2017-2018 INTRAMURAL SPORTS CAPTAINS MANUAL
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Mission Statement

The mission of Penn State University Intramural Sports is to provide students, faculty, and staff of Penn State University with the opportunity to participate in a variety of competitive recreational sports in a safe environment; to promote and provide quality service, facilities, and equipment; to facilitate the opportunity for enjoyable experiences; to nurture and celebrate the wholesome and worthwhile use of leisure, healthy lifestyles, and wellness; and to create opportunities for the growth and development of all stakeholders.

Our commitment to this end means that we, the Competitive Sports Staff, will always as individuals and as a team work together to:

- Put customers and participants first
- Treat each other with courtesy and respect
- Honor our commitments and obligations
- Take responsibility for our actions
- Deal fairly in all of our relations
- Provide equal treatment to all
- Communicate honestly
- Know, comply with, and enforce all rules, regulations, policies, and procedures
- Pursue excellence through innovation, enthusiasm, and continuous improvement
- View all situations with a proactive/positive approach

Program Overview

The Penn State University Intramural Sports program consists of a comprehensive and diverse offering of competitive sports in a variety of seasonal league and tournament formats, designed to meet the needs of the Penn State University community.
Office Hours & Contact Information

130 Intramural Building | Monday-Friday 8:00AM-5:00PM | 814-865-4136 | imsports@psu.edu

studentaffairs.psu.edu/campusrec/imsports/ | imleagues.com/PSU

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The Pennsylvania State University is committed to the policy that all persons shall have equal access to programs, facilities, admission and employment without regard to personal characteristics not related to ability, performance, or qualifications as determined by University policy or by state or federal authorities. It is the policy of the University to maintain an academic and work environment free of discrimination, including harassment. The Pennsylvania State University prohibits discrimination, harassment against any person because of age, ancestry, color, disability or handicap, genetic information, national origin, race, religious creed, sex, sexual orientation, gender identity or veteran status and retaliation due to the reporting of discrimination or harassment. Discrimination, harassment, or retaliation against faculty, staff or students will not be tolerated at The Pennsylvania State University. For more information regarding Penn State Policy AD85, please visit guru.psu.edu/policies/ad85.html

Please direct all inquiries regarding the nondiscrimination policy to:

Affirmative Action Office
The Pennsylvania State University
328 Boucke Building
University Park, PA 16802
814-863-0471

The rules in this manual govern all intramural sports. In addition, each sport may have modifications specific to each sport. The rules and procedures contained herein are intended to promote safe, fair and enjoyable competition among intramural participants. Any of these rules are subject to change at the discretion of the Competitive Sports Staff. The Competitive Sports Office reserves the right to issue any new rules or regulations that are deemed essential to the success of the program.
Section 1: Eligibility

Article 1: Who Can Play?
A participant must be a currently enrolled Penn State University – University Park campus student taking at least one credit hour.

Faculty and staff members of Penn State University are eligible to participate after purchasing the appropriate Campus Recreation membership through Member Services at the Intramural Building for the semester in which they intend to participate:

NOTE: The Department of Campus Recreation defines faculty and staff as all current faculty, staff, and visiting professors at Penn State University who are paid through the university’s payroll department.

Article 2: Professional Athletes
Professional athletes, current or former, may not participate in their respective or alike sport, activity or event. A professional athlete is defined as a person who has been paid to participate in a sport, under contract with a professional team, included on a professional team roster, practiced with a professional team and/or compensated for trying out for a team.

Article 3: Intercollegiate Athletes
1. Intercollegiate athletes are not eligible to participate in their respective or similar intramural sport, activity or event until a period of one year has passed following completion of all activities for the Department of Athletics. After the period has passed, former intercollegiate athletes must participate at the highest level of competition offered in their respective sport. Intercollegiate athletes are defined as individuals who are practicing with or competing with a team recognized by the Department of Athletics as a varsity sport. Included in this rule are red-shirt athletes and practicing Proposition 48 athletes. Intercollegiate athletes may participate in intramural sports programs other than their intercollegiate sport.
2. Varsity scout team/practice squad members and coaches will be counted as club sports athletes for Intramural Sports eligibility purposes.

Article 4: Club Sports Athletes
1. No more than two club sports athletes may appear on one team’s roster in their respective or similar intramural sport, activity or event. Club Sport Athletes must participate at the highest level of competition offered in their respective sport. An individual who leaves the Club Sports team prior to the last cut having been made or before the first game has been played, if no cuts are made, is not considered a Club Sports Athlete. Those who do not leave at that point are considered Club Sports Athletes for the remainder of the academic year. In addition, Club Sport coaches are considered Club Sports Athletes for Intramural Sports participation purposes.
2. Sports for which four or fewer players participate in a game/match may have no more than one Club Sports Athlete on one team’s roster in their sport.

