

For Six Month Period Ending NOV 30 2002
(Insert date)

I - REGISTRANT

1. (a) Name of Registrant (b) Registration No. 4146

Tourism Queensland (formerly
Queensland Tourist and Travel Corporation)

(c) Business Address(es) of Registrant
3601 Aviation Boulevard, Suite 2200
Manhattan Beach, CA 90266

2. Has there been a change in the information previously furnished in connection with the following:

- (a) If an individual:
 - (1) Residence address Yes No n/a
 - (2) Citizenship Yes No n/a
 - (3) Occupation Yes No n/a

- (b) If an organization:
 - (1) Name Yes No
 - (2) Ownership or control Yes No
 - (3) Branch offices Yes No

(c) Explain fully all changes, if any, indicated in items (a) and (b) above.
Not Applicable

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, AND 5(a).

3. If you have previously filed Exhibit C¹, state whether any changes therein have occurred during this 6 month reporting period.
Yes No

If yes, have you filed an amendment to the Exhibit C? Yes No n/a

If no, please attach the required amendment.

Not Applicable

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¹ The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, and by laws of a registrant that is an organization. (a waiver of the requirement to file an Exhibit C may be obtained for good cause upon written application to the Assistant Attorney General, Criminal Division, Internal Security Section, U.S. Department of Justice, Washington, D.C. 20530.)

4. (a) Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period? Yes No

If yes, furnish the following information:

Name	Position	Date Connection Ended
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Not Applicable

(b) Have any persons become partners, officers, directors or similar officials during this 6 month reporting period? Yes No

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed
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Not Applicable

5. (a) Has any person named in item 4(b) rendered services directly in furtherance of the interests of any foreign principal? Yes No n/a

If yes, identify each such person and describe his service.

Not Applicable

(b) Have any employee or individuals, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting? Yes No

If yes, furnish the following information:

Name	Position or connection	Date terminated
------	------------------------	-----------------

Not Applicable

(c) During this six month reporting period, has the registrant hired as employees or in any other capacity, any persons who rendered or will render services to the registrant directly in furtherance of the interests of any foreign principal(s) in other than a clerical or secretarial, or in a related or similar capacity? Yes No

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed
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Not Applicable

6. Have short form registration statements been filed by all of the persons named in Items 5(a) and 5(c) of the supplemental statement? Yes No n/a

If no, list names of persons who have not filed the required statement.

Not Applicable

II - FOREIGN PRINCIPAL

7. Has your connection with any foreign principal ended during this 6 month reporting period?

Yes No

If yes, furnish the following information:

Name of foreign principal

Date of termination

Not Applicable

8. Have you acquired any new foreign principal² during this 6 month reporting period?

Yes No

If yes, furnish following information:

Name and address of foreign principal

Date acquired

Not Applicable

9. In addition to those named in Items 7 and 8, if any, list foreign principals² whom you continued to represent during the 6 month reporting period.

Tourism Queensland (formerly Queensland Tourist and Travel Corporation)

10. EXHIBITS A AND B

(a) Have you filed for each of the newly acquired foreign principals in Item 8 the following:

Exhibit A³ Yes No n/a
Exhibit B⁴ Yes No n/a

If no, please attach the required exhibit. Not Applicable

(b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? Yes No

If yes, have you filed an amendment to these exhibits? Yes No n/a

If no, please attach the required amendment.

Not Applicable

2 The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a) (9)). A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

3 The Exhibit A, which is filed on form CRM-157 (Formerly OBD-67) sets forth the information required to be disclosed concerning each foreign principal.

4 The Exhibit B, which is filed on Form CRM-155 (Formerly OBD-65) sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

III - ACTIVITIES

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11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 7, 8, and 9 of this statement? Yes No

If yes, identify each such foreign principal and describe in full detail your activities and services:

Promotion of tourism and travel to Queensland, Australia, through dissemination of information through brochures and conferences. Please see attached addendum.

-
12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity⁵ as defined below? Yes No

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places, of delivery, names of speakers and subject matter.

Not Applicable

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13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits any or all of your foreign principals? Yes No

If yes, describe fully.

Not Applicable

⁵ The term "political activities" means any activity that the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting or changing the domestic or foreign policies of the United States or with reference to political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

IV - FINANCIAL INFORMATION

14. (a) RECEIPTS-MONIES

During this 6 month reporting period, have you received from any foreign principal named in Items 7, 8, and 9 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise? Yes No

If no, explain why.

Not Applicable

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies⁶

Date	From Whom	Purpose	Amount
June 1, 2002 to Nov. 30, 2002			
Please see attached ILAX Money Report			

\$392,022.16
Total

(b) RECEIPTS - FUND RAISING CAMPAIGN

During this 6 month reporting period, have you received, as part of a fund raising campaign⁷, any money on behalf of any foreign principal named in items 7, 8, and 9 of this statement? Yes No

If yes, have you filed an Exhibit D to your registration? Yes No

If yes, indicate the date the Exhibit D was filed. Date _____ Not Applicable

(c) RECEIPTS-THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value⁹ other than money from any foreign principal named in Items 7, 8, and 9 of this statement, or from any other source, for or in the interests of any such foreign principal? Yes No

If yes, furnish the following information:

Name of foreign principal	Date received	Description of thing of value	Purpose
Not Applicable			

^{6, 7} A registrant is required to file an Exhibit D if he collects or receives contributions, loans, money, or other things of value for a foreign principal, as part of a fund raising campaign. (See Rule 201(e).)
⁸ An Exhibit D, for which no printed form is provided, sets forth an account of money collected or received as a result of a fund raising campaign and transmitted for a foreign principal.
⁹ Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) **DISBURSEMENTS-MONIES**

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 7, 8, and 9 of this statement? Yes No

(2) transmitted monies to any such foreign principal? Yes No

If no, explain in full detail why there were no disbursements made on behalf of any foreign principal.

Please see attached ILAX Reports.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Date	To Whom	Purpose	Amount
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Please see attached ILAX Reports.

Total

(b) **DISBURSEMENTS-THINGS OF VALUE**

During this 6 month reporting period, have you disposed of anything of value¹⁰ other than money in furtherance of or in connection with activities on behalf of any foreign principal named in Items 7, 8, and 9 of this statement?

Yes No

If yes, furnish the following information:

Date disposed	Name of person to whom given	On behalf of what foreign principal	Description of thing of value	Purpose
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Not Applicable

(c) **DISBURSEMENTS-POLITICAL CONTRIBUTIONS**

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value¹¹ in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office?

Yes No

If yes, furnish the following information:

Date	Amount or thing of value	Name of political organization	Name of candidate
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Not Applicable

10, 11 Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks" and the like.

V - INFORMATIONAL MATERIALS

16. During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any informational materials¹²?
Yes No

IF YES, RESPOND TO THE REMAINING ITEMS IN SECTION V.

17. Identify each such foreign principal.

Tourism Queensland (formerly Queensland Tourist and Travel Corporation)

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating informational materials? Yes No

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

See attached schedules

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of informational materials include the use of any of the following:

- Radio or TV broadcasts
- Magazine or newspaper articles
- Motion picture films
- Letters or telegrams
- Advertising campaigns
- Press releases
- Pamphlets or other publications
- Lectures or speeches
- Other (specify) _____

20. During this 6 month reporting period, did you disseminate or cause to be disseminated informational materials among any of the following groups:

- Public Officials
- Newspapers
- Libraries
- Legislators
- Editors
- Educational institutions
- Government agencies
- Civic groups or associations
- Nationality groups
- Other (specify) _____

21. What language was used in the informational materials:

- English
- Other (specify) _____

22. Did you file with the Registration Unit, U.S. Department of Justice a copy of each item of such informational materials disseminated or caused to be disseminated during this 6 month reporting period? Yes No
Attached hereto

23. Did you label each item of such informational materials with the statement required by Section 4(b) of the Act? Yes No

¹² The term informational materials includes any oral, visual, graphic, written, or pictorial information or matter of any kind, including that published by means of advertising, books, periodicals, newspapers, lectures, broadcasts, motion pictures, or any means or instrumentality of interstate or foreign commerce or otherwise. Informational materials disseminated by an agent of a foreign principal as part of an activity in itself exempt from registration, or an activity which by itself would not require registration, need not be filed pursuant to Section 4(b) of the Act.

VI--EXECUTION

In accordance with 28 U.S.C. § 1746, the undersigned swear(s) or affirm(s) under penalty of perjury that he/she has (they have) read the information set forth in this registration statement and the attached exhibits and that he/she is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her (their) knowledge and belief, except that the undersigned make(s) no representation as to truth or accuracy of the information contained in the attached Short Form Registration Statement(s), if any, insofar as such information is not within his/her (their) personal knowledge.

(Date of signature)

(Type or print name under each signature¹³)

January 20, 2003

Jonathan Day

JONATHON DAY

REGIONAL DIRECTOR THE AMERICAS

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¹³ This statement shall be signed by the individual agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions, if the registrant is an organization, except that the organization can, by power of attorney, authorize one or more individuals to execute this statement on its behalf.

UNITED STATES DEPARTMENT OF JUSTICE
FARA REGISTRATION UNIT
CRIMINAL DIVISION
WASHINGTON, D.C. 20530

NOTICE

Please answer the following questions and return this sheet in triplicate with your Supplemental Statement:

1. Is your answer to Item 16 of Section V (Informational Materials - page 8 of Form CRM-154, formerly Form OBD-64-Supplemental Statement):

YES ✓ or NO _____

(If your answer to question 1 is "yes" do not answer question 2 of this form.)

2. Do you disseminate any material in connection with your registration:

YES _____ or NO _____

(If your answer to question 2 is "yes" please forward for our review copies of all material including: films, film catalogs, posters, brochures, press releases, etc. which you have disseminated during the past six months.)

Jonathan Day
Signature

29 Jan 2003
Date

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Jonathan Day
Please type or print name of signatory on the line above

Regional Director the Americas
Title

THIS FORM IS TO BE AN OFFICIAL ATTACHMENT TO YOUR CURRENT
SUPPLEMENTAL STATEMENT - PLEASE EXECUTE IN TRIPLICATE

SHORT-FORM REGISTRATION INFORMATION SHEET

SECTION A

The Department records list active short-form registration statements for the following persons of your organization filed on the date indicated by each name. If a person is not still functioning in the same capacity directly on behalf of the foreign principal, please show the date of termination.

Short Form List For Registrant: Tourism Queensland

Last Name	First Name and Other Names	Registration Date	Termination Date	Role
Day	Jonathan	8/22/96		

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OZtalk 2002 - August 16-18 - West Coast

Hyatt Regency Orange County
 11999 Harbor Blvd
 Garden Grove, CA 92840
 Tel. (714) 750-1234

- 714 740-0465

OZtalk 2002 SCHEDULE OF EVENTS

Date/ Time	Activity
<u>Thursday, August 15, 2002</u>	
3:00pm-8:00pm	<p>OPTIONAL - ATC Industry Forum Marina Beach Marriott Hotel 4100 Admiralty Way, Marina del Rey (Transfers to/from forum - own arrangements)</p> <p>Arrival Australian Product Suppliers (Transfers to Hyatt - own arrangements)</p> <p>Accommodation: Hyatt Regency Orange County Hotel</p>
2:00pm - 6:00pm	<p>Registration Desk open for all Australian Product Suppliers *Registration will be open on Fri 16 Aug for late arrivals.</p>
<u>Friday, August 16, 2002</u>	
9:00am - 11:00am	<p>Individual State/Territory Breakfast Briefings - Tourism Queensland & Queensland Operators</p>
11:00am - 2:00pm	<p>Australian Product & State/Territory Set-Up</p>
1:00pm - 3:00pm	<p>Check In & Registration - Wholesale Staff East Coast Schedule</p>
3:00pm - 5:00pm	<p>Product Appointments - (10 x 12minute) East Coast Schedule</p>
5:00pm - 6:00pm	<p>Dinner - East Coast Schedule Staff & Product Suppliers</p>
6:00pm - 7:00pm	<p>Product Appointments - (5 x 12minute) East Coast Schedule</p>
5:30pm - 7:00pm	<p>Check In & Registration - West Coast Wholesale Staff Dinner - All delegates</p>
7:00pm - 8:15pm	<p>Welcome Briefing & Special Guest Speaker</p>
8:30pm - 10:30pm	<p>Product Appointments - (10 x 12 minute) East & West Coast Schedule Staff</p>

