

U.S. Department of Justice

Washington, DC 20530

**Exhibit B to Registration Statement
Pursuant to the Foreign Agents Registration Act of
1938, as amended**

INSTRUCTIONS. A registrant must furnish as an Exhibit B copies of each written agreement and the terms and conditions of each oral agreement with his foreign principal, including all modifications of such agreements, or, where no contract exists, a full statement of all the circumstances by reason of which the registrant is acting as an agent of a foreign principal. Compliance is accomplished by filing an electronic Exhibit B form at <https://www.fara.gov>.

Privacy Act Statement. The filing of this document is required for the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, for the purposes of registration under the Act and public disclosure. Provision of the information requested is mandatory, and failure to provide the information is subject to the penalty and enforcement provisions established in Section 8 of the Act. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, copy of informational materials or other document or information filed with the Attorney General under this Act is a public record open to public examination, inspection and copying during the posted business hours of the FARA Unit in Washington, DC. Statements are also available online at the FARA Unit's webpage: <https://www.fara.gov>. One copy of every such document, other than informational materials, is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of any and all documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. The Attorney General also transmits a semi-annual report to Congress on the administration of the Act which lists the names of all agents registered under the Act and the foreign principals they represent. This report is available to the public in print and online at: <https://www.fara.gov>.

Public Reporting Burden. Public reporting burden for this collection of information is estimated to average .32 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, FARA Unit, Counterintelligence and Export Control Section, National Security Division, U.S. Department of Justice, Washington, DC 20530; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

1. Name of Registrant Nicolla Hewitt Communications Corp.	2. Registration Number 7065
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3. Name of Foreign Principal
Ministry of Media

Check Appropriate Box:

4. The agreement between the registrant and the above-named foreign principal is a formal written contract. If this box is checked, attach a copy of the contract to this exhibit.
5. There is no formal written contract between the registrant and the foreign principal. The agreement with the above-named foreign principal has resulted from an exchange of correspondence. If this box is checked, attach a copy of all pertinent correspondence, including a copy of any initial proposal which has been adopted by reference in such correspondence.
6. The agreement or understanding between the registrant and the foreign principal is the result of neither a formal written contract nor an exchange of correspondence between the parties. If this box is checked, give a complete description below of the terms and conditions of the oral agreement or understanding, its duration, the fees and expenses, if any, to be received.
7. What is the date of the contract or agreement with the foreign principal? 01/27/2023
8. Describe fully the nature and method of performance of the above indicated agreement or understanding.

Registrant has agreed to perform general public relations and media outreach services, including outreach to broadcast, print, and social media about the changing way of life in Saudi Arabia.

9. Describe fully the activities the registrant engages in or proposes to engage in on behalf of the above foreign principal.

Registrant has agreed to perform general public relations and media outreach services, including outreach to broadcast, print, and social media about the changing way of life in Saudi Arabia.

10. Will the activities on behalf of the above foreign principal include political activities as defined in Section 1(o) of the Act¹.

Yes No

If yes, describe all such political activities indicating, among other things, the relations, interests or policies to be influenced together with the means to be employed to achieve this purpose. The response must include, but not be limited to, activities involving lobbying, promotion, perception management, public relations, economic development, and preparation and dissemination of informational materials.

Registrant has performed general public relations and media outreach services, including outreach to broadcast, print, and social media about the changing way of life in Saudi Arabia.

11. Prior to the date of registration² for this foreign principal has the registrant engaged in any registrable activities, such as political activities, for this foreign principal?

Yes No N/A - This statement is filed to update the registrant's agreement/contract with the foreign principal.

If yes, describe in full detail all such activities. The response should include, among other things, the relations, interests, and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored, or delivered speeches, lectures, social media, internet postings, or media broadcasts, give details as to dates, places of delivery, names of speakers, and subject matter. The response must also include, but not be limited to, activities involving lobbying, promotion, perception management, public relations, economic development, and preparation and dissemination of informational materials.

Set forth below a general description of the registrant's activities, including political activities.

Set forth below in the required detail the registrant's political activities.

Date	Contact	Method	Purpose
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12. During the period beginning 60 days prior to the obligation to register³ for this foreign principal, has the registrant received from the foreign principal, or from any other source, for or in the interests of the foreign principal, any contributions, income, money, or thing of value either as compensation, or for disbursement, or otherwise?

Yes No N/A - This statement is filed to update the registrant's agreement/contract with the foreign principal.

If yes, set forth below in the required detail an account of such monies or things of value.

Date Received	From Whom	Purpose	Amount/Thing of Value
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13. During the period beginning 60 days prior to the obligation to register⁴ for this foreign principal, has the registrant disbursed or expended monies, or disposed of anything of value other than money, in connection with activity on behalf of the foreign principal or transmitted monies to any such foreign principal?

Yes No N/A - This statement is filed to update the registrant's agreement/contract with the foreign principal.

If yes, set forth below in the required detail an account of such monies or things of value.

