

## Willamette National Cemetery Protocol

The following is the rundown of procedures for services at Willamette National Cemetery:

- Plan to meet at the Administrative Office approximately 15-20 minutes prior to your service time.
- Family and friends will be directed to drive to a staging area to gather and then led in vehicle procession to the committal shelter where the services will take place.
- Upon arriving at the shelter, your loved one's casket or urn will be escorted into the shelter.
- A cemetery representative will welcome the group and proceed into Military Honors which will consist of the playing of Taps (live bugler), Rifle Volleys (if possible) and the folding and presentation of the Nation's Flag.
- Once Honors have concluded, the cemetery representative will then open the service up to the Clergy or Family to share.
- There should be approximately 10-15 minutes remaining in the shelter for sharing.
- We have 30 minutes from the time we leave the staging area to the time the services must be concluded and everyone must be leaving the shelter area.
- At the end of the service the representative from the cemetery will conclude the service and dismiss the group. Everyone will be asked to return to their cars.
- You do *not* actually go to the gravesite location itself.
- The interment takes place immediately following the services, and you will be able to visit the gravesite after 4PM that day or any day thereafter.
- The next of kin will be given a map that will be highlighted from the office to the final resting place of the loved one for the next time they come to visit.
- The casket or urn will be brought to the burial section for placement and be placed privately by the cemetery staff.
- Gates are open 7 days a week from 7AM to 7PM during Daylight Savings Time. Hours are from 7AM to 5PM during standard time.

Address for Willamette National Cemetery 11800 SE Mt. Scott Blvd. Portland, Oregon 97086

Alternative address for navigational devices: 8098 SE 112th Ave. Portland, OR 97266

This address will bring you to Gate #1. As you enter the Gate, the Administrative Office is the 1<sup>st</sup> building on your right.