

AUG 28 1991

For Six Month Period Ending _____
(Insert date)

Name of Registrant **DUBAI COMMERCE & TOURISM
PROMOTION BOARD**

Registration No. **4217**

Business Address of Registrant **8 PENN CENTER
PHILADELPHIA, PA 19103**

I-REGISTRANT

1. Has there been a change in the information previously furnished in connection with the following:

(a) If an individual:

- | | | |
|-----------------------|------------------------------|----------------------------------------|
| (1) Residence address | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| (2) Citizenship | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| (3) Occupation | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

(b) If an organization:

- | | | |
|--------------------------|------------------------------|----------------------------------------|
| (1) Name | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| (2) Ownership or control | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| (3) Branch offices | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

2. Explain fully all changes, if any, indicated in item 1.

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, and 5.

3. Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period? Yes No

If yes, furnish the following information:

Name

Position

Date Connection
Ended

RECEIVED
DEPT. OF JUSTICE
CRIMINAL DIVISION
94 OCT -4 P1:13
INTERNAL SECURITY
REGISTRATION UNIT

4. Have any persons become partners, officers, directors or similar officials during this 6 month reporting period?
 Yes No

If yes, furnish the following information:

<i>Name</i>	<i>Residence Address</i>	<i>Citizenship</i>	<i>Position</i>	<i>Date Assumed</i>
-------------	------------------------------	--------------------	-----------------	-------------------------

5. Has any person named in Item 4 rendered services directly in furtherance of the interests of any foreign principal?
 Yes No

If yes, identify each such person and describe his services.

6. Have any employees or individuals other than officials, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period? Yes No

If yes, furnish the following information:

<i>Name</i>	<i>Position or connection</i>	<i>Date terminated</i>
-------------	-------------------------------	------------------------

7. During this 6 month reporting period, have any persons been hired as employees or in any other capacity by the registrant who rendered services to the registrant directly in furtherance of the interests of any foreign principal in other than a clerical or secretarial, or in a related or similar capacity? Yes No

If yes, furnish the following information:

<i>Name</i>	<i>Residence Address</i>	<i>Position or connection</i>	<i>Date connection began</i>
MARIAN COOTE		PROGRAM + PROJECT COORDINATOR	8-1-94

II—FOREIGN PRINCIPAL

8. Has your connection with any foreign principal ended during this 6 month reporting period? Yes No

If yes, furnish the following information:

Name of foreign principal

Date of Termination

9. Have you acquired any new foreign principal¹ during this 6 month reporting period? Yes No

If yes, furnish following information:

Name and address of foreign principal

Date acquired

10. In addition to those named in Items 8 and 9, if any, list the foreign principals¹ whom you continued to represent during the 6 month reporting period.

DUBAI COMMERCE + TOURISM PROMOTION BOARD
JEBEL ALI FREE ZONE AUTHORITY

III—ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 8, 9, and 10 of this statement? Yes No

If yes, identify each such foreign principal and describe in full detail your activities and services:

SEE APPENDIX #1

¹The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual or organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a)(9)).
A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those foreign principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity² as defined below?
Yes No

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places of delivery, names of speakers and subject matter.

THIS INFORMATION IS CONTAINED IN
INFORMATION SUBMITTED IN APPENDIX #1
PLUS MONTHLY DISSEMINATION REPORTS

-
13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits any or all of your foreign principals? Yes No

If yes, describe fully.

²The term "political activities" means the dissemination of political propaganda and any other activity which the person engaging therein believes will, or which he intends to, prevail upon, indoctrinate, convert, induce, persuade, or in any other way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

IV—FINANCIAL INFORMATION

14. (a) RECEIPTS—MONIES

During this 6 month reporting period, have you received from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise? Yes No

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.³

Date	From Whom	Purpose	Amount
<p>ALL MONEY RECEIVED WAS FOR REIMBURSEMENT AND COMPENSATION IN CONNECTION WITH ACTIVITIES WHICH REQUIRE REGISTRATION SEE ATTACHED FINANCIAL LEDGERS APPENDIX #2</p>			<p><u>\$ 321,678.78</u> Total</p>

(b) RECEIPTS—THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value⁴ other than money from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal? Yes No

If yes, furnish the following information:

Name of foreign principal	Date received	Description of thing of value	Purpose
---------------------------	---------------	-------------------------------	---------

³A registrant is required to file an Exhibit D if he collects or receives contributions, loans, money, or other things of value for a foreign principal, as part of a fund raising campaign. See Rule 201(e).
⁴Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) DISBURSEMENTS—MONIES

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 8, 9 and 10 of this statement? Yes No

(2) transmitted monies to any such foreign principal? Yes No

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

<i>Date</i>	<i>To Whom</i>	<i>Purpose</i>	<i>Amount</i>
-------------	----------------	----------------	---------------

SEE APPENDIX #2

\$ 359,669.34
Total

15. (b) DISBURSEMENTS—THINGS OF VALUE

During this 6 month reporting period, have you disposed of anything of value⁵ other than money in furtherance of or in connection with activities on behalf of any foreign principal named in items 8, 9 and 10 of this statement?

Yes No

If yes, furnish the following information:

<i>Date disposed</i>	<i>Name of person to whom given</i>	<i>On behalf of what foreign principal</i>	<i>Description of thing of value</i>	<i>Purpose</i>
----------------------	-------------------------------------	--------------------------------------------	--------------------------------------	----------------

(c) DISBURSEMENTS—POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value⁵ in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office?

Yes No

If yes, furnish the following information:

<i>Date</i>	<i>Amount or thing of value</i>	<i>Name of political organization</i>	<i>Name of candidate</i>
-------------	---------------------------------	---------------------------------------	--------------------------

V—POLITICAL PROPAGANDA

(Section 1(j) of the Act defines "political propaganda" as including any oral, visual, graphic, written, pictorial, or other communication or expression by any person (1) which is reasonably adapted to, or which the person disseminating the same believes will, or which he intends to, prevail upon, indoctrinate, convert, induce, or in any other way influence a recipient or any section of the public within the United States with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party or with reference to the foreign policies of the United States or promote in the United States racial, religious, or social dissensions, or (2) which advocates, advises, instigates, or promotes any racial, social, political, or religious disorder, civil riot, or other conflict involving the use of force or violence in any other American republic or the overthrow of any government or political subdivision of any other American republic by any means involving the use of force or violence.)

16. During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any political propaganda as defined above? Yes No

IF YES, RESPOND TO THE REMAINING ITEMS IN THIS SECTION V.

17. Identify each such foreign principal.

DUBAI COMMERCE & TOURISM PROMOTION BOARD
JEBEL ALI FREE ZONE AUTHORITY

⁵Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating political propaganda? Yes No

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of political propaganda include the use of any of the following:

- Radio or TV broadcasts
- Magazine or newspaper articles
- Motion picture films
- Letters or telegrams
- Advertising campaigns
- Press releases
- Pamphlets or other publications
- Lectures or speeches

Other (specify) _____

20. During this 6 month reporting period, did you disseminate or cause to be disseminated political propaganda among any of the following groups:

- Public Officials
- Newspapers
- Libraries
- Legislators
- Editors
- Educational institutions
- Government agencies
- Civic groups or associations
- Nationality groups
- Other (specify) _____

21. What language was used in this political propaganda:

- English
- Other (specify) _____

22. Did you file with the Registration Section, U.S. Department of Justice, two copies of each item of political propoganda material disseminated or caused to be disseminated during this 6 month reporting period? Yes No

23. Did you label each item of such political propoganda material with the statement required by Section 4(b) of the Act? Yes No

24. Did you file with the Registration Section, U.S. Department of Justice, a Dissemination Report for each item of such political propoganda material as required by Rule 401 under the Act? Yes No

VI—EXHIBITS AND ATTACHMENTS

25. EXHIBITS A AND B

(a) Have you filed for each of the newly acquired foreign principals in Item 9 the following:

- Exhibit A⁶ Yes No
- Exhibit B⁷ Yes No

If no, please attach the required exhibit.

(b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? Yes No

If yes, have you filed an amendment to these exhibits? Yes No

If no, please attach the required amendment.

⁶The Exhibit A, which is filed on Form CRM-157 (Formerly OBD-67) sets forth the information required to be disclosed concerning each foreign principal.

⁷The Exhibit B, which is filed on Form CRM-155 (Formerly OBD-65) sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

26. EXHIBIT C

If you have previously filed an Exhibit C⁸, state whether any changes therein have occurred during this 6 month reporting period. Yes No

If yes, have you filed an amendment to the Exhibit C? Yes No

If no, please attach the required amendment.

27. SHORT FORM REGISTRATION STATEMENT

Have short form registration statements been filed by all of the persons named in Items 5 and / of the supplemental statement? Yes No

If no, list names of persons who have not filed the required statement.

The undersigned swear(s) or affirm(s) that he has (they have) read the information set forth in this registration statement and the attached exhibits and that he is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his (their) knowledge and belief, except that the undersigned make(s) no representation as to the truth or accuracy of the information contained in attached Short Form Registration Statement, if any, insofar as such information is not within his (their) personal knowledge.

(Type or print name under each signature)

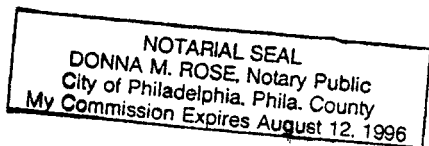
(Both copies of this statement shall be signed and sworn to before a notary public or other person authorized to administer oaths by the agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions who are in the United States, if the registrant is an organization.)

Marian Coote

MARIAN COOTE

Subscribed and sworn to before me at Philadelphia, PA

this 23rd day of September, 19 94



Donna M. Rose

(Signature of notary or other officer)

⁸The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, constitution, and bylaws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause upon written application to the Assistant Attorney General, Criminal Division, Internal Security Section, U.S. Department of Justice, Washington, D.C. 20530.)

APPENDIX #1

DEPT. OF JUSTICE
RECEIVED
CRIMINAL DIVISION
24 OCT -4 P 1:13
INTERNAL SECURITY
SECTION
REGISTRATION UNIT

U.S. - MONTHLY ACTIVITY REPORT

MAY, 1994

KEY PROJECTS

1. Exhibited at MITE exhibition in New York. While the exhibition was well attended, it is not recommended to participate in future.
2. Received confirmation that Dubai has been nominated as "Best Middle East Destination" and "Best Tourism Promotion Office for Middle East" by Tour & Travel News. A banquet and presentation for World Travel Awards will be held in Los Angeles on 14 July.
3. Received confirmation that Perry Golf is including Emirates Golf Course and Creek Golf Course in their 1995 round the world golf package. They will spend 5 days in Dubai.
4. Received confirmation that the Stamford University Alumni Association is chartering a cruise ship and including Dubai as a port of call in the Fall of '94.
5. Received confirmation that Corestate Bank plans to open a representative office in Dubai.
6. Received confirmation that Estee Lauder is planning to open a representative office in Jebel Ali.
7. Assisted Lufthansa with a media fam visit to the Emirates.
8. Assist Sultan bin Nasser with arranging meetings in Seattle for Air Cargo Forum '94 in Seattle.
9. Assisted Forbes Magazine with background literature and photos for their visit to Dubai.

KEY STATISTICS

1.	Brochure Distribution	647 brochures +1726 Franchise brochures
2.	Tourism Mailings	92 brochures
3.	Commerce Mailings	1770 brochures
4.	Media Mailings	31 info. kits
5.	Dubai Update Mailing	786 pieces
6.	Incoming Requests for Information	199 brochures
7.	Clipped articles received	254 clippings
8.	Incoming request for literature	1063 brochures
9.	Embassy Referrals	9 inquiries

ASSISTANCE GIVEN

(See attached report).

MAY 1994 ASSISTANCE GIVEN REPORT

DATE FROM	ORAL	WRIT	NAME	COMPANY	COMM	TOUR	MEDIA	GOVT	ASSISTANCE
02	PGS	X	I. Khan	The Minaret			X		Sent T&C info., misc. phn.
03	CSH	X	Mr. Yousif	IMSO, Ft. Euslis	X				Sent T&C videos per HO w/CH Compl.
04	CSH	X	G. Dalgleish	Perry Golf		X			Sent golf info, CH compl, misc. phn.
05	CSH	X	A. Syed	Princely Travel		X			Sent T info., Emirates ref.
05	CSH	X	G. Smith	Burns, Wall Smith & Mueller	X				Sent add'l. T&C info.
09	CSH	X	K. Black	NC Trade Office				X	Sent C info., misc. phn.
09	CSH	X	J. Blerdz	Lamalle Amrop Int'l.	X				Sent bulk info., misc. written
09	CSH	X	R. Hijaab	K&B Office Systems	X				Sent C info., misc. phn.
09	CSH	X	D. Citron	Francap (BRAZIL)	X				Sent T&C info., IFE contact
10	PGS	X	---	Demfer Travels		X			Sent Golf info., misc. phn.
10	NAS	X	S. Akilek	Relaxomat Corp.	X				Sent T/S calendar, misc. phn.
10	CSH	X	M. Torre	Lufthansa	X				Sent C infopaks, ref. by Michelle Dalton
11	PGS	X	L. Blarel	African Travel		X			Sent 7 T infopaks
11	PGS	X	var.	7 contacts		X			Sent T info. - MITE followup
11	CSH	X	D. Harley	Trans South-Consolidated Inc	X				Sent C info+Vs info., misc. fax
11	PGS	X	K. Ball	Geomatrix Consultants	X				Sent C info., incl. T/S cal., misc. phn.
11	PGS	X	G. Valdex	Gernal Int'l. Trade	X				Sent C info., misc. fax
?	PGS	X	C. Hunt	freelance frst.			X		Sent US-Vop info., misc. phn.
12	PGS	X	B. Broysluk	Edmonton Journal			X		Sent T& info., w/g. DXB, misc. phn.
12	PGS	X	L. Kimmel	Fantastic Voyage		X			Sent T info., Tvl. World News resp.
12	PGS	X	P. Toubouille	Pass Privilege	X				Sent C info. - MITE f-up
12	PGS	X	T. Alkhederian	Global Future Trading	X				Sent C info. - MITE f-up
12	PGS	X	M. Jacobs	LMJ & Assoc.	X				Sent C info. - MITE f-up
12	PGS	X	J-P Gambi	Everett Harris & Co.	X				Sent JA info., misc. phn.
13	PGS	X	K. Billiep	UTS		X			Sent T video
13	PGS	X	M. Torre	Lufthansa	X				Sent add'l. C infopaks
17.	CSH	X	J. LeVere	AlCommerce/Jrl. Commerce			X		Sent T info., w/compl.

