



YOUTH PASTOR JOB DESCRIPTION

New Life Bible Fellowship Church in Oley, PA, is seeking a shepherd-hearted man to care for the souls of our 7th-12th-graders, and the volunteers who minister to them. We currently have a full-time youth pastor who will eventually be transitioning into another ministry role within the church. Ideally, the incoming youth pastor would serve for a period of several months alongside our current youth pastor, allowing for a smooth transition of leadership, as the current youth pastor gradually assumes other responsibilities.

I. *Classification*

Full-time. Pastoral staff. Exempt position.

II. *Reporting To*

Senior Pastor

III. *Principle Function*

The youth pastor is responsible for promoting the mission of New Life Bible Fellowship Church in the lives of our 7th – 12th graders. Our mission is to glorify God by introducing people to New Life in Christ, and to equip believers to grow into mature disciple-makers.

IV. *Essential Duties*

- Serve as primary teaching pastor for youth ministry, with an emphasis on expository preaching/teaching
- Recruit, disciple, equip and collaborate with adult youth staff volunteers
- Establish and maintain personal relationships with individual students in order to minister, disciple, and present Christ by means of maintaining availability as a friend and counselor
- Maintain communications with parents of youth
- Develop and plan outreach opportunities both locally and as part of a global outreach program
- Oversee a student ministry budget
- General pastoral ministries, including visitation, counseling, teaching etc.

V. Qualifications for the Position:

Applicant must:

- Confess Jesus Christ as Lord and Savior and demonstrate a vibrant and growing personal walk with Jesus.
- Meet biblical qualifications found in Titus 1:6-9, 1 Tim. 3:2-7, 1 Peter 5:2-3, including being biologically male.
- Be able to communicate clearly both orally and in writing.
- Be able to communicate the Scriptures with depth and in an engaging way.
- Maintain the highest level of confidentiality.
- Be in agreement with the Articles of Faith of the Bible Fellowship Church (<https://www.bfc.org/who-we-are/articles-of-faith/>).
- Have served in a ministry position, either paid or unpaid for at least two years (bachelor's or master's degree from a Bible school/seminary/college preferred)
- Have demonstrated an ability to connect with teens.
- Subscribe to a philosophy of ministry that exalts the sufficiency of the inerrant Scriptures for all of life and godliness.
- If he has a family, he must demonstrate maturity in his leadership at home.
- Ideally, he would be highly relational, but also able to get tasks done well.

VII. Physical Demands

Applicant must

- Be able to stand for up to 1 hour at a time
- Be able to lift a minimum of 50 lbs.
- Be able to stand, stoop, and kneel around office equipment
- Be able to navigate stairs
- Be able to hear well
- Be able to speak clearly for up to 3 hours
- Be able to see a computer font of 10 pts. and greater
- Be able to work with a computer for extended periods of time

VIII. Additional Information

The leadership of New Life would feel generally at home in ministry circles like the Association of Certified Biblical Counselors, the Gospel Coalition, IXMarks, the Christian Counseling and Education Foundation, and Crossway.

To apply for this position please email sallison@newlifebfc.org for further information and application.



NEW LIFE BIBLE FELLOWSHIP CHURCH YOUTH MINISTRY PROFILE - 2022

1. Who We Are

New Life Youth exists to believers to GROW in their faith, to REACH out to the unsaved world and to become DEDICATED servants through a daily personal relationship with our Lord and Savior Jesus Christ.

2. Demographics

New Life Bible Fellowship Church is located in the midst of the farming community of Oley, Pennsylvania. This community is known for its scenic setting with a valley surrounded by rolling hills. The church is located only a few miles from the Village of Oley, with a cluster of homes surrounding the church.

New Life Youth is comprised of students in grades 7 – 12 from a number of local school districts that include Oley, Exeter, Fleetwood, Brandywine, Boyertown, Antietam, local Christian schools as well as homeschool. Sunday School attendance ranges from 25-45 students and Thursday night youth group attendance averages 35-60 students. At times we have seen 80-90 students on Thursday evenings.