Article 5: Similar Sport Table
The following table shall be used as a guideline for similar sport eligibility as outlined in Articles 2, 3, and 4 above:

<table>
<thead>
<tr>
<th>INTRAMURAL SPORT</th>
<th>CLUB/VARSITY/PROFESSIONAL SPORT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Softball</td>
<td>Baseball/Softball</td>
</tr>
<tr>
<td>Floor Hockey</td>
<td>Field/Floor/Ice Hockey</td>
</tr>
<tr>
<td>Mini-/Indoor Soccer</td>
<td>Soccer</td>
</tr>
<tr>
<td>Flag Football</td>
<td>Football</td>
</tr>
<tr>
<td>3-on-3 Basketball</td>
<td>Basketball</td>
</tr>
</tbody>
</table>

NOTE: This table is not exhaustive. Please contact the Competitive Sports Office if you have questions regarding the similarity of one sport to another.

Article 6: Professional Golf Management (PGM) Students & Faculty
Students enrolled in, and faculty working in, the PGM Program are limited in golf team competitions. Such teams may have no more than one PGM student/faculty member per golf team in any division. Said individuals are ineligible for an individual golf championship.
Article 7: Roster Additions

All participants must be listed on the Official Team Roster prior to their participation in any Intramural Sports activity. In order to be listed on the roster, each participant must create an IMLeagues.com account using his/her PSU ID number and accept the terms and conditions to legally appear on a roster.

If this process has been completed prior to 4:00PM on the day of the contest (4:00PM on Friday for all weekend contests for regular season play), a participant’s name will appear on the printed score sheet which the Competitive Sports Staff Member will have at the game site.

If this process has not been completed prior to 4:00PM on the day of the contest (4:00PM on Friday for all weekend contests for regular season play), a participant’s name will not appear on the printed score sheet which the Competitive Sports Staff Member will have at the game site. In this case, a participant must prove to the Competitive Sports Staff Member that he/she has joined the roster by showing the staff member proof from his/her smartphone or tablet (IMLeagues.com or REC*IT app). Once proof has been provided, the Competitive Sports Staff Member will add the participant’s name to the score sheet.

In either of the above cases, participants must adhere to the identification policy outlined in Section 1, Article 8.

NOTE: In order to participate in the playoffs, a participant must have played in at least one regular season game. Participants may not be added to a team’s roster during the playoffs (see Section 6, Article 1).

Article 8: Identification Policy

1. All participants must show a Competitive Sports Staff Member their PSU ID+ Card prior to participation. If neither the name nor the picture is legible, the PSU ID+ Card will not be accepted, and that participant will not be permitted to play.

2. Misuse of identification (transferring, lending, borrowing, or altering university identification) is a violation of the Penn State University Code of Conduct and will result in ejection from the game in addition to submission of an Incident Report Form to the Office of Student Conduct.

3. Students/faculty/staff members who have lost/misplaced their PSU ID+ Card may obtain a waiver from the Competitive Sports Office to enable them to play in an intramural sports contest. To obtain said waiver, an individual must come to the Competitive Sports Office in the IM Building prior to 5:00PM on the day of their next contest. An individual must provide both:
   a. A government issued photo ID (i.e., Driver’s License, Passport, etc.)
   b. Proof of current student status or proof of current employment with Penn State University

This waiver is only valid for one contest and must be presented to the Competitive Sports Staff Member in addition to a government-issued photo ID while signing in. Waivers cannot be granted at the event, and they will only be granted on the day of the contest.

Article 9: Gender Restriction

In activities with separate divisions for men’s and women’s competition, no person may participate in a league of the opposite gender. When an activity is not offered to both men and women (in separate divisions) or there is not enough of one gender to form a league, that gender will have the opportunity to compete with the opposite gender.

EXCEPTION: There are no gender restrictions for coaches (See Section 1, Article 13).

Article 10: Transgender Participant Policy

Penn State University Intramural Sports supports NIRSA’s position related to transgender individuals’ participation. For more information, please visit the NIRSA website at http://nirsa.net/nirsa/nirsa-championship-series/player-eligibility-requirements/ or contact the Senior Assistant Director for Competitive Sports.

Article 11: Accessibility Policy

The Pennsylvania State University encourages qualified persons with disabilities to participate in its programs and activities. If you anticipate needing any type of accommodation or have questions about the physical access provided, please contact the Senior Assistant Director for Competitive Sports in advance of your participation.
**Article 12: Number of Teams**

Men may play on one team in each of the following leagues:
- Men’s
- Fraternity OR Residence Hall
- Co-Rec
- Open

Women may play on one team in each of the following leagues:
- Women’s
- Sorority OR Residence Hall
- Co-Rec
- Open

**Article 13: Illegal Participation**

If a team uses an ineligible player in regular season play, all games or contests in which the ineligible individual participated will be defaulted to the opponents, regardless of the outcome. The illegal player may be suspended for the remainder of the activity season and/or the academic year. During the playoffs, the team will be disqualified from their respective position in the bracket at the time the legal protest is honored.

*NOTE: The Competitive Sports Office will make random checks of team rosters to ensure that the rules of eligibility are being followed. It is not necessary for a captain to protest a player in order for that player to be ruled ineligible.*

**Article 14: Coaches & Non-Players**

Only squad members who are in uniform, ready to play, and on a team’s roster are permitted in the team areas. Each team may have one coach who is not in uniform in the team area provided said coach is added to the team roster (see Section 5 for registration information). Coaches must adhere to the Identification Policy outlined in Section 1, Article 7.