DATE	FROM	ORAL	WRIT	NAME	COMPANY	COMM	TOUR	MEDIA	GOVT	ASSISTANCE
17	CSH		X	P. Sears	Zrenda Dunn & Swan	X				Sent J/A info., misc. fax
18	PGS		X	K. Hammond	Jet-Setters Mag.			X		Sent T info & video, misc. fax
18	CSH		X	C. Grlag	Advantage System Design	X				Sent C Info. w/compl.
18	PGS		X	M. Jacobs	LMJ & Associates	X				Sent Directory info., MITE t-up
18	CSH		X	M. Coote	U.S.-Arab C of C	X				Sent new Bus. DXB Handbook
19	PGS		X	19	Var.		X			Sent Discover Agent sheets
19	PGS		X	W. White	Rolla Int'l. Inc.	X				Sent C Info. w/Compl, misc. phn.
19	PGS		X	S. Dall	1898 Investments	X				Sent C Info., misc. phn.
23	NAS	X		P. Jensen	Jensen Int'l.		X			Gave contacts for DXB golf clubs
23	CSH		X	W. Herbst	Unisys		X			Sent T info & Visa appl. w/compl.
24	PGS		X	Lisa	Travel Professionals		X			Sent T info., misc. written
24	PGS		X	B. Ruparel	Marktech, Inc.		X			Sent T info., misc. phn.
24	PGS		X	4 members	American Top fam people		X			Sent follow-up packs
24	PGS		X	5 members	ASTA		X			Sent Discover Agent sheets
24	PGS		X	37	USTOA people		X			Sent Discover Agent sheets
24	PGS		X	F. Sabouri	GSGSBH	X				Sent C info., misc. phn.
24	PGS		X	V. Johnston	Bimbi	X				Sent C Info., incl. T/S cal, misc. phn.
24	CSH		X	A. Carrino	AMIA	X				Sent JA Info, w/compl, misc. fax
26	PGS		X	F. Davidson	Great Adventures Travel		X			Sent T Info., marketing lead
27	CSH		X	M. Vaughn	Forbes Magazine			X		Sent slides
27	PGS		X	M. Salama	Teletrend	X				Sent T/S cal. & textile info., misc. phn.
31	PGS		X	S. Southworth	Travel World News			X		Sent Disc. DXB offer info for publication
31	PGS		X	H. Rosenstein	CPA	X				Sent C Info., misc. phn.
					TOTAL ENTRIES: 50	26	16	7	1	

U.S. - MONTHLY ACTIVITY REPORT

APRIL, 1994

KEY PROJECTS

1. Organized one week joint marketing meetings with JAFZA representatives. Met 76 individuals from 18 companies and organized two seminars in five cities. Detailed trip report sent to HO on 18 April.
2. Organized and exhibited at the International Franchise Exhibition in Washington jointly with Infocenter DXB and the US-Arab Chamber of Commerce. Detailed trip report sent to HO on 4 May.
3. Finalized office expansion and new lease amendment in accordance with HO plans.
4. Finalized details for USTOA Fam Visit in May.
5. Finalized details of exhibit for MITE in May in New York.
6. Produced and sent press release to appropriate publications "Dubai: Franchising New Frontier."
7. Sent final costings to Mohamed Geizry for food and beverage at ACF '94. Also finalized room allocation for Emirates Air staff at 4 Seasons/Seattle.
8. Arranged meetings at JAFZA for Estee Lauder and General Motors as result of our recent sales visit.
9. Negotiated a letter of endorsement of Dubai's Franchise Exhibition from the International Franchise Association in Washington.

KEY STATISTICS

1.	Brochure Distribution	4086 brochures
2.	Tourism Mailings	2556 brochures
3.	Commerce Mailings	1545 brochures
4.	Media Mailings	50 info. kits
5.	Dubai Update Mailing	381 pieces
6.	Incoming Requests for Information	392 brochures
7.	Clipped articles received	263 clippings
8.	Incoming request for literature	921 brochures
9.	Embassy Referrals	15 inquiries

ASSISTANCE GIVEN

(See attached report).

APRIL 1994 ASSISTANCE GIVEN REPORT

DATE	FROM	ORAL	WRIT	NAME	COMPANY	COMM	TOUR	MEDIA	GOVT	ASSISTANCE
05	PGS		X	L. Margulis	BBDO (Advertising agency)	X				Sent T Info., w/compl. going DXB-editor. respons.
06	PGS		X	J. Baker, Jr.	Contact Svcs. & Comm. Inc.		X			Sent supply of DXB Hyatt broch, DC fill-up
06	PGS		X	E. Locke	O-Z/Gadney	X				Sent C Info., misc. phn.
06	PGS		X	R. Koarfmann	Clover	X				Sent C Info., twig, DXB, misc. phn.
07	PGS		X	C. Gatt	Travel World News			X		Sent Dhow tours alert & slide
07	PGS		X	L. Hiltz	Travel Agent		X			Sent T Info., misc. phn.
08	PGS		X	F. Gatti	Travel Time		X			Sent T Info., misc. phn.
08	PGS		X	T. Zorub	U.S.-Arab C of C	X				Sent posters
11	PGS		X	B. Bodden	Travel Express Inc.		X			Sent T Info., Emirates ref.
11	PGS		X	U. Woodruff	Emirates Airline	X				Sent Emirates/Airport broch
12	PGS		X	D. Hall	Far & Away Tvl.		X			Sent T Info., LA Times Resp.
12	PGS		X	R. Almen	Expeditors		X			Sent T slides, misc. phn.
12	PGS		X	J. Kessous	Dome Corp. of America		X			Sent T Info.
12	PGS		X	J. Pressman	The Carnegie Endowment	X				Sent C Info., trade stats, misc. phn.
12	PGS		X	M. Motamedi	LOC	X				Sent JA Info., misc. phn.
13	PGS		X	D. Smith	CBC TV (Canada)			X		Sent T&C Info., wants to do documentary
15	PGS		X	A. Hussain	Emirates		X			Sent supply of D/Free Guides
15	PGS		X	B. Bodden	Travel Express Inc.		X			Sent add'l. supply of broch.
18	PGS		X	E. Maguire	Von Lehsten, Inc.	X				Sent C&T Info., tvl. DXB, misc. phn.
20	PGS		X	J. Martin	Journalist			X		Sent Trade & Industry
21	PGS		X	S. Bellucci	Foreign Trade Magazine			X		Sent slides
21	PGS		X	D. Mckenzie	ITT Sheraton		X			Sent Arabian Tvl. Mart Info.
21	PGS		X	J. Childress	Freedom Tvl.		X			Sent T Info., misc. phn.
21	PGS		X	L. Brown	NC Sr. Citizens Assn.		X			Sent T Info., Charlotte Observer resp.
21	CSH		X	H. Welland	Telecom Industry Assn.	X				Sent C Info w/Video, Infocentre Ref.
21	PGS		X	L. McCracken	RTK Associates	X				Sent C Info., misc. phn.
21	PGS		X	V. Keutredjian	Falberto	X				Sent JA Info., misc. phn.
25	PGS		X	N. Rad	Geo Syntec Consultants	X				Sent C Info., misc. phn.

DATE	FROM	ORAL	WRIT	NAME	COMPANY	COMM	TOUR	MEDIA	GOVT	ASSISTANCE
25	PGS		X	M. Drew	Boston World Trade Ctr.	X				Sent C info., misc. phn.
25	CSH		X	D. Britton	Pavellc & Levits, PC	X				Sent C info., misc. phn.
26	CSH		X	J. LeVere	Journal of Commerce			X		Sent Air commerce info.
26	PGS		X	A. Hatefi	Phoenix Publishing			X		Sent T info., misc. phn.
28	PGS		X	S. Alish	Prudential Life Ins.	X				Faxed US-DXB Cos. list, misc. phn.
28	PGS		X	P. Lavoie	Ton sur Ton	X				Faxed DXB garment mtg. list, misc. phn.
28	PGS		X	R. Starkweather	MI-PVNS	X				Faxed regulations for med. clinics, misc. written
					TOTAL ENTRIES: 35					
					CATEGORY TOTALS	17	12	6	0	

U.S. - MONTHLY ACTIVITY REPORT

MARCH, 1994

KEY PROJECTS

- 1. Received confirmation Corestate Bank (largest in Pennsylvania) to open representative office in Dubai.**
- 2. Received confirmation AMI Computers applying for factory license in JAFZA to manufacture computer circuit boards.**
- 3. Received confirmation Motorola looking at JAFZA/Dubai as regional distribution/service center to support contracts in UAE/Saudi/Kuwait.**
- 4. Received confirmation ACI Trading/Boston is opening a representative office in Dubai.**
- 5. Received confirmation MGL Corp. will begin shipping fabric to JAFZA textile factories from Russia.**
- 6. Received confirmation Special Expeditions will be wholesaling tour packages to Dubai. They have 8 departures scheduled.**
- 7. Received confirmation that Travelmasters has scheduled 4 departures to Dubai. They have cancelled Arabian Adventures and reappointed SNTTA as ground operator.**
- 8. Received confirmation from Meetings International and Associates that they have scheduled their first conference in Dubai this October and one each quarter in '95. They have appointed Safeen as operator.**
- 9. Marketing Manager made joint sales calls with Emirates Air/Washington office. (See attached).**
- 10. Spent two days with Chairman JAFZA. Discussed recent developments here and Dubai and made call on Pepsi.**
- 11. Assisted Pepsi World Trading with their annual international meeting which was held at Jebel Ali Hotel.**

Page 2 (Key Projects - March, '94 cont'd.)

12. Finalized plans for USTOA fam trip for May. Guests include Africa Travel, Olson, Travelmasters, VIP Travel, Rubin Assoc.
13. Sent Tour Operator Sales leads to Dubai Ground Operators.
14. Sent update on prices and A/V availability to Mr. Geizry for ACT '94.

KEY STATISTICS

1.	Brochure Distribution	4924 brochures
2.	Tourism Mailings	429 brochures
3.	Commerce Mailings	1877 brochures
4.	Media Mailings	42 info. kits
5.	Dubai Update Mailing	2421 pieces
6.	Incoming Requests for Information	257 brochures
7.	Clipped articles received	1030 clippings
8.	Incoming request for literature	829 brochures
9.	Embassy Referrals	0 inquiries

ASSISTANCE GIVEN

(See attached report).