3. Format

We meet for Sunday School every week from 9:30-10:15 AM. This typically includes a short fellowship time, leader prayer, and a lesson based out of Answers in Genesis's curriculum, followed by small group discussion time. Additionally, we meet on Thursday nights from 7-9 PM for a more relaxed fellowship time, games, worship, snacks, a lesson (often an expository walk through a book of the Bible) and small group discussion. Small groups are separated by grade and gender into "Core Groups." Each Core Group has an assigned adult leader that remains with that group from 7th grade through graduation to encourage the building of relationships between leader and students. Leaders are encouraged to engage their Core Group in various activities outside of the Sunday/Thursday schedule.

4. Camps/Retreats

Throughout the year we attend summer and winter camps as a youth group. In the winter we go for a weekend to High Point Camp in Birdsboro, PA. In the summer we go to Rock Mountain Bible Camp for a week-long retreat. These trips are a great opportunity for the students to grow in faith, come to know Christ if they haven't, and to develop and grow their relationships with one another and their leaders.

5. Outreach

New Life Youth seeks to provide its students with opportunities for service and evangelism by encouraging and equipping students to:

- Serve as Vacation Bible School crew leaders
- Volunteer at The Oley Fair
- Serve at the Oley Valley Pot Pie dinner
- Volunteer at Hope Rescue Mission
- Provide an evening of childcare for parents around Valentine's Day
- Invite new students to Youth Group holiday parties or special events

6. Physical Facility

Our building is located on over 8 acres and accommodates parking for 168 vehicles, including 6 ADA spaces. Our interior space contains 12 classrooms and a conference room for our various Sunday School and mid-week programs. We have a full-size gym and a dedicated youth room for our Thursday night youth group activities and Sunday school.

7. Staff

The youth staff consists of 22 volunteer staff that all aid in some capacity with youth ministry throughout the year. Some of the roles held by the youth staff include lesson teacher, Core Group leader, snack coordinator, games leader, and special event coordinator; all under the oversight of the Youth Pastor.

8. Finances and Budget

New Life is a financially healthy church that prioritizes wise stewardship of the resources that God has given us. For 2020 the New Life Youth Ministry has a budget of \$55,500 for all youth related activities.

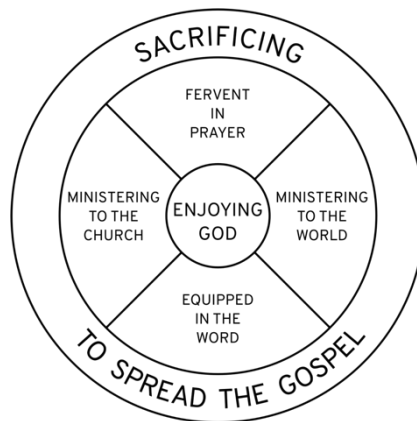
NEW LIFE BIBLE FELLOWSHIP CHURCH PROFILE - 2022

1. Who We Are

At New Life Bible Fellowship Church, **our mission** is to glorify God, introduce people to new life in Christ, and equip believers to grow into mature disciple-makers.

Our vision is that, by God's grace, we will become a multi-generational church with a heart for all people that is equipped through the Word and prayer, to intentionally, authentically, and sacrificially live out our faith by introducing people to Jesus and serving our church, community, and beyond.

Our core values that we desire to see lived out by each member are summarized in the diagram below:



New Life's members represent a diversity of ages, educational levels, occupations and incomes. We are primarily Caucasian (which is typical of our area), with a mixture of blue- and white-collar professions represented. Many of our ministry programs reach un-churched families from surrounding communities. We have both discipleship classes and life groups. Sunday morning services at New Life engage the congregation in Christ-centered worship with a contemporary-style worship team and a blend of old and new songs, while dynamic, expository preaching gives opportunity to grow in knowledge and understanding of God's Word. Church members are encouraged and equipped to be active participants in ministry as we continually strive to be disciples who make disciples for the glory of God and the furtherance of His Kingdom.