*NOTE: Coaches & spectators are bound by the same conduct rules as participants and may be removed at the discretion of the Competitive Sports Staff (see Section 9 for the sportsmanship policy).*
Section 2: Captain’s Responsibilities

Article 1: Team Captain
Students, faculty and staff form their own teams and register during the appropriate dates and times as indicated in the registration calendar. One team member must be designated as Captain. Please refer to Section 5 for information regarding registering an Intramural Sports Team.

Article 2: Responsibilities
The team captain is a key link between the participants (team members) and the Competitive Sports Staff, and is expected to assume the following responsibilities:

1. Complete the team/individual registration process as outlined in Section 5.
2. Complete the mandatory Captain’s Quiz on IMLeagues.com prior to the creation of his/her team.
3. Become familiar with all rules, policies & procedures, and schedules.
4. Check eligibility of all team members according to Intramural Sports Policies & Procedures (see Section 1).
5. Continually encourage players to be at the game site 15 minutes prior to game time with their PSU ID+ Card in order to warm up and sign in on the scoresheet.
6. **REMEMBER: GAME TIME IS FORFEIT TIME!** Inform your team members of this rule.
7. Familiarize your team members and spectators with the Sportsmanship Policy (see Section 9). Educate them as to the ramifications of poor sportsmanship both for the individual and the team. This includes proper web etiquette on the IMLeagues.com website.
8. Verify your team’s roster, record, and position in the final standings and contact the Competitive Sports Office by 12:00PM on the day following your team’s last regular season game if there are any discrepancies.
9. Maintain communication with the Competitive Sports Office throughout the season in regard to schedules, entries, playoffs, sportsmanship and constructive feedback.
10. Respectfully speak with the staff in reference to any team related issue.

Article 3: Mandatory Captain’s Quiz
Each captain will be required to complete a captain’s quiz prior to registering his/her team online at the Penn State University IMLeagues.com site at www.imleagues.com/psu. The captain will be prompted to complete the quiz when creating a team. The captain must score 100 percent on the quiz to register the team. All questions will come from the Intramural Sports Captains Manual and the specific rulebook of the sport.
Section 3: Participant Safety

Article 1: Assumption of Risk
1. All individuals who participate in Intramural Sports Programming are encouraged to consider their personal health and physical condition prior to participation in intramural activities. Such participation involves physical exertion, fundamental skills for that sport or activity, and may involve contact with another participant. The participant, being aware of any conditions predisposing them to injury or illness, and in consideration of the inherent physical exertion and possible contact involved in intramural participation, may wish to seek the advice of a physician prior to participation or may choose not to participate at all.
2. The Department of Campus Recreation and the Intramural Sports Program carry NO INSURANCE. Therefore, participants are encouraged to purchase insurance that will cover them in the case of an injury occurring as a result of participation.
3. The Competitive Sports Staff will do everything possible to provide suitable and safe playing facilities and supervision.
4. Basic first aid will be available at all game sites. When available, a certified athletic trainer will supervise students in athletic training who will provide emergency care as needed. In a case of serious injury, the certified trainer's recommendation will be followed.
5. All participants in the Penn State University Intramural Sports Program must create an account through the IMLeagues.com website, which includes accepting the terms and conditions, before they participate in any supervised activity. There will be NO EXCEPTIONS to this rule.
6. Any participant who has sustained a head, neck, or back injury will be ineligible to play in ALL Intramural Sports until they provide the Competitive Sports Office with a certified medical personnel's (M.D., D.O., or A.T.C.) release.

Article 2: Blood Policy
If/when a Competitive Sports Staff member observes that a player is bleeding, has an open wound, or has blood on his or her uniform, the player will be directed to leave the game. The injured player is not to return until the bleeding has stopped, the open wound is covered, and the bloody uniform is changed or cleaned. The game may resume without the injured player at the discretion of the Competitive Sports Staff in accordance with the rules of that sport.

Article 3: Alcohol/Controlled Substance Policy
The possession and or consumption of alcohol or controlled substances are strictly prohibited in all Campus Recreation facilities and during all Intramural Sports activities. This policy applies to all participants, coaches and spectators. Any participant, coach or spectator under the influence of alcohol or controlled substances will not be allowed to participate or attend in any Intramural Sports activity. They will be asked to leave the facility immediately and are expected to comply. Further disciplinary action may be taken if the participant, coach, or spectator is not compliant with the directive to leave.

For more information regarding the University Alcohol Policy, please visit the following website:
http://studentaffairs.psu.edu/conduct/policies/alcohol.shtml

Article 4: Tobacco/e-Cigarette Policy
Tobacco and e-cigarette use during Intramural Sports participation is also prohibited. Participants and spectators are prohibited from using tobacco and e-cigarettes at Penn State University Campus Recreation facilities. Consequences for this violation of the rules may include, but are not limited to, being prohibited from continuing to participate in the Intramural Sports game and removal from the facility.
Section 4: League Types

Article 1: Team Sports
Intramural sports provide a variety of types of leagues to meet the needs of the Penn State University community. The levels of play vary with each sport. All leagues play regular-season games and teams must qualify for playoffs. Unless otherwise indicated, all participants who meet the eligibility requirements outlined in Section 1 may participate in any league.