DATE	FROM	ORAL	WRIT	NAME	COMPANY	COMM	TOUR	MEDIA	GOVT	ASSISTANCE
04	PGS		X	T. Garrnho	Emirates		X			Sent T-video
04	PGS		X	J. Balzer	Contact Services		X			Sent supply of T broch
04	PGS		X	Tvl. Ed.	NY Daily News		X			Sent T info., C. Mangers/Emirates fam
04	PGS		X	M. Harison	Freelance		X			Sent T info., C. Mangers/Emirates fam
04	PGS		X	C. Mangers	Emirates		X			Sent T info., C. Mangers/Emirates fam
04	PGS		X	H. Philippe	Freelance		X			Sent T info., C. Mangers/Emirates fam
07	PGS		X	K. Billip	UTS		X			Sent supply of T broch.
07	PGS		X	P. Bisel	Bryan World Tours		X			Sent T info., W. Coast Marketing Filup
07	PGS		X	H. Abed	Park Plaza Hotel & Resorts		X			Sent 94 T/S Cal. w/compl.
07	PGS		X	L. Harcock	ITC Golf Tours		X			Sent T-video, W. Coast Marketing filup
07	PGS		X	S. Richtigert	Peck Judah Tvl. Svc.		X			Sent T-video, photos, W. Coast Marketing filup
08	PGS		X	F. Sharf	Link Corp.		X			Sent C info., opening business in DXB
09	PGS		X	F. Zady	A-Max Int'l.		X			Sent T/S calendar w/comp, misc. phn.
10	PGS		X	E. Topp	Windows on the World		X			Sent T-info, misc. phn.
10	CSH		X	B. Huegel	Pepsi-Cola Int'l.		X			Sent T-info, incl. video for mtg.
10	CSH		X	R. Manjhimalani	Circle Trade Svcs. Ltd.		X			Sent J/A info. w/compl., misc. fax
10	PGS		X	D. Karl	Johnson & Assoc.		X			Sent C info., misc. phn.
10	PGS		X	L. Pierce	Liz Clalborne		X			Sent C info., misc. phn.
10	PGS		X	W. Agel	Industrial Equipment		X			Sent C info., misc. phn.
11	PGS		X	P. Sain-Amour	American Express Vacations		X			Sent Arab Travel Mart T/S info.
11	PGS		X	R. Lutz	Holland-Amer. Line/Westour		X			Sent Arab Travel Mart T/S info.
11	PGS		X	E. Hoger	Pleasant Hawaiian Hol.		X			Sent Arab Travel Mart T/S info.
11	PGS		X	A. Bergard	Ted Cook Tours		X			Sent Arab Travel Mart T/S info.
11	PGS		X	R. Galji	Haddon Holidays		X			Sent Arab Travel Mart T/S info.
11	PGS		X	J. Slagjnik	Meyflower Tours, Inc.		X			Sent Arab Travel Mart T/S info.
11	PGS		X	A. Tauck	Tauk Tours, Inc.		X			Sent Arab Travel Mart T/S info.
11	PGS		X	H. Joy	Meeting Planners Inc.		X			Sent T info., going DXB
14	PGS		X	K. Thygmer	Journalist			X		Sent Trade & Ind. Magazine
14	PGS		X	C. Rose	Int'l. Gallery		X			Sent Gen. UAE info., misc. phn.
15	NAS		X	S. Knealey	Turner Investment Partners		X			Sent Dir. Sales & T info., CH lunch fill-up

DATE	FROM	ORAL	WRIT	NAME	COMPANY	COMM	TOUR	MEDIA	GOVT	ASSISTANCE
16	PGS		X	K. Mason	State Street Bank & Trust	X				Sent T&C info., SSGA is in DXB
16	NAS		X	M. Gold	G&G	X				Sent 94 T/S cal., misc. phn.
17	PGS		X	S. Black	Official Tour Directory				X	Sent T info., editorial advisement
17	PGS		X	R. Jones	Emb. of the Philippines			X		Sent T info., misc. phn.
17	CSH		X	L. McLaughlin	World Econ. Devel. Congress	X				Sent C info. w/compil.
17	PGS		X	W. Stella	AAMCO Corp.	X				Sent C info. Incl. video, misc. phn.
17	CSH		X	C. Thomas	Surveillance Equip. Inc.	X				Sent C&T info., going DXB
17	PGS		X	T. Taub	Gerlin Associates	X				Sent C info., misc. phn.
18	PGS		X	C. Rose	Int'l. Gallery		X			Sent M.E. Archeology article w/compil.
18	CSH		X	A. Treiber	Focus Tours Inc.		X			Sent T info., misc. phn.
18	PGS		X	A. Siddiqui	Faran Int'l. Inc.	X				Sent C info., misc. phn.
21	PGS		X	M. Highton	Highton Creations	X				Sent C/JA info., misc. written
21	CSH		X	J. Celluci	Fedders Int'l.	X				Sent JA info., prelin to JA April visit
21	CSH		X	G. Koetters	Fedders Int'l.	X				Sent JA info., prelin to JA April visit
23	PGS		X	H. Slamon	Meeting Planners Ltd.		X			Sent Net & SNTTA Vop info.
23	PGS		X	R. Kapoor	Destinations		X			Sent T info., Emirates referrals
23	PGS		X	A. Leaur	Mars Communications Inc.	X				Sent C info., going DXB to meet client
28	PGS		X	A. Kharumar	Belrut Publishing Co.			X		Sent T&C info., misc. phn.
28	PGS		X	M. Sulur	Ind. Travel Consultant			X		Sent T&C info., misc. phn.
29	PGS		X	B. Novosel	Pavelic Levites	X				Sent C info., misc. phn.
29	PGS		X	M. Kabanl	ABC Textiles	X				Sent JA info., For. Trade Ad resp.
30	PGS		X	H. Abed	Park Plaza Int'l. Hotels		X			Sent Ent. Dubai
30	CSH		X	H. Joy	Meetings Int'l. & Assoc.		X			Sent T vid. & supply of T broch.
30	PGS		X	J. Talmadge	R.G.H.I.			X		Sent T/golf broch, misc. phn.
					Total Entries: 54	20	31	3	0	

DCTPB-Philadelphia, April, 1994

JOINT MARKETING VISITS DCTPB/EMIRATES - WASHINGTON

- 1. USA Global - Roxanna Mills**
Heavy into Iran ethnic travel - briefed on Dubai stopover for shopping.
Very receptive.
- 2. European American Travel/Euram Tours - David Scott, Mercedes de Scott**
Fairly large operator to Middle East and India - briefed on Dubai stopover for shopping and sightseeing.
- 3. CSC, Inc. - Joe Baker**
- 4. Travel Marketing International - Bernardo Bramson**
Mr. Baker has contracted for 30 booths at Dubai's Arab Construction and Equipment Show (October, '94) and Mr. Bramson will handle travel arrangements for the group. Answered questions on travel/accommodations. Mr. Bramson was interested in Dubai as a tour destination. Briefed on all the destination had to offer.
- 5. World Computer Graphics - Caby Smith**
Mr. Smith does a number of large meetings/conferences each year on behalf of his organization. Briefed him on all Dubai had to offer. Receptive - Mr. Smith will travel to Dubai on his next trip to the area and will ask our assistance in setting appointments.
- 6. VIP Travel - John Rook, Eduardo Finkel**
- 7. Travelmasters - Gordon O'Rourke, Heidi Krogsund**
Followup visits to tour operators interested in destination Dubai.
Updated both on recent tourism/travel developments in the emirate.

APPENDIX #2

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

012-94

Date: 9-6-94

Opening balance Imprest as of (Date): _____

Reimbursement Received during the Month: _____

Total Imprest: _____

Expenses during the current period (Details below): _____

Balance available as of (Date): _____

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
9-1	396-4	Dep	Donna Micalizzi - pers. chgs.		< 14.75	< 14.75
8-17	397-4	Dep	Tutex Inc	'93 Comm. Directory	< 100.00	< 100.00
8-29	398-4	Dep	Dynamic Trade Intl Inc	'93 Comm. Directory	< 100.00	< 100.00
8-5	399-4	3205	Philadelphia Stationers		1842.99	1842.99
"	400-4	3206	Barthco Intl, Inc		110.55	110.55
7-30	401-4	3207	United Parcel Service		11.50	11.50
8-6	402-4	3208	Doylestown Store + Lock		10.00	10.00
7-29	403-4	3209	Bacon's Clipping Bureau	Info. Dept	294.10	294.10
8-1	404-4	3210	Pyramid Club		181.49	181.49
8-11	405-4	3211	Aries Limousine Service		168.00	168.00
8-16	406-4	3212	Pitney Bowes		226.04	226.04
8-6	407-4	3213	United Parcel Service		23.25	23.25
8-13	408-4	3214	" " "		149.00	149.00
7-31	409-4	3215	XTEC. Office Systems		77.04	77.04
7-23	410-4	3216	Bell Atlantic - PA	751-9750 (7-23-94)	221.44	221.44
8-22	411-4	3217	Philadelphia Stationers		58.78	58.78
8-18	412-4	3218	Bell Atlantic Meridian Systems		1500.50	1500.50
8-24	413-4	3219	Marian Coote exp. acct		483.83	483.83

TOTAL REIMBURSEMENT REQUESTED

Requested by: N. Micalizzi

Date: 9-6-94

Approved by: [Signature]

Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

Pg. 3 of 4

012-94

Date: 9-6-94

Opening balance imprest as of (Date): _____

Reimbursement Received during the Month:

Total imprest:

Expenses during the current period (Details below):

Balance available as of (Date): _____

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
8-15	414-4	3220	Plaza Printers		70.62	70.62
9-6	415-4	3221	AT&T		457.61	457.61
9-8	416-4	3222	Peter G. Streng-exp. acct.		198.38	198.38
8-10	417-4	3223	ASTA		365.00	365.00
8-15	418-4	3224	Federal Express		249.20	249.20
8-18	419-4	3225	Plaza Printers		436.56	436.56
8-13	420-4	3226	Bell Atlantic - PA		198.71	198.71
8-12	421-4	3227	Bell Atl mob Sys, Inc		446.34	446.34
8-23	422-4	3228	Your choice coffee		67.40	67.40
8-16	423-4	3229	Plaza Printers		138.83	138.83
8-19	424-4	3230	Philadelphia Stationers		434.29	434.29
9-8	425-4	3231	Nationwide cellular		791.07	791.07
8-23	426-4	3232	Bell Atlantic - PA	751-9750 (8-23-94)	222.45	222.45
"	427-4	3233	Square Arch Corp.		190.00	190.00
8-20	428-4	3234	United Parcel service		107.25	107.25
8-30	429-4	3235	Peter G. Streng-exp. acct.		132.00	132.00
"	430-4	3236	" " " " "		64.97	64.97
8-31	431-4	3237	" " " " "		160.50	160.50

TOTAL REIMBURSEMENT REQUESTED

Requested by: H. Micalizzi

Date: 9-6-94

Approved by: [Signature]

Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: 018 PR 4

Date: 6 Sept, 94

Opening balance imprest as of (Date): 9-1-94 18,948.58

Reimbursement Received during the Month: -

Total imprest: 18,948.58

Expenses during the current period (Details below): 10,026.70

Balance available as of (Date): 6 Sept, 1994 8,921.88

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
6 Sept 94		3187	CSH Net Pay		2700.00	2700.00
"		3188	PGS Net Pay		1214.54	1214.54
"		3189	DM Net Pay		841.20	841.20
"		3190	WS Net Pay		653.70	653.70
"		3191	DG Net Pay		625.57	625.57
"		3192	mc. Net Pay		786.59	786.59
"		3193	1st Penn Bank			
			Fed. with TAX		1090.16	
			FICA		577.48	
			Medicare		135.06	
			Employer FICA		577.48	
			Employer medicare		135.06	2575.24
6 Sept 94		3194	PA withholding TAX		260.79	260.79
			Phila. withholding TAX		415.10	415.10
			PA unemployment TAX		13.97	13.97

TOTAL REIMBURSEMENT REQUESTED

10,026.70

Requested by: N. Micalizzi

Date: 9-6-94

Approved by: _____

Date: _____

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

No: 011-94

Date: 9-1-94

Opening balance imprest as of (Date): 9-1-94 37561.91

Reimbursement Received during the Month: -

Total imprest: 37561.91

Expenses during the current period (Details below): 18613.33

Balance available as of (Date): 9-1-94 18948.58

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
9-1	376-4	3185	CSH EXP ACCT		429.37	429.37
9-1	377-4	3184	CSH EXP ACCT		409.63	409.63
9-1	378-4	3183	C. KREMP		72.03	72.03
8-12	375-4	3160	BARROW INDUSTRIES		44.00	44.00
8-23	374-4	3178	C HEALTH EXP ACCT	ACF94 + JAF26	7449.70	7449.70
8-23	373-4	3177	C Health EXP ACCT		37.77	37.77
9-15	369-4	3161	Comp USA	mc Computer	1879.95	1879.95
8-23	368-4	3171	m. Coote EXP ACCT	RELOCATION	112.00	112.00
8-3	367-4	3158	NATL Premium Show	ITME	3300.00	3300.00
8-12	366-4	3159	ACF 94	ACF94 REGIS.	50.00	50.00
8-23	365-4	3175	C HEALTH EXP ACCT		117.40	117.40
8-23	364-4	3176	C HEALTH EXP ACCT		243.72	243.72
8-23	363-4	3179	C HEALTH EXP ACCT	WORLD TRAV. AWARD	4198.88	4198.88
8-23	362-4	3174	C HEALTH EXP ACCT	PICTURE FRAMES OFF.	1014.64	1014.64
8-23	361-4	3172	m Coote EXP ACCT	ACF94 + RELOC.	70.00	70.00
8-23	360-4	3173	C HEALTH EXP ACCT	PURCH. FOR G. GORE WTC	34.00	34.00
8-22	359-4	3170	HOLBERTS CBL		298.69	298.69
8-19	358-4	3169	UBM Computer		684.80	684.80

TOTAL REIMBURSEMENT REQUESTED

Requested by: _____

Date: _____

Approved by: _____

Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: 017PR4

Date: 23 AUG 94

Opening balance Imprest as of (Date): 9 AUG 94

47588.61

Reimbursement Received during the Month:

-

Total Imprest:

47588.61

Expenses during the current period (Details below):

10026.70

Balance available as of (Date): 23 AUG 94

37561.91

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
23AUG		3163	CSG NET PAY		2700.00	2700.00
23AUG		3164	PGS NET PAY		1214.54	1214.54
23AUG		3166	DM NET PAY		841.20	841.20
23AUG		3167	NS NET PAY		653.70	653.70
23AUG		3168	DG NET PAY		625.57	625.57
23AUG		3165	MC NET PAY		786.59	786.59
23AUG		3180	1ST PENN BANK			
			FED. WH TAX		1090.16	
			FICA		577.48	
			MEDICARE		135.06	
			EMPLOYER FICA		577.48	
			EMPLOYER MEDICARE		135.06	2515.24
		3181	PA WITHHOLDING TAX		260.79	260.79
		3182	PHILA. WITHHOLDING TAX		415.10	415.10
			PA UNEMPLOYMENT TAX		13.97	13.97

