>
<td>Current WPI Athletes (includes Red-Shirts)</td>
</tr>
</tbody>
</table>

- All participants, including employees, must have filled out a liability waiver to participate in an intramural league prior to their league starting.

- Players may participate on only one team in the specific sport.
  - Exception: Participants may only play on two teams if they are playing in different divisions.
    - Example: Player can participate on separate teams in Division I and Division II basketball
  - Exception: Participants may also play on another team for game to game basis per the Nomad Rule

- Playoff Eligibility: No player may be added to a roster once the playoffs have started. Players on the regular season roster that signed in for at least one game will be eligible to play. Teams that have more than two club sport members (sport specific) will be ineligible to play until they make roster edits. It is the responsibility of the team captain to update the roster on IMLeagues to make sure it is finalized before heading into the playoffs. An email will be sent with the final roster list to the Recreation Coordinator once the team captain updates it on IMLeagues.

ID Policy

- All participants, including employees, must have current WPI ID Card to participate in an intramural sport every time they play.
  - If participant fails to bring valid WPI ID, they will be ineligible to participate.
Nomad Rule

➢ **Purpose:** To establish a guideline for teams short of the minimum number of participants at game time of a scheduled intramural contest to temporarily field a full, competitive roster without compromising the integrity of the league.

➢ **Nomad Definition:** Any current WPI Student/Faculty/Staff member with an active and eligible IMLeagues profile; rostered and playing an intramural sport

➢ **How It Works:** Any team may pick up currently rostered player(s) from another team in the same league (ie “nomad”) to play for their team to avoid forfeiture and play competitively. Teams must be scheduled for a sanctioned intramural game and have at least one less player than the required minimum per sport (see chart below) to sign in any “nomads.” Teams may only add enough nomads to bring their team roster up to league standard for the game.

➢ **Team Eligibility:**
  - Teams must be scheduled to play a WPI Intramural sponsored game
  - Teams must have enough current rostered players signed in at game time per sport designation
  - Teams may not play nomads at any “position of significance” as defined per sport
  - Teams may only pick up enough nomads for a full team on the field; no bench/alternate players
  - If at any time during the game a currently rostered player signs in, a corresponding nomad must sign out
  - Teams are responsible for the sportsmanship/actions of entire team
  - Teams may NOT use the Nomad during the playoffs or special event

➢ **Nomad Eligibility:**
  - Nomads must be eligible to participate in WPI Intramurals as define by the IM Handbook
  - Nomads must be able to prove they have a current IMLeagues account
  - If a nomad is not currently on a roster, they will automatically be added to the first team they play with
  - Nomads cannot play a “position of significance” at any time during the game or serve as team captain
  - Nomads cannot play in playoffs or special events
  - Nomad is ineligible only if they are a club sport member and fall under the two club sport member rule

**Administration:** The Intramurals & Recreation Department reserve the right to change, modify or cancel this rule at the league, team and/or participate-level at any time during the season if the staff determines the spirit or intent of the rule has been misused, abused or no longer effective.
### Sport Specific Nomad Eligibility Chart:

<table>
<thead>
<tr>
<th>Sport / Event</th>
<th>Min # avoid forfeit</th>
<th>Min # to use nomad rule</th>
<th>MAX # of nomads</th>
<th>Position of Significance</th>
</tr>
</thead>
<tbody>
<tr>
<td>5v5 Basketball</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>Jumper</td>
</tr>
<tr>
<td>6v6 Indoor Volleyball</td>
<td>5</td>
<td>4</td>
<td>2</td>
<td>Libero</td>
</tr>
<tr>
<td>7v7 Flag Football</td>
<td>6</td>
<td>5</td>
<td>2</td>
<td>Quarterback</td>
</tr>
<tr>
<td>4v4 Indoor Soccer</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>Keeper</td>
</tr>
</tbody>
</table>
League Registration

To create an IMLeagues account:

***For website problems, click on the live support button at the bottom right hand corner of the page.

1. Go to www.imleagues.com/wpi
2. Click “Create Account” in the top right hand corner.
   ➢ All intramural participants WILL BE required to create an IMLeagues account before being able to
     sign up for a sport.
3. Fill out the information requested.
4. Log in using your WPI email and password
5. Activate your account with the email from IMLeagues. *Make sure you join our school!
   ➢ You should automatically be joined to WPI. If not, you can search schools by using the “Schools” link.