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<u>Saturday, August 17, 2002</u>	
7:00am – 7:45am	Buffet Breakfast
8:00am – 10:00am	Product Appointments – East & West (10 x 12minute)
10:00am- 10:15am	Morning Tea
10:20am – 12:20pm	Product Appointments – East & West (10 x 12minute)
<u>Saturday, August 17, 2002</u>	
12:30pm – 1:15pm	Lunch – <i>sponsored by Air New Zealand</i>
1:30pm – 3:30pm	Product Appointments – East & West (10 x 12minute)
3:30pm – 3:45pm	Morning Tea
3:50pm – 5:50pm	Product Appointments – East & West (10 x 12minute)
6:30pm – 12:00am	Dinner – “Aussie Barbeque” <i>sponsored by Qantas Airways</i> Qantas Airways Presentation, Entertainment and more
<u>Sunday, August 18, 2002</u>	
8:00am – 8:45am	Buffet Breakfast
9:00am – 10:00am	Product Appointments – East & West (10 x 12minute)
10:00am -	East Coast Schedule Staff Depart
10:00am – 10:15am	Morning Tea
10:20am- 12:20pm	Product Appointments – West (10 x 12minute)
12:25pm – 1:10pm	Lunch
1:15pm – 2:15pm	Product Appointments – West (5 x 12minute)
2:30pm – 3:00pm	Dream Itinerary Session
3:00pm – 3:30pm	Prize Drawing & Farewell <i>(Winner must be present to win; exception East Coast staff)</i>
7.00pm	OPTIONAL – Baseball Game: Anaheim Angels –v- Cleveland Indians Cost: US\$6.00/person

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East Coast Workshop – August 24

Park Hyatt Washington
24th at M Street N.W.
Washington, D.C. 20037
Tel. (202) 789-1234

SCHEDULE OF EVENTS

Date/ Time	Activity
<u>Saturday, August 24, 2002</u>	
7:30am – 9:00am	Check In & Registration
9:00am – 10:00am	Product Appointments
10:00am – 10:15am	Morning Tea
10:30am – 12:30pm	Product Appointments
12:30pm – 1:15pm	Lunch
1:30pm – 3:30pm	Product Appointments
3:30pm – 3:45pm	Afternoon Tea
4:00pm – 5:00pm	Product Appointments
5:00pm – 7:00pm	Networking Reception

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**Australian States Training Schedule – Wholesale staff
ATC/Qantas Campaign August/September 2002**

DATE	Company	Time	Place	Contact	MISC
THU 22 AUG	IN 22 OUT 25	9.00am Depart LAX 5.02pm Arrive IAD Park Hyatt Washington 24 th at M Street NW Washington DC Tel: (202) 789-1234	ex UA192 Washington DC-Dulles		
SUN 25 AUG	IN 25 OUT 27	9.25am Depart WAS 10.55am Arrive YYZ Sutton Place Hotel 955 Bay Street Toronto, ON M5S 2A2 Canada Tel: 416-924-9221 Fax: 416-924-1778 Conf: 158545 CAD\$129/nt +tax	ex UA3245		CRM/ISS REGISTRATION UNIT 2003 FEB -4 PM 2: 08
MON 26 AUG	Goway	<u>All Day</u> – time tba	Goway Office Toronto, ON	Cathy Mulrine	ATC Hosted Drinks for staff
TUE 27 AUG		8.40am Depart YYZ 11.01am Arrive LAX	AC791		
WED 28 AUG	Qantas Vacations	<u>4 sessions:</u> 0800–1000 1000–1200 1300-1500 1500-1700	Qantas Vacations Office El Segundo, CA	Gary Harford	
THU 29 AUG	ATS Tours	<u>2 sessions:</u> 1400 – 1600 1600 - 1800	ATS Office El Segundo, CA	Gerlinde Parker	

FRI 30 AUG JONATHON DAY	Brendan Tours	<u>3 sessions:</u> 1000-1200 1300-1500 1500-1700	Brendan Office, Chatsworth, CA	Mark Peters	
Fri 30 Aug		12.51pm Depart LAX 3.41pm Arrive YVR Own arrangements Fri - Mon WeGo Kayaking Ph. 250.748.5400 Fx. 250.748.5488 Toll Free 1.800.434.9346	ex UA1038		
	In 02 OUT 03	Hampton Inn & Suites 111 Robson Street, Vancouver, BC Canada. V6B 2A8 Tel: 1-877-602-1008 (604) 602-1008 Fax: (604) 602-1007 Conf: 85666597 CAD\$169/nt +bkfst			CRM/ISS REGISTRATION UNIT 2003 FEB -4 PM 2:08
Tue 03 Sep	10.00am 12.00pm 2.30pm IN 03 OUT 04	TQ Sales Calls YVR . Boomerang Tours . Silver Fern . Goway 6.45pm Depart YVR 7.40PM Arrive SEA BELLEVUE CENTER DOUBLTREE 818 112 Ave NE Tel: 425-455-1515 \$49/nt Conf: 83638712	ex UA3459		
Sep 4 WE	Abel Tasman and Downunder Answers (combined)	<u>2 sessions:</u> 0900-1200 1300-1600	Skyline Tower 400 108th Ave NE Bellevue (Bldg next to DUA)	Kirk Demeter or Jan Butterfield	

	IN 04 SEP OUT 05 SEP	7.35pm Depart SEA 9.55pm Arrive LAS RIO HOTEL 3700 West Flamingo Tel: 702-252-7777	ex National 129		
THU 05 SEP	Inta Aussie	<u>2 sessions:</u> 1000-1200 1300-1500 8.15pm Depart LAS 9.20pm Arrive LAX Pick-up Budget Car #18850041US0	Inta Aussie Conference Rm 4435 S, Buffalo Dr Las Vegas, NV ex UA1505	Allison Adams Direct: (702) 579- 4515	New office orientation during lunch
FRI 06 SEP	Pleasant Australia	7.30am Meet at TQ Share ride <u>3 sessions:</u> 0900-1030 1200-1400 1400-1530 Return Budget car	Pleasant Office San Diego	Suzann Rae	CRM/ISS REGISTRATION UNIT

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Driving instructions to the Skyline Tower in Bellevue:

400 108th Ave NE, Bellevue, WA

Take the NE 4th Exit off the I-405 in Bellevue, go to 110th NE (about two blocks west, towards Seattle off 405), turn right and it is the first left into the garage.

Hotel: Kirk recommends the Doubletree Hotel Bellevue. Travel Industry Rate of \$119, only a few blocks away. Phone: (425) 455-1300

**LINDA ZAKLIKOWSKI
SAN FRANCISCO SALES CALLS**

DAY	DATE	TIME	ITINERARY
Wed	09 Oct	8.51am 10.16am	Depart LAX ex UA6920 Arrive Oakland Transfer to accommodation: IN WED 09 OCT OUT FRI 11 OCT THE GALLERIA PARK HOTEL 191 SUTTOR STREET SAN FRANCISCO. CA. Tel: (415) 781-3060 Confirmation: 1096984635
		1.30pm	Meet in Malcolm Griffith, ATC in Lobby Cell: (310) 498-2944 Transfer to: Hyatt Regency San Francisco Grand Ballroom Market & Drumm at the Embarcadero
		2.00pm	Set-up
		4-8pm	Gay & Lesbian Travel Expo
Thu	10 Oct	9.00am	Emma Condon, Suerpvisor Aus-Vacations 345 California Street, San Francisco Tel: 415-781-4329
		11.00am	Craig & Kristin Adryan Australian & NZ Travel Headquarters 333 Pine Street, Suite 200 Tel: 415-956-2990
		2.00pm	Theresa Detchemendy & Deborah Barratta Rascals in Paradise 1 Daniel Burnham Court, Suite 105C (between Suttor & Post left of Verizon) Tel: 415-921-7000
Fri	11 Oct	10.00am	Jennifer Collister Reef & Rainforest Worldwide Adventure Travel

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298 Harbor Drive, Sausalito. CA
Tel: 415-289-1760

7.45pm
9.06pm

Depart Oakland ex UA1487
Arrive LAX

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LINDA ZAKLIKOWSKI
FLIGHT CENTRE TRAINING
DEMA TRADESHOW

DAY	DATE	TIME	ITINERARY
Sat	19 Oct	12.00pm	Pick up Alamo Rental Car Confirmation: 07256427
			Pick up Flagstands from AAA Banner
		1.10pm	Flight Centre – Lunch
		1.50-3.30pm	Staff Training (3 groups x 15 pax – 30mins ea) Ramada Plaza Hotel Culver City 6333 Bristol Parkway Culver City. CA. 90230
Sun	20 Oct		Drive to Las Vegas Stay with Alison & Jeff Adam Tel: 702-243-0340
Mon	21 Oct		IN MON 21 OCT OUT SAT 26 OCT THE MERIDIEN AT HUGHES CENTER 220 EAST FLAMINGO ROAD LAS VEGAS. NV 89109 Tel: (702) 737-1277 (Oakwood Apts Office) Fax: (702) ??
			Set-up Australia Pavillion at DEMA
Tue	22 Oct	10am-6pm	DEMA
Wed	23 Oct	10am-6pm	DEMA
Thu	24 Oct	10am-6pm	DEMA
Fri	25 Oct	10am-5pm	DEMA – Breakdown
Sat	26 Oct		Self drive return to Palm Springs Stay with Ron Wendt & Dan Tel: 760-416-0304
Sun	27 Oct		Return to LAX Return Alamo Rental Car

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KERRI'S ITINERARY TUESDAY 29 OCTOBER - TUESDAY 19 NOVEMBER

Tuesday 29 October

Air New Zealand flight 5 LAX/Auckland

Thursday 31 October

Air NZ flight 133 Auckland/Brisbane

Friday 1 November

Overnight Gold Coast - Palazzo Versace

Saturday 2 November

Travel Channel World's Best Beaches shoot
Surfers Paradise

Sunday 3 November

Day off

Monday 4 November

Head office meetings
Australia Zoo

Tuesday 5 November

Head office meetings

Wednesday 6 - Friday 8 November

Days off

Saturday 9 November

Flight XXXXX Brisbane to Cairns
Lunch - Dion Eades, TTNQ
Flight XXXX Cairns to Dunk Is.
Overnight Dunk

Sunday 10 November

Overnight Bedarra Is.

Monday 11, Tuesday 12 November

Silky Oaks Lodge

Wednesday 13 November - Saturday 16 November

Lizard Island

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Saturday 16 November
Flight XXXXX Cairns to Brisbane

Monday 18 November
Air NZ flight 132 and ANZ 6
Brisbane/Auckland
Auckland/Los Angeles

Tuesday 19 November
Back in office

CONTACTS: Kerri's Mum - 3277 3053
Will be picking up a cell phone in Brisbane, so will let you know the no. when I have it.

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FACSIMILE MESSAGE

TO: INTERNATIONAL OPERATIONS MANAGER

FAX: +61 7 3406 5479

FROM: JONATHAN DAY

DATE: 30 October 2002

No of Pages (inc header):

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INTERNATIONAL TRAVEL REQUEST

PERSON/PERSONS TRAVELLING: JONATHAN DAY

POSITION/S: Regional Director Ch Americas

LOCATION: Los Angeles U.S.A

DESTINATION: Brisbane

DATE DEPART: 4 Nov 2002 DATE RETURN: 18 Nov 2002

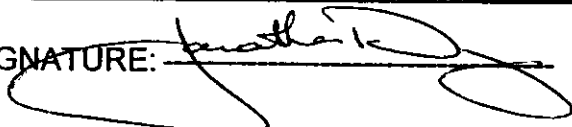
REASON FOR TRAVEL: INT'L MANAGERS CONFERENCE

NB: Full Itinerary to be Attached

AIRLINE/TRAVEL MODE: NZ CLASS OF TRAVEL: Business

TRAVEL COST: \$2500.

OTHER COSTS: \$1000

INTERNATIONAL MANAGER'S SIGNATURE: 

APPROVED: _____ DATE: _____

(DOM)



Itinerary

Jonathon Day

Reason For Travel: Int'l Managers Conference - Brisbane
 From: Nov 4, 2002
 To: Nov 18

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Day	Date	Time	Flt. No	From	To	Arrives
Monday	Nov 4	8:45 pm	15	LAX	SYD	Wed 6, 6:25 am

Thursday	Nov 7		Industry Lunch			
			Rodney Harrex/Lyndel Grey			
			Peter Shelley			

Day	Date	Time	Flt. No	From	To	Arrive
Thursday	Nov 7		Virgin ???			