TOTAL REIMBURSEMENT REQUESTED

10026.70

Requested by: 

Date: 23 Aug 94

Approved by: 

Date: 23 Aug 94

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

No: 016 PR 4

Date: 9 AUG 94

Opening balance Imprest as of (Date): 2 AUG 94

13669.96

Reimbursement Received during the Month:

70664.21

Total Imprest:

56994.25

Expenses during the current period (Details below):

9405.64


Balance available as of (Date): 9 AUGUST 94

47588.61

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
9 AUG		3149	CSH NET PAY		2700.00	2700.00
9 AUG		3150	P6S NET PAY		1214.54	1214.54
9 AUG		3151	DM NET PAY		841.20	841.20
9 AUG		3152	NS NET PAY		653.70	653.70
9 AUG		3153	DO NET PAY		625.57	625.57
9 AUG		3154	MC NET PAY		393.29	393.29
		3155	1ST PENN BANK			
			FED. WH TAX		996.29	
			FICA		541.71	
			MEDICARE		126.70	
			EMPLOYER FICA		541.71	
			EMPLOYER MEDICARE		126.70	2333.11
		3156	PA WITHHOLDING TAX		244.63	244.63
		3182	PHILA. WITHHOLDING TAX		386.49	386.49
			PA UNEMPLOYMENT TAX		13.11	13.11

TOTAL REIMBURSEMENT REQUESTED

9405.64

Requested by: 

Date: 9 Aug 1994

Approved by: 

Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

to: 010-94

Date: 2 August, 1994

Opening balance Imprest as of (Date): 26 July, 1994 23,028.85

Reimbursement Received during the Month: —

Total Imprest: 23,028.85

Expenses during the current period (Details below): 36,698.81

Balance available as of (Date): 2 August, 1994 < 13,669.96 >

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
7-26-94	356-4	3140	Aries Limousine Service	Mktg. visit - Pqs	218.50	218.50
"	355-4	3141	" " "	" " - CSH	78.00	78.00
"	354-4	3142	Federal Express	George Gore - World Trade Center	15.50	15.50
"	353-4	3143	Bell Atlantic - PA		80.43	80.43
"	352-4	3144	VCI - CSH car lease		556.07	556.07
"	351-4	3145	Bell Atlantic mobile		400.63	400.63
"	350-4	3146	Nationwide cellular svc.		744.33	744.33
"	349-4	3147	" " "		597.94	597.94
8-1-94	348-4	3148	Square Arch Corp.		190.00	190.00
7-29-94	347-4	3139	Embassy of the United Arab Emirates		18.00	18.00
7-27-94	346-4	Dep.	Barrow Industries	2- 3yr. multiple visas	< 200.00 >	< 200.00 >
7-26-94	345-4	"	Peter G. Strong - pers. chg.		< 9.05 >	< 9.05 >
6-30-94	344-4	—	1st PA Bank - svc. eqp.		37.48	37.48
7-25-94	343-4	3110	Peter G. Strong - exp. acct.		132.00	132.00
8-1-94	342-4	3111	TRST Phila, Inc - rent		3247.00	
"	"	"	" " " - utu		161.36	
"	"	"	" " " - main		257.00	3660.36
"	341-4	3112	" " " - elec.		246.91	246.91

TOTAL REIMBURSEMENT REQUESTED

Requested by: *M. Nicoluzzi*

Approved by: _____

Date: 8-2-94

Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: _____ Date: _____

Opening balance Imprest as of (Date):

Reimbursement Received during the Month:

Total Imprest:

Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
7-18-94	340-4	3113	Federal Express		9.02	9.02
7-16-94	339-4	3114	United Parcel Service		43.00	43.00
6-30-94	338-4	3115	Bacon's Clipping Bureau	Info. Dept.	342.51	342.51
7-26-94	337-4	3116	Aries Limo. Svc.	Mktg. visit - PGS	247.25	247.25
7-5-94	336-4	3079	Space Design, Inc.		195.00	195.00
"	335-4	3078	" " "		212.15	212.15
7-7-94	334-4	3081	Peter G. Strong - exp. acct.	Mktg. visit - PGS	3193.01	3193.01
7-8-94	333-4	3117	Phila. Stationers		291.68	291.68
"	332-4	3118	Bartheo Intl. Inc.		111.00	111.00
7-13-94	331-4	3100	State Auto Insurance	office/vehicle insur.	3587.00	3587.00
7-3-94	330-4	3119	Doylestown Store & Lock		40.28	40.28
6-30-94	329-4	3120	XTEC Office Systems		77.04	77.04
7-9-94	328-4	3121	United Parcel Service		104.25	104.25
7-12-94	327-4	3122	Philadelphia Stationers		180.70	180.70
7-26-94	326-4	3123	Paul Revere Insurance		3958.09	3958.09
7-12-94	325-4	3124	Federal Express		212.20	212.20
7-26-94	324-4	3125	Aries Limo. Svc.	Mktg. visit - est	78.00	78.00
7-29-94	323-4	3126	Peter G. Strong - exp. acct.	World Travel Awards	4073.16	4073.16

TOTAL REIMBURSEMENT REQUESTED

Requested by: *N. Micalizzi*
Approved by: *[Signature]*

Date: 8-2-94
Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: _____ Date: _____

Opening balance Imprest as of (Date):

Reimbursement Received during the Month:

Total Imprest:

Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
7-29-94	322-4	3127	Peter G. Strong - exp. acct.	Mktg. visit - Pgs	1746.16	1746.16
7-18-94	320-4	3129	" " " "		144.25	144.25
"	319-4	3130	Canadian Association of Tour Operators	Membership	500.00	500.00
7-26-94	318-4	3131	A-T-T		599.42	599.42
"	317-4	3132	Independence Blue cross		1989.99	1989.99
"	316-4	Dep.	Windigo Travel		< 110.17	< 110.17
"	315-4	Dep.	Donna Gonzalez - pers. chgs.		< 15.42	< 15.42
"	314-4	Dep.	Windigo Travel		< 57.64	< 57.64
7-18-94	313-4A	3109	PIA unemp. comp	ok. amt.	242.78	
"	"	"	" " " "	less: emp. contribution Due: Employer cont. to be paid	< 85.68	157.10
7-26-94	313-4B	Dep.	Donna Micalizzi - pers. chgs.		< 23.59	< 23.59
7-5-94	312-4	-	US office - 7 Per Rees		20.00	20.00
6-30-94	311-4	3133	Phila. stationers		3.91	3.91
7-5-94	310-4	3134	Peter G. Strong - exp. acct.		55.74	55.74
"	309-4	3135	" " " " "		132.00	132.00
6-29-94	308-4	3136	Phila. stationers		22.64	22.64
"	307-4	3137	" "		77.04	77.04
6-28-94	306-4	3138	" "		294.40	294.40

TOTAL REIMBURSEMENT REQUESTED

Requested by: M. Micalizzi

Approved by: [Signature]

Date: 8-7-94

Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No:

Date:

Opening balance Imprest as of (Date):

Reimbursement Received during the Month:

Total Imprest:

Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
7-16-94	305-4	Dep.	Nicola A. Stanton - pers. chg.		25.48	25.48
7-11-94	304-4	Dep.	Fashion Time -	93 Commercial Directory	100.00	100.00
"	303-4	3095	G+T Video Productions	Info. Dept.	99.41	99.41
"	302-4	3096	United Parcel Service		65.75	65.75
"	301-4	3097	Pyramid Club		80.00	80.00
"	300-4	3098	Bell Atlantic Mobile		241.19	241.19
"	299-4	3099	Bell Atlantic - PA		258.91	258.91
7-8-94	298-4	3082	Charles Heath - advance	World Travel Awards	1000.00	1000.00
7-11-94	297-4	3089	Charles Heath - exp. acct.	" " "	1692.00	1692.00
"	296-4	3090	" " " "		392.92	392.92
"	295-4	3091	" " " "		353.64	353.64
"	294-4	3092	" " " "	Mktg. visit - CSH	860.35	860.35
"	293-4	3093	" " " "		321.09	321.09
"	292-4	3094	" " " "		233.76	233.76
7-18-94	321-4	3128	Peter G. Strong - exp. acct.	World Travel Awards	55.00	55.00

TOTAL REIMBURSEMENT REQUESTED

36,698.81

Requested by: *M. Nicolazzo*
 Approved by: *[Signature]*

Date: 8-2-94
 Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: 015PR4

Date: 26 July, 1994

Opening balance Imprest as of (Date): 12 July, 1994

\$31,813.43

Reimbursement Received during the Month:

Total Imprest:

\$31,813.43

Expenses during the current period (Details below):

\$8,784.58

Balance available as of (Date): 26 July, 1994

\$23,028.85

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
26/7/94		3101	CSH Net Pay		2,700.00	2,700.00
26/7/94		3102	PGS Net Pay		1,214.54	1,214.54
26/7/94		3103	DM Net Pay		841.20	841.20
26/7/94		3104	NS Net Pay		653.70	653.70
26/7/94		3105	DG Net Pay		625.57	625.57
26/7/94		3106	1st PA Bank		-	-
			Federal Withholding Tax		902.44	
			FICA		505.94	
			Medicare		118.33	
			Employer FICA		505.94	
			Employer Medicare		118.33	2,150.98
26/7/94		3107	PA Withholding Tax		228.48	228.48
			Philadelphia Withholding Tax		357.87	357.87
			PA Unemployment Tax		12.24	12.24

TOTAL REIMBURSEMENT REQUESTED

8,784.58

Requested by: N. Muralinzi

Date: 7-26-94

Approved by: [Signature]

Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

o: 0014PR4

Date: 12 July, 1994

Opening balance Imprest as of (Date): 7 July, 1994

\$40,598.01

Reimbursement Received during the Month:

Total Imprest:

\$40,598.01

Expenses during the current period (Details below):

\$8,784.58

Balance available as of (Date): 12 July, 1994

\$31,813.43

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
12/7/94		3083	CSH Net Pay		2,700.00	2,700.00
12/7/94		3080	PGS Net Pay		1,214.54	1,214.54
12/7/94		3084	DM Net Pay		841.20	841.20
12/7/94		3085	NS Net Pay		653.70	653.70
12/7/94		3086	DG Net Pay		625.57	625.57
12/7/94		3087	1st PA Bank		-	-
			Federal Withholding Tax		902.44	
			FICA		505.94	
			Medicare		118.33	
			Employer FICA		505.94	
			Employer Medicare		118.33	2,150.98
12/7/94		3088	PA Withholding Tax		228.48	228.48
			Philadelphia Withholding Tax		357.87	357.87
			PA Unemployment Tax		12.24	12.24

TOTAL REIMBURSEMENT REQUESTED

8,784.58

Requested by: *H. Meadings*
 Approved by: *CA*

Date: 7-12-94
 Date: _____

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

Io: 009-94

Date: 7 July, 1994

Opening balance Imprest as of (Date): 28 June, 1994	\$35,465.79
Reimbursement Received during the Month: 5/7/94 (RFP 008-94 less ad in Travel World News, P/R12/26 July, 1994	\$19,665.28
Total Imprest:	\$55,131.07
Expenses during the current period (Details below):	\$14,533.06
Balance available as of (Date): 7 July, 1994	\$40,598.01

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
25/6/94	291 4	3062	United Parcel Service		341.25	341.25
5/7/94	290 4	3063	Bell Atlantic - PA (home fax)		85.51	85.51
16/6/94	289 4	3064	Doylestown Store & Lock		10.00	10.00
1/7/94	288 4	3065	TRST Philadelphia, Inc.	Replace bulbs	133.00	
1/7/94	288 4	3065	TRST Philadelphia, Inc.	Elec 4-26 to 5-25-94	187.82	320.82
1/7/94	287 4	3066	TRST Philadelphia, Inc.	rent	3,247.00	
1/7/94	287 4	3066	TRST Philadelphia, Inc.	U&O	161.36	
1/7/94	287 4	3066	TRST Philadelphia, Inc.	Maintenance	252.00	3,660.36
2/7/94	286 4	3067	CICA-Dental/vision insur.		970.32	970.32
23/6/94	285 4	3068	Your Choice Coffee		13.90	13.90
1/7/94	284 4	3069	Square Arch Corp-pkg for July		190.00	190.00
21/6/94	283 4		US Office - xfer fees		20.00	20.00
18/6/94	282 4	3070	United Parcel Service		50.50	50.50
22/6/94	281 4	3071	Peter G. Streng-exp. acct.		79.48	79.48
1/7/94	280 4	3072	Independence Blue Cross-medical insur.		1,989.99	1,989.99
6/7/94	279 4	3073	AT&T-long distance phone svc.		1,006.48	1,006.48
28/6/94	278 4	3060	US Postal Svc-stamps	Info. Budget	87.00	87.00
29/6/94	277 4	3061	Donna Micalizzi exp. acct.		132.00	132.00