Date	Recipient	Purpose	Amount/Thing of Value
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¹ "Political activity," as defined in Section 1(o) of the Act, means any activity which the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

^{2,3,4} Pursuant to Section 2(a) of the Act, an agent must register within ten days of becoming an agent, and before acting as such.

EXECUTION

In accordance with 28 U.S.C. § 1746, and subject to the penalties of 18 U.S.C. § 1001 and 22 U.S.C. § 618, the undersigned swears or affirms under penalty of perjury that he/she has read the information set forth in this statement filed pursuant to the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, that he/she is familiar with the contents thereof, and that such contents are in their entirety true and accurate to the best of his/her knowledge and belief.

Date	Printed Name	Signature
03/01/2023	Nicolla Hewitt	/s/Nicolla Hewitt
_____	_____	_____
_____	_____	_____
_____	_____	_____

EXECUTION

In accordance with 28 U.S.C. § 1746, and subject to the penalties of 18 U.S.C. § 1001 and 22 U.S.C. § 618, the undersigned swears or affirms under penalty of perjury that he/she has read the information set forth in this statement filed pursuant to the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, that he/she is familiar with the contents thereof, and that such contents are in their entirety true and accurate to the best of his/her knowledge and belief.

Date	Printed Name	Signature
<u>2/28/2023</u>	<u>NICOLA HEWITT</u>	<u>Nick Hewitt</u>
<u> </u>	<u> </u>	<u> </u>
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وثيقة طلب

Order Document

الرياض - المملكة العربية السعودية

Riyadh - Kingdom of Saudi Arabia

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Handwritten signature or mark.

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An AGREEMENT FOR FREELANCE SERVICES [Agreement] dated Jan 1st 2023 G by and between:

تم في هذا اليوم 1 من شهر يناير عام 2023 ميلادي، إبرام هذه الاتفاقية بين كل من:

First Party: Ahad Business Services Co., a limited liability company registered with the Commercial Registry in the Ministry of Commerce and Investment under No. (1010951364), with the address thereof being located at: Riyadh – Olaya street, Alshahafah area, e-mail: info@ahad.sa, represented for the purposes of this Agreement by Mr. Firas Ghazi Almatrafi as the Operation, VP and authorized signatory.

الطرف الأول: شركة عهد لخدمات الأعمال، شركة ذات مسؤولية محدودة مسجلة في السجل التجاري في وزارة التجارة والاستثمار تحت الرقم: 1010951364، ويقع عنوانها في: 6597 طريق العليا العام، حي الصحافة، الرياض، المملكة العربية السعودية، بريد إلكتروني info@ahad.sa، ويمثلها لغايات هذه الوثيقة السيد /فiras بن غازي المطرفي بصفته نائب الرئيس التنفيذي لقطاع التشغيل والمفاوض بالتوقيع.

Second Party: Nicolla Mary Hewitt American national holding Passport number [REDACTED] as a freelancer with the address thereof being located at New York, United States of America, e-mail: nicolla.hewitt@icloud.com mobile number: +19177703166

الطرف الثاني: نيكولا ماري هيويت، أمريكية الجنسية حاملة جواز رمم [REDACTED] بصفتها مقدمة أعمال مستقلة، ويقع عنوانها في نيويورك، الولايات المتحدة الأمريكية، بريد إلكتروني: NicollaHewitt@icloud.com رقم الجوال +1917 770 3166

Whereas:

حيث:

- The Parties, pursuant to the agreement entitled AGREEMENT FOR FREELANCE SERVICES on 26/04/2022 G, agreed that the Second Party shall furnish to the First Party specialized technical services using his/her expertise in the fields of consultation [Service Agreement]
- Under Clause (1) of article (3) of the Services Agreement, an ad hoc 'Order Document' will be signed in which the scope of work required

- حيث أنه قد اتفق الطرفان بتاريخ 26/04/2022م، في الاتفاقية المسماة "اتفاقية تقديم خدمات وأعمال" على قيام الطرف الثاني بتقديم خدمات فنية متخصصة في مجال الطرف الثاني للطرف الأول من خلال الاستفادة من خبراته وتخصصه في مجال الاستشارات ("اتفاقية الخدمات").
- واستناداً على ما ورد في الفقرة (1) من المادة الثالثة من "اتفاقية الخدمات"، يجري توقيع وثيقة طلب لـ "اتفاقية الخدمات" يتم فيه تحديد نطاق العمل المطلوب والحد الزمني والمستندات الهائلة مقابل تلك الخدمات.

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and the time periods as well as financial entitlements for such services are determined.

- Where both parties agree to provide the services described in this document, the parties wish to determine the scope of work required by the second party.

وصفت توافق الطرفان على تقديم الخدمات الموضحة في هذه الوثيقة. يرغب الطرفان في تحديد نطاق العمل المطلوب من قبل الطرف الثاني.