The commonly offered league types include the following:

- **Men’s** – This league is designed for individuals who identify as men only.
- **Women’s** – This league is designed for individuals who identify as women only.
- **Co-Rec** – This league is designed for teams consisting of both men and women. These leagues have a gender ratio and may have specific differentiated scoring or game play rules.
- **Open** – This league is designed for both men and women, but no gender ratio or differentiated scoring or game play rules exist.
- **Fraternity** – This league is designed for full-time members of a registered fraternity and their pledges.
- **Sorority** – This league is designed for full-time members of a registered sorority and their pledges.
- **Residence Hall** – This league is designed for full-time undergraduate students living in Residence Halls on campus.

Article 2: Individual Sports
Participants will complete a preference form during the registration period and will be placed into pools based upon availability.

Article 3: Regular Season
Divisions will be made up of groups of 4, 6, or 8 teams. In 4-team divisions, teams will be scheduled for 3 regular season games. In 6- or 8-team divisions, teams will be scheduled for 5 regular season games. See Section 6, Article 2 for information regarding playoff qualification.

Schedules will be generated through IMLeagues.com. Participants are strongly encouraged to regularly check the IMLeagues.com website and/or the REC*IT app (iOS or Android) for information regarding their team.

**NOTE:** The Competitive Sports Office reserves the right to offer divisions with team numbers that differ from those outlined above in order to provide additional opportunities for participation.
Section 5: Registration Information

Article 1: Online Registration
Registration for all Intramural Sports will be completed through IMLeagues.com. Captains must register teams on IMLeagues.com and meet all requirements during the allotted registration periods outlined in Articles 3 & 4.

Article 2: How to Register via IMLeagues.com
All sports will be managed through IMLeagues.com. All participants must be in this system to be eligible to participate in intramural sports. Follow these steps to create a team:

1. Go to the website www.imleagues.com/psu & click on ‘LOGIN’ on the top right side of your screen
2. Once the page redirects you, click on ‘Login with Penn State Access Account ID.’ This will take you to your personal page (feel free to customize it as you wish!).
3. Click on ‘Penn State University’ on the top left side of the page. This will bring you to our list of team sports currently offered.
4. Click on the sport, then the league, then the division you wish join.
5. Click the green ‘Register/Sign Up’ button to create a team.
6. Pass the Mandatory Captain’s Quiz.
8. Invite your teammates to join the team.

NOTE: IMLeagues.com offers a live support button on the right side of all pages. Use this button if you encounter any difficulties. You may also contact the Competitive Sports Office during office hours.

Article 3: Team Fee Structure
The cost of each team sport is as follows:

<table>
<thead>
<tr>
<th>Sport</th>
<th>Fall I Fee</th>
<th>Fall II Fee</th>
<th>Spring I Fee</th>
<th>Spring II Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Softball</td>
<td>$55.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Co-Rec Soccer</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Flag Football</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basketball</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Volleyball</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Soccer</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3v3 Mini-Soccer</td>
<td>$20.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Floor Hockey</td>
<td></td>
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<td></td>
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<tr>
<td>Indoor Soccer</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Arena Football</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kickball</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3v3 Basketball</td>
<td></td>
<td>$15.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bocce</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Corn Hole</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ultimate Frisbee</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Team Tennis</td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>Dodgeball</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Article 4: Team Sports Registration
Registration for different intramural sports will take place at different times (depending on the sport) over the course of Fall, Spring, & Summer semesters.

Fall I sports registration opens at 12:01AM on Monday, August 21 and closes at 5:00PM on the date listed below:
- Softball – Thursday, August 31
- Co-Rec Soccer – Thursday, August 31
- 3v3 Basketball – Thursday, September 7
- Bocce – Thursday, September 7
- Corn Hole – Thursday, September 7
- Tennis – Thursday, September 7

Fall II sports registration opens at 12:01AM on Monday, September 25 and closes at 5:00PM on the date listed below:
- Flag Football – Thursday, October 5
- Ultimate Frisbee – Thursday, October 5
- 3v3 Mini-Soccer – Thursday, October 19
- Floor Hockey – Thursday, October 19
- Team Tennis – Thursday, October 19

Spring I sports registration opens at 12:01AM on Monday, January 8 and closes at 5:00PM on the date listed below:
- Basketball – Thursday, January 18
- Indoor Soccer – Thursday, January 18

Spring II sports registration opens at 12:01AM on Monday, February 19 and closes at 5:00PM on the date listed below:
- Volleyball – Thursday, March 1
- Dodgeball – Thursday, March 1
- Arena Football – Thursday, March 15
- Soccer – Thursday, March 22
- Kickball – Thursday, March 22
Article 5: Round Robin Sports Registration
The following sports are played over a two-week period and have individualized registration periods. These periods open at 12:01AM on the first day listed and close at 5:00PM on the last day listed.

