

Beresford Public Library
Board Minutes
June 25, 2019 @ 5:30

Present: Dan Williams, Troy Boone, Sharon Akland, Lourdes Reaves and Jane Norling, Library Director/ Secretary, Annie Crist, Children's Librarian

Absent: Garet Wyatt, Amy Stimes

Dan Williams called the meeting to order at 5:30 pm

Review of minutes: The minutes for April 30, 2019 were reviewed. Lourdes Reaves motioned to approve the minutes. Troy Boone seconded. Motion carried.

Correspondence & Donations:

No correspondence

Donations in May

\$25.00 donated by Yula Weber in memory of K. Klostergaard.

\$1000.00 grant from the Stephanie Miller Davis fund thru the SD community Foundation

\$200.00 in memory of K. Klostergaard from Elly Klostergaard

In June we did receive \$4,000 for the Union County allocation

Director's Report:

- Annie spoke to the board about the summer reading program "A Universe of Stories". She handed out a calendar with the programs we hosted in June and the attendance at each program. She talked about the great participation at programs and how most of the kids that turned in reading sheets have continued to read each week and turned in reading minutes all four weeks.
- We are having a summer reading punch card for adults to win special bags filled with various themes such as coffee and cups, cooking, desk theme and car cleaning kit with lunch bag & cup. Each 10 books checked out receive a chance to win a prize bag.
- Annie also presented the board with a calendar of events in July. The staff will have several programs and weekly trips to the swimming pool for a pool storytime. Mr. Twister will also come for a program.
- Jane stated that the budget will likely be out in August so we will try and combine a library board meeting for July and August so the budget can be approved before going to the city council.
- Jane ordered new conference tables for the library community room. We updated chairs last year and ordered tables this year.
- Dave Twite finished the tin on the North side of the building. Chris Hofer did provide a quote for the patio area but we would like to make it longer so he is going to update the quote. Craig Heinemann with Heinemann restoration gave a quote of \$16,500 to tuck point the library. We will probably only have the budget

to do two of the three sides so next year we can ask to budget for the last side. It really all depends how the quote for the patio comes in.

- Cindy Christensen painted both community rooms.
- July will be dusting, programming and some staff vacation days.

Treasurer's Report:

Sharon Akland reviewed the bills for May and June 2019. Board members were presented a listing of the expenses for all months. Financial reports from the city were given to each board member. The library checking balance is \$16,030.30 and the savings/gift balance is \$25,164.73. A motion was made by Troy Boone to approve the bills for May and June 2019. Second was made by Lourdes Reaves. Motion carried.

Budget: Last year we received the budget worksheets on August 3 and they were due on the 14th. Jane will check to see when the department heads will get them.

Old Business:

Annual Report: Jane had copies of the brochure and the 10 page report for each board member of the annual report with statistics from 2018. Jane went over the stats on the brochure with the board members.

Annie attended Library Institute in Aberdeen: Annie spoke to the library board members about her week at Library Institute in Aberdeen. Annie explained that she would attend Institute for 1 week each year for four years with a different topic each year. She has a pretest and classes all week and then a post test. The networking between the other librarians and the staff of the state library is very valuable. Annie will also take a week of online classes during the year. This year's focus was administration and Annie thanked the library board for their valuable input on the board and advocacy of library services to the public.

Webpage: The libraries webpage is launched and the old page redirects people to the new site. We have been happy with the site and would welcome any input from the library board members.

New Business:

None

Next Meeting: The next meeting is to be determined, depending on the budget.

Adjournment: The meeting was adjourned at 6:10 pm.

Respectfully, Jane Norling, Secretary & Library Director