Our average Sunday morning attendance in 2021 was 496, and our regular attender roster lists about 800 people who would call New Life their home church. Our 2021 membership was 326.

The leadership of New Life would feel generally at home in ministry circles like the Association of Certified Biblical Counselors, the Gospel Coalition, IXMarks, the Christian Counseling and Education Foundation, and Crossway. We are currently taking our congregation through one question each week from the New City Catechism. Several of our Sunday classes, including our teen class use Answers in Genesis curriculum.

2. Introduction and History

New Life Bible Fellowship Church is located in the midst of the farming community of Oley, Pennsylvania. This community is known for its scenic setting with a valley surrounded by rolling hills. The church is located only a few miles from the Village of Oley, with a cluster of homes surrounding the church.

New Life was founded in 1977 by a handful of members from the Fleetwood Bible Fellowship Church. Oley was identified as an ideal location for a church plant, land was acquired, and numerous steps of faith were taken to establish the church. The almost immediate bold step to construct a facility was seen in the day as a big mistake, but as God would have it, the church grew in number. With continued steady growth an educational wing with a multi-purpose room, classrooms, and kitchen were added in 1979.

As New Life continued to grow in the 1980's, the need for a larger sanctuary and gym for activities became apparent. Both were accomplished with dedication of the gym on October 14, 1988 and the sanctuary on November 20, 1988.

The addition of an Educational Wing in 2007 provided space for the flourishing adult and youth ministries. Additionally, the gym was renovated and the existing pavilion was re-built and enlarged.

Senior pastors who have served at New Life BFC:

-Pastor Henry Shell, 1977-1983

-Pastor Jason Blair, 2015-2018

-Pastor Ken Barber, 1986-1998

-Pastor Scott Allison, 2019-present

-Pastor Art Simpson, 2000-2014

From New Life's beginning, it has been known for its dedication to pursuing the Lord's leading and venturing into unique ministries in an effort to reach people for Christ. While located in a rural area of Berks County, PA, New Life impacts many communities in the Greater Reading area. Attendance over the past 40+ years has been steady with growth.

3. Worship & Music

We have two services each Sunday at 8:00 AM and 10:30 AM, with Sunday school at 9:30. Musically, New Life is a church which has transitioned from strictly traditional music to a mixture of current worship songs and hymns, all with doctrinally sound lyrics. Selected weekly music is led by a contemporary-style worship team.

4. Sunday School

Currently, we offer discipleship classes for all ages on Sunday mornings. Children, teens, and two of our adult classes currently use Answers in Genesis curriculum, which walks through the Bible

chronologically. We also have a women's class that uses a model similar to Bible Study Fellowship, as well as two classes which use discipleship materials from the Navigators.

5. Children's Ministry

Under the direction of our full-time Children's Ministry Director, we have a thriving children's ministry program that reaches a large number of un-churched families. New Life Kids consists of nursery/toddler care, Sunday School, Children's Church through grade 4, mid-week programs for pre-K through grade 6, and Vacation Bible School. Our VBS is a summer highlight that has a large community impact.

6. Youth Ministry

New Life Youth exists to TEACH and GROW believers in their faith, help them become DEDICATED servants through a daily personal relationship with Jesus Christ, and equip them to reach the lost. Youth group meetings take place on Thursday evenings and Sunday mornings. The youth group also participates in special events such as summer camps at Rock Mountain Bible Camp, winter retreats at High Point Camp, and various service projects throughout the year. We have a committed team of adult leaders that serve as core team leaders and is led by our full-time youth pastor.

The youth ministry draws many students from 7 different school districts as well as several private schools and homeschool families.

7. Life Groups

Community based small groups exist for fellowship, prayer, Bible study, discipleship, accountability, and a place to "do life together". We believe that authentic relationships are built within smaller settings and Life Groups are a deliberate approach to facilitate those relationships. Life Groups are held in homes and facilitated by trained leaders. Our men's ministry, women's ministry, and young adult ministry hold similar objectives to that of our traditional life groups, but meet at various times and locations.

