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## Funeral and Memorial Service Checklist

Planning a funeral can be a very stressful and difficult task. Often times, the person in charge of making the funeral arrangements is grieving and may not have a clear understanding of the wishes of their deceased loved one. Listed below are several questions that can serve as a guide or a checklist for helping a person through the sometimes painful process of planning a memorial or funeral service.

- Do you want a religious-based (such as a Christian funeral), traditional funeral service or non-traditional memorial service? (See: ["Funerals and Memorials"](#) on our website.)
- What are you going to do with the remains? Casket, urn, or maybe the remains won't be present?
- Who will officiate the service? Will it be a minister, family member, friend or Celebrant? Will it be a religious or secular-based service?
- Are you considering cremation? If so, what are you going to do with the ashes? Burial at sea, green burial, traditional or dispose of them in another way?
- Have you written the Obituary and published it in the newspaper? (See: ["How Do I Write An Obituary?"](#) on our website.)
- Have you put together the programs or memorial folders? If so, who will be in charge of producing these items (i.e., the funeral home, church or will you create your own memorial service bulletin).
- Who will give the Eulogy or other funeral speeches? If there is more than one person giving the eulogy or tribute, have you met with each person to make sure they aren't going to say the same thing? (See: ["How Do I Write A Eulogy?"](#) on our website.)
- Will you use pre-designated Pallbearers or Flower bearers?

- Have you chosen the setting for the Service? It could be at a park, lake, beach, a favourite spot, or a traditional site (church/burial site).
- Will there be a theme to the Service? The theme can be a hobby the deceased enjoyed, their career, culture, or their relationship to you.
- Do you want to use symbolic gestures such as releasing butterflies, doves, balloons, naming a star, or a memorial quilt?
- Are there any items of the deceased that you would like to have present to make the service personal? Glasses, photographs, childhood items, hobbies, music, and candles are some examples.
- What type of funeral flowers will you use for the service? Who is bringing the flowers? Will you order Corsages and Boutonnieres? (See; ["Our Flower & Gift Shop"](#) on our website homepage.)
- Is there a poem selection or other funeral reading? Who will the readers be?
- Is there going to be a scripture reading or prayer? Who is going to read the Scripture?
- Who is in charge of the music selection? Will there be a pianist, organist, flutist, and soloist? Are there any special songs you would like to play?
- Where is the reception or gathering after the Service? Who is going to set-up and bring the food?

[Tibbs Funeral Home & Cremation](#) is available to help you. Please contact us if we can be of assistance.