Thursday	Nov 7		Accommodation: Day Family residence			
Friday	Nov 8		Gary Warnock			
			Industry Lunch -More campaign			
		15:00-16:00	Australian Airlines Presentation to all International team members Luisa Pastrello, Manager Sales Development TQ offices, Level 10, Ironbark Room (Boardroom			
		16:00-17:45	Free time for International Managers to schedule own appointments with TQ BNE staff, if necessary			
		17:45	Overseas managers and Brisbane office staff to Longreach will meet at the Roma Street Transit Centre, Ground Floor, Sitting area beside the lockers			
		18:10	Group photo on Platform 10			
		18:25	Depart Brisbane on the 'Spirit of the Outback' train			
		20:00	Dinner at the Tuckerbox Restaurant			
Saturday	Nov 9	09:00-12:00	(conference proceedings on board the train) "The Best Imaginable Team - through Innovation and			

			<p>Communication" This session will utilise the HBDI Inventory undertaken to date by all TQ BNE Managers.</p> <ul style="list-style-type: none"> • Morning tea at approx 1015 hours • Contingency Plans (September II and Ball Incidents)
		12:00-13:00	Lunch
		13:00-17:00	<p>Business Planning to include the following:</p> <ul style="list-style-type: none"> • Business Plans for the future • Development of Blueprints • Monthly Reports • Destination Prioritisation • Afternoon tea at approx 1500 hours • DAMA / Resource Sharing Project • ATE Update • IAPs and IMSs - Where to from here • Staff Titles - standardisation in International Offices • Consumer/Trade Info Fulfilment - RTO costs; standard fulfilment • Workplace Health & Safety
		1800	Arrive Longreach (LRE) / coach transfer to motel
		18:30	Check in at Albert Park Motor Inn, Ilfracombe Road, Longreach Tel 4658 2411, Fax 4658 3181
		19:30	Welcome dinner at the Oasis Restaurant with an outback theme
Sunday	Nov 10		LRE and surrounds destination awareness (itinerary tbc by Outback Qld Tourism Authority)
		07:30	Motel pick up / depart for Oakley Station (15,000 acres of real Australian outback. Discover the challenges of station life and enjoy a fourth generation insight into station living with a family member interpretation)
		10:30	LRE School of the Air / Distance Education (discover the challenges of teaching over the airwaves ... 'Effort conquers Distance')

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		11:30	LRE School of the Air / Distance Education (discover the challenges of teaching over the airwaves ... 'Effort conquers Distance')
		12:00	Qantas Founders Outback Museum — including lunch (step back into the dawn of Aviation and discover the story of one of the world's oldest airlines and how it was built from the ground up)
		13:30	Australian Stockman's Hall of Fame (soak up the legends and the unsung heroes. A fascinating tribute to the pioneering men and women of outback Australia)
		15:00	Free time to explore LRE at leisure
		17:15	Board the 'Yellowbelly Sunset Cruise'. Enjoy drinks and nibbles with interpretation from the Savannah Guides Operator. Once the sun has gone down, board the coach for a wildlife safari drive in the Herbert Range. After the adventure safari, enjoy a white linen, fine dining 'outback-style' dinner by the campfire over the Mitchel and Flinders Plains. Return to accommodation.
Monday	Nov 11	Early am	Breakfast / Check out
		08:40	Coach pick up from Motel
		09:35	Depart LRE on QF2531
		11:45	Arrive BNE at 1145 (direct flight)
		12:30	Check in at Holiday Inn (for International Managers) Roma Street, Tel: 3238 2222, Fax: 3238 2288 Free time for International Managers to schedule own appointments with TQ BNE staff, if necessary



		15:00-16:00	Meeting / Presentation by Queensland Events Corporation Allan Boosey, Deputy Chief Executive QEC offices, Level 25, Waterfront Place 1 Eagle Street, Brisbane
		16:00-17:30	Drinks hosted by QEC NB: A number of QEC Board members will join the group for drinks.
		Evening	Time at leisure
Tuesday	Nov 12		(attended by ALL International team members) Venue: TQ Boardroom on Level 10
		09:00-09:15	(attended by 9 Int'l Managers and all Int'l team members in Brisbane Incl DAPA) Opening Address by Stephen Gregg
		09:15-09:45	Address by Alex de Waal
		09:45-10:30	Recap of Saturday's meeting of 9 Nov
		10:30-11:00	morning tea
		11:00-11:15	Team discussion
		11:15-11:45	Famil Procedures / Communications Protocol
		11:45-12:00	Events Marketing Presentation
		12:00-13:00	Boardroom lunch with the 5 Major RTOs to join us
		13:00-13:15	Round Table / One on One discussion with 5 major RTOs (including a review of Destination Prioritisation) Schedule of one-on-one appointments below

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TIME	R T O				
	TTNQ	GCTB	BM	TW	TSC
1300-1315	G Manson	T Tu	D Leung	T Nishizawa	MK Lim
1315-1330	D Leung	HJ Kwon	G Manson	J Day	J Angel
1330-1345	J Day	D Leung	T Tu	J Angel	G Manson
1345-1400	J Angel	J Day	HJ Kwon	G Manson	T Tu



1400-1415	K Ostermann	J Angel	J Day	D Leung	HJ Kwon
1415-1430	MK Lim	K Ostermann	J Angel	T Tu	T Nishizawa
1430-1445	T Nishizawa	MK Lim	K Ostermann	HJ Kwon	J Day
1445-1500	T Tu	T Nishizawa	MK Lim	K Ostermann	D Leung
1500-1515	HJ Kwon	G Manson	T Nishizawa	MK Lim	K Ostermann

Tuesday	Nov 12	15:15-15:35	Afternoon tea (5 Major RTOs are free to leave the meeting after)
		15:35-17:00	Review of Outcomes / Wrap Up
	Evening		Free time (except for Jonathon Day, John Angel, Kai Ostermann and Graeme Manson who will be meeting with Wayne Carlson/Mike Scanlan - QR - for dinner. Details tbc)
Wednesday	Nov 13		Check out and depart / or Managers to plan their own itinerary if staying on

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Day	Date	Time	Flt. No	From	To	Arrives
Monday	Nov 18	4:15 pm	14	SYD	LAX	Mon, Nov 18, 10:45 am

* * * COMMUNICATION RESULT REPORT (OCT.30.2002 6:56PM) * * *

FILE MODE	OPTION	ADDRESS (GROUP)	TTI QUEENSLAND T&T RESULT	PAGE
670 MEMORY TX		GLEN BROWN	OK	P. 7/7

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REASON FOR ERROR

E-1) HANG UP OR LINE FAIL
 E-3) NO ANSWER

E-2) BUSY
 E-4) NO FACSIMILE CONNECTION



October 30, 2002

TO: Natalie Shaw
FROM: Amara Foroutan
RE: International Travel Request
Number of pgs 7

Dear Natalie:

Attached please find JD's International Travel Request for approval.

Thanks as always,

Amara



October 30, 2002

TO: Natalie Shaw
FROM: Amara Foroutan
RE: International Travel Request
Number of pgs 7

Dear Natalie:

Attached please find JD's International Travel Request for approval.

Thanks as always,

Amara

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**LINDA ZAKLIKOWSKI
VACATION ITINERARY**

DAY	DATE	TIME	ITINERARY
Sun	03 Nov	8.30pm	Depart LAX ex AA136
Mon	04 Nov	3.00pm	Arrive LHR Heathrow Express to Paddington/Bakerloo line
			In Mon 04 Nov Out Fri 08 Nov (4 nts) Mark Ogilvie The Wellington Hotel 81-83 Waterloo Road London. SE1 8UD Tel: 011-44-207-9286083 Fax: 011-44-207-9286084 Mark's Cell: 011-44-7802-687510
Tue	05 Nov		
Wed	06 Nov		
Thu	07 Nov		
Fri	08 Nov		Overnight acm: Luton (1 nt)
Sat	09 Nov	6.30am 10.25am	Depart Luton ex Easyjet Arrive Malaga
			In Sat 09 Nov Out Thu 14 Nov (5nts) Las Vegas Hotel (on the beach)
Sun	10 Nov		
Mon	11 Nov		
Tue	12 Nov		
Wed	13 Nov		
Thu	14 Nov	11.55am 1.50pm	Depart Malaga ex Easyjet Arrive Luton
			In Thu 14 Nov Out Sat 16 Nov (2 nts) The Wellington Hotel
Fri	15 Nov		
Sat	16 Nov	11.05am 2.25pm	Depart LHR ex American AA#137 Arrive LAX

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01/03/2003
FARA Report Adm'n 01:11/20, 2002
All Accounts
Between 06/01/2002 and 11/30/2002