8. Outreach

New Life seeks to introduce people to Christ through a variety of outreach opportunities including:

- Vacation Bible School
- Forever Young (55+ ministry with significant community impact)
- The Oley Fair
- Oley Valley Pot Pie dinner
- Annual Sportsman's banquet
- "The Tent" outreach to bikers participating in Reading Motorcycle Club annual event
- Various service opportunities at local ministries like Hannah's Hope and Hope Rescue Mission

- New Life Sports ministry
- Angel Tree Christmas (prison ministry)

9. Global Partnerships/Missions

Realizing the importance of obeying The Great Commission and striving to reach the lost with the Gospel, New Life is intentional in supporting and participating in outreach, both here and abroad. In addition to providing short-term missions opportunities for church members, we provide support to global partners, both domestically and internationally. We have an active Global Partnerships Committee that oversees budgets and giving, as well as the needs and progress of our global partners. The committee also seeks to educate the congregation on global trends (as it affects global outreach) and the ministries of our various global partners. We host two Global Partnership emphasis Sundays per year as well as feature occasional “Missions Moments” reports during our Sunday morning services.

10. Physical Facility

Our building is located on over 8 acres and accommodates parking for 168 vehicles including 6 ADA spaces. Our interior space contains 12 classrooms and a conference room for our various Sunday School and mid-week programs. We have a spacious, well-stocked nursery for infant care. Our gymnasium serves multiple purposes and contains a commercial kitchen. A smaller kitchen is located near our offices. We also have a welcoming fellowship chapel adjacent to our sanctuary which seats 340.

11. Bible Fellowship Conference Affiliation

New Life is one of about 70 Bible Fellowship Churches, mostly in Pennsylvania, New Jersey, Delaware, and New York. Congregations are also found in Maryland, Florida, New Mexico, and Mexico. In total, there are about 10,000 BFC worshippers worldwide each Sunday morning.

12. Berks County and Oley Valley

Berks County is located in the Southeastern section of the state of Pennsylvania and is surrounded by Lancaster, Lehigh, Schuylkill and Chester counties. Reading city is the county seat of government and is located approximately 55 miles from Philadelphia. Berks County is one of many counties in Southeastern Pennsylvania considered the heartland of the Pennsylvania Dutch people group.

Oley Valley is located 10 miles northeast of Reading, Pennsylvania in the county of Berks. The valley covers almost all of Oley, Pike, Ruscombmanor and Alsace townships and all of these townships make up the Oley Valley School District. The Village of Oley has a strong historical heritage. In March 1983, the entire Township of Oley was listed on the National Register of Historic Places. Part of the valley’s rich history begins when French and German Huguenots settled in the valley in pursuit of religious

freedoms. Moravians were also part of the early settlers. Today, farms continue to make up the majority of the valley with a mixture of dairy, poultry, equestrian, and horticulture enterprises.

13. Leadership Structure

Our leadership structure consists of an Elder board, Deacon board, and Deaconess board which are congregationally nominated, elder reviewed, and then selected by lot to serve 3-year terms. Currently serving in leadership are 6 elders, 11 deacons and 15 deaconesses.

Elders have general oversight of the life and work of the church including worship, preaching, ordinances, evangelism, visitation, discipline, finances, and maintenance of the property.

Deacons & Deaconesses have the general responsibility of being sympathetic and benevolent in service to the church, providing physical and material care as needed.

14. Staff & Administration

Senior Pastor (FT)

Church Secretary (PT)

Executive Pastor (FT)

Church Bookkeeper (PT)

Youth Pastor (FT)

Director of Building & Maintenance (FT)

Director of Children's Ministry (FT)

Custodian (PT)

Director of Worship Arts (FT)

Custodian (PT)

15. Finances and Budget

New Life is a financially healthy church that prioritizes wise stewardship of the resources that God has given us. We own our building and have healthy cash reserves, allowing us to invest in ministry over servicing debt.