TOTAL REIMBURSEMENT REQUESTED

Requested by: *H. Micalizzi*
 Approved by: *[Signature]*

Date: 7-8-94
 Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

o: 009-94 pg. 2

Date: 7 July, 1994

Opening balance Imprest as of (Date): 28 June, 1994	\$35,465.79
Reimbursement Received during the Month: 5/7/94 (RFP 008-94 less ad in Travel World News, P/R12/26 July, 1994	\$19,665.28
Total Imprest:	\$55,131.07
Expenses during the current period (Details below):	\$14,533.06
Balance available as of (Date): 7 July, 1994	\$40,598.01

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
23/6/94	276 4	Deposit	Peter G. Streng personal chgs.		-9.41	-9.41
29/6/94	275 4	Deposit	Tyler H. Jones	3 yr. multiple visa	-100.00	-100.00
23/6/94	274 4	3056	World Travel Awards	Special Project	4,000.00	4,000.00
22/6/94	273 4	3050	Peter G. Streng-cash advance	Marketing visit-CA	1,000.00	1,000.00
20/6/94	272 4	Deposit	Infocenter/DXB(see vchr. #152-4)	Franchise exhibition	-3,500.00	-3,500.00
31/5/94	271 4	3074	XTEC Office Systems	Monthly maint. fee	77.04	77.04
1/6/94	270 4	3075	United Parcel Service		17.25	17.25
13/6/94	269 4	3076	Federal Express		211.50	211.50
6/7/94	268 4	3077	VCI-car lease		556.07	556.07
20/6/94	267 4	Deposit	Donna Micalizzi personal chgs.		-18.97	-18.97
20/6/94	266 4	Deposit	Donna M. Gonzalez personal chgs.		-2.03	-2.03
20/6/94	265 4	Deposit	Haidee Joy	Single entry visa	-56.00	-56.00
20/6/94	264 4	Deposit	Relaxomat, Co.	Dubai Commercial Directory '83	-100.00	-100.00
7/4/94	152 4	2907	Blenheim(see vchr. #272-4)	Franchise exhibition	3,500.00	3,500.00

TOTAL REIMBURSEMENT REQUESTED

14,533.06

Requested by: *H. Micalizzi*
 Approved by: *[Signature]*

Date: 7-8-94
 Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

to: 0013PR4

Date: 28 June, 1994

Opening balance imprest as of (Date): 14 June, 1994	\$10,577.45
Reimbursement Received during the Month: 21/6/94 (RFP 007-94, ad in Travel World News, P/R 28/6/94)	\$33,672.92
Total imprest:	\$44,250.37
Expenses during the current period (Details below):	\$8,784.58
Balance available as of (Date): 28 June, 1994	\$35,465.79

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
28/6/94		3053	CSH Net Pay		2,700.00	2,700.00
28/6/94		3051	PGS Net Pay		1,214.54	1,214.54
28/6/94		3054	DM Net Pay		841.20	841.20
28/6/94		3055	NS Net Pay		653.70	653.70
28/6/94		3052	DG Net Pay		625.57	625.57
28/6/94		3057	1st PA Bank		-	-
			Federal Withholding Tax		902.44	
			FICA		505.94	
			Medicare		118.33	
			Employer FICA		505.94	
			Employer Medicare		118.33	2,150.98
28/6/94		3058	PA Withholding Tax		228.48	228.48
			Philadelphia Withholding Tax		357.87	357.87
			PA Unemployment Tax		12.24	12.24

TOTAL REIMBURSEMENT REQUESTED

8,784.58

Requested by: *A. Micalizzi*
 Approved by: *[Signature]*

Date: *6-27-94*
 Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: 008-94

Date: 14 June, 1994

Opening balance Imprest as of (Date): 14 June, 1994	\$18,353.57
Reimbursement Received during the Month:	
Total Imprest:	\$18,353.57
Expenses during the current period (Details below):	\$7,776.12
Balance available as of (Date): 14 June, 1994	\$10,577.45

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
7/6/94	263 4	3037	Aries Limousine Service		276.00	276.00
10/5/94	262 4	3038	Travel World News	Advertising	5,680.00	5,680.00
31/5/94	261 4	3039	Bacon's Clipping Bureau	Info. Dept.	337.70	337.70
1/6/94	260 4	3040	Pyramid Club-monthly dues		80.00	80.00
9/6/94	259 4	3041	Nationwide Cellular Service, Inc.		446.20	446.20
28/5/94	258 4	3042	United Parcel Service-courier chgs.		42.50	42.50
6/94	257 4	3043	United Parcel Service-courier chgs.		45.25	45.25
3/6/94	256 4	3044	Barthco International, Inc.		109.00	109.00
31/5/94	255 4		First Pennsylvania Bank-svc. chg.		20.43	20.43
3/6/94	254 4	3045	Doylestown Store & Lock-rental fee		40.28	40.28
1/6/94	253 4	3046	Your Choice Coffee		59.40	59.40
31/5/94	252 4	3047	Royer's Flowers		134.89	134.89
31/5/94	251 4	3048	Charles S. Heath-exp. acct.		194.47	194.47
6/7/94	250 4	3029	National US-Arab Chamber of Commerce (annual membership renewal)	Membership	100.00	100.00
11/5/94	249 4	3028	Journal of Commerce, Inc. (annual subscription renewal)	Subscription	310.00	310.00
3/6/94	248 4	Deposit	Top Textile	Dubai Commercial Directory 1993	-100.00	-100.00

TOTAL REIMBURSEMENT REQUESTED

7,776.12

Requested by: *NO. Michaluzzi*

Approved by: *[Signature]*

Date: 6-14-94

Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: 0012PR4

Date: 14 June, 1994

Opening balance Imprest as of (Date): 1 June, 1994	\$27,138.15
Reimbursement Received during the Month:	
Total Imprest:	\$27,138.15
Expenses during the current period (Details below):	\$8,784.58
Balance available as of (Date): 14 June, 1994	\$18,353.57

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
14/6/94		3031	CSH Net Pay		2,700.00	2,700.00
14/6/94		3030	PGS Net Pay		1,214.54	1,214.54
14/6/94		3032	DM Net Pay		841.20	841.20
14/6/94		3033	NS Net Pay		653.70	653.70
14/6/94		3034	DG Net Pay		625.57	625.57
14/6/94		3035	1st PA Bank		-	-
			Federal Withholding Tax		902.44	
			FICA		505.94	
			Medicare		118.33	
			Employer FICA		505.94	
			Employer Medicare		118.33	2,150.98
14/6/94		3036	PA Withholding Tax		228.48	228.48
			Philadelphia Withholding Tax		357.87	357.87
			PA Unemployment Tax		12.24	12.24

TOTAL REIMBURSEMENT REQUESTED

8,784.58

Requested by: *Al Micaluzzi*
 Approved by: *[Signature]*

Date: 6-14-94
 Date: _____

DUBAI COMMERCE AND TOURISM PROMOTION BOARD

U S OFFICE

REQUEST FOR PAYMENT

No: 007-94

Date: 1 June, 1994

Opening balance Imprest as of (Date): 31 May, 1994

[] \$62,643.49

Reimbursement Received during the Month:

[]

Total Imprest:

[] \$62,643.49

Expenses during the current period (Details below):

[] \$19,208.34

Emirates expenses

[] \$16,297.00

* Balance available as of (Date): 1 June, 1994

[] \$27,138.15

- Need to be reimb.
- Reimb.
- corrected balance

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
31/5/94	247 4		US Office-xfer fees		20.00	20.00
23/5/94	246 4	3008	Bell Atlantic - PA (215-751-9750)		208.90	208.90
31/5/94	245 4	3009	Donna Micalizzi exp. acct.		132.00	132.00
31/5/94	244 4	Deposit	Donna Gonzalez personal chgs.		-15.69	-15.69
31/5/94	243 4	Deposit	Nicola A. Scanlon personal chgs.		-14.65	-14.65
31/5/94	242 4	Deposit	Donna Micalizzi personal chgs.		-54.85	-54.85
31/5/94	241 4	Deposit	Peter G. Streng personal chgs.		-1.87	-1.87
1/6/94	240 4	Deposit	William S. Hassiepen-3 yr. multiple visa		-100.00	-100.00
1/6/94	239 4	3010	Square Arch Corp.-CSH pkg.		190.00	190.00
31/5/94	238 4	3011	Peter G. Streng exp. acct.		132.00	132.00
1/6/94	237 4	3012	TRST Philadelphia, Inc. - elec.		190.98	190.98
1/6/94	236 4	3013	TRST Philadelphia, Inc. - rent		3,247.00	
1/6/94	236 4	3013	TRST Philadelphia, Inc. - U&O tax		161.36	
1/6/94	236 4	3013	TRST Philadelphia, Inc. - Maint.		252.00	3,660.36
13/5/94	235 4	3014	Bell Atlantic - PA (CSH home fax)		125.68	125.68
12/5/94	234 4	3015	Bell Atl Mob Sys, Inc.-mobile phone chgs.		327.08	327.08
17/5/94	233 4	3016	Wolf D. Barth Co. Inc.-freight svcs.		109.00	109.00
20/5/94	232 4		US Office xfer fees		20.00	20.00

TOTAL REIMBURSEMENT REQUESTED

[]

Requested by:

Donna Micalizzi

Date

6-13-94

Approved by:

[Signature]

Date

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: 007-94

Date: 1 June, 1994

Opening balance Imprest as of (Date): 31 May, 1994

\$62,643.49

Reimbursement Received during the Month:

Total Imprest:

\$62,643.49

Expenses during the current period (Details below):

\$19,208.34

Balance available as of (Date): 1 June, 1994

\$43,435.15

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
31/5/94	247 4		US Office-xfer fees		20.00	20.00
23/5/94	246 4	3008	Bell Atlantic - PA (215-751-9750)		208.90	208.90
31/5/94	245 4	3009	Donna Micalizzi exp. acct.		132.00	132.00
31/5/94	244 4	Deposit	Donna Gonzalez personal chgs.		-15.69	-15.69
31/5/94	243 4	Deposit	Nicola A. Scanlon personal chgs.		-14.65	-14.65
31/5/94	242 4	Deposit	Donna Micalizzi personal chgs.		-54.85	-54.85
31/5/94	241 4	Deposit	Peter G. Streng personal chgs.		-1.87	-1.87
1/6/94	240 4	Deposit	William S. Hassiepen-3 yr. multiple visa		-100.00	-100.00
1/6/94	239 4	3010	Square Arch Corp.-CSH pkg.		190.00	190.00
31/5/94	238 4	3011	Peter G. Streng exp. acct.		132.00	132.00
1/6/94	237 4	3012	TRST Philadelphia, Inc. - elec.		190.98	190.98
1/6/94	236 4	3013	TRST Philadelphia, Inc. - rent		3,247.00	
1/6/94	236 4	3013	TRST Philadelphia, Inc. - U&O tax		161.36	
1/6/94	236 4	3013	TRST Philadelphia, Inc. - Maint.		252.00	3,660.36
13/5/94	235 4	3014	Bell Atlantic - PA (CSH home fax)		125.68	125.68
12/5/94	234 4	3015	Bell Atl Mob Sys, Inc.-mobile phone chgs.		327.08	327.08
17/5/94	233 4	3016	Wolf D. Barth Co. Inc.-freight svcs.		109.00	109.00
20/5/94	232 4		US Office xfer fees		20.00	20.00

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Handwritten signature: H. Micalizzi

Date

Handwritten date: 6-1-94

Approved by:

Handwritten initials: CRP

Date

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: 007-94 pg. 2

Date: 1 June, 1994

Opening balance Imprest as of (Date): 31 May, 1994	\$62,643.49
Reimbursement Received during the Month:	
Total Imprest:	\$62,643.49
Expenses during the current period (Details below):	\$19,208.34
Balance available as of (Date): 1 June, 1994	\$43,435.15

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
6/6/94	231 4	3017	AT&T (long distance phone svc.)		625.90	625.90
6/6/94	230 4	3018	VCI (CSH car lease)		556.07	556.07
13/5/94	229 4	3019	Federal Express (courier svc.)	Infocenter	32.00	
13/5/94	229 4	3019	Federal Express (courier svc.)		70.10	102.10
1/6/94	228 4	3020	Independence Blue Cross-insur.		1,989.99	1,989.99
14/5/94	227 4	3021	United Parcel Service (courier svc.)		70.50	70.50
18/5/94	226 4	Deposit	Per CSH Infocenter wrote ck payable to CSH CSH wrote ck. to Dubai	Franchise Retainer per CSH	-2,500.00	
18/5/94	226 4	Deposit	Per CSH Infocenter wrote ck payable to CSH, CSH wrote ck. to Dubai	Misc Conv. exp. in Las Vegas per CSH	-2,494.00	-4,994.00
13/5/94	225 4		US Office xfer fees		20.00	20.00
7/5/94	224 4	3022	United Parcel Service (courier svcs.)		175.25	175.25
17/5/94	223 4	Deposit	Donna Gonzalez personal chgs.		-6.33	-6.33
5/5/94	222 4	3023	Philadelphia Stationers-stationary		212.50	212.50
5/5/94	221 4	3024	Philadelphia Stationers-envelopes		649.75	649.75
17/5/94	220 4	Deposit	Peter G. Streng Cash Advance payback		-300.00	-300.00
17/5/94	219 4	Deposit	Nicola A. Scanlon personal chgs.		-13.77	-13.77
17/5/94	218 4	Deposit	Donna Micalizzi personal chgs.		-21.20	-21.20
17/5/94	217 4	Deposit	Peter G. Streng personal chgs.		-9.64	-9.64
16/5/94	216 4	3025	Peter G. Streng exp. acct.		22.06	22.06