Num	Date	Payee	C	Account	Memo	Category	Job	Amount	Running Balance
					Opening Balance				198,756.09
7815	06/13/2002	Psychex	R	610:20; ; Imprest Account	Payroll May service	ADMINISTRATION-ADMIN; 260:30; ; Salary Sundry Costs		(99.86)	198,656.23
7816	06/13/2002	Bill Counsel Photography	R	610:20; ; Imprest Account	Photo JD & KA	ADMINISTRATION-ADMIN; 450:48; Production Costs-Design		(330.00)	198,326.23
7817	06/13/2002	The Printing Spot	R	610:20; ; Imprest Account	JD & LZ business cards	ADMINISTRATION-ADMIN; 348; ; Office Consumables		(90.93)	198,235.30
7818	06/13/2002	Federal Express	R	610:20; ; Imprest Account	May overnight mail	ADMINISTRATION-ADMIN; 358; ; Postage & Freight		(53.60)	198,181.70
7819	06/13/2002	Verizon Wireless	R	610:20; ; Imprest Account	LZ cell phone April/May	ADMINISTRATION-ADMIN; 390; ; Phone & Fax		(104.29)	198,077.41
7820	06/13/2002	Danone Waters of North America	R	610:20; ; Imprest Account	Drinking water May Inv 1256587	ADMINISTRATION-ADMIN; 370; ; Staff Amenities		(30.75)	198,046.66
7821	06/13/2002	Pacific Bell	R	610:20; ; Imprest Account	phone directory	ADMINISTRATION-ADMIN; 390; ; Phone & Fax		(8.00)	198,038.66
7822	06/13/2002	Placement Solutions, Inc.	R	610:20; ; Imprest Account	JD1133Misc.	ADMINISTRATION-ADMIN; T100964; ; JD		(945.44)	197,093.22
7823	06/13/2002	Pacific Bell	R	610:20; ; Imprest Account	phone lines	ADMINISTRATION-ADMIN; 390; ; Phone & Fax		(50.04)	197,043.18
7824	06/13/2002	DFS Acceptance	R	610:20; ; Imprest Account	June Lease	ADMINISTRATION-ADMIN; 410:50; ; Computer Leasing		(93.90)	196,949.28
7825	06/13/2002	Verizon Wireless	R	610:20; ; Imprest Account	KA cell phone May	ADMINISTRATION-ADMIN; 390; ; Phone & Fax		(41.74)	196,907.54
7826	06/13/2002	Sprint	R	610:20; ; Imprest Account	Long distance phone May 02	ADMINISTRATION-ADMIN; 390; ; Phone & Fax		(29.19)	196,878.35
7827	06/13/2002	Garden City Interior Plant SVC	R	610:20; ; Imprest Account	Interior plant maint - June 05535	ADMINISTRATION-ADMIN; 365:02; ; Rates & Outlays		(87.95)	196,800.40
7828	06/13/2002	De Lage Landen Financial Service	R	610:20; ; Imprest Account	Copier Inv2070991557	ADMINISTRATION-ADMIN; 384:02; ; Leasing-Office Equip		(203.51)	196,600.89
7829	06/13/2002	United Parcel Service	R	610:20; ; Imprest Account	May freight	ADMINISTRATION-ADMIN; 358; ; Postage & Freight		(4.53)	196,601.36
7830	06/19/2002	XO Communication	R	610:20; ; Imprest Account	Local phone June 02	ADMINISTRATION-ADMIN; 390; ; Phone & Fax		(174.61)	196,426.75
7834	06/19/2002	Kent Anderson	R	610:20; ; Imprest Account	KA1033 - Ed Warding	ADMINISTRATION-ADMIN; T201588; ; KA		(440.00)	195,986.75
7835	06/19/2002	Kent Anderson	R	610:20; ; Imprest Account	June - comp maint.	ADMINISTRATION-ADMIN; T201588; ; KA		(29.88)	195,956.87
7837	06/19/2002	All Bases Covered	R	610:20; ; Imprest Account	Postage	ADMINISTRATION-ADMIN; 358; ; Postage & Freight		(375.00)	195,581.87
7839	06/27/2002	Pineyorks Purchase Power	R	610:20; ; Imprest Account	LZ cell phone June	ADMINISTRATION-ADMIN; 390; ; Phone & Fax		(1,519.00)	194,062.87
7840	06/27/2002	Verizon Wireless	R	610:20; ; Imprest Account	June overnight mail	ADMINISTRATION-ADMIN; 358; ; Postage & Freight		(43.09)	194,019.78
7841	06/27/2002	Federal Express	R	610:20; ; Imprest Account	KA1033 - Health Ins	ADMINISTRATION-ADMIN; 358; ; Postage & Freight		(34.13)	193,985.65
7844	06/27/2002	Kent Anderson	R	610:20; ; Imprest Account	AF 6030 Staff Benefits & Misc	ADMINISTRATION-ADMIN; T201588; ; KA		(144.00)	193,841.65
7845	06/27/2002	Anara Foroutan	R	610:20; ; Imprest Account	JD1134 ATE	ADMINISTRATION-ADMIN; T201545; ; AF		(238.22)	193,603.43
7848	06/28/2002	Placement Solutions, Inc.	R	610:20; ; Imprest Account	June office supplies	ADMINISTRATION-ADMIN; T100964; ; JD		(950.95)	192,652.47
7849	06/28/2002	Office Depot	R	610:20; ; Imprest Account	Drinking water June Inv 1524234-61	ADMINISTRATION-ADMIN; 348; ; Office Consumables		(151.63)	192,500.84
7850	06/28/2002	Danone Waters of North America	R	610:20; ; Imprest Account	June office supplies	ADMINISTRATION-ADMIN; 370; ; Staff Amenities		(54.25)	192,446.59
7851	06/28/2002	Placement Solutions, Inc.	R	610:20; ; Imprest Account	JD1135 Misc.	ADMINISTRATION-ADMIN; T100964; ; JD		(1,911.98)	190,534.61
7852	06/28/2002	Kent Anderson	R	610:20; ; Imprest Account	KA1036 - renewed passport	ADMINISTRATION-ADMIN; T201588; ; KA		(70.00)	190,464.61
7853	06/28/2002	Anara Foroutan	R	610:20; ; Imprest Account	AF 6031 Misc	ADMINISTRATION-ADMIN; T201545; ; AF		(13.19)	190,451.42
7856	06/28/2002	Linda Zalkowski	R	610:20; ; Imprest Account	LZ3181 - Misc	ADMINISTRATION-ADMIN; T100503; ; LZ		(248.13)	190,203.29
7857	06/28/2002	Linda Zalkowski	R	610:20; ; Imprest Account	LZ3180 - Misc	ADMINISTRATION-ADMIN; T100503; ; LZ		(640.44)	189,562.85
7860	07/01/2002	Placement Solutions, Inc.	R	610:20; ; Imprest Account	July Contract	ADMINISTRATION-ADMIN; 310; ; Consultants		(5,666.66)	183,896.19
7861	07/01/2002	Placement Solutions, Inc.	R	610:20; ; Imprest Account	July Contract	ADMINISTRATION-ADMIN; 310; ; Consultants		(5,666.67)	178,229.52
7864	07/12/2002	Everest Self Storage	R	610:20; ; Imprest Account	Self storage July 2002	ADMINISTRATION-ADMIN; 365:02; ; Rates & Outlays		(162.00)	178,067.52
7865	07/12/2002	Dylink, Inc	R	610:20; ; Imprest Account	e-mail service July	ADMINISTRATION-ADMIN; 410:10; ; Email/Internet Chges		(50.00)	178,017.52
7866	07/12/2002	XO Acceptance	R	610:20; ; Imprest Account	July Lease	ADMINISTRATION-ADMIN; 410:50; ; Computer Leasing		(93.90)	177,923.62
7868	07/17/2002	Myriad Travel Marketing	R	610:20; ; Imprest Account	Office Rent	ADMINISTRATION-ADMIN; 365:01; ; Rent		(3,416.25)	174,507.37
7869	07/17/2002	Psychex	R	610:20; ; Imprest Account	Staff Parking	ADMINISTRATION-ADMIN; 260:30; ; Salary Sundry Costs		(330.00)	174,177.11
7870	07/17/2002	Pacific Bell	R	610:20; ; Imprest Account	Payroll service	ADMINISTRATION-ADMIN; 390; ; Phone & Fax		(99.86)	174,077.25
7871	07/17/2002	Sprint	R	610:20; ; Imprest Account	phone lines	ADMINISTRATION-ADMIN; 390; ; Phone & Fax		(50.26)	174,027.25
7873	07/17/2002	Verizon Wireless	R	610:20; ; Imprest Account	Long distance phone July	ADMINISTRATION-ADMIN; 390; ; Phone & Fax		(9.00)	174,018.25
7874	07/17/2002	Garden City Interior Plant SVC	R	610:20; ; Imprest Account	Long distance phone July	ADMINISTRATION-ADMIN; 390; ; Phone & Fax		(316.13)	173,702.12
7875	07/17/2002	Everest Self Storage	R	610:20; ; Imprest Account	KA cell phone June	ADMINISTRATION-ADMIN; 390; ; Phone & Fax		(40.46)	173,661.67
7876	07/17/2002	XO Communication	R	610:20; ; Imprest Account	Interior plant maint - July	ADMINISTRATION-ADMIN; 365:02; ; Rates & Outlays		(67.95)	173,593.72
7878	07/17/2002	Federal Express	R	610:20; ; Imprest Account	Self storage July 2002	ADMINISTRATION-ADMIN; 365:02; ; Rates & Outlays		(24.00)	173,569.72
7880	07/26/2002	De Lage Landen Financial Service	R	610:20; ; Imprest Account	Local phone July 02	ADMINISTRATION-ADMIN; 390; ; Phone & Fax		(172.58)	173,397.14
7883	07/26/2002	Office Depot	R	610:20; ; Imprest Account	July overnight mail	ADMINISTRATION-ADMIN; 358; ; Postage & Freight		(56.48)	173,340.66
7884	07/26/2002	Verizon Wireless	R	610:20; ; Imprest Account	Copier Inv20208140352	ADMINISTRATION-ADMIN; 364:02; ; Leasing-Office Equip		(203.51)	173,137.15
7885	07/26/2002	All Bases Covered	R	610:20; ; Imprest Account	July office supplies	ADMINISTRATION-ADMIN; 346; ; Office Consumables		(130.25)	173,006.90
7886	07/26/2002	Dylink, Inc	R	610:20; ; Imprest Account	LZ cell phone July	ADMINISTRATION-ADMIN; 390; ; Phone & Fax		(41.49)	172,965.41
7888	07/26/2002	Anara Foroutan	R	610:20; ; Imprest Account	July - comp maint.	ADMINISTRATION-ADMIN; 410:30; ; Computer Rent/Maint		(475.00)	172,490.41
7889	07/29/2002	Placement Solutions, Inc.	R	610:20; ; Imprest Account	e-mail service Aug	ADMINISTRATION-ADMIN; 410:10; ; Email/Internet Chges		(50.00)	172,440.41
7890	07/29/2002	Placement Solutions, Inc.	R	610:20; ; Imprest Account	AF 6032 Health Benefit & Misc	ADMINISTRATION-ADMIN; T201545; ; AF		(333.03)	172,107.38
7891	07/31/2002	Everest Self Storage	R	610:20; ; Imprest Account	August Contract	ADMINISTRATION-ADMIN; 251:07; ; Contractors		(5,666.67)	166,440.71
					Self storage Aug 2002	ADMINISTRATION-ADMIN; 365:02; ; Rates & Outlays		(162.00)	166,278.71

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01/03/2003
FARA Report Admin 01/11/20, 2002
All Accounts
Between 06/01/2002 and 11/30/2002

Num	Date	Payee	C	Account	Memo	Category	Job	Amount	Running Balance
7882	08/02/2002	Placemark Solutions, Inc.	R	610:20; Imprest Account	JD1136 - Misc	ADMINISTRATION/ADMIN; T100964; ; JD		(535.34)	180,076.71
7884	08/05/2002	Kerri Anderson	R	610:20; Imprest Account	KA1038 - Health benefit	ADMINISTRATION/ADMIN; T201558; ; KA		(144.00)	159,932.71
7886	08/05/2002	State Compensation Ins Fund	R	610:20; Imprest Account	Premium 50102-87102	ADMINISTRATION/ADMIN; T26059; ; Workers' Comp		(615.67)	159,317.04
7887	08/05/2002	Federal Express	R	610:20; Imprest Account	July overnight mail	ADMINISTRATION/ADMIN; T358; ; Postage & Freight		(48.19)	159,268.85
7888	08/05/2002	Pacific Bell	R	610:20; Imprest Account	phone directory	ADMINISTRATION/ADMIN; T390; ; Phone & Fax		(9.00)	159,259.85
7889	08/05/2002	Pacific Bell	R	610:20; Imprest Account	phone	ADMINISTRATION/ADMIN; T390; ; Phone & Fax		(50.33)	159,209.52
7900	08/05/2002	Piney Bowes Credit Corp	R	610:20; Imprest Account	Postage Machine rent	ADMINISTRATION/ADMIN; T36402; ; Leasing-Office Equip		(841.10)	158,368.42
7901	08/05/2002	The Printing Spot	R	610:20; Imprest Account	Letterheads	ADMINISTRATION/ADMIN; T348; ; Office Consumables		(1,179.93)	157,188.49
7903	08/05/2002	Pineybowes Purchase Power	R	610:20; Imprest Account	Postage service annual fee	ADMINISTRATION/ADMIN; T378; ; Subscriptions		(35.00)	157,153.49
7904	08/05/2002	The Harbor	R	610:20; Imprest Account	Property insurance 8/24/02-03	ADMINISTRATION/ADMIN; T330; ; Insurance		(625.00)	156,528.49
7905	08/08/2002	DFS Acceptance	R	610:20; Imprest Account	Aug Lease	ADMINISTRATION/ADMIN; T41050; ; Computer Leasing		(93.90)	156,534.59
7906	08/08/2002	Sprint	R	610:20; Imprest Account	Long distance phone July	ADMINISTRATION/ADMIN; T390; ; Phone & Fax		(29.19)	156,505.40
7907	08/08/2002	Garden City Interior Plant SVC	R	610:20; Imprest Account	Interior plant maint - Aug	ADMINISTRATION/ADMIN; T36502; ; Rates & Outlays		(67.95)	156,437.45
7908	08/08/2002	Paychex	R	610:20; Imprest Account	Payroll services	ADMINISTRATION/ADMIN; T26030; ; Salary Sundry Costs		(163.39)	156,274.06
7912	08/08/2002	Greenberg & Bass	R	610:20; Imprest Account	FARA report fees/accrued	ADMINISTRATION/ADMIN; T336; ; Legal Fees		(325.45)	155,948.61
7913	08/08/2002	Myriad Travel Marketing	R	610:20; Imprest Account	Office Rent	ADMINISTRATION/ADMIN; T36501; ; Rent		(3,416.25)	152,532.36
7913	08/08/2002	Myriad Travel Marketing	R	610:20; Imprest Account	Office Rent	ADMINISTRATION/ADMIN; T36501; ; Rent		(330.00)	152,202.36
7914	08/08/2002	Verizon Wireless	R	610:20; Imprest Account	Staff Parking	ADMINISTRATION/ADMIN; T390; ; Phone & Fax		(39.38)	152,162.98
7916	08/14/2002	Federal Express	R	610:20; Imprest Account	KA cell phone July	ADMINISTRATION/ADMIN; T390; ; Phone & Fax		(33.95)	152,129.03
7917	08/14/2002	Verizon Wireless	R	610:20; Imprest Account	Aug overnight mail	ADMINISTRATION/ADMIN; T390; ; Phone & Fax		(173.69)	151,955.34
7920	08/14/2002	XO Communication	R	610:20; Imprest Account	Local phone Aug, 02	ADMINISTRATION/ADMIN; T41030; ; Computer Rent/Maint		(500.00)	151,455.34
7920	08/14/2002	All Bases Covered	R	610:20; Imprest Account	Aug - comp maint.	ADMINISTRATION/ADMIN; T100503; ; LZ		(244.85)	151,210.49
7922	08/14/2002	Linda Zaklikowski	R	610:20; Imprest Account	LZ3183 - Misc Sales	ADMINISTRATION/ADMIN; T100503; ; LZ		(907.00)	150,303.49
7923	08/14/2002	Linda Zaklikowski	R	610:20; Imprest Account	LZ3182 - Health benefits	ADMINISTRATION/ADMIN; T100503; ; LZ		(16.25)	150,287.24
7924	08/27/2002	Danone Waters of North America	R	610:20; Imprest Account	Drinking water Aug inv.2067625-61	ADMINISTRATION/ADMIN; T370; ; Staff Amenities		(166.93)	150,120.29
7927	08/27/2002	Office Depot	R	610:20; Imprest Account	Aug office supplies	ADMINISTRATION/ADMIN; T348; ; Office Consumables		(41.55)	150,078.76
7928	08/27/2002	Verizon Wireless	R	610:20; Imprest Account	LZ cell phone Aug	ADMINISTRATION/ADMIN; T390; ; Phone & Fax		(82.40)	149,996.36
7929	08/27/2002	Kerri Anderson	R	610:20; Imprest Account	LZ cell phone Aug	ADMINISTRATION/ADMIN; T201558; ; KA		(203.61)	149,792.85
7930	08/27/2002	De Lage Landin Financial Service	R	610:20; Imprest Account	Copier Inv 02091289264	ADMINISTRATION/ADMIN; T36402; ; Leasing-Office Equip		(60.00)	149,732.85
7934	08/27/2002	Dynalink, Inc	R	610:20; Imprest Account	e-mail service Sep	ADMINISTRATION/ADMIN; T41010; ; Email/Internet Chges		(5,666.66)	144,066.19
7936	08/28/2002	Placemark Solutions, Inc.	R	610:20; Imprest Account	Sep retainer	ADMINISTRATION/ADMIN; T25107; ; Contractors		(5,666.67)	138,399.52
7937	08/28/2002	Placemark Solutions, Inc.	R	610:20; Imprest Account	Sep retainer	ADMINISTRATION/ADMIN; T25107; ; Contractors		(2,065.75)	136,333.77
7938	08/06/2002	CDW	R	610:20; Imprest Account	Office Pro software license	ADMINISTRATION/ADMIN; T340; ; Minor Assets		(7.33)	136,326.44
7941	08/06/2002	Everest Self Storage	R	610:20; Imprest Account	Self storage vacated account	ADMINISTRATION/ADMIN; T36502; ; Rates & Outlays		(789.79)	135,536.65
7942	08/06/2002	Placemark Solutions, Inc.	R	610:20; Imprest Account	JD1137 Misc.	ADMINISTRATION/ADMIN; T100984; ; JD		(60.21)	135,476.44
7943	08/06/2002	Pacific Bell	R	610:20; Imprest Account	phone	ADMINISTRATION/ADMIN; T390; ; Phone & Fax		(67.95)	135,408.49
7944	08/06/2002	Garden City Interior Plant SVC	R	610:20; Imprest Account	Interior plant maint. - Sep	ADMINISTRATION/ADMIN; T36502; ; Rates & Outlays		(99.86)	135,318.54
7945	08/06/2002	Sprint	R	610:20; Imprest Account	Payroll services	ADMINISTRATION/ADMIN; T26030; ; Salary Sundry Costs		(45.82)	135,272.72
7946	08/06/2002	Psychex	R	610:20; Imprest Account	Long distance phone Aug	ADMINISTRATION/ADMIN; T390; ; Phone & Fax		(93.90)	135,178.82
7947	08/06/2002	DFS Acceptance	R	610:20; Imprest Account	Sep Lease	ADMINISTRATION/ADMIN; T41050; ; Computer Leasing		(247.01)	134,931.81
7951	08/06/2002	Anera Foroutan	R	610:20; Imprest Account	AF 6033 Health Benefit & Misc	ADMINISTRATION/ADMIN; T201545; ; AF		(375.00)	134,556.80
7955	08/13/2002	All Bases Covered	R	610:20; Imprest Account	Sep - comp maint.	ADMINISTRATION/ADMIN; T41030; ; Computer Rent/Maint		(3,416.25)	131,140.55
7957	08/13/2002	Myriad Travel Marketing	R	610:20; Imprest Account	Office Rent	ADMINISTRATION/ADMIN; T36501; ; Rent		(330.00)	130,810.55
7957	08/13/2002	Myriad Travel Marketing	R	610:20; Imprest Account	Staff Parking	ADMINISTRATION/ADMIN; T390; ; Phone & Fax		(60.14)	130,750.41
7960	08/13/2002	XO Communication	R	610:20; Imprest Account	Teleconferencing inv. 33481	ADMINISTRATION/ADMIN; T390; ; Phone & Fax		(173.05)	130,577.46
7965	08/13/2002	Verizon Wireless	R	610:20; Imprest Account	Local phone Sep, 02	ADMINISTRATION/ADMIN; T390; ; Phone & Fax		(159.00)	130,418.46
7966	08/13/2002	CDW	R	610:20; Imprest Account	renew subsc. Sep 01-Aug 03	ADMINISTRATION/ADMIN; T390; ; Phone & Fax		(42.51)	130,375.95
7969	08/13/2002	Kerri Anderson	R	610:20; Imprest Account	ACTI 6.0 S- user	ADMINISTRATION/ADMIN; T340; ; Minor Assets		(794.13)	129,581.82
7969	08/13/2002	Kerri Anderson	R	610:20; Imprest Account	KA1041 - Cert. in MRKT	ADMINISTRATION/ADMIN; T201558; ; KA		(62.40)	129,519.42
7970	08/13/2002	Kerri Anderson	R	610:20; Imprest Account	KA1040 - Health ins & misc	ADMINISTRATION/ADMIN; T201558; ; KA		(163.95)	129,355.47
7972	08/19/2002	State Compensation Ins Fund	R	610:20; Imprest Account	KA1041 - Cert. in MRKT	ADMINISTRATION/ADMIN; T201558; ; KA		(315.00)	129,040.47
7973	08/19/2002	Federal Express	R	610:20; Imprest Account	Sept overnight mail	ADMINISTRATION/ADMIN; T26059; ; Workers' Comp		(62.47)	128,977.99
7976	08/20/2002	Linda Zaklikowski	R	610:20; Imprest Account	Aug to new rate	ADMINISTRATION/ADMIN; T358; ; Postage & Freight		(102.21)	128,875.78
7977	08/20/2002	Linda Zaklikowski	R	610:20; Imprest Account	LZ3184 - Aussie Specialist Court	ADMINISTRATION/ADMIN; T100503; ; LZ		(708.93)	128,166.85
7978	08/20/2002	Linda Zaklikowski	R	610:20; Imprest Account	LZ3185 - Oszak 2002	ADMINISTRATION/ADMIN; T100503; ; LZ		(1,797.11)	126,369.74
7978	08/20/2002	Linda Zaklikowski	R	610:20; Imprest Account	LZ3186 - ATCQC Campaign training	ADMINISTRATION/ADMIN; T100503; ; LZ		(1,116.69)	125,253.05
7979	08/20/2002	Linda Zaklikowski	R	610:20; Imprest Account	LZ3187 - Misc	ADMINISTRATION/ADMIN; T100503; ; LZ		(748.89)	124,504.16
7980	08/20/2002	Linda Zaklikowski	R	610:20; Imprest Account	LZ3189 - Staff Benefits	ADMINISTRATION/ADMIN; T100503; ; LZ		(802.00)	123,692.16
7981	08/26/2002	Danone Waters of North America	R	610:20; Imprest Account	Drinking water Aug inv.2067625-61	ADMINISTRATION/ADMIN; T370; ; Staff Amenities		(23.50)	123,668.66

