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Application form for passport officer recruitment 2018

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To consolidate your fiscal future, learn how to submit a resume and application that is complete, detailed, and truthful, and highlight your particular strengths and skills. Your name and contact information should appear at the top of your resume and app. Because you can format a resume yourself, choose a clear, readable font, usually larger than the font used in the rest of the document. A job application provides fields for you to fill in your information. Be prepared to complete your first and last name, daytime, night and cell phone numbers, physical address (including city, state and zip code) and email address. Cves and job applications must be printed perfectly in blue or black ink. Both job applications and resumes require your educational history, although usually in different places. Job applications often provide fields for educational history after your work experience. On resumes, it usually goes below your contact information. The required details are also different. Job applications provide space for your high school, college, graduate school, and, if applicable, commerce school. For each field, you must fill in the name of the school, city and state and the degree obtained (or years taken care of). Because it depends on your discretion what information goes on a resume, you can share as much or as little educational history as you want, as long as the information you provide is relevant to the job you want. If you are applying for a job that requires a graduate degree, your high school information may not be necessary. A detailed description of your job applications and resumes. In both documents, you must include the name of the company, the city and the state, the duration of employment, its official title and a brief description of its functions. Job applications can also ask for your immediate supervisor's name and phone number, as well as why you left the position. Put. information is not required on a resume. On a resume, however, you need to add a brief description of your successes in your previous work. For example, Increase end-of-year income by 20 percent or Helped the university renew accreditation for the next decade. List your work history in reverse chronological order, starting with your most recent position. After your work history, both documents must list any special skills you want a potential employer to know you have. Examples include special computer and technological skills, additional languages spoken, and career-relevant awards or publications. Job applications typically require you to include three or more academic or professional references. Do not choose relatives or friends to attest to you; choose people who can talk about their work ethic and potential - or real - professional success. Be prepared to include each person's first and last name, company first and title, physical address, phone number, and the duration and way they've been known. Although you don't need to put this information on a resume, keep it handy in case a potential employer requests it. Fill out your job applications in blue or black ink and print carefully. Take your time to avoid erasure. If you take your application home, do not fill it near food or beverages to avoid stains. Always check for errors in your job application or cv before submitting. Follow all instructions carefully and do not leave blanks unless the question does not apply. Also, tell the truth on your resume and application. If you get the job based on a lie, you could be heavily penalized once your boss finds out, up to and including termination. Pick up and drop off Aswanoffers Airport A Canadian passport is internationally accepted evidence of your Canadian citizenship, as well as providing the best possible photo ID. If you are traveling outside Canada, the Canadian Federal Government's Department of Foreign Affairs recommends that you carry a valid passport for at least six months after the expected return date. Children, including newborns, cannot be listed on the parents' passport and must have their own Canadian passport. A separate passport application must be submitted for each child. A standard adult passport is valid for 5 years, as well as a passport for children from 3 to 15 years old. For children under 3 years old, the maximum validity of a passport is 3 years. As passport applications take longer to process during rush hour, Passport Canada suggests that you try to apply for your passport during the off-season between June and November. There are different versions of the Canadian passport application depending on the age and where you apply, so be sure to use the correct application form. Passport requirements may change, so please collect a new application form when Application. You can collect a Canadian passport application form: At a participating Canadian post point of sale or at the Service Canada Center in a Canadian passport office PDF forms are in PDF. They can be completed interactively online, then printed, signed and dated and then sent in person or by mail with attachments, or they can be printed and completed offline and then sent. When using online forms, be sure to select the correct form and follow the instructions to print and complete the form carefully. Outside Canada, at a Canadian consular office. You must send at least one document to support your identity and name to appear on your Canadian passport. This document must be issued by a federal, provincial or municipal government. It must be valid and must include both your name and your signature. A provincial driver's license is a good example. The original documents will be returned to you. If you send photocopies, send copies of both sides of the document. Your guarantor must sign and date all copies. A previous Canadian passport (not a photocopy) can be used as proof of identification if it is still valid or presented within one year of expiration, and the name is the same as that used in the current passport application. More documentation may be required. You must present the original proof of Canadian citizenship: If you were born within Canada - either a birth certificate or a Canadian citizenship certificate. (See changes in birth certificate requirements as of February 01, 2011.) If you were born outside Canada - a Canadian Citizenship Certificate, a Certificate of Naturalization, a Canadian Citizenship Withholding Certificate, or a Certificate of Birth Registration Abroad. Include any valid Canadian passports. There is no need to