TOTAL REIMBURSEMENT REQUESTED

Requested by: *M. Micalizzi*
 Approved by: *[Signature]*

Date: 6-1-94
 Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: 007-94 pg. 3

Date: 1 June, 1994

Opening balance Imprest as of (Date): 31 May, 1994	\$62,643.49
Reimbursement Received during the Month:	
Total Imprest:	\$62,643.49
Expenses during the current period (Details below):	\$19,208.34
Balance available as of (Date): 1 June, 1994	\$43,435.15

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
21/5/94	215 4	3026	United Parcel Service (courier svcs.)		65.25	65.25
23/5/94	214 4	2994	Postage by Phone System	Info Dept.	2,000.00	2,000.00
12/4/94	213 4	3027	The Westin William Penn	JAFZA	662.06	662.06
16/5/94	212 4	2993	Charles S. Heath exp. acct.	JAFZA	6,408.00	6,408.00
16/5/94	211 4	2992	Charles S. Heath exp. acct.	JAFZA	2,634.00	2,634.00
16/5/94	210 4	2991	Charles S. Heath exp. acct.	JAFZA	987.00	987.00
16/5/94	209 4	2990	Charles S. Heath exp. acct.	JAFZA	2,643.91	2,643.91
17/5/94	208 4	Deposit	Thomas Kirker-3 yr. visa		-100.00	-100.00
17/5/94	207 4	Deposit	Patrick Joly-3 yr. visa		-100.00	-100.00
17/5/94	206 4	2989	Emirates Airline	USTOA Fam trip	16,297.00	
17/5/94	206 4		Emirates Airline	Dubai HO xferred on 13/5/94	-16,297.00	0.00

TOTAL REIMBURSEMENT REQUESTED

19,208.34

Requested by: *H. Miccalizzi*
 Approved by: *[Signature]*

Date: 6-1-94
 Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: 0011PR4

Date: 31 May, 1994

Opening balance Imprest as of (Date): 17 May, 1994	\$40,145.16
Reimbursement Received during the Month: 20/5/94 (RFP 006)	\$13,713.75
(Payroll 31 May/14 June, 1994)	\$17,569.16
Total Imprest:	\$71,428.07
Expenses during the current period (Details below):	\$8,784.58
Balance available as of (Date): 31 May, 1994	\$62,643.49

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
31/5/94		3003	CSH Net Pay		2,700.00	2,700.00
31/5/94		3004	PGS Net Pay		1,214.54	1,214.54
31/5/94		3005	DM Net Pay		841.20	841.20
31/5/94		3006	NS Net Pay		653.70	653.70
31/5/94		3007	DG Net Pay		625.57	625.57
31/5/94		3000	1st PA Bank		-	-
			Federal Withholding Tax		902.44	
			FICA		505.94	
			Medicare		118.33	
			Employer FICA		505.94	
			Employer Medicare		118.33	2,150.98
31/5/94		3001	PA Withholding Tax		228.48	228.48
			Philadelphia Withholding Tax		357.87	357.87
			PA Unemployment Tax		12.24	12.24

TOTAL REIMBURSEMENT REQUESTED

8,784.58

Requested by: *[Signature]*
 Approved by: *[Signature]*

Date 5-31-94
 Date _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: 0010PR4

Date: 17 May, 1994

Opening balance Imprest as of (Date): 12 May, 1994	\$16,319.46
Reimbursement Received during the Month: 13/5/94 (for RFP 005-94 \$16,313.28, airtickets USTOA fam trip \$16,297.00)	\$32,610.28
Total Imprest:	\$48,929.74
Expenses during the current period (Details below):	\$8,784.58
Balance available as of (Date): 17 May, 1994	\$40,145.16

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
17/5/94		2981	CSH Net Pay		2,700.00	2,700.00
17/5/94		2982	PGS Net Pay		1,214.54	1,214.54
17/5/94		2959	DM Net Pay		841.20	841.20
17/5/94		2983	NS Net Pay		653.70	653.70
17/5/94		2984	DG Net Pay		625.57	625.57
17/5/94		2985	1st PA Bank		-	-
			Federal Withholding Tax		902.44	
			FICA		505.94	
			Medicare		118.33	
			Employer FICA		505.94	
			Employer Medicare		118.33	2,150.98
17/5/94		2986	PA Withholding Tax		228.48	228.48
			Philadelphia Withholding Tax		357.87	357.87
			PA Unemployment Tax		12.24	12.24

TOTAL REIMBURSEMENT REQUESTED

8,784.58

Requested by: *P. Micalizzi*
 Approved by: *[Signature]*

Date: 5-17-94
 Date: _____

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

o: JAFZA 001-94

Date: 5-9-94

Opening balance Imprest as of (Date):

Reimbursement Received during the Month:

 _____ \$0.00

Total Imprest:

14948.25

Expenses during the current period (Details below):

_____ \$0.00

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
31/3	#1	Am EXP	WINDIGO TRAVEL	S. TAYER	1571.00	
			Airfare LA-PITTS - DETROIT-NY	E. BUTLER	1571.00	
				S. McCALLUM	1571.00	4713.00
31/3	#2	Am EXP	WINDIGO TRAVEL NY - Atlanta	S. TAYER	565.00	
				E. BUTLER	565.00	
				S. McCALLUM	565.00	1695.00
31/3	#3	Am EXP	WINDIGO TRAVEL LA-PITTS - DETROIT - NY	C. HEATH	2634.00	2634.00
21/4	#4	CASH	WESTIN WM. PENN	LUNCH SEMINAR RESEP.	662.06	662.06
26/3	#5	/	UPS COURIER	JAFZA INFO KITS	23.75	23.75
9/4	#6	/	UPS COURIER	JAFZA INFO KITS	227.75	227.75
14/3	#7	/	2ed Cup Courier	JAFZA-SABS	104.20	104.20
13/4	#8	/	2ed Cup Courier	JAFZA-INFO KITS	88.00	88.00
12/4	#9	CASH	CAR HIRE (METRO CARS)	TAXI AIRPORT-HOTEL	30.00	30.00
13/14 APRIL	#10	AM EXP	CONT. L&MO SERV.	1 1/2 DAY HIRE	957.00	957.00
11/4	#11	AM EXP	CSH LA HOTEL HILTON		943.76	943.76
13/4	#12	AM EXP	CSH PITTS. HOTEL WESTIN		143.69	143.69
14/4	#13	AM EXP	CSH DET. HOTEL RITE CARLTON		454.12	454.12
16/4	#14	AM EXP	CSH NY HOTEL HYATT		884.11	884.11

TOTAL REIMBURSEMENT REQUESTED

Requested by:



Date 5-9-94

Approved by:

Date _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

lo: 006-94

Date: 12 May, 1994

Opening balance Imprest as of (Date): 3 May, 1994

\$12,464.05

Reimbursement Received during the Month: 3/17 May payroll 9/5/94

\$17,569.16

Total Imprest:

\$30,033.21

Expenses during the current period (Details below):

\$13,713.75

Balance available as of (Date):

\$16,319.46

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
10/5/94	205 4	2988	Peter G. Streng-exp. acct.		75.00	75.00
10/5/94	204 4	2987	Peter G. Streng-exp. acct.	MITE Expo	1,428.48	1,428.48
2/5/94	203 4	2946	Charles S. Heath-exp. acct.	IFE Exhibition	3,236.27	3,236.27
10/5/94	202 4	2947	Charles S. Heath-exp. acct.		262.59	262.59
23/4/94	201 4	2960	Bell Atlantic - PA		212.28	212.28
30/4/94	200 4	2961	United Parcel Service	MITE	524.50	
30/4/94	200 4	2961	United Parcel Service	US Office	125.50	650.00
6/5/94	199 4	2962	AT&T	US Office	684.78	
6/5/94	199 4	2962	AT&T	JAFZA	488.37	1,173.15
10/5/94	198 4	2963	Nationwide Cellular Service	US Office	500.52	
10/5/94	198 4	2963	Nationwide Cellular Service	JAFZA	433.49	934.01
2/5/94	197 4	2964	Pyramid Club		189.20	189.20
30/4/94	196 4	2965	Bacon's Clipping Bureau	Info. Dept.	621.10	621.10
5/5/94	195 4		US Office-xfer fees		20.00	20.00
29/4/94	194 4		First PA Bank-svc. chg. April		12.18	12.18
30/4/94	193 4	2966	XTEC Office Systems		77.35	77.35

TOTAL REIMBURSEMENT REQUESTED

Requested by: *[Signature]*
 Approved by: *[Signature]*

Date: 5-12-94
 Date: _____

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

lo: 006-94 pg. 2

Date: 12 May, 1994

Opening balance Imprest as of (Date): 3 May, 1994	\$12,464.05
Reimbursement Received during the Month: 3/17 May payroll 9/5/94	\$17,569.16
Total Imprest:	\$30,033.21
Expenses during the current period (Details below):	\$13,713.75
Balance available as of (Date):	\$16,319.46

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
2/5/94	192 4	2958	Postage by Phone System	IFE	78.62	
2/5/94	192 4	2958	Postage by Phone System	Enterprise DXB April - Info. Dept.	201.31	
2/5/94	192 4	2958	Postage by Phone System	Emirate Golf- Info. Dept.	32.25	
2/5/94	192 4	2958	Postage by Phone System	Enterprise Jan. - Info. Dept.	357.57	
2/5/94	192 4	2958	Postage by Phone System	DXB Exhibition Schedule - Info. De	443.48	
2/5/94	192 4	2958	Postage by Phone System	'93 Dubai Update - Info. Dept.	688.14	
2/5/94	192 4	2958	Postage by Phone System	US Office	1,198.63	3,000.00
16/5/94	191 4	2967	Pitney Bowes, Inc.		205.57	205.57
27/4/94	190 4	2968	Aries Limousine Service	IFE Exhibition	78.00	78.00
2/5/94	189 4	2969	Aries Limousine Service	IFE Exhibition	78.00	78.00
10/5/94	188 4	2970	Doylestown Store & Lock		40.28	40.28
10/5/94	187 4	2971	Your Choice Coffee		6.55	6.55
10/5/94	186 4		Misc.	Vchr receipt #480-3	480.00	
10/5/94	186 4		Misc.	Amt. should have read rec'd	-448.00	32.00
10/5/94	185 4		Plaza Printers	Ck #2685 vchr. #616-3	217.21	
10/5/94	185 4		Plaza Printers	less previous vchr. #616-3	-203.00	14.21
9/5/94	184 4	Deposit	Lamalie Amrop Int'l	13 books	-350.00	-350.00
3/5/94	183 4	Deposit	Donna Micalizzi-personal chgs.		-38.90	-38.90

TOTAL REIMBURSEMENT REQUESTED

Requested by: *H. Micalizzi*
 Approved by: *[Signature]*

Date: 5-12-94
 Date: _____

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

Jo: 006-94 pg. 3

Date: 12 May, 1994

Opening balance Imprest as of (Date): 3 May, 1994	\$12,464.05
Reimbursement Received during the Month: 3/17 May payroll 9/5/94	\$17,569.16
Total Imprest:	\$30,033.21
Expenses during the current period (Details below):	\$13,713.75
Balance available as of (Date):	\$16,319.46

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
3/5/94	182 4	Deposit	Donna Gonzalez-personal charges		-6.04	-6.04
3/5/94	181 4	Deposit	National Refrigerants, Inc.	'93 Dubai Industrial Directory	-75.00	-75.00
2/5/94	180 4	Deposit	Jean Zeaud Salome	'93 Dubai Industrial Directory	-75.00	
2/5/94	180 4	Deposit	Jean Zeaud Salome	'93 Dubai Commercial Directory	-100.00	-175.00
2/5/94	179 4	Deposit	Sutherland, Asbill & Brennan	'93 Dubai Commercial Directory	-100.00	-100.00
25/4/94	178 4	Deposit	Peter G. Streng-personal charges		-6.18	-6.18
19/4/94	177 4	Deposit	Nicola Scanlon-personal charges		-9.46	-9.46
19/4/94	176 4	2972	Wolf D. Barth Co. Inc.		134.00	134.00
27/4/94	175 4		US Office - xfer fees		20.00	20.00
23/4/94	174 4	2973	United Parcel Service	IFE Exhibition	43.00	
23/4/94	174 4	2973	United Parcel Service	US Office	12.00	55.00
13/4/94	173 4	2974	Bell Atlantic - PA		111.61	111.61
28/4/94	172 4	2975	Pitney Bowes, Inc.		68.43	68.43
1/5/94	171 4	2976	Square Arch Corp.		190.00	190.00
16/4/94	170 4	2977	Aries Limousine Service	JAFZA Visit	281.75	281.75
6/5/94	169 4	2978	VCI		556.07	556.07
22/4/94	168 4		Peter G. Streng	Void out vchr. #159-4 Ck. #294	-55.00	-55.00
29/4/94	167 4	2979	Peter G. Streng-expense acct.		132.00	132.00