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Num	Date	Payee	C	Account	Memo	Category	Job	Amount	Running Balance
7982	09/26/2002	Deluxe Business Forms	R	610:20; Imprest Account	Lease checks inv. 10109808	ADMINISTRATION-ADMIN; 348; Office Consumables		(116.37)	123,623.70
7983	09/26/2002	Diglink, Inc	R	610:20; Imprest Account	e-mail service Oct	ADMINISTRATION-ADMIN; 410:10; Email/Internet Chges		(50.00)	123,573.70
7984	09/26/2002	De Lage Landen Financial Service	R	610:20; Imprest Account	Copier Inv 021104427D1	ADMINISTRATION-ADMIN; 364:02; Leasing-Office Equip		(203.51)	123,370.19
7987	09/26/2002	Anara Forouzan	R	610:20; Imprest Account	AF 8034 Health Benefit & Misc	ADMINISTRATION-ADMIN; T201545; AF		(332.35)	123,037.84
7988	10/02/2002	Office Depot	R	610:20; Imprest Account	Sup office supplies	ADMINISTRATION-ADMIN; 348; Office Consumables		(187.73)	122,850.11
7989	10/02/2002	Pacific Bell	R	610:20; Imprest Account	Oct phone	ADMINISTRATION-ADMIN; 390; Phone & Fax		(50.21)	122,799.90
7990	10/02/2002	Paychex	R	610:20; Imprest Account	Payroll services	ADMINISTRATION-ADMIN; 251:05; salaries		(100.91)	122,699.99
7992	10/02/2002	Placemark Solutions, Inc.	R	610:20; Imprest Account	Retainer - October	ADMINISTRATION-ADMIN; 251:07; Contractors		(5,666.66)	117,032.33
7993	10/02/2002	Placemark Solutions, Inc.	R	610:20; Imprest Account	Retainer - October	ADMINISTRATION-ADMIN; 251:07; Contractors		(5,666.67)	111,365.66
7995	10/02/2002	CDW	R	610:20; Imprest Account	Kodak digital camera	ADMINISTRATION-ADMIN; 340; Minor Assets		(458.36)	110,907.30
7997	10/04/2002	Linda Zaklikowski	R	610:20; Imprest Account	LZ3188 - ATCOF Training	ADMINISTRATION-ADMIN; T100503; LZ		(633.15)	110,274.15
7998	10/04/2002	Linda Zaklikowski	R	610:20; Imprest Account	LZ3190 - Ozark Misc	ADMINISTRATION-ADMIN; T100503; LZ		(438.01)	109,836.14
7999	10/04/2002	Linda Zaklikowski	R	610:20; Imprest Account	LZ3191 - DEMA Trade show	ADMINISTRATION-ADMIN; T100503; LZ		(2,023.78)	107,812.36
8000	10/04/2002	Norma Low	R	610:20; Imprest Account	consultant 9/23-9/27	ADMINISTRATION-ADMIN; 310; Consultants		(289.00)	107,523.36
8002	10/04/2002	Sprint	R	610:20; Imprest Account	Long distance phone	ADMINISTRATION-ADMIN; 390; Phone & Fax		(39.86)	107,583.50
8003	10/04/2002	Myriad Travel Marketing	R	610:20; Imprest Account	October Rent	ADMINISTRATION-ADMIN; 365:01; Rent		(3,416.25)	104,167.25
8003	10/04/2002	Myriad Travel Marketing	R	610:20; Imprest Account	Staff parking	ADMINISTRATION-ADMIN; 346; Motor Vehicle Running		(330.00)	103,837.25
VOID	10/04/2002	VOID	R	610:20; Imprest Account				0.00	103,837.25
8006	10/04/2002	Verizon Wireless	R	610:20; Imprest Account	LZ cell phone Sep	ADMINISTRATION-ADMIN; 390; Phone & Fax		(84.29)	103,752.96
8007	10/11/2002	Anara Forouzan	R	610:20; Imprest Account	AF 6035 Misc	ADMINISTRATION-ADMIN; T201545; AF		(66.91)	103,686.05
8008	10/11/2002	Normal Low	R	610:20; Imprest Account	consultant 9/30-10/04	ADMINISTRATION-ADMIN; 310; Consultants		(212.50)	103,473.55
8009	10/11/2002	Travel Trade	R	610:20; Imprest Account	Subscription	ADMINISTRATION-ADMIN; 378; Subscriptions		(12.00)	103,461.55
8010	10/11/2002	Verizon Wireless	R	610:20; Imprest Account	KA cell phone Sep	ADMINISTRATION-ADMIN; 390; Phone & Fax		(40.60)	103,420.95
8011	10/11/2002	DFS Acceptance	R	610:20; Imprest Account	Oct Lease	ADMINISTRATION-ADMIN; 410:50; Computer Leasing		(94.60)	103,326.35
8012	10/11/2002	Garden City Interior Plant SVC	R	610:20; Imprest Account	Interior plant maint. Oct	ADMINISTRATION-ADMIN; 365:02; Rates & Outlays		(67.95)	103,258.40
8013	10/11/2002	All Bases Covered	R	610:20; Imprest Account	Oct - comp maint	ADMINISTRATION-ADMIN; 410:30; Computer Rent/Maint		(250.00)	102,988.40
8016	10/17/2002	Kerr Anderson	R	610:20; Imprest Account	KA1042 - Health benefit	ADMINISTRATION-ADMIN; T201556; KA		(144.00)	102,844.40
8017	10/17/2002	Federal Express	R	610:20; Imprest Account	KA1043 - Travel expenses	ADMINISTRATION-ADMIN; T201558; KA		(28.40)	102,816.00
8022	10/17/2002	Federal Express	R	610:20; Imprest Account	Sep overnight mail	ADMINISTRATION-ADMIN; 358; Postage & Freight		(59.55)	102,756.45
8024	10/17/2002	XO Communication	R	610:20; Imprest Account	Oct local phone	ADMINISTRATION-ADMIN; 390; Phone & Fax		(173.49)	102,582.96
VOID	10/17/2002	VOID	R	610:20; Imprest Account				0.00	102,582.96
8029	10/28/2002	Placemark Solutions, Inc.	R	610:20; Imprest Account	Retainer - November 2002	ADMINISTRATION-ADMIN; 251:07; Contractors		(5,666.67)	96,916.29
8030	10/28/2002	Placemark Solutions, Inc.	R	610:20; Imprest Account	Retainer - November 2002	ADMINISTRATION-ADMIN; 251:07; Contractors		(5,666.66)	91,249.63
8031	10/28/2002	Anara Forouzan	R	610:20; Imprest Account	AF 6036 Health benefit & Misc	ADMINISTRATION-ADMIN; T201545; AF		(327.55)	90,922.08
8032	10/28/2002	Office Depot	R	610:20; Imprest Account	Oct office supplies	ADMINISTRATION-ADMIN; 348; Office Consumables		(47.06)	90,535.02
8033	10/28/2002	Normal Low	R	610:20; Imprest Account	consultant 10/11-10/16	ADMINISTRATION-ADMIN; 310; Consultants		(238.00)	90,297.02
8034	10/28/2002	Diglink, Inc	R	610:20; Imprest Account	e-mail service Nov	ADMINISTRATION-ADMIN; 410:10; Email/Internet Chges		(50.00)	90,247.02
8036	10/28/2002	Winged Spur Consulting	R	610:20; Imprest Account	Comp. Maint	ADMINISTRATION-ADMIN; 410:30; Computer Rent/Maint		(295.00)	89,952.02
8038	10/28/2002	Danone Waters of North America	R	610:20; Imprest Account	Drinking water Oct inv.2606337-61	ADMINISTRATION-ADMIN; 370; Staff Amenities		(16.25)	89,935.77
8037	10/28/2002	Federal Express	R	610:20; Imprest Account	Sep overnight mail	ADMINISTRATION-ADMIN; 358; Postage & Freight		(80.02)	89,855.75
8038	10/28/2002	Diglink, Inc	R	610:20; Imprest Account	Copier Inv 0211600181	ADMINISTRATION-ADMIN; 364:02; Leasing-Office Equip		(203.51)	89,652.24
8041	11/01/2002	Linda Zaklikowski	R	610:20; Imprest Account	LZ3192 - DEMA - Las Vegas	ADMINISTRATION-ADMIN; T100503; LZ		(4,594.79)	85,057.45
8042	11/01/2002	Winged Spur Consulting	R	610:20; Imprest Account	Comp. Maint - ACT 5.0 upgrade	ADMINISTRATION-ADMIN; 410:30; Computer Rent/Maint		(380.00)	84,667.45
8043	11/01/2002	Philly Bowls Credit Corp	R	610:20; Imprest Account	Oct overnight mail	ADMINISTRATION-ADMIN; 358; Postage & Freight		(84.10)	83,846.35
8047	11/01/2002	Federal Express	R	610:20; Imprest Account	Oct overnight mail	ADMINISTRATION-ADMIN; 358; Postage & Freight		(28.80)	83,817.55
8048	11/01/2002	Pacific Bell	R	610:20; Imprest Account	Nov phone	ADMINISTRATION-ADMIN; 390; Phone & Fax		(50.06)	83,767.50
8049	11/01/2002	Myriad Travel Marketing	R	610:20; Imprest Account	November Rent	ADMINISTRATION-ADMIN; 365:01; Rent		(3,416.25)	80,351.25
8049	11/01/2002	Myriad Travel Marketing	R	610:20; Imprest Account	Staff parking	ADMINISTRATION-ADMIN; 346; Motor Vehicle Running		(330.00)	80,021.25
8052	11/01/2002	Normal Low	R	610:20; Imprest Account	consultant 10/21-10/28	ADMINISTRATION-ADMIN; 310; Consultants		(263.50)	79,757.75
8053	11/01/2002	Verizon Wireless	R	610:20; Imprest Account	LZ cell phone Oct	ADMINISTRATION-ADMIN; 390; Phone & Fax		(49.70)	79,708.05
8054	11/01/2002	State Compensation Ins Fund	R	610:20; Imprest Account	Premium 8/1-1/11	ADMINISTRATION-ADMIN; 260:50; Workers Comp		(749.77)	78,958.28
8056	11/04/2002	Placemark Solutions, Inc.	R	610:20; Imprest Account	JDF1139 Misc	ADMINISTRATION-ADMIN; T100964; JD		(669.87)	78,288.41
8057	11/04/2002	Placemark Solutions, Inc.	R	610:20; Imprest Account	Oct overnight mail	ADMINISTRATION-ADMIN; 358; Postage & Freight		(486.07)	77,802.34
8059	11/14/2002	Federal Express	R	610:20; Imprest Account	consultant 10/20-11/08	ADMINISTRATION-ADMIN; 310; Consultants		(53.81)	77,748.53
8060	11/14/2002	Normal Low	R	610:20; Imprest Account	Oct overnight mail	ADMINISTRATION-ADMIN; 310; Consultants		(396.75)	77,351.78
8061	11/14/2002	Sprint	R	610:20; Imprest Account	Long distance phone	ADMINISTRATION-ADMIN; 390; Phone & Fax		(29.14)	77,322.64
8062	11/14/2002	Paychex	R	610:20; Imprest Account	Payroll services	ADMINISTRATION-ADMIN; 251:05; salaries		(107.86)	77,214.78
8063	11/14/2002	DFS Acceptance	R	610:20; Imprest Account	Nov Lease	ADMINISTRATION-ADMIN; 410:50; Computer Leasing		(83.90)	77,130.88
8065	11/14/2002	Verizon Wireless	R	610:20; Imprest Account	KA cell phone Oct	ADMINISTRATION-ADMIN; 390; Phone & Fax		(45.80)	77,085.08