- Badminton – Monday, September 25-Thursday, October 5
- Squash – Monday, October 23-Thursday, November 2
- Racquetball – Monday, January 22-Thursday, February 1
- Table Tennis – Monday, February 19-Thursday, March 1

All round robin sports cost $6.00 per entry.

Article 6: Special Event Registration & Fees
Registration for special events is available on IMLeagues.com for two weeks prior to the event.

<table>
<thead>
<tr>
<th>Event</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Golf Tournament</td>
<td>$30.00/person</td>
</tr>
<tr>
<td>Cross Country Race</td>
<td>$6.00/person</td>
</tr>
<tr>
<td>Swim Meet</td>
<td>$5.00/person</td>
</tr>
<tr>
<td>Wrestling Tournament</td>
<td></td>
</tr>
<tr>
<td>Track Meet</td>
<td></td>
</tr>
</tbody>
</table>

Article 7: Pre-Registration
1. Prior to the official registration period for each sport, team captains will be able to pre-register their team to assist with the process via IMLeagues.com.
2. The captain must pass the online captain’s quiz prior to completing the team creation. The quiz will cover responsibilities of the captain, as well as rules for the sport.
3. Teams will not be required to pay until the team is moved into a division during registration.
4. Pre-registering does not guarantee any team a spot in the intramural sports season; it is designed to speed up the process during registration. When registration officially opens, the team captain must go onto IMLeagues.com and move his/her team into the division of their choosing.

Article 8: Joining a Roster
To join a roster via IMLeagues.com, participants may complete one of the following steps once they have logged onto the website (see Article 5, Section 2, #1-3 for how to login to IMLeagues.com):

1. Find existing teams on the league page and click the “join team” button to send a request to join a team.
2. Accepting a request from a captain to join his/her team.
3. Finding the team and captain name on division/league page and requesting to join.
4. Going to the captain’s player-card page, viewing his/her team, and requesting to join.

In order to complete the process, participants must successfully complete a participant quiz.

Article 9: Free Agent Registration
Individuals who wish to play, but do not have a team, may sign up on the Free Agent List on IMLeagues.com during the registration period for that sport. Captains will have access to this list and may contact you about joining their team. The Competitive Sports Office cannot guarantee individuals on the Free Agent List will be selected by a team captain and placed on a roster.

Participants may list themselves as a free agent in as many divisions within a league as they would like. They will be visible to all members of the site and can request to join teams, or post information about themselves so teams can request to add them to their team.

Article 10: Waiting List
Captains may add his/her team to the waitlist on IMLeagues.com in any of the following cases:

1. During the pre-registration period (see Section 5, Article 7).
2. All spots in the league for which a captain wishes to register are full.
3. A team cannot play in any of the available spots in a league.

When possible, additional divisions may be created, and teams on the waiting list will be given first priority in filling those spots. Teams are not required to pay in order to be placed on the waiting list.
Section 6: Playoff Information

Article 1: Participant Eligibility
No new players may be added to a team’s roster once their regular season schedule is completed. Teams who advance to the playoffs may ONLY use players who have participated in at least one regular season game for that team.

Article 2: Playoff Qualification
The top two teams in each division qualify for the playoffs. The division winner will be placed in the Major Bracket, and the division runner-up will be placed in the Minor Bracket. Teams which forfeit twice are ineligible for the playoffs. In order to determine the final standings in a division, the following tie-breakers – in order – shall be used:
1. Head-to-Head (for 2-team ties)
2. Points against
3. Point differential

NOTE 1: Time preferences will not be honored for playoff scheduling. Teams may be scheduled to play on any day and at any time that a specific sport is typically played.

NOTE 2: If there are fewer than 8 divisions in a particular league, all first and second place teams will be placed into the same bracket.

Article 3: Awards
The individual/team that wins the Major Bracket in each of the leagues will receive both an ‘Intramural Champion’ T-shirt and Intramurals Award Block. The individual/team that wins the Minor Bracket in each of the leagues will receive an ‘Intramural Champion’ T-shirt. For team sports, a participant must have played in at least 50% of the team’s games to be eligible for an award. Exact t-shirt sizes cannot be guaranteed, but if you wish to change your size you may bring your shirt by the Competitive Sports Office to see if another size is available.
Section 7: Forfeits & Defaults

Article 1: Game Time
GAME TIME IS FORFEIT TIME. The scheduled time as indicated by the IMLeagues.com website is the official start time of the game, and there is no grace period.

Article 2: Forfeits
Teams that have NO PLAYERS PRESENT on the field/court at game time shall lose the game and be charged with a forfeit. Additionally, a team which is charged with two defaults will be charged with a forfeit.

NOTE: A forfeited game will be scored as 5 maximum scores to zero in favor of the team that does not forfeit. For example, in soccer, the score would be 5-0, in basketball, 15-0, flag football 35-0 (or 45-0 for Co-Rec).

Article 3: Defaults
Teams will be charged with a default in any of the following circumstances:
1. A team has at least one player but fewer than the minimum number of players required to start a game at game time.
2. A team contacts the Competitive Sports Office prior to 4:00PM on the day of a game for which they know they will be unable to field enough players to start a game.
3. A team has their game ended due to card accumulations or other violations of the sportsmanship policy (See Section 9).