TOTAL REIMBURSEMENT REQUESTED

Requested by: *Michaelini*
 Approved by: *[Signature]*

Date 5-12-94
 Date _____

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

o: 009PR4

Date: 3 May, 1994

Opening balance Imprest as of (Date): 30 April, 1994

\$21,248.63

Reimbursement Received during the Month:

Total Imprest:

\$21,248.63

Expenses during the current period (Details below):

\$8,784.58

Balance available as of (Date): 3 May, 1994

\$12,464.05

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
3/5/94		2950	CSH Net Pay		2,700.00	2,700.00
3/5/94		2949	PGS Net Pay		1,214.54	1,214.54
3/5/94		2951	DM Net Pay		841.20	841.20
3/5/94		2952	NS Net Pay		653.70	653.70
3/5/94		2953	DG Net Pay		625.57	625.57
3/5/94		2954	1st PA Bank		-	-
			Federal Withholding Tax		902.44	
			FICA		505.94	
			Medicare		118.33	
			Employer FICA		505.94	
			Employer Medicare		118.33	2,150.98
3/5/94		2955	PA Withholding Tax		228.48	228.48
			Philadelphia Withholding Tax		357.87	357.87
			PA Unemployment Tax		12.24	12.24

TOTAL REIMBURSEMENT REQUESTED

8,784.58

Requested by: *[Signature]*
 Approved by: *[Signature]*

Date _____
 Date _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

lo: 005-94 pg. 3

Date: 22 April, 1994

Opening balance Imprest as of (Date):

Reimbursement Received during the Month: *004-94 on 27/4/94*

16,609.72

Total Imprest:

\$0.00

Expenses during the current period (Details below):

\$16,313.28

Balance available as of (Date):

(\$16,313.28)

-5/B 21,248.63

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
6/4/94	162 4	2941	Peter G. Streng-exp. acct.	Personal bill for Sultan bin Sulaya	711.72	711.72
6/4/94	161 4	2942	Peter G. Streng-exp. acct.	USTOA	73.70	73.70
5/4/94	160 4	2943	Peter G. Streng-exp. acct.	Mktg. visit-Washington, DC	942.89	942.89
9/4/94	159 4	2944	Peter G. Streng-exp. acct.		55.00	55.00
29/3/94	158 4	Deposit	Donna Gonzalez-personal charges		-16.87	-16.87
14/4/94	157 4	2911	PA Unemployment Comp.		948.63	
14/4/94	157 4	2911	PA Unemployment Comp.	less employee contribution	-75.06	873.57
12/4/94	156 4	Deposit	Main Canaan	Dubai Commercial Directory 1993	-100.00	-100.00
11/4/94	155 4	Deposit	Infocom Corp.	Dubai Commercial Directory 1993	-100.00	-100.00
8/4/94	154 4	Deposit	Fran Lutz	3 yr. multiple visa	-100.00	-100.00
7/4/94	153 4	Deposit	Echlin International	Dubai Commercial Directory 1993	-100.00	-100.00
6/4/94	151 4	2908	Charles S. Heath-exp. acct.	Mtgs. with Chairman JAFZA	1,709.64	1,709.64
4/4/94	150 4	Deposit	S&A Tuma, Inc.	Dubai Industrial Directory 1993	-75.00	-75.00
31/3/94	149 4	Deposit	Peter G. Streng-personal chgs.		-9.40	-9.40
31/3/94	148 4	Deposit	Innovative Data Connections, Inc.	Dubai Commercial Directory 1993	-100.00	-100.00

TOTAL REIMBURSEMENT REQUESTED

16,313.28

Requested by:

[Signature]

Date

4-22-94

Approved by:

[Signature]

Date

**DUBA COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: 005-94 pg. 2

Date: 22 April, 1994

Opening balance Imprest as of (Date):

Reimbursement Received during the Month:

Total Imprest:

Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
13/4/94	173 4	2931	Federal Express	Infocenter	76.00	
13/4/94	173 4	2931	Federal Express	JAFZA	88.00	
13/4/94	173 4	2931	Federal Express	Khalid personal	44.00	
13/4/94	173 4	2931	Federal Express	US Office	221.00	429.00
3/5/94	172 4	2932	Columbian Mutual Life Insurance Co.		1,475.00	1,475.00
11/4/94	171 4	Deposit	AMI-Mike Kelsey	3 yr. multiple visa	-100.00	-100.00
16/4/94	170 4	2933	United Parcel Service		41.50	41.50
2/4/94	169 4	2934	United Parcel Service		11.50	11.50
26/3/94	168 4	2935	United Parcel Service	JAFZA	13.00	
26/3/94	168 4	2935	United Parcel Service	US Office	36.25	49.25
9/4/94	167 4	2936	United Parcel Services	JAFZA	201.75	
9/4/94	167 4	2936	United Parcel Service	US Office	26.00	227.75
23/3/94	166 4	2937	Bell of PA		224.63	224.63
1/5/94	165 4	2938	TRST Philadelphia, Inc.	Rent	3,247.00	
1/5/94	165 4	2938	TRST Philadelphia, Inc.	U&O	161.36	
1/5/94	165 4	2938	TRST Philadelphia, Inc.	OMC	252.00	3,660.36
1/5/94	164 4	2939	TRST Philadelphia, Inc.	Electric	169.81	169.81
19/4/94	163 4	2940	Peter G. Streng-exp. acct.	MITE Expo	1,023.45	1,023.45

TOTAL REIMBURSEMENT REQUESTED

Requested by: *[Signature]*

Approved by: *[Signature]*

Date 4-22-94

Date _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: 005-94

Date: 22 April, 1994

Opening balance Imprest as of (Date):

Reimbursement Received during the Month:

Total Imprest:

Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
15/4/94	190 4	2916	DC Treasurer	Dubai America Society	30.00	30.00
1/5/94	189 4	2917	Independence Blue Cross		1,989.99	1,989.99
31/3/94	188 4	2918	Bacon's Clipping Bureau	Info. Dept.	660.34	660.34
3/4/94	187 4	2919	Doylestown Store & Lock		40.28	40.28
5/4/94	186 4	2920	Philadelphia Stationers		11.15	11.15
6/4/94	185 4	2921	Your Choice Coffee		67.75	67.75
3/4/94	184 4	2922	Philadelphia Stationers		572.88	572.88
31/3/94	183 4	2923	Royer's Flower Shop	Chg. to Ali Akbar	29.68	29.68
1/4/94	182 4	2924	Pyramid Club		258.28	258.28
24/3/94	181 4	2925	Wolf D. Barth Co., Inc.		109.40	109.40
31/3/94	180 4	2905	Squires Travel Services, Inc.	For NY Meeting with Sultan bin Sulayem	67.00	67.00
30/3/94	179 4	2926	XTEC Office Systems		240.75	240.75
23/3/94	178 4	2927	Robert S. Jadin		250.00	250.00
11/4/94	177 4		US Office-xfer fees		20.00	20.00
31/3/94	176 4	2928	XTEC Office Systems		77.04	77.04
13/3/94	175 4	2929	Bell of PA		189.97	189.97
12/3/94	174 4	2930	Bell Atl Mob Sys, Inc.		721.27	721.27

TOTAL REIMBURSEMENT REQUESTED

Requested by: *R. Micalizzi*

Date: 4-22-94

Approved by: *[Signature]*

Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

o: 006PR4

Date: 19 April, 1994

Opening balance Imprest as of (Date):

Reimbursement Received during the Month: P/R 5/19 April, 1994
on 11/4/1994

Total Imprest:

Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
19/4/94		2906	CSH Net Pay		2,700.00	2,700.00
19/4/94		2912	PGS Net Pay		1,214.54	1,214.54
19/4/94		2909	DM Net Pay		841.20	841.20
19/4/94		2913	NS Net Pay		653.70	653.70
19/4/94		2910	DG Net Pay		625.57	625.57
19/4/94		2914	1st PA Bank		-	-
			Federal Withholding Tax		902.44	
			FICA		505.94	
			Medicare		118.33	
			Employer FICA		505.94	
			Employer Medicare		118.33	2,150.98
19/4/94		2915	PA Withholding Tax		228.48	228.48
			Philadelphia Withholding Tax		357.87	357.87
			PA Unemployment Tax		12.24	12.24

TOTAL REIMBURSEMENT REQUESTED

Requested by: *Al. Micalizzi*
 Approved by: *[Signature]*

Date: 4-19-94
 Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

lo: 007PR4

Date: 5 April, 1994

Opening balance Imprest as of (Date):

Reimbursement Received during the Month:

Total Imprest:

Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
5/4/94		2897	CSH Net Pay		2,700.00	2,700.00
5/4/94		2898	PGS Net Pay		1,214.54	1,214.54
5/4/94		2899	DM Net Pay		841.20	841.20
5/4/94		2900	NS Net Pay		653.70	653.70
5/4/94		2901	DG Net Pay		625.57	625.57
5/4/94		2902	1st PA Bank		-	-
			Federal Withholding Tax		902.44	
			FICA		505.94	
			Medicare		118.33	
			Employer FICA		505.94	
			Employer Medicare		118.33	2,150.98
5/4/94		2903	PA Withholding Tax		228.48	228.48
			Philadelphia Withholding Tax		357.87	357.87
			PA Unemployment Tax		12.24	12.24

TOTAL REIMBURSEMENT REQUESTED

8,784.58

Requested by: *A. Nicoluzzi*

Date 4-5-94

Approved by: *[Signature]*

Date _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: 004-94

Date: 30 March, 1994

Opening balance Imprest as of (Date):

Reimbursement Received during the Month: 25/3/94 RFP 002/003-94
less adv pd in Dec. for ITME

Total Imprest:

Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
30/3/94	147 4	2893	Peter G. Streng-cash advance	Washington Mktg. visit	300.00	300.00
30/3/94	146 4	2894	Charles S. Heath-expense acct.	Personal	3,203.51	3,203.51
24/3/94	145 4	2895	Charles S. Heath-expense acct.	New York Mktg. visit	1,336.24	1,336.24
30/3/94	144 4	2896	Charles S. Heath-expense acct.		194.80	194.80
29/3/94	143 4	Deposit	Peter G. Streng-cash adv reimburse	Midwest-West Coast trip	-1,000.00	-1,000.00
29/3/94	142 4	Deposit	Donna Micalizzi-personal charges		-37.24	-37.24
29/3/94	141 4	Deposit	Nicola A. Scanlon-personal charges		-14.44	-14.44
29/3/94	140 4	Deposit	Meulenberg Int'l Ltd.	Commercial Directory '93	-100.00	-100.00
28/3/94	139 4	Deposit	Santech Worldwide Inc.	Commercial Directory '93	-100.00	-100.00
28/3/94	138 4	Deposit	Gregory A. Haynes	Commercial Directory '93	-100.00	-100.00
18/3/94	137 4	2874	Nationwide Cellular Service, Inc.		440.24	440.24
21/3/94	136 4	2875	Square Arch Corp.		190.00	190.00
25/3/94	135 4		US Office-xfer fees		20.00	20.00
19/3/94	134 4	2876	United Parcel Service		55.00	55.00
1/4/94	133 4	2877	TRST Philadelphia, Inc.	Rent	3,247.00	
1/4/94	133 4	2877	TRST Philadelphia, Inc.	U&O tax	161.36	
1/4/94	133 4	2877	TRST Philadelphia, Inc.	Maintenance	252.00	
1/4/94	132 4	2877	TRST Philadelphia, Inc.	decrease in U&O tax	-19.37	3,640.99

TOTAL REIMBURSEMENT REQUESTED

Requested by: *M. Micalizzi*

Date: 3-30-94

Approved by: *[Signature]*

Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: 004-94 pg. 2

Date: 30 March, 1994

Opening balance Imprest as of (Date):

Reimbursement Received during the Month: 28/3/94 RFP 002/003-94
less adv pd in Dec. for ITME

Total Imprest:

Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
1/4/94	131 4	2878	TRST Philadelphia, Inc.	electric	177.24	177.24
2/4/94	130 4	2879	CICA		933.51	933.51
17/3/94	129 4	2880	Wolf D. Barth		27.50	27.50
23/3/94	128 4	Deposit	Victory Carpet Corporation	3 yr. multiple entry visa	-100.00	-100.00
24/3/94	127 4	2873	Donna Micalizzi-expense acct.		132.00	132.00
6/3/94	126 4	2881	AT&T		459.21	459.21
16/3/94	125 4	2882	Philadelphia Stationers		35.12	35.12
18/3/94	124 4	2883	Pitney Bowes		22.95	22.95
6/4/94	123 4	2884	VCI		556.07	556.07
1/4/94	122 4	2885	Independence Blue Cross		1,989.99	1,989.99
14/3/94	121 4	2886	Federal Express		257.30	257.30
22/3/94	120 4	2887	Peter G. Streng-expense acct.		132.00	132.00
22/3/94	119 4	2888	Peter G. Streng-expense acct.		53.34	53.34
21/3/94	118 4	2872	Charles S. Heath-cash advance	New York Mktg. visit	200.00	200.00
15/3/94	117 4	Deposit	CSS Industries, Inc.	Commercial Directory '93	-100.00	-100.00
10/3/94	116 4	Deposit	Quentin R. Campbell	Commercial Directory '93	-100.00	-100.00
16/3/94	115 4	Deposit	Turner Investment Partners, Inc.	Industrial Directory '93	-75.00	
16/3/94	115 4	Deposit	Turner Investment Partners, Inc.	Commercial Directory '93	-100.00	-175.00