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Num	Date	Payee	C	Account	Memo	Category	Job	Amount	Running Balance
8066	11/14/2002	Clubwest Express	R	610:20; Imprest Account	Messenger services#A9515	ADMINISTRATION-ADMIN; 358; ; Postage & Freight		(24.50)	77,060.58
8068	11/14/2002	Whigley Spur Consulting	R	610:20; Imprest Account	Comp. Maint - ACT menu icons problem	ADMINISTRATION-ADMIN; 410:30; ; Computer Rem/Maint		(156.25)	76,904.33
8070	11/14/2002	Garden City Interior Plant SVC	R	610:20; Imprest Account	Interior plant maint - Nov	ADMINISTRATION-ADMIN; 365:02; ; Rates & Outlays		(67.95)	76,836.38
8071	11/19/2002	Linda Zaitzkowksi	R	610:20; Imprest Account	JZ3192 - DEBA - Las Vegas	ADMINISTRATION-ADMIN; T100503; ; LZ		(234.12)	76,602.26
8073	11/22/2002	Placement Solutions, Inc.	R	610:20; Imprest Account	JD#F140 Int'l Mgr meeting	ADMINISTRATION-ADMIN; T100964; ; JD		(2,015.31)	74,586.95
8075	11/22/2002	Whigley Spur Consulting	R	610:20; Imprest Account	Installed ACT; Kerr's outlook	ADMINISTRATION-ADMIN; 410:30; ; Computer Rem/Maint		(403.75)	74,183.20
8076	11/22/2002	De Lage Landen Financial Service	R	610:20; Imprest Account	Copper Inv 02121754251	ADMINISTRATION-ADMIN; 364:02; ; Leasing-Office Equip		(203.51)	73,979.69
8078	11/22/2002	Danone Waters of North America	R	610:20; Imprest Account	Drinking water Nov	ADMINISTRATION-ADMIN; 370; ; Staff Amenities		(16.25)	73,963.44
8079	11/22/2002	Anura Foroulan	R	610:20; Imprest Account	AF 6037 Health benefit & Misc	ADMINISTRATION-ADMIN; T201545; ; AF		(238.90)	73,724.54
8080	11/22/2002	Kerr Anderson	R	610:20; Imprest Account	KA1047 - Press tip & HO	ADMINISTRATION-ADMIN; T201558; ; KA		(464.55)	73,259.99
8081	11/22/2002	Kerr Anderson	R	610:20; Imprest Account	KA1042 - Health benefits	ADMINISTRATION-ADMIN; T201558; ; KA		(144.00)	73,115.99
JNL	06/05/2002	Psychex	R	610:20; Imprest Account	Payroll Tax PE 6/5/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,396.89)	71,719.10
JNL	06/05/2002	Psychex	R	610:20; Imprest Account	KA PE 6/5/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,136.87)	70,582.23
JNL	06/05/2002	Psychex	R	610:20; Imprest Account	AF PE 6/5/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,050.08)	69,532.05
JNL	06/18/2002	Bank of America	R	610:20; Imprest Account	Hedge for June	ADMINISTRATION-ADMIN; 306; ; Bank Charges		(2.00)	67,690.42
JNL	06/18/2002	Bank of America	R	610:20; Imprest Account	Transfer fees	ADMINISTRATION-ADMIN; 306; ; Bank Charges		(18.00)	67,672.42
JNL	06/19/2002	Psychex	R	610:20; Imprest Account	KA pie 6/19/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,136.97)	66,535.45
JNL	06/19/2002	Psychex	R	610:20; Imprest Account	AF PE 6/19/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,050.08)	65,485.37
JNL	06/19/2002	Psychex	R	610:20; Imprest Account	LZ PIE 6/18/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,839.63)	63,645.74
JNL	06/19/2002	Psychex	R	610:20; Imprest Account	Payroll Tax pie 6/19/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,396.89)	62,248.85
JNL	06/21/2002	Bank of America	R	610:20; Imprest Account	Trans fee, Hedge for June	ADMINISTRATION-ADMIN; 306; ; Bank Charges		(10.00)	62,238.85
JNL	06/21/2002	Bank of America	R	610:20; Imprest Account	Admin fee, Hedge for June	ADMINISTRATION-ADMIN; 306; ; Bank Charges		(2.00)	62,236.85
JNL	07/03/2002	Psychex	R	610:20; Imprest Account	KA PIE 7/3	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,136.97)	61,099.88
JNL	07/03/2002	Psychex	R	610:20; Imprest Account	AF PIE 7/3	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,050.08)	60,049.80
JNL	07/03/2002	Psychex	R	610:20; Imprest Account	LZ PIE 7/3	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,839.63)	58,210.17
JNL	07/03/2002	Psychex	R	610:20; Imprest Account	Payroll Tax PIE 7/3/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,396.89)	56,813.28
JNL	07/17/2002	Psychex	R	610:20; Imprest Account	KA PIE 7/17	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,164.10)	55,649.18
JNL	07/17/2002	Psychex	R	610:20; Imprest Account	KA Bank pay May & June	ADMINISTRATION-ADMIN; 251:05; ; salaries		(64.50)	55,584.68
JNL	07/17/2002	Psychex	R	610:20; Imprest Account	AF PIE 7/17	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,050.08)	54,534.60
JNL	07/17/2002	Psychex	R	610:20; Imprest Account	LZ pie 7/17	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,915.90)	52,628.70
JNL	07/17/2002	Psychex	R	610:20; Imprest Account	LZ back dated pay June 01-Jul 02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(2,243.50)	50,385.20
JNL	07/17/2002	Psychex	R	610:20; Imprest Account	Payroll tax PIE 7/17	ADMINISTRATION-ADMIN; 251:05; ; salaries		(2,447.06)	47,938.14
JNL	07/22/2002	Bank of America	R	610:20; Imprest Account	Transfer fee	ADMINISTRATION-ADMIN; 306; ; Bank Charges		(10.00)	47,928.14
JNL	07/22/2002	Bank of America	R	610:20; Imprest Account	Trans admin fee	ADMINISTRATION-ADMIN; 306; ; Bank Charges		(2.00)	47,926.14
JNL	07/31/2002	Bank of America	R	610:20; Imprest Account	Admin fee	ADMINISTRATION-ADMIN; 306; ; Bank Charges		(18.00)	47,908.14
JNL	07/31/2002	Bank of America	R	610:20; Imprest Account	Payroll tax PIE 7/31	ADMINISTRATION-ADMIN; 306; ; Bank Charges		(2.00)	47,906.14
JNL	08/01/2002	Psychex	R	610:20; Imprest Account	KA PIE 8/1	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,463.34)	46,442.80
JNL	08/01/2002	Psychex	R	610:20; Imprest Account	AF PIE 8/1	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,164.10)	45,278.70
JNL	08/01/2002	Psychex	R	610:20; Imprest Account	LZ PIE 8/1	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,050.08)	44,228.62
JNL	08/01/2002	Psychex	R	610:20; Imprest Account	KA PIE 8/1	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,915.90)	42,312.72
JNL	08/14/2002	Psychex	R	610:20; Imprest Account	LA PIE 8/14/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,164.10)	41,148.62
JNL	08/14/2002	Psychex	R	610:20; Imprest Account	AF PIE 8/14/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,050.08)	40,098.54
JNL	08/14/2002	Psychex	R	610:20; Imprest Account	LZ PIE 8/14/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,921.77)	38,176.77
JNL	08/14/2002	Psychex	R	610:20; Imprest Account	Payroll TAX PIE 8/14/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,457.47)	36,719.30
JNL	08/22/2002	Bank of America	R	610:20; Imprest Account	Aug hedge/trans fee	ADMINISTRATION-ADMIN; 306; ; Bank Charges		(15.00)	36,704.30
JNL	08/29/2002	Psychex	R	610:20; Imprest Account	Payroll TAX PIE 8/29/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,439.23)	35,265.07
JNL	08/29/2002	Psychex	R	610:20; Imprest Account	KA PIE 8/29/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,164.10)	34,100.97
JNL	08/29/2002	Psychex	R	610:20; Imprest Account	AF PIE 8/29/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,050.08)	33,050.89
JNL	08/29/2002	Psychex	R	610:20; Imprest Account	LZ PIE 8/29/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,940.01)	31,110.88
JNL	08/29/2002	Psychex	R	610:20; Imprest Account	KA PIE 9/1/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,164.10)	29,946.78
JNL	08/29/2002	Psychex	R	610:20; Imprest Account	AF PIE 9/1/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,050.08)	28,896.70
JNL	08/29/2002	Psychex	R	610:20; Imprest Account	LZ PIE 9/1/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,940.01)	26,956.69
JNL	08/29/2002	Psychex	R	610:20; Imprest Account	Payroll Tax PIE 9/1/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,439.23)	25,517.46
JNL	08/29/2002	Bank of America	R	610:20; Imprest Account	Sep hedge trans fee	ADMINISTRATION-ADMIN; 306; ; Bank Charges		(15.00)	25,502.46
JNL	08/29/2002	Psychex	R	610:20; Imprest Account	Payroll tax PIE 9/25/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,439.23)	24,063.23
JNL	08/29/2002	Psychex	R	610:20; Imprest Account	KA PIE 9/25/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,164.10)	22,899.13
JNL	08/29/2002	Psychex	R	610:20; Imprest Account	AF PIE 9/25/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,050.08)	21,849.05
JNL	08/29/2002	Psychex	R	610:20; Imprest Account	LZ PIE 9/25/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,940.01)	19,909.04