NOTE: If the team who wins by default was ahead at the time of the default, that score will be recorded as final. If the team that wins by default was tied or behind at the time of the default, the score will be recorded as 1-0. This would also apply if the outcome of the game is reversed for any reason by default.
Section 8: Game Cancelations & Postponements

Article 1: Cancelation of Activities
Intramural Sports Activities are subject to cancellation due to unsafe facility conditions. This may include inclement weather (rain, snow, etc.) and subsequent poor field conditions, or unforeseen circumstances which may occur in both indoor and outdoor facilities that create unsafe playing conditions (i.e. roof leaking on basketball floor). The Competitive Sports Staff will make all decisions regarding playability and safety of facilities.

NOTE: Due to facility and time limitations, regular season games which are canceled for any of the above reasons will not be rescheduled. In such cases, all affected teams will be awarded a win.

Article 2: Communication of Cancelations
Inclement weather-related cancelation decisions are not made before 4:00PM for contests that day. Cancelation information will be posted on IMLeagues.com as well as our Facebook page (PSU IM Sports) and Twitter account (@psuimsports). Please be aware that, just because outdoor activities are canceled, does not necessarily mean that indoor activities are canceled.

Article 3: University Closures
If the University closes for any reason, all Intramural Sports Activities affected by the closure shall be canceled.

Article 4: Cancelation of Activities in Progress
1. In cases when weather forces the halt of a game in progress, the specific rules of that sport will determine if the game is considered official. Please refer to the individual rules governing each sport to determine at what point the contest becomes official.
2. In the event of lightning or thunder, the following will occur:
   - Games in progress are stopped and canceled (unless they have reached the official game point) if the Competitive Sports Staff sees lightning or hears thunder. **THE FIELDS SHALL BE CLEARED IMMEDIATELY.**
   - Games may not resume until 30 minutes have passed since the last flash of lightning is seen or sound of thunder is heard by the Competitive Sports Staff. **EVERY NEW FLASH/RUMBLE RESETS THE 30-MINUTE TIMER.**
   - If the 30-minute window will not expire until two game start times after the initial flash/rumble, all games will be canceled (i.e., on a night with games at 6:30, 7:30, 8:30, and 9:30, lightning/thunder is detected at 6:45PM. If lightning/thunder is detected at or after 8:01PM, all games for the night shall be canceled).

Article 5: Postponements
Penn State University Intramural Sports will reschedule postponements of playoff games. Captains will not be called with the updated time. It is the responsibility of the team captain to contact the Competitive Sports Office or check IMLeagues.com website after 12:00PM on the next business day to learn of the rescheduled dates and times.
Section 9: Sportsmanship

Article 1: Team Names & Uniforms
The Penn State University Intramural Sports Program reserves the right to change duplicate team names to avoid confusion. Also, the Intramural Sports Program reserves the right to change any team name that is deemed inappropriate or offensive to participants (including names involving profanity or of a sexually implicit nature). Please use the proper judgment when selecting names and uniform artwork. Our goal is a pleasant, fun atmosphere for everyone competing. If you are unsure if a team name or t-shirt artwork will be acceptable, please contact the Competitive Sports Office and ask.

NOTE: See Section 10, Article 1 for information regarding the color of team shirts for uniform purposes.

Article 2: Web Etiquette
The Penn State University Competitive Sports Office will be monitoring content on the IMLeagues.com website. Any comments, pictures, postings or anything thereto deemed inappropriate by the Penn State University Competitive Sports Office are subject to the following:

• Deletion of posted materials
• Removal from the league of the offending player or team
• Deletion of the offending individual’s IMLeagues.com account
• Referral of the offending individual and/or team captain to the Office of Student Conduct

There will be a zero-tolerance policy for anything that is demeaning, degrading, derogatory or sexually explicit in nature. This includes, but is not limited to, posted materials referring to topics such as race, gender, religion, age, sexual orientation, ethnicity or socioeconomic status, and social or political beliefs

Article 3: Captain’s Responsibility
The team captain is responsible for the actions of his/her team. Additionally, the captain will ensure that his/her team is familiar with the rules of play and Intramural Policies and Procedures contained in this document. Copies of the rules are available in the Intramural Sports Office, on the Penn State University Intramural Sports web page, and on the IMLeagues.com website

Article 4: Unsportsmanlike Conduct
Physical and/or verbal abuse directed toward players, officials, supervisors, or professional staff will not be tolerated. Unsportsmanlike conduct, rough play, and improper language/behavior will be handled through the yellow/red card system described below. Coaches, players, and spectators will answer to the following system:

1. Yellow Card – A yellow card will be issued if an individual is guilty of using foul or derogatory language; arguing calls or decisions made by intramural officials; mistreating the facility or the equipment of The Pennsylvania State University.
2. Red Card – A red card will be issued if an individual is guilty of any physical or verbal abuse directed at intramural officials or other players/spectators. A player shall also be issued a red card if he/she is issued a second yellow card.