Now, therefore, the Parties hereby agree upon the following:

وعليه، فقد اتفقت إرادة الطرفان على ما يلي:

Article (1) Whereas section

المادة الأولى: في التمهيد

The Whereas Section shall be considered an integral part of this 'Order Document'. The 'Order Document' shall be read in conjunction with the Service Agreement, interpreted accordingly, and considered part thereof as in relation to the subject concerned with the 'Order Document'

يعتبر التمهيد السابق جزءاً لا يتجزأ من هذه الوثيقة. وتقرأ الوثيقة مع "تفاهية تقديم خدمات واعمال" ويفسر بمقتضاها ويكون جزءاً منها بالنظر إلى الموضوع المخصوص فيه.

Article (2) Scope of work

لمادة الثانية: نطاق العمل

Both parties agreed that the second party shall provide International Media relations services.

اتفق الطرفان على نطاق العمل المطلوب تنفيذه من قبل الطرف الثاني في مجال تقديم خدمات العلاقات الإعلامية الدولية

Article (3) Financial provisions

المادة الثالثة: الأحكام المالية

- 1 The second party shall be entitled for the services set in article (2) under this 'Order Document' an amount that shall not exceed (52,000 USD) Fifty-two thousand Equals to (195,520 Saudi Riyal) One hundred ninety-five thousand Five hundred and twenty Saudi Riyal as a contractual fee for the full execution of the scope and requirements of this 'Order Document'

1. يستحق الطرف الثاني نظير الخدمات المقدمة من قبل الطرف الثاني والموضحة في المادة الثانية من هذه الوثيقة مبلغاً بحد أقصى (52,000 دولار أمريكي فقط لا غير) اثنتان وخمسون ألف دولار أمريكي بما يعادل (195,520 ريال سعودي) مائة وخمسة وتسعون ألف وخمسمائة وعشرون ريال سعودي فقط لا غير كأتعاب تعاقدية مقابل تنفيذ كامل نطاق عمل ومتطلبات هذه الوثيقة.

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2. Financial entitlements are due and payable upon the following: 1st installment (33,000 USD) and the Second (19,000 USD) after the completion of delivery after the approval of the first party through a 'Certificate of Completion' issued by the first party and paid within two (2) weeks. Financial entitlements are payable into the second party's bank account as follow:

Beneficiary name: Nicolla Mary Hewitt

اسم المستفيد: نيكولا ماري هيويت

Bank name: [REDACTED]

اسم البنك: [REDACTED]

Account number: [REDACTED]

رقم الحساب: [REDACTED]

ABA/ Routing Number: [REDACTED]

ABA/ Routing Number [REDACTED]

SWIFT: [REDACTED]

سويفت: [REDACTED]

Article (4) Timelines

المادة الرابعة: المهدي الزمنية

Both Parties have agreed that The Second Party shall execute all the requirements agreed on in article (2) within a maximum period of Seven Gregorian months starting from the date of implementing the services. Where the Second Party shall deliver the scope as whole or partially over the course of time as instructed by the First Party throughout the engagement

اتفق الطرفان على أن يقوم الطرف الثاني بجمع جميع المتطلبات الموضحة في المادة الثانية من هذه الوثيقة خلال مدة زمنية لا تتعدى سبعة أشهر ميلادية كحد أقصى تبدأ من تاريخ تنفيذ الخدمات على أن يتم تسليم بعض الأجزاء بشكل تسلسلي بعد اتفاق الطرفين عليها أثناء سريان هذه المهدي وبناءً على الحاجة التي قد تطرأ خلال سريان هذه الفترة.

Article (5) Termination

المادة الخامسة: الإنهاء

Both Parties shall terminate this 'Order Document' within (10) days prior to the termination date and both Parties are obliged to fulfill their obligations under the concerned 'Order Document' prior to the termination

يحق لأي من الطرفين إنهاء هذه الوثيقة بواسطة إشعار بوجه للطرف الآخر خلال مهدي لا تقل عن (10) عشرة أيام قبل تاريخ الإنهاء، دون أن يسقط حق أي من الطرفين بالحصول على الأدلة الموطنة بالطرف الآخر قبيل الإنهاء.

Article (5) Contracting language

المادة السادسة: لغة التعاقد

The Arabic version of this 'Order Document' shall prevail over the English translation thereof

يسود الأصل المحرر باللغة العربية لهذه الوثيقة على الترجمة الإنجليزية

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Article (7) 'Order Document' articles and copies

لواحق الوثيقة نسخة طبق الأصل

This 'Order Document' consists of *7* articles in two authentic copies of an equal value ~ each Party received a signed copy for its necessary action.

تتكون هذه الوثيقة من *7* بنود (بالإضافة إلى التمهيد). ووقع على أصلين متساويي القيمة. واستلم كل طرف أصلاً موقعا للعمل به. بمقتضاه.

In witness whereof, the Parties' representatives placed their hands on the duplicate of the 'Order Document'

اشتماداً على ما تقدم، حرر ممثلو الطرفين أصلي هذه الوثيقة.

Signatures التواضع

For the First Party عن الطرف الأول

Mr. Firas Ghazi Almatrafi

For the Second Party عن الطرف الثاني

Ms. Nicolla Mary Hewitt

الأستاذ / فراس بن غازي المطرفي

1/27/2023
الأستاذة / نيكولا ماري هيويت

Handwritten initials