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Num	Date	Payee	C	Account	Memo	Category	Job	Amount	Running Balance
JNL	09/27/2002	Bank of America	R	610:20; Imprest Account	Sep REIMBURSEMENT - Trnst fee	ADMINISTRATION-ADMIN; 306; ; Bank Charges		(18.00)	19,891.04
JNL	10/06/2002	Paychex	R	610:20; Imprest Account	KA P/E 10/06/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,164.10)	18,726.94
JNL	10/06/2002	Paychex	R	610:20; Imprest Account	AF P/E 10/06/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,050.08)	17,676.86
JNL	10/09/2002	Paychex	R	610:20; Imprest Account	LZ P/E 10/09/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,940.01)	15,736.85
JNL	10/09/2002	Paychex	R	610:20; Imprest Account	Payroll TAX P/P 10/09/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,439.23)	14,297.62
JNL	10/22/2002	Bank of America	R	610:20; Imprest Account	Nov reimbursement trans fee	ADMINISTRATION-ADMIN; 306; ; Bank Charges		(15.00)	14,282.62
JNL	10/23/2002	Paychex	R	610:20; Imprest Account	Payroll TAX P/P 10/23/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,439.23)	12,843.39
JNL	10/23/2002	Paychex	R	610:20; Imprest Account	KA P/E 10/23/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,164.10)	11,679.29
JNL	10/23/2002	Paychex	R	610:20; Imprest Account	AF P/E 10/23/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,050.08)	10,629.21
JNL	10/23/2002	Paychex	R	610:20; Imprest Account	LZ P/E 10/23/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,940.01)	8,689.20
JNL	10/24/2002	Bank of America	R	610:20; Imprest Account	Transfer fee	ADMINISTRATION-ADMIN; 306; ; Bank Charges		(18.00)	8,671.20
JNL	11/07/2002	Paychex	R	610:20; Imprest Account	KA P/E 11/06/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,164.10)	7,507.10
JNL	11/07/2002	Paychex	R	610:20; Imprest Account	AF P/E 11/06/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,050.08)	6,457.02
JNL	11/07/2002	Paychex	R	610:20; Imprest Account	LZ P/E 11/06/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,940.01)	4,517.01
JNL	11/07/2002	Paychex	R	610:20; Imprest Account	Payroll Tax P/P 11/06/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,439.23)	3,077.78
JNL	11/20/2002	Paychex	R	610:20; Imprest Account	KA P/E 11/20/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,164.10)	1,913.68
JNL	11/20/2002	Paychex	R	610:20; Imprest Account	AF P/E 11/20/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,050.08)	863.60
JNL	11/20/2002	Paychex	R	610:20; Imprest Account	LZ P/E 11/20/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,940.01)	(1,076.41)
JNL	11/20/2002	Paychex	R	610:20; Imprest Account	Payroll TAX P/E 11/20/02	ADMINISTRATION-ADMIN; 251:05; ; salaries		(1,439.23)	(2,515.64)
JNL	11/27/2002	Bank of America	R	610:20; Imprest Account	Dec hedge trans fee	ADMINISTRATION-ADMIN; 306; ; Bank Charges		(15.00)	(2,530.64)
R39988	06/19/2002	Placemark Solutions, Inc.	R	610:20; Imprest Account	Retainer - Dec 2002	ADMINISTRATION-ADMIN; 251:07; ; Contractors		(11,333.33)	(13,863.97)
R40019	08/28/2002	Cherion	R	610:20; Imprest Account	refund deposit cr to a/c 346	ADMINISTRATION INCOME-ADMIN; 178; ; Sundry Income		26.72	(13,837.25)
TRF	06/19/2002	The Hartford	R	610:20; Imprest Account	Reimbursement for May	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		6.00	(13,831.25)
TRF	06/21/2002	Bank of America	R	610:20; Imprest Account	Hedge for June	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		15,591.77	1,754.52
TRF	07/22/2002	Bank of America	R	610:20; Imprest Account	Hedge for July	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		40,616.00	42,370.52
TRF	07/31/2002	Bank of America	R	610:20; Imprest Account	July reimbursement	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		90,736.00	133,106.52
TRF	08/22/2002	Bank of America	R	610:20; Imprest Account	Aug hedge	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		42,257.79	175,364.31
TRF	09/21/2002	Bank of America	R	610:20; Imprest Account	Sep hedge	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		45,919.00	221,283.31
TRF	09/27/2002	Bank of America	R	610:20; Imprest Account	Sep reimbursement	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		45,145.00	266,428.31
TRF	10/22/2002	Bank of America	R	610:20; Imprest Account	Oct hedge	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		354.96	266,783.27
TRF	10/24/2002	Bank of America	R	610:20; Imprest Account	Nov reimbursement	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		40,391.00	307,174.27
TRF	11/22/2002	Bank of America	R	610:20; Imprest Account	Nov hedge	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		16,965.64	324,144.91
TRF	11/22/2002	Bank of America	R	610:20; Imprest Account		ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		54,040.00	378,184.91

Grand Total 378,184.91

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Num	Date	Payee	C	Account	Memo	Category	Job	Amount	Running Balance
Opening Balance									
TRF	06/19/2002	Bank of America	R	610:20; ; Imprest Account	Reimbursement for May	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		15,591.77	620,486.10
TRF	06/21/2002	Bank of America	R	610:20; ; Imprest Account	Hedge for June	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		40,616.00	676,683.87
TRF	07/22/2002	Bank of America	R	610:20; ; Imprest Account	Hedge for July	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		90,738.00	767,431.87
TRF	07/31/2002	Bank of America	R	610:20; ; Imprest Account	July reimbursement	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		42,257.79	809,689.66
TRF	08/22/2002	Bank of America	R	610:20; ; Imprest Account	Aug hedge	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		45,919.00	855,608.66
TRF	09/21/2002	Bank of America	R	610:20; ; Imprest Account	Sep hedge	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		45,145.00	900,753.66
TRF	09/27/2002	Bank of America	R	610:20; ; Imprest Account	Sep reimbursement	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		354.86	901,108.62
TRF	10/22/2002	Bank of America	R	610:20; ; Imprest Account	Oct hedge	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		40,391.00	941,499.62
TRF	10/24/2002	Bank of America	R	610:20; ; Imprest Account	Nov reimbursement	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		16,968.64	958,468.26
TRF	11/22/2002	Bank of America	R	610:20; ; Imprest Account	Nov hedge	ADMINISTRATION-ADMIN; 610:20; ; Imprest Account		54,040.00	1,012,508.26
Grand Total								392,022.16	1,012,508.26

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Num	Date	Payee	C	Account	Memo	Category	Amount	Running Balance
Opening Balance								
7618	06/13/2002	Federal Express	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(41.74)	(109,794.19)
7620	06/13/2002	United Parcel Service	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(65.61)	(109,859.80)
7630	06/13/2002	Australian Tourist Commission	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(1,500.00)	(111,359.80)
7631	06/13/2002	Australian Tourist Commission	R	610:20	Imprest Account	MARKETING:MRKT: 440; Advertising	(5,000.00)	(116,359.80)
7632	06/19/2002	Federal Express	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(43.61)	(116,403.41)
7633	06/19/2002	Federal Express	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(27.59)	(116,431.00)
7638	06/19/2002	Fay Stevens	R	610:20	Imprest Account	MARKETING:MRKT: 310; Consultants	(1,330.00)	(117,761.00)
7638	06/19/2002	Lastminute Travel.com	R	610:20	Imprest Account	MARKETING:MRKT: 440; Advertising	(3,000.00)	(120,761.00)
7642	06/27/2002	Australian Tourist Commission	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(1,853.06)	(122,614.06)
7642	06/27/2002	Australian Tourist Commission	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(888.72)	(123,502.78)
7642	06/27/2002	Australian Tourist Commission	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(500.00)	(124,002.78)
7643	06/27/2002	Goway Travel LTD	R	610:20	Imprest Account	MARKETING:MRKT: 440; Advertising	(2,500.00)	(126,502.78)
7646	06/27/2002	Promaker & Printing	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(130,359.97)	(156,862.75)
7647	06/27/2002	Promaker & Printing	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(400.00)	(157,262.75)
7654	06/28/2002	Australian Tourist Commission	R	610:20	Imprest Account	MARKETING:MRKT: 440; Advertising	(48.50)	(157,311.25)
7658	06/28/2002	Diving Equipment & Marketing	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(23,000.00)	(180,311.25)
7659	06/28/2002	Video Communications Group, Inc.	R	610:20	Imprest Account	MARKETING:MRKT: 320; Entertainment	(250.00)	(180,561.25)
7662	07/01/2002	McCormick & Schmick's	R	610:20	Imprest Account	MARKETING:MRKT: 310; Consultants	(550.00)	(181,111.25)
7663	07/12/2002	Fay Stevens	R	610:20	Imprest Account	MARKETING:MRKT: 310; Consultants	(502.28)	(181,613.53)
7667	07/17/2002	League Marketing Group, Inc.	R	610:20	Imprest Account	MARKETING:MRKT: 310; Consultants	(1,516.50)	(183,130.03)
7672	07/17/2002	PLO Australian Resorts	R	610:20	Imprest Account	MARKETING:MRKT: 320; Entertainment	(572.00)	(183,702.03)
7678	07/17/2002	Pacific Theater Beach Cities	R	610:20	Imprest Account	MARKETING:MRKT: 310; Consultants	(502.28)	(184,204.31)
7881	07/26/2002	League Marketing Group, Inc.	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(102.55)	(184,306.86)
7882	07/26/2002	United Parcel Service	R	610:20	Imprest Account	MARKETING:MRKT: 378; Subscriptions	(149.00)	(184,455.86)
7887	07/26/2002	Brandweek	R	610:20	Imprest Account	MARKETING:MRKT: 310; Consultants	(194,208.47)	(378,664.33)
7887	08/02/2002	Fay Stevens	R	610:20	Imprest Account	MARKETING:MRKT: 320; Entertainment	(194,458.47)	(573,122.80)
7885	08/05/2002	Mark Kahn	R	610:20	Imprest Account	MARKETING:MRKT: 310; Consultants	(195,008.47)	(768,131.27)
7887	08/05/2002	Federal Express	R	610:20	Imprest Account	MARKETING:MRKT: 310; Consultants	(502.28)	(768,633.55)
7902	08/05/2002	Swain Australia Tours	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(200.00)	(768,833.55)
7908	08/08/2002	SAE Travel Marketing	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(200.613.08)	(969,446.63)
7910	08/08/2002	Promaker & Printing	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(200,637.43)	(1,170,084.06)
7911	08/08/2002	Promaker & Printing	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(202,537.43)	(1,372,621.49)
7915	08/13/2002	Party Design by Sue Marr	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(166.43)	(1,372,787.92)
7916	08/14/2002	Federal Express	R	610:20	Imprest Account	MARKETING:MRKT: 378; Subscriptions	(204,258.86)	(1,577,046.78)
7918	08/14/2002	LAAPFA	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(204,463.99)	(1,781,510.77)
7919	08/14/2002	DHL Worldwide Express	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(45.35)	(1,781,556.12)
7921	08/14/2002	United Parcel Service	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(67.21)	(1,781,623.33)
7925	08/27/2002	Australian Tourist Commission	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(204,538.99)	(1,986,162.32)
7926	08/27/2002	League Marketing Group, Inc.	R	610:20	Imprest Account	MARKETING:MRKT: 310; Consultants	(502.28)	(1,986,664.60)
7931	08/27/2002	Tourism Victoria	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(44.00)	(1,986,708.60)
7932	08/27/2002	Federal Express	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(205,725.71)	(2,192,434.31)
7933	08/27/2002	The International Ecotourism	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(205,769.71)	(2,398,204.02)
7935	08/27/2002	American Marketing Association	R	610:20	Imprest Account	MARKETING:MRKT: 378; Subscriptions	(205,861.16)	(2,604,065.18)
7939	09/06/2002	Promaker & Printing	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(75.00)	(2,604,140.18)
7940	09/06/2002	Promaker & Printing	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(175.00)	(2,604,315.18)
7948	09/06/2002	Australian Tourist Marketing	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(447.78)	(2,604,762.96)
7948	09/06/2002	Aus Vacations South Pacific	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(1,500.00)	(2,606,262.96)
7950	09/06/2002	Federal Express	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(208,113.94)	(2,814,376.90)
7952	09/06/2002	Australian Tourist Commission	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(70.02)	(2,814,446.92)
7953	09/09/2002	Destination Marketing	R	610:20	Imprest Account	MARKETING:MRKT: 358; Postage & Freight	(218,465.02)	(3,032,911.94)
7954	09/09/2002	Fay Stevens	R	610:20	Imprest Account	MARKETING:MRKT: 310; Consultants	(1,400.00)	(3,034,311.94)
7956	09/13/2002	LAAPFA	R	610:20	Imprest Account	MARKETING:MRKT: 378; Subscriptions	(100.00)	(3,034,411.94)
7956	09/13/2002	Mynted Travel Marketing	R	610:20	Imprest Account	MARKETING:MRKT: 320; Entertainment	(216.00)	(3,034,627.94)
7959	09/13/2002	The Printing Spot	R	610:20	Imprest Account	MARKETING:MRKT: 450;10; Prodn Costs-Printing	(220,319.24)	(3,254,947.18)
7962	09/13/2002	Pacific Asia Travel Association	R	610:20	Imprest Account	MARKETING:MRKT: 378; Subscriptions	(250.00)	(3,255,197.18)
7963	09/13/2002	Pacific Asia Travel Association	R	610:20	Imprest Account	MARKETING:MRKT: 378; Subscriptions	(50.00)	(3,255,247.18)
7964	09/13/2002	Mynted Travel Marketing	R	610:20	Imprest Account	MARKETING:MRKT: 396; Travel	(57.80)	(3,255,305.00)