Article 5: Compliance
After being issued a yellow or red card, participants must furnish his/her PSU ID+ Card to the Competitive Sports Staff Member. Failure to do so will result in further disciplinary action against their team (i.e. tournament disqualification, game default, etc.). If a carded player refuses to divulge his/her name, a team captain or representative will be required to do so. If the captain does not comply, the contest is defaulted and the team is barred from further competition until the necessary information has been supplied and the reporting process has been completed.

Following the completion of a report, a player who is issued:

1. A yellow card is subject to a cooling off period before being allowed to re-enter the contest. This is at the discretion of the Competitive Sports Staff.
2. A red card must leave the facility and schedule a reinstatement meeting with the Competitive Sports Professional Staff. Additionally, a player who receives a red card shall be suspended for a minimum of one game.
Article 6: Card Equivalents
The following table shows the team sport specific equivalents to red and yellow cards:

<table>
<thead>
<tr>
<th>SPORT</th>
<th>FALL I SPORTS</th>
<th>FALL II SPORTS</th>
<th>SPRING I SPORTS</th>
<th>SPRING II SPORTS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>YELLOW</td>
<td>RED</td>
<td>YELLOW</td>
<td>RED</td>
</tr>
<tr>
<td>Softball</td>
<td>Restriction to the Dugout</td>
<td>Ejection</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Co-Rec Soccer</td>
<td>Yellow Card</td>
<td>Red Card or 2nd Yellow Card</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3v3 Basketball</td>
<td>Technical Foul</td>
<td>2nd Technical Foul</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bocce</td>
<td>Yellow Card</td>
<td>Red Card or 2nd Yellow Card</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Corn Hole</td>
<td>Yellow Card</td>
<td>Red Card or 2nd Yellow Card</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Flag Football</td>
<td>Unsportsmanlike Conduct Penalty</td>
<td>2nd Unsportsmanlike Conduct Penalty</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ultimate Frisbee</td>
<td>Yellow Card</td>
<td>Red Card or 2nd Yellow Card</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mini-Soccer</td>
<td>Yellow Card</td>
<td>Red Card or 2nd Yellow Card</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Floor Hockey</td>
<td>Unsportsmanlike Conduct Penalty</td>
<td>2nd Unsportsmanlike Conduct Penalty</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Team Tennis</td>
<td>Yellow Card</td>
<td>Red Card or 2nd Yellow Card</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basketball</td>
<td>Technical Foul</td>
<td>2nd Technical Foul</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indoor Soccer</td>
<td>Yellow Card or 2nd Blue Card</td>
<td>Red Card or 2nd Yellow Card</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Volleyball</td>
<td>Yellow Card</td>
<td>Red Card or 2nd Yellow Card</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dodgeball</td>
<td>Technical Foul</td>
<td>2nd Technical Foul</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Arena Football</td>
<td>Unsportsmanlike Conduct Penalty</td>
<td>2nd Unsportsmanlike Conduct Penalty</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Soccer</td>
<td>Yellow Card</td>
<td>Red Card or 2nd Yellow Card</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kickball</td>
<td>Restriction to the Dugout</td>
<td>Ejection</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Article 7: Playoff Sportsmanship
Teams receiving a red card during playoffs will be immediately disqualified. Individuals receiving a yellow card during playoffs will be disqualified from the remainder of the playoffs.

NOTE: This does not apply to non-sportsmanship related cards in any sport.

Article 8: Reinstatement Process
Before any suspended individual can be reinstated, he/she must submit a letter requesting a reinstatement hearing to the Senior Assistant Director for Competitive Sports. Upon receipt of this letter, a hearing will be scheduled. The suspended individual, accompanied by the house president (fraternity or sorority division) or team captain (all other divisions), must appear for the hearing. Based upon the letter and the hearing, a decision will be rendered within one working day. Additional sanctions may be enforced against any person(s) receiving a card. Action may also be taken against said individual's team.

In extreme circumstances (violations of University policy, state law, or federal law), individuals may be referred to the Office of Student Conduct.

Article 9: Accumulation of Cards – Individual
1. When an individual is issued two yellow cards in the same contest, he/she will be ejected from the present contest, and will be suspended for the next scheduled game.
2. When an individual accumulates two yellow cards in different contests, the person will be suspended from the game immediately following the issuance of the second yellow card.
3. Any individual accumulating three yellow cards or the equivalent thereof (i.e. 1 red and 1 yellow card), in a particular academic year, will be suspended from intramural activities for a period of one year. He/she will also be subject to review by the Competitive Sports Office before being reinstated the following year.

Article 10: Accumulation of Cards – Team
1. Teams (including their spectators) receiving the equivalent of three yellow cards (three yellows or one red & one yellow) will be immediately removed from the tournament.
2. Any team accumulating three or more yellow cards (or equivalent thereof) in a particular tournament will be disqualified from that tournament and will be subject to review by the Rec Sports Department.
Article 11: Fraternity/Sorority Suspensions
When the Competitive Sports Office receives official notification from the Office of Fraternity & Sorority Life of a fraternity/sorority suspension, the following actions will immediately occur:
1. The fraternity/sorority is ineligible to continue participation in any active sport and cannot register for any upcoming sport.
2. The fraternity/sorority will not earn any fraternity/sorority points while suspended. Their opponents will receive notification of a win by suspension and will receive all related points.
3. If a fraternity/sorority suspension will impact playoffs: either the fraternity/sorority with the next best record from their league will advance prior to the playoffs starting or if the suspended fraternity/sorority has already advanced in the playoffs, a win by suspension will be awarded in the next round.

