

We offer our Family Center- a place where family and friends can gather. You may want to have the food catered, brought in by churches or supplied by your family. Here is a list of items available for your use. We hope you find this a place of comfort and peace.



Amenities List

LEAVITT FAMILY CENTER FACILITY PROVIDES TO **ALL** GATHERINGS:
(Anniversaries, receptions, meetings or other events)

- | | |
|--|---|
| <ul style="list-style-type: none">• Dishes• Silverware• Glasses• Coffee cups• Serving Utensils• Table Cloths• Salt and Pepper• Ice Maker• Microwave• Double commercial refrigerator | <ul style="list-style-type: none">• Double commercial warming oven (<i>cooking stove <u>not</u> available</i>)• Commercial dishwasher• High Chairs (2)• Table & Chairs (<i>accommodates 80 people</i>)• Projection Screen• Microphone / Sound System |
|--|---|

FOR **FUNERAL** RELATED GATHERINGS
ADDITIONAL AMENITIES PROVIDED:

- Coffee (creamers, sugars)
- Tea
- Napkins
- **Two Hostesses will have the room ready and will receive the food, assist with food service and keep the coffee and ice supplied. The hostesses will do all cleaning; including the dishes, kitchen and dining area.**

IMPORTANT NOTES:

1. Please have food delivered **1 hour** prior to the service.
2. The people providing the food may wish to have available containers for leftovers
3. PLEASE MAKE SURE THAT THE PERSON IN CHARGE OF COORDINATING THE FOOD FOR THE FAMILY GATHERING HAS THIS INFORMATION.

For more information call: Leavitt Funeral Services, (304) 422-6459
Or ask attendant at the front desk at the Leavitt Funeral Home.