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Num	Date	Payee	C	Account	Memo	Category	Job	Amount	Running Balance
7971	09/16/2002	Fay Stevens	R	610:20 ; Imprest Account	Service tender Aug 1-16, 2002	MARKETINGMKT: 310; Consultants	0031303	(1,850.00)	(222,577.04)
7974	09/19/2002	Federal Express	R	610:20 ; Imprest Account	Sep overnight mail	MARKETINGMKT: 358; Postage & Freight	0031303	(46.14)	(222,623.18)
7975	09/19/2002	United Parcel Service	R	610:20 ; Imprest Account	Aug freight	MARKETINGMKT: 358; Postage & Freight	0031303	(296.26)	(222,919.44)
7984	09/26/2002	League Marketing Group, Inc.	R	610:20 ; Imprest Account	Marketing consultants Oct	MARKETINGMKT: 310; Consultants	0031303	(202.28)	(223,121.72)
7985	09/26/2002	Craig G. Beinton	R	610:20 ; Imprest Account	Coop Ad-Kangaroo Tours	MARKETINGMKT: 440; Advertising	0031303	(250.00)	(223,371.72)
7987	10/02/2002	DEMA	R	610:20 ; Imprest Account	Inns-Aussie exhibit space	MARKETINGMKT: 378; Subscriptions	0031303	(1,495.00)	(224,866.72)
7994	10/02/2002	Flight Centre	R	610:20 ; Imprest Account	Flighter centre staff conference	MARKETINGMKT: 350; Trade Shows	0031303	(450.00)	(225,316.72)
7996	10/04/2002	Australian Tourist Commission	R	610:20 ; Imprest Account	ATC/Quantas coop campaign	MARKETINGMKT: 450; Advertising	0031307	(20,000.00)	(245,316.72)
8001	10/04/2002	Australian Pacific Touring	R	610:20 ; Imprest Account	Seminars	MARKETINGMKT: 350; Trade Shows	0031303	(500.00)	(245,816.72)
8006	10/09/2002	Fay Stevens	R	610:20 ; Imprest Account	Service tender Sep 11 - Oct 4, 2002	MARKETINGMKT: 310; Consultants	0031303	(1,800.00)	(247,616.72)
8014	10/11/2002	Federal Express	R	610:20 ; Imprest Account	Sep overnight mail	MARKETINGMKT: 358; Postage & Freight	0031303	(34.56)	(247,651.22)
8015	10/11/2002	Cal Poly Pomona Foundation, Inc.	R	610:20 ; Imprest Account	S. Cal Outlook Conference	MARKETINGMKT: 351; Training	0031303	(160.00)	(247,811.22)
8020	10/17/2002	Promailer & Printing	R	610:20 ; Imprest Account	Receiving fees Jul - Sep	MARKETINGMKT: 358; Postage & Freight	0031305	(450.00)	(248,261.22)
8021	10/17/2002	Promailer & Printing	R	610:20 ; Imprest Account	Sep storage	MARKETINGMKT: 358; Postage & Freight	0031305	(90.00)	(248,351.22)
8023	10/17/2002	United Parcel Service	R	610:20 ; Imprest Account	Sep freight	MARKETINGMKT: 358; Postage & Freight	0031303	(246.21)	(248,597.43)
8025	10/17/2002	Australian Tourist Commission	R	610:20 ; Imprest Account	1/2 Audio/Video exp. corroboree	MARKETINGMKT: 440; Advertising	0031303	(1,068.00)	(249,665.43)
8028	10/22/2002	United States Tour Operators	R	610:20 ; Imprest Account	Membership fee	MARKETINGMKT: 378; Subscriptions	0031305	(750.00)	(250,415.43)
8028	10/22/2002	United States Tour Operators	R	610:20 ; Imprest Account	Conference	MARKETINGMKT: 352; Conferences & Courses	0031303	(550.00)	(250,965.43)
8039	10/28/2002	League Marketing Group, Inc.	R	610:20 ; Imprest Account	Marketing consultants Nov	MARKETINGMKT: 310; Consultants	0031303	(602.28)	(251,567.71)
8040	10/28/2002	The Printing Spot	R	610:20 ; Imprest Account	Cairns Flyers	MARKETINGMKT: 450:10; Prodn Costs-Printing	0031303	(85.52)	(251,653.23)
8044	11/01/2002	Global Translog, Inc.	R	610:20 ; Imprest Account	Freight	MARKETINGMKT: 358; Postage & Freight	0031303	(34.04)	(251,687.27)
8046	11/01/2002	The Printing Spot	R	610:20 ; Imprest Account	Dive in GBR tour shells	MARKETINGMKT: 450:10; Prodn Costs-Printing	0031304	(232.74)	(251,920.01)
8050	11/01/2002	The Printing Spot	R	610:20 ; Imprest Account	Brisbane flyers	MARKETINGMKT: 450:10; Prodn Costs-Printing	0031304	(319.34)	(252,239.35)
8051	11/01/2002	Fay Stevens	R	610:20 ; Imprest Account	Service tender Oct 8 - 29	MARKETINGMKT: 310; Consultants	0031303	(2,070.00)	(254,309.35)
8051	11/01/2002	Swain Australia Tours	R	610:20 ; Imprest Account	Swain - awards	MARKETINGMKT: 464; Sponsorships	0031303	(1,000.00)	(255,309.35)
8055	11/01/2002	Swain Australia Tours	R	610:20 ; Imprest Account	Accom	MARKETINGMKT: 396; Travel & Accommodation	0031303	(3,075.00)	(258,384.35)
8055	11/01/2002	Fay Stevens	R	610:20 ; Imprest Account	Rent cell phone	MARKETINGMKT: 364:01; Hire Equip & Venues	0031303	(23.69)	(258,408.04)
8055	11/01/2002	Fay Stevens	R	610:20 ; Imprest Account	Airfare	MARKETINGMKT: 396; Travel	0031303	(346.00)	(258,754.04)
8055	11/01/2002	Fay Stevens	R	610:20 ; Imprest Account	Taxi	MARKETINGMKT: 396; Travel	0031303	(22.40)	(258,980.44)
8056	11/01/2002	Fay Stevens	R	610:20 ; Imprest Account	Luggage Tags	MARKETINGMKT: 346; Office Consumables	0031303	(124.42)	(259,104.86)
8058	11/14/2002	United Parcel Service	R	610:20 ; Imprest Account	Oct freight	MARKETINGMKT: 358; Postage & Freight	0031303	(166.63)	(259,271.49)
8064	11/14/2002	Travel Weekly	R	610:20 ; Imprest Account	Renewal subscription	MARKETINGMKT: 378; Subscriptions	0031307	(290.00)	(259,561.49)
8067	11/14/2002	Promailer & Printing	R	610:20 ; Imprest Account	Oct brochures distribution	MARKETINGMKT: 358; Postage & Freight	0031305	(262.25)	(259,823.74)
8072	11/16/2002	Australian Tourist Commission	R	610:20 ; Imprest Account	G & L Expo SFO	MARKETINGMKT: 350; Trade Shows	0031303	(295.00)	(260,118.74)
8074	11/22/2002	League Marketing Group, Inc.	R	610:20 ; Imprest Account	Marketing consultants Dec	MARKETINGMKT: 310; Consultants	0031307	(502.28)	(260,621.02)
8077	09/26/2002	Travel Industry Indicators	R	610:20 ; Imprest Account	Renew subscription	MARKETINGMKT: 378; Subscriptions	0031307	(95.00)	(260,716.02)
R40000	09/26/2002	Cairns Colonial Club Resort	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket- no invoice	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(260,694.02)
R40001	09/26/2002	Pacific Inrt	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(260,672.02)
R40002	09/26/2002	Queensland Resort Mkt	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(260,650.02)
R40003	09/26/2002	Sunlover Cruises	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(260,628.02)
R40004	09/26/2002	Captain Cook Cruises	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(260,606.02)
R40005	09/26/2002	Captain Cook Cruises	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(260,584.02)
R40006	09/26/2002	Parker Travel Collection	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(260,562.02)
R40008	09/26/2002	Tourism Whitsundays	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(260,540.02)
R40009	09/26/2002	Hamilton Island	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(260,518.02)
R40010	09/26/2002	Skyrail	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(260,496.02)
R40011	09/26/2002	Quickalver Connection	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(260,474.02)
R40012	09/26/2002	R in R/Franbbd	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(260,452.02)
R40013	09/26/2002	Kim Deelman Marketing	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(260,430.02)
R40014	09/26/2002	Australian Pacific	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(260,408.02)
R40015	09/26/2002	Ocean Spirit Cruises	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(260,386.02)
R40016	09/26/2002	Pro-Dive	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(260,364.02)
R40017	09/26/2002	Turtle Cove Resort	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	10.00	(260,354.02)
R40018	09/26/2002	P&O Australian Resorts	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(260,332.02)
R40020	09/28/2002	Cairns Airways	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(260,310.02)
R40021	09/10/2002	Quantas Airways	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031309	1,320.00	(261,630.02)
R40022	09/26/2002	Daikyo Hotel	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(262,950.02)
R40023	09/26/2002	cairns International	R	610:20 ; Imprest Account	Oztrak shirt & BB ticket-no inv	MARKETING INCOME:MKT: 140; Marketing Income	0031303	22.00	(263,000.02)

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 610:20; ; Imprest Account

Between 06/01/2002 and 11/30/2002

Num	Date	Payee	C	Account	Memo	Category	Job	Amount	Running Balance
R40024	09/26/2002	King Fisher Bay Resort	R	610:20; ; Imprest Account	Orzalk shirt-no inv	MARKETING INCOME;MRKT; ; 140; ; Marketing Income	OD31303	10.00	(258,346.42)
R40025	09/26/2002	Angsana Resort	R	610:20; ; Imprest Account	Orzalk shirt-no inv	MARKETING INCOME;MRKT; ; 140; ; Marketing Income	OD31303	10.00	(288,338.42)
R40026	09/26/2002	Centas Airways	R	610:20; ; Imprest Account	QT/AA Fara No Inv.	MARKETING INCOME;MRKT; ; 140; ; Marketing Income	OD31309	1,320.00	(257,016.42)
R40027	09/26/2002	Centas Airways	R	610:20; ; Imprest Account	QT/AA Fara No Inv.	MARKETING INCOME;MRKT; ; 140; ; Marketing Income	OD31309	1,320.00	(255,696.42)
R40028	10/29/2002	PAO Australian Resorts	R	610:20; ; Imprest Account	DEMA 2002/Inv. 18076	MARKETING INCOME;MRKT; ; 140; ; Marketing Income	OD31303	810.00	(254,886.42)
R40030	11/01/2002	OZ Dine	R	610:20; ; Imprest Account	DEMA 2002. Inv. 18088	MARKETING INCOME;MRKT; ; 140; ; Marketing Income	OD31303	242.26	(254,644.16)
R40031	11/22/2002	South Australia Tourist Commiss	R	610:20; ; Imprest Account	DEMA 2002. Inv. 18081	MARKETING INCOME;MRKT; ; 140; ; Marketing Income	OD31303	750.00	(253,894.16)
V7838	08/05/2002	LastMinuteTravel.com	R	610:20; ; Imprest Account	Void and credit to OD21308	MARKETING;MRKT; ; 440; ; Advertising	OD21304	3,000.00	(250,894.16)
Grand Total								(141,141.71)	(250,894.16)