present expired passports. If you have a current passport that expires more than 12 months after the date of your application, please include a written explanation of why you are applying earlier. You must also present any other travel documents issued in the last five years. Take a photo of your passport and get two identical copies. Many photo processing shops and most photographers will take passport photos instantly and cheaply. Passport photos must be taken within 12 months of your application; within a month if the application is for a child. Be sure to follow the specific standards set by the Passport Office for acceptable photos. Passport Canada provides a handy checklist (in PDF) that you can print and carry with you when you go to the photographer. The name and address of the photographer and the where the photograph was taken should appear on the back of the passport photographs. Your guarantor must write a statement certifying that this is a true resemblance to (name) and sign the back of one of the photographs. All Canadian passport applications must be signed by a guarantor, the you must also write a statement certifying that this is a true likeness of (name) and sign the back of one of the passport photos, and sign and date any photocopy of supporting documents. Your Canadian passport guarantor must be someone who has known you personally for at least two years and can verify your identity and have your statements accurate. Your guarantor must be a Canadian citizen who is 18 years of age or older and must have a valid Canadian passport of five years or a Canadian passport that has expired for less than one year at the time you submit your passport application. The guarantor can be a member of his own family. The guarantor must be accessible to Passport Canada for verification purposes, and Passport Canada reserves the right to request a different guarantor. Your Canadian passport guarantor must be someone who has known you personally for at least two years and can verify your identity and have your statements accurate. Your guarantor must live within the jurisdiction of the passport issuing office and must be accessible for the passport office to get in touch. Your guarantor must also be a member of one of the professions listed on the passport application form for Canadians living abroad (a doctor or attorney in practice, for example). You must also provide the names, addresses, and phone numbers of two references that are neither your guarantor nor a relative. Referrals must be people who have known you for at least two years. Passport Canada can contact your referrals to confirm your identity. Application fees for a Canadian passport vary depending on the type of passport and where it applies. The passport application form will specify the processing fee. Payment methods for processing fees also vary depending on whether you apply in Canada, the United States, or outside Canada and the United States. There are several ways to pay the Canadian passport application fee in Canada: cash or debit card if you are submitting your application form in person; by certified check or money order, payable to the General Recipient of Canada; or by credit card. Canadian passport application fees for Canadians living in the United States must be made in Canadian dollars. Rates can be paid by certified check, traveler's check or international money order (postal or bank) payable to the General Recipient of Canada, or by credit card. Canadian passport application fees for Canadians living abroad must be paid in the local currency. Check with your local passport shipping office for the exchange rate Payments can be made in cash, by certified check, traveler's check or international money order (postal or bank) to be paid to the Canadian Embassy, High Commission or Consulate, as applicable. Make sure you have the correct passport application form. Read the overview and instructions form carefully. Complete all required sections of the passport application form, otherwise your application will be rejected. Sign inside the white box in Section 1 of the passport application form. Make sure your signature does not touch the edge of the box. This signature will be used on your passport. Have your guarantor sign Section 2 of the passport application form, sign the back of a photograph, and sign the photocopies (both sides) of the documents. Be sure to sign and date all three pages of the passport application form. The application form must be dated in the last 12 months. Attach all necessary documents and photos. Also, include your valid passport and any travel documents issued in the last five years. Please include the applicable passport application fee. Please check your request before submitting it. Use the passport checklist to make sure your application is complete. If you submit your application in person, you also need to pick it up in person. If possible, submit your Canadian passport application in person. Canadian passport applications can be submitted in person at a Passport Canada office, a participating Canadian post office (an additional fee will be charged) an Office Canada Office center and Service Canada Centers only handle standard passport applications. Canadian government offices in the United States and Bermuda do not provide regular passport services. Passport applications must be mailed or couriered to Canada. If you are located outside Canada, the United States, and Bermuda, your application must be submitted in person at the office where you collected the passport application form or at the nearest passport issuing office in the country you are visiting. To submit a Canadian passport application, the address is: Passport Canada Foreign Affairs Canada Gatineau QC Canada J8T 8R1 Passport applications are only accepted by courier from Canada, the United States, Bermuda and Saint-Pierre et Miquelon. Standard times for processing passport applications fluctuate depending on where it applies, the time of year, and the volume of applications. Passport Canada maintains a regular update of processing times (use the drop-down box at the top of the page to select your location) with estimates Recent. These estimates do not include delivery time. Processing passport applications may take longer during peak hours, or if there are problems with the application. The time for low activity for passport applications in Canada is between June and November. If your passport application has taken longer normal processing time, use the Passport Canada online form to check the status of your Canadian passport application. Application.

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