Official notification from the Office of Fraternity & Sorority Life office is required for any suspension to be lifted.
Section 10: Uniforms & Equipment

Article 1: Uniform Shirts
All team members are required to bring both a white shirt and a colored shirt to each game to serve as the team’s uniform. Team members are not required to bring the same color of colored shirt. This will allow for one team to be white and the other team to be “color.” Grey shirts are prohibited for either team.

Player shirts must have a number (no more than two digits) on either the front or back (or both). Teammates may not participate with the same number during a game.

Article 2: Illegal Equipment
No jewelry may be worn during an Intramural Sports activity. All participants are expected to remove all jewelry prior to the start of the contest. This is a SAFETY rule, and applies to ANY and ALL JEWELRY! NO EXCEPTIONS will be made for wedding bands, religious medals, and/or any jewelry that is intended to be permanent or not removable for any reason.

NOTE: Additional equipment may be illegal on a sport-by-sport basis based upon that sport’s rules (i.e., short/pants with pockets, zippers, or exposed drawstrings are illegal in flag and arena football). Please refer to specific sports rules for a full list of legal and illegal equipment.

Article 3: Sanctions/Penalties
Any player that refuses to remove illegal equipment during a contest will be given a yellow card for the violation. All penalties associated with the violation will be assessed (e.g. 10-yard unsportsmanlike conduct penalty, technical foul, etc.). The player to whom the yellow card is given must leave the game, remove the jewelry, and may not return until the next opportunity to substitute according to the rules governing the sport.

Article 4: Medical Bracelets/Medical Medals
Any participants required to wear medical bracelets or medical medals will be permitted to do so. However, they must be taped to the body with only the medical data visible.

Article 5: Equipment Checkout
Equipment may be checked out from Competitive Sports Staff during Intramural Sports Activities with a PSU ID+ Card. Please contact the Competitive Sports Office with questions.
Section 11: Protests

Article 1: Eligibility Protests
PSU ID+ Cards are required for eligibility verification prior to each contest and at any time requested by the Competitive Sports Staff (see Section 1 for additional eligibility details). The use of ineligible players will result in the following:

1. Default of game(s) in which the ineligible player participated.
2. Suspension of the ineligible player from future IM play in that sport.
3. Ineligibility of both teams from the playoffs in that sport.

If you suspect an ineligible player:
1. During a game, notify a game official immediately. The official will ask for assistance from the Competitive Sports Staff Member on duty.
2. After a game, submit a written protest to the Competitive Sports Office by 5:00PM on the first business day following the contest. Provide the player’s name (if known), team name, game date, time, and location, and which of the rules of eligibility you believe are being violated.

Article 2: Rules-Related Protests – Supervised Activities
Questions pertaining to interpretation of rules on the part of activity officials must be resolved at the time the interpretation occurs and prior to the next live ball. The procedure shall be:

1. If a team/participant feels the official has made a misinterpretation of a rule, the Team Captain shall calmly and immediately request a “time out” and inform the official that he/she wishes to have a conference to discuss the ruling on the field/court.
2. No protest which involves the judgment of the activity official(s) shall be upheld. The judgment of the official(s) is final. This also includes Competitive Sports Staff when necessary.
   
   EXAMPLE: One foot in-bounds while in possession of the ball constitutes a legal catch in flag football.
   Case 1: An official rules a pass incomplete because the “player did not have two feet in-bounds.” This is a rule misinterpretation, which IS subject to protest.
   Case 2: An official rules a pass incomplete because the “player’s first foot landed on the sideline.” This is a judgment call, which is NOT subject to protest.
3. If corrections are necessary, the Competitive Sports Supervisor in charge shall rule immediately and the team/participant shall not be charged with a time out; however, if the official’s interpretation was correct, the team/participant will be charged with a time out. The ruling of the Competitive Sports Supervisor is final.

Article 2: Rules-Related Protests – Unsupervised Activities
Unsupervised activities are played using the honor system. Opponents should discuss the rule and either make a mutual decision or declare a “replay.” Questions should be directed to the Competitive Sports Office for future clarification.
Section 12: Employment

Article 1: Officiating General Sessions
Penn State University Intramural Sports is always looking for interested students to serve as officials for contests. For more information, please attend one of the officiating general sessions at 8:00PM in 008 Intramural Building on the dates listed below:

- Softball & Co-Rec Soccer – Thursday, August 24
- Flag Football, 3v3 Mini-Soccer, & Floor Hockey – Thursday, September 28
- Basketball & Indoor Soccer – Thursday, January 11
- Dodgeball, Volleyball, Arena Football, Kickball, & Soccer – Thursday, February 22
THANK YOU FOR YOUR PARTICIPATION IN PENN STATE UNIVERSITY INTRAMURAL SPORTS.

HAVE FUN, AND GOOD LUCK!