



# ALASKA ACADEMY OF ADVANCED COSMETOLOGY & MASSAGE INSTITUTE



2525 Industrial Blvd. C-1 Juneau, Alaska 99801  
907-789-WAVE  
[www.alaskaacademy.com](http://www.alaskaacademy.com)

## ENROLLMENT CONTRACT

DATE: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone number: \_\_\_\_\_ MESSAGE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ ID PRESENTED \_\_\_\_\_  
A legible copy of the photo ID will be kept in your student file.

PROGRAM NAME: \_\_\_\_\_ HOURS \_\_\_\_\_  
NUMBER OF HOURS OF CLASSROOM INSTRUCTION \_\_\_\_\_  
DISTANCE INSTRUCTION \_\_\_\_\_  
HOMEWORK \_\_\_\_\_

SCHEDULE:      SUN: \_\_\_\_\_ TO \_\_\_\_\_  
                    MON: \_\_\_\_\_ TO \_\_\_\_\_  
                    TUES: \_\_\_\_\_ TO \_\_\_\_\_  
                    WED: \_\_\_\_\_ TO \_\_\_\_\_  
                    THUR: \_\_\_\_\_ TO \_\_\_\_\_  
                    FRI: \_\_\_\_\_ TO \_\_\_\_\_  
                    SAT: \_\_\_\_\_ TO \_\_\_\_\_

START DATE: \_\_\_\_\_ END DATE: \_\_\_\_\_

**Training Programs offered:** \_\_\_\_\_ **Course Costs:** \_\_\_\_\_

<b>Manicurist</b>	<b>12 hours / \$2,925.00</b>
<b>Advanced Manicurist</b>	<b>250 hours/ \$5,400.00</b>
<b>Hair Braiding</b>	<b>35 hours/ \$1,704.38</b>
<b>Cosmetology/ and OR Barbering</b>	<b>1650 hours/ \$19,752.50</b>
<b>Non-Chemical Barber</b>	<b>1350 Hours / \$11,877.50</b>
<b>Associate Instructor</b>	<b>600 hours / \$11,145.00</b>
<b>Massage Therapy (pathway to licensure)</b>	<b>800 hours / \$15,115.40</b>
<b>Esthetics</b>	<b>400 hours / \$13,213.50</b>
<b>Wellness Course ( Advanced Training)</b>	<b>50 hours / \$1,820.10</b>
<b>Additional Hours</b>	<b>\$32.50 (hourly). This rate will be charged for those that have exceeded maximum time frame initially expected to finish of program(s) chosen.</b>

**TERMS AND CONDITIONS OF ENROLLMENT**

The undersigned, herein referred to as “student”, hereby applied for enrollment in the course/ program listed above as offered by The View Spa LLC, DBA: Alaska Academy of Advanced Cosmetology, in consideration of which the student agrees to pay the tuition and fees as indicated in this contract.

**DISCLAIMER**

*Job placement is not guaranteed or promised to students upon completion of the above mentioned course.*

**STUDENT CATALOG**

The Student acknowledges that she/he has received a copy of the school catalog and further understands that such catalog is a part of this agreement and incorporated by reference therein. Further, by the student's initials below, the student acknowledges reading the catalog and that they have been given the opportunity to ask questions about the content:

I read the catalog. Initials: \_\_\_\_\_

**The View Spa, LLC DBA: Alaska Academy of Advanced Cosmetology, staff has the right to make final decisions on enforcement of any and all policies or rules pertaining to the academy and the individual student. The Alaska Academy of Advanced Cosmetology will maintain a legible copy of student's picture ID in the student's file.**

**REFUND POLICY**

**For courses of instruction of 120 hours or more:**

1. For a period of time after instruction has begun, but no more than the second day of classes, or the equivalent, the Academy shall refund 100 percent of the tuition.
2. For a period of time after the first day of class, but not more than 10 percent of the classes have elapsed, the Academy shall refund at least 90 percent of the tuition.
3. For a period of time after which greater than 10 percent, but not more than 20 percent of the classes have elapsed, the Academy shall refund at least 80 percent of the tuition.
4. For a period of time after which greater than 20 percent, but not more than 25 percent of the classes have elapsed, the Academy shall refund at least 55 percent of the tuition.
5. For a period of time after which greater than 25 percent, but not more than 50 percent of the classes have elapsed, the Academy shall refund at least 30 percent of the tuition.
6. After 50 percent of the classes have elapsed, the student is committed to the entire amount of the tuition. NO REFUND

**STUDENT'S RIGHT TO CANCEL**

You have the right to cancel the enrollment contract with full refund of all tuition until the institution's close of business on the first day of instruction

**CANCELLATION POLICY**

Cancellation or withdrawal by a student from enrollment MUST BE in writing and must be delivered by certified or registered mail, or in person to the school's director of admissions or class instructor to be effective. Verbal notice is neither valid nor acceptable.

**This contract is a legally binding instrument when signed by the student and signed and accepted by the institution.**

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

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**Student Printed Name**

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**Authorized Administrator Signature**

**DATE Approved**

**Alaska Academy of Advanced Cosmetology, as signatory of the enrollment contract, is subject to all claims and defenses of the student or the student's successors in interest, arising under the contract.**