

PRIVACY POLICY

Our obligations

MP- Papirograf d.o.o. Samobor gives great importance to your privacy. MP- Papirograf d.o.o has fully implemented the European Parliament General Data Protection Regulation (GDPR). Please read the Privacy Policy to find out how we collect, process and store the information you have provided us using our website - "contact us" form. We collect various types of information, including information that identifies you as an individual (personal information). A more detailed explanation is given below.

What information is collected by MP- Papirograf d.o.o.?

When you use our website, we can collect the information you have decided to share with us. For example, in your "Contact Us" form, you shared your information with us. We can also collect information about your access device and the IP address through which you access the website. For more information on this section, please see the "**Cookies and other tracking technologies**" section below. When you use the forms above mentioned, we collect information directly from you, such as your name, email address, home address and phone number, for the purpose of providing the requested service.

How do we use the information?

When you share your information with us, we can use the information we receive to answer your query in a timely manner, for example, with certain products and services, or by using "Contact Us" form. We also use data for administration and improvement of the website, as well as for analyzing the website for the purpose of monitoring the marketing or the popularity of certain parts of the website.

When using our services, we may use your data:

- To establish the required communication for the purpose of your query for a particular product. For example, when you send a query via a contact form, MP- Papirograf d.o.o. collects the personal information obtained for the continuation of communication for the purposes of commercial co-operation.
- To contact you and respond to your enrolment in the "contact us" form.
- When a user visits our web site and clicks on a specific site, we collect anonymous information about the presence of specific sub-sites within our website (Google Analytics Tools).

Third party collaboration

We do not rent or sell your personal data to a third party.

We do not share any personal data of our users with any third party.

Our employees are not entitled to use the personal data collected for the purpose of user data and MP- Papirograf d.o.o. cooperation.

Although it is unlikely, in case we get a court order from the competent legislative body, MP- Papirograf d.o.o. they will be required to provide the requested information. MP- Papirograf d.o.o. will take precautionary measures to make sure that the accredited bodies have legitimate reasons for the requested information.

Security and privacy

MP- Papirograf d.o.o. keeps personal information from unauthorized disposal and access. MP- Papirograf d.o.o. uses organizational, technical, and physical security measures to protect the collected personal data.

Cookies and other tracking technologies

The information provided by these cookies helps us understand how our users are using the web site, with the purpose of improving the content quality of users and browsing experience. Optional cookies include Google Analytics cookies (whose cookies track the attendance and analyze the site performance, which is available to MP- Papirograf d.o.o. as statistical data, without personal data of individual users), and social network cookies (eg. Facebook) that allow the user to share certain content by using one's own social network account.

When you access a website for the first time, a label will appear that warns you of the existence of the cookies and asks for your approval to accept them.

By continuing to browse the web site, you agree to the use of cookies.

A webpage user can always independently control (restrict or disable) receiving cookies by setting one's web browser. Please note that disabling cookies can affect your functionality and your interaction with the web site, so we exclude any liability for any loss of functionality and/or quality of the website content in all cases of cookies regulation control selecting by the user.

For more information about configuring cookie browser settings, visit the following links:

- learn more about private browsing and cookies settings in Firefox [here](#)
- read about the anonymous mode and cookies settings in Google Chrome [here](#)
- read the "InPrivate" mode of operating and cookies settings in Internet Explorer [here](#)

- for more information about the "Private navigation" mode and cookies settings in Safari [here](#)

By using these websites, users will be deemed to be familiar with and comply with the terms of use at any time, including processing and personal data protection and cookies options.

What are my options?

You may decide not to share the requested information with us. Keep in mind that certain information is required to get feedback about the products or services you require, as well as the response to your entry via the "contact us" form.

Access and update your personal data

To view or update your personal data, please contact info@mp-papirograf.hr to make sure it is correct. MP- Papirograf d.o.o. will do everything in its power to give you access to your requested data within 30 days of your access request and, if necessary, to update, alter or completely delete your data. If for a certain reason we are unable to comply with your request within 30 days, we will notify you when the data will be provided to you. While it is unlikely, if we are unable to share your requested data with you, we will notify you of the reason for the impossibility of performing the requested insight.

Questions related to this Privacy Policy notice

If you have additional questions or any objection to the protection of your personal data, please contact us at info@mp-papirograf.hr. Any privacy query or complaint will be recorded and investigated and the results of the investigation will be provided. If it is established that the objection is justified, all appropriate, appropriate measures will be taken in accordance with the applicable regulations.