MEDICAL ASSISTING, Certificate - 3210

Health Careers Department
CIP Code: 51.0801

***ATTENTION:* At this time, the College is not accepting new students into the Medical Assisting certificate. Future course offerings are being offered through Workforce Development. Should you have questions, please contact us at workforce@hacc.edu or call 717-780-2684.**

Medical Assisting is a multi-skilled allied health profession with practitioners working primarily in ambulatory care settings such as medical offices and clinics. This program offers the student foundation skills in medical office administration and clinical patient care required for beginning practice in the field, as well as, grounding in the legal and ethical principles governing medical practice. The program is affiliated with the American Medical Technologists. Students must take the American Medical Technologists Medical Assistant (AMT-RMA) exam in order to fulfill the requirements of this degree to graduate. However, failure to pass this exam will not prevent a student from receiving their certificate in Medical Assisting. This certificate may be completed at the Harrisburg Campus through a combination of mixed modalities (e.g., on-campus/in-person instruction, hybrid, flex, remote instruction and/or distance education).

Selective Program: Entry into this program is not guaranteed with admission to the College; this is a selective and competitive admission program; specific admissions criteria must be met. Please go to the Health Careers website (www.hacc.edu/healthcareers), or contact us at https://hacc.elluciancrmrecruit.com/apply/Account/Login.

The following requirements must be completed (at the student's expense) after being selected for, but prior to starting the clinical portion of the program. Requirements include physical examination and immunizations, background checks, drug and alcohol screens and CPR certification. The student should consider these factors before enrolling. If the student has any questions regarding this, he or she should contact the program director.

Career Opportunities
Graduates find employment in various health care facilities as Medical Assistants. ***(SOC Code: 31-9092 Medical Assistants)***

Competency Profile
This curriculum is designed to prepare students to:

- Function effectively as members of the healthcare team
- Demonstrate the entry-level competencies prescribed by the American Medical Assistants Endowment
- Take the American Medical Technologists Medical Assistant credentialing exam administered by American Medical Technologist - Registered Medical Assistant (AMT-RMA)
- Demonstrate effective oral and written communication skills

PROGRAM REQUIREMENTS (TOTAL CREDITS = 30)

General Education	Major Requirements		Other Required Courses
	AH 105 Medical Terminology for Health Careers	3	
	AH 213 Introduction to Medical Insurance	3	
	MA 140 Introduction to Medical Assisting	3	
	MA 141 Introduction to Medical Assisting: Laboratory	1	
	MA 142 Introduction to Medical Laboratory Techniques	3	
	MA 143 Intro to Medical Lab Techniques: Laboratory	1	
	MA 200 Pharmacology for Medical Assisting	3	
	MA 201 Pharmacology Laboratory	1	
	MA 212 Ambulatory Care Clinical Procedures	3	
	MA