To sign-up for an Intramural Sport:

1. Click on the “WPI” link to go to the school’s homepage on IMLeagues and log in to your IMLeagues
   account.
2. Current sports offered will be displayed; scroll until you find the sport you are interested in.
3. Click on the sport you wish to join
   ➢ You will not be able to sign up for a sport until the registration for that specific sport begins.
4. Choose the league(s) you wish to participate in (Men’s, Women’s, etc.)
5. Choose the division(s) you wish to participate in (Division I, Division II, etc.).
   ➢ You may only participate on ONE team in both divisions.
6. Join a team! You can join an intramural team roster in one of three ways:
   ➢ 1.) Create a team (For team captains)
      ▪ Captains can invite members to their team by clicking the “Invite Members” link on the team
        page. Any invited members must accept the invitation to be joined to your team.
      • If they have already registered on IMLeagues ➔ Search for their name and invite them.
      • If they have not yet registered on IMLeagues ➔ Scroll down to the “Invite by Email Address”
        box and input their email address.
   ➢ 2.) Join a team:
      ▪ Use the Create/Join Team button at the top right of every page.
      ▪ Accepting a request from the captain to join his/her team.
      ▪ Finding the team and captain’s name on the division/league page and requesting to join.
      ▪ Going to the captain’s playercard page, viewing their team and requesting to join.
   ➢ 3.) Join as a Free Agent:
      ▪ You can list yourself as a free agent in as many divisions within the league as you would like.
      • You will be visible to all members of the site and can request to join teams, or post
        information about yourself so teams can request to add you to their team.
7. Read & sign the informed consent.
8. Enter in your telephone number and carrier. You may also click the button that will allow you to receive weather/emergency texts from IM Sports.

9. Once you have registered, make sure you read everything under the “Sports Description” and visit https://www.wpi.edu/student-experience/sports-recreation/sports-recreation-center/intramurals for more information on intramurals at WPI.

➢ Please refer to imleagues.com/wpi for the current intramural schedule dates.

***Important: Verify that you are in the league before logging off. If your team name does not appear in the league, you are not registered.
Team Captain Information

Each team is responsible for designating a team captain and representative

- Captains will be point of contact for any scheduling changes, game postponement and any other issues that may arise over the course of an intramural season.

- **Important Note:** Captains cannot reach out about a game time change after the time listed on the weekly IMLeagues email. Refrain from notifying the Recreation Coordinator last minute. If captain reaches out last minute, said captain’s team will **FORFEIT** the scheduled contest in no replacement team can be found.

- Captains are responsible for changing the team name prior to the start of the regular season. If the captain does not change the team name before the start of the regular season, the team name will be changed to “Team [Captain’s Last Name]”

### Captains Responsibilities:

- Informing their teams of the IM Handbook policies and procedures, specific event rules, dates, times and locations.

- Fielding a team comprised of only eligible players for every contest

- Seeking out information about schedules, schedule updates, weather-related issues, and then passing that information along to teammates

- Attending the captains meetings prior to each regular season

- Controlling their teammates and displaying good sportsmanship throughout the season and during playoffs

- Responsible for keeping their rosters up-to-date on a weekly basis via IMLeagues

- Can **ONLY** add players during the regular season

### Team Name

- All team names are reviewed before the start of each season

- Team names will need to be changed before the start of the regular season by the captain if:
  - The team name is disrespectful, degrading or inappropriate
  - The team names references drug or alcohol use, sexual acts, vulgar acts or explicit language
  - No duplicate team names will be accepted, team that submits it first will get priority.
DISCIPLINARY ACTION SHEET

Name: ___________________________ Date: ___________________________

Failure to abide by the policies and procedures will be grounds for reprimand and may be grounds for suspension from intramural league. Disciplinary procedures are as follows:

**Category A:**

Offenses that will result in immediate suspension from WPI Intramurals:

- Committing an assault/bodily injury
- Weapon possession
- Harassment (sexual/verbal)
- Possession/under the influence/Intoxication
- Insubordination
- Fighting
- Verbal/physical abuse of a staff member
- Instigating/starting a fight
- Unnecessary roughness, excessive flagrant actions toward an opponent
- Damaging property in the Sports & Recreation Center

**Category B:**

Offenses that will result in suspension if committed three or more times:

- Forgetting your WPI ID card
- Missing mandatory captains meetings (captains/team representatives ONLY)
- Inappropriate attire
- The use of profanity, vulgar and/or abusive language

**Ejections:** Participants that choose to practice unsportsmanlike behavior before, during, or after a contest, directed toward another participant and/or a staff member will be written up. If a participant gets written up, they are suspended for the following contest (regardless of regular season or playoffs). The suspension will not begin until the participant has met with the Recreation Coordinator. A team which participants with a suspended player in a regular season or playoff game will forfeit that game and that player on the “outstanding suspended list” will be suspended one additional game. If it is the last contest for their team, the participant’s suspension will continue for all intramural activities until the person meets with the Recreation Coordinator.

**Expectations:** All intramural participants are expected to conduct themselves in a civil and sporting manner at all times. Behavior that promotes intolerance or prejudice, degrades any racial, ethnic, gender, or religious group, infers an explicit sexual reference, demeans the basis of skill or intellect or promotes destructive behavior is considered disrespectful to WPI and its members is unacceptable and will be addressed accordingly.

Participant Signature: ___________________________ Date: ______________

Supervisor Signature: ___________________________ Date: ______________
Uniform and Equipment

<table>
<thead>
<tr>
<th>Allowed</th>
<th>Not Allowed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-marking rubber-soled shoes, running shoes or shoes with pliable rubber &amp; molded cleats.</td>
<td>Metal spikes, boots, sandals &amp; other non-athletic shoes</td>
</tr>
<tr>
<td>Athletic clothing</td>
<td>Jeans, cargo or khaki pants/shorts</td>
</tr>
<tr>
<td>Hats, sunglasses &amp; bandannas</td>
<td></td>
</tr>
</tbody>
</table>

Intramurals Emergency Protocol

- Emergency Procedures
  - In the event of a medical emergency during intramurals, please notify intramural staff on duty or Recreation Coordinator immediately and they will notify campus police.
  - Campus Police will be called directly at 508-831-5433 (non-emergency) / 508-831-5555 (emergency) depending on severity of injury/situation.
  - You will be asked to give them your name, the location of the injury within the facility, and a description of the situation. Campus Police will dispatch an officer and EMS students to the facility.
    - If possible, have someone meet the officer/ambulance and guide them to the injured patron.
    - Staff on duty will also filled out an Accident/Injury report for the injured participant and the Recreation Coordinator will fill out a care team report as well for the injured student.
- The following will be required if an accident/injury/incident were to occur:
  - The intramural staff on duty / team captain must ensure that the appropriate staff is made aware of any and all injuries
  - Complete an accident/injury/incident form within 24 hours of an injury occurring at an intramural activity
  - Complete a care team report that is sent to the appropriate staff
Inclement Weather

In the event of inclement weather, decisions regarding playing conditions will not be made until one hour prior to the day’s first game. Teams should not assume that games are cancelled. The Recreation Coordinator will contact captains by email, IMLeagues and/or text if games have been cancelled.

- If lightning is within 15 miles, games will be postponed.
  - There will be a 30 minute postponement from the last observed lightning or thunder strike before resuming outside activities. Game schedules might be effected if lighting occurs.
- In the case of inclement weather, games will be cancelled.
- Regular season games or one-day tournaments may not be rescheduled due to schedule availability. Playoffs will be rescheduled appropriately if time allows.

Awards

- All league champions will receive Intramural Champion T-shirts after the championship game followed by a picture that will be posted on social media/posters/feature wall TVs