TOTAL REIMBURSEMENT REQUESTED

Requested by: *Pl. Micalizzi*
Approved by: *[Signature]*

Date 3-30-94
Date _____

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

lo: 004-94 pg. 3

Date: 30 March, 1994

Opening balance Imprest as of (Date):

Reimbursement Received during the Month: 28/3/94 RFP 002/003-94
 less adv pd in Dec. for ITME

Total Imprest:

Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
15/3/94	114 4	Deposit	Foreign Trade	Commercial Directory '93	-100.00	-100.00
28/2/94	113 4	2889	XTEC Office Systems		77.04	77.04
2/3/94	112 4	2890	Wolf D. Barth Co., Inc.		137.71	137.71
12/3/94	111 4	2891	United Parcel Service		40.25	40.25
8/2/94	110 4	2864	ITDA	Int'l Trade Dev. Assoc.	190.00	190.00
16/3/94	109 4	2863	Charles S. Heath-expense acct.		189.39	189.39
11/3/94	108 4	2862	National Premium Show, Inc.	ITME	3,300.00	3,300.00
17/3/94	094 4	2892	Peter G. Streng-expense acct	Info. Dept.	245.00	245.00

TOTAL REIMBURSEMENT REQUESTED

Requested by: *A. Nicolizzi*
 Approved by: *[Signature]*

Date 3-30-94
 Date _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: 006PR4

Date: 22 March, 1994

Opening balance Imprest as of (Date):	
Reimbursement Received during the Month:	
Total Imprest:	\$0.00
Expenses during the current period (Details below):	\$8,784.58
Balance available as of (Date):	(\$8,784.58)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
22/3/94		2865	CSH Net Pay		2,700.00	2,700.00
22/3/94		2866	PGS Net Pay		1,214.54	1,214.54
22/3/94		2867	DM Net Pay		841.20	841.20
22/3/94		2868	NS Net Pay		653.70	653.70
22/3/94		2869	DG Net Pay		625.57	625.57
22/3/94		2870	1st PA Bank		-	-
			Federal Withholding Tax		902.44	
			FICA		505.94	
			Medicare		118.33	
			Employer FICA		505.94	
			Employer Medicare		118.33	2,150.98
		2871	PA Withholding Tax		228.48	228.48
			Philadelphia Withholding Tax		357.87	357.87
			PA Unemployment Tax		12.24	12.24

TOTAL REIMBURSEMENT REQUESTED

8,784.58

Requested by: H. J. [Signature]

Date: 3-22-94

Approved by: [Signature]

Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: 003-94

Date: 11 March, 1994

Opening balance Imprest as of (Date):

Reimbursement Received during the Month: Payroll 8/22 March, 1994 \$17,549.16

Total Imprest: \$0.00

Expenses during the current period (Details below): \$20,534.17

Balance available as of (Date): (\$20,534.17)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
1/3/94	107 4	2835	TRST Philadelphia, Inc. - Rent		3,247.00	
1/3/94	107 4	2835	TRST Philadelphia, Inc. - U&O tax		180.73	
1/3/94	107 4	2835	TRST Philadelphia, Inc. - Maint.		252.00	3,679.73
1/3/94	106 4	2836	TRST Philadelphia, Inc. - Elec.		174.76	174.76
7/3/94	105 4		US Office-xfer fee		20.00	20.00
10/1/94	104 4	2845	United States Tour Operators Assoc.	USTOA '94	750.00	750.00
1/3/94	103 4	2846	G&T Video Productions	Info. Dept.	99.41	99.41
1/3/94	102 4	2847	G&T Video Productions	Info. Dept.	360.40	360.40
28/2/94	101 4	2848	Bacon's Clipping Bureau	Info. Dept.	1,417.48	1,417.48
23/2/94	100 4	2849	Bell of PA		204.63	204.63
3/3/94	099 4	2850	Doylestown Store & Lock		40.28	40.28
1/3/94	098 4	2851	Pyramid Club - monthly dues/late chg.		100.00	
1/3/94	098 4	2851	Pyramid Club		301.83	401.83
3/3/94	097 4	2852	Aries Limousine Service	West Coast Mktg. Visit	109.25	109.25
2/3/94	096 4	2853	Philadelphia Stationers		562.87	562.87
5/3/94	095 4	2854	United Parcel Service		51.75	51.75
7/3/94	093 4	2856	Foundation for International Meetings	FIM '94	900.00	900.00
7/3/94	092 4	2857	Nicola Scanlon-exp. acct.		2.70	2.70

TOTAL REIMBURSEMENT REQUESTED

Requested by: *N. Nialluzzi*

Date: 3-11-94

Approved by: *CRD*

Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

No: 003-94 pg. 2

Date: 11 March, 1994

Opening balance Imprest as of (Date):	
Reimbursement Received during the Month: Payroll 8/22 March, 1994	\$17,549.16
Total Imprest:	\$0.00
Expenses during the current period (Details below):	\$20,534.17
Balance available as of (Date):	(\$20,534.17)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
3/3/94	091 4	2858	Afridi, Angell & Baker		815.35	815.35
7/3/94	090 4	2859	Peter G. Streng-exp. acct.		132.00	132.00
2/3/94	089 4	2833	Charles S. Heath-exp. acct.		410.98	410.98
1/3/94	088 4	2834	International Franchise Assoc.	Int'l Franchise Assoc.	1,895.00	1,895.00
3/3/94	087 4	2860	Peter G. Streng-exp. acct.	West Coast Mktg. Visit	5,345.71	5,345.71
14/1/94	086 4	Deposit	Peter Streng/Windigo Travel-refund		-67.54	-67.54
10/2/94	085 4	Deposit	Peter Streng/Windigo Travel-refund		-10.64	-10.64
2/3/94	084 4	Deposit	Donna Micalizzi-personal chgs.		-45.18	-45.18
1/3/94	083 4	Deposit	Nicola A. Scanlon-personal chgs.		-5.77	-5.77
2/3/94	082 4	Deposit	Peter G. Streng-personal chgs.		-5.75	-5.75
2/3/94	081 4	Deposit	Donna M. Gonzalez-personal chgs.		-10.08	-10.08
9/3/94	080 4	2844	US Dept of Justice		305.00	305.00
28/1/94	008 4	2861	African Travel, Inc.	Info-coop advertising	2,525.00	
28/1/94	008 4	2861	African Travel, Inc.	Promotional schemes & packages	475.00	3,000.00

TOTAL REIMBURSEMENT REQUESTED

20,534.17

Requested by: *H. Micalizzi*
 Approved by: *COB*

Date: *3-11-94*
 Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

o: 005PR4

Date: 8 March, 1994

Opening balance Imprest as of (Date):

Reimbursement Received during the Month:

Total Imprest:

Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
8/3/94		2837	CSH Net Pay		2,700.00	2,700.00
8/3/94		2838	PGS Net Pay		1,214.54	1,214.54
8/3/94		2839	DM Net Pay		841.20	841.20
8/3/94		2840	NS Net Pay		653.70	653.70
8/3/94		2841	DG Net Pay		625.57	625.57
8/3/94		2842	1st PA Bank		-	-
			Federal Withholding Tax		902.44	
			FICA		505.94	
			Medicare		118.33	
			Employer FICA		505.94	
			Employer Medicare		118.33	2,150.98
			PA Withholding Tax		228.48	228.48
			Philadelphia Withholding Tax		357.87	357.87
			PA Unemployment Tax		12.24	12.24

TOTAL REIMBURSEMENT REQUESTED

8,784.58

Requested by: *N. Micalizzi*

Approved by: *[Signature]*

Date: 3-8-94

Date: _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

o: 002-94

Date: 4 March, 1994

Opening balance Imprest as of (Date):

Reimbursement Received during the Month: 25/2/94 RFP 019, 020, 021
001-94

Total Imprest:

Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
25/2/94	079 4		US Office-xfer fees		20.00	20.00
26/2/94	078 4	2815	United Parcel Service		10.75	10.75
28/2/94	077 4	2811	Nationwide Cellular Service, Inc.		343.78	343.78
1/3/94	076 4	2812	Square Arch Corp.-CSH pkg.		190.00	190.00
28/2/94	075 4	2813	Donna Micalizzi exp. acct.		132.00	132.00
19/2/94	074 4	2814	United Parcel Service	Mktg. Visit	120.25	
19/2/94	074 4	2814	United Parcel Service	US Office	16.50	136.75
14/2/94	073 4	2816	Federal Express		330.85	330.85
12/2/94	072 4	2817	Bell Atlantic Mobile Systems		158.65	158.65
13/2/94	071 4	2818	Bell of PA-home fax		228.05	228.05
16/2/94	070 4	2819	Aries Limousine Service	Int'l Franchise Convention	156.00	156.00
20/2/94	069 4	2820	Aries Limousine Service	Mktg. visit to West Coast	109.25	109.25
19/2/94	068 4	Deposit	Peter G. Streng-personal chgs.		-12.95	-12.95
22/2/94	067 4	Deposit	Donna Gonzalez-personal chgs.		-4.61	-4.61
6/2/94	066 4	2821	AT&T		50.58	50.58
15/2/94	065 4	2793	GES	Int'l Franchise Convention	347.07	347.07
14/2/94	064 4	2792	Int'l Franchise Assoc.	Int'l Franchise Convention	599.00	599.00

TOTAL REIMBURSEMENT REQUESTED

Requested by: *P. Micalizzi*

Date 3-4-94

Approved by: *[Signature]*

Date _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

o: 002-94 pg. 2

Date: 4 March, 1994

Opening balance imprest as of (Date):

Reimbursement Received during the Month: 25/2/94 RFP 019, 020, 021
001-94

Total Imprest:

Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
24/ 2/94	063 4	2809	Postage by Phone System	Info Dept.-Enterprise	357.57	
24/ 2/94	063 4	2809	Postage by Phone System	Info. Dept.-DXB Update	1,221.01	
24/ 2/94	063 4	2809	Postage by Phone System	US Office	421.42	2,000.00
22/2/94	062 4	2808	The Copy Center	Info. Budget	642.00	642.00
22/2/94	061 4	2807	Charles S. Heath-cash advance		100.00	100.00
21/2/94	060 4	2805	Charles S. Heath-exp. acct.		136.33	136.33
21/2/94	059 4	2805	Charles S. Heath-exp. acct.		79.00	79.00
21/2/94	058 4	2805	Charles S. Heath-exp. acct.	NY/Wash Mktg. visit	2,003.40	2,003.40
21/2/94	057 4	2805	Charles S. Heath-exp. acct.	USGCC Conference	531.98	531.98
16/2/94	056 4	2805	Charles S. Heath-exp. acct.	Int'l Franchise Convention	2,911.51	2,911.51
21/2/94	055 4	2805	Charles S. Heath-exp. acct.	Int'l Franchise Convention	30.81	
21/2/94	055 4	2805	Charles S. Heath-exp. acct.		15.00	45.81
21/2/94	054 4	2805	Charles S. Heath-exp. acct.	Int'l Franchise Convention	15.00	15.00
16/2/94	053 3	Deposit	Donna Micalizzi-personal chgs.		-21.72	-21.72
15/2/94	052 4	Deposit	Nicola A. Scanlon-personal chgs.		-11.62	-11.62
31/1/94	051 4	2822	XTEC		78.08	78.08
1/2/94	050 4	2823	Pyramid Club - monthly dues/late chg.		100.00	
1/2/94	050 4	2823	Pyramid Club	Discover DXB Roundtable	219.52	319.52

TOTAL REIMBURSEMENT REQUESTED

Requested by: *N. Micalizzi*
Approved by: *[Signature]*

Date 3-4-94
Date _____

**DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT**

o: 002-94 pg. 3

Date: 4 March, 1994

Opening balance Imprest as of (Date):

Reimbursement Received during the Month: 25/2/94 RFP 019, 020, 021
001-94

Total Imprest:

Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
14/2/94	049 4	2806	Nicola A. Scanlon-exp. acct.		7.00	7.00
5/2/94	048 4	2824	Aries Limousine Service	Mktg. Visit-Denver, CO	276.00	276.00
7/2/94	047 4	2825	Wolf D. Barth Co.		110.00	110.00
1/2/94	046 4	2795	Paul Revere Insurance Group		3,958.09	3,958.09
5/2/94	045 4	2826	United Parcel Service		11.25	11.25
10/2/94	044 4	2827	Your Choice Coffee		9.40	9.40
12/2/94	043 4	2828	United Parcel Service		90.50	90.50
17/2/94	042 4	2829	Peter G. Streng-exp. acct.		17.34	17.34
18/2/94	041 4	2830	Peter G. Streng-exp. acct.		11.10	11.10
6/3/94	040 4	2831	VCI-car lease		556.07	556.07
1/3/94	039 4	2832	Independence Blue Cross		1,888.23	1,888.23

TOTAL REIMBURSEMENT REQUESTED

18,559.44

Requested by: *N. Micalizzi*
Approved by: *[Signature]*

Date: 3-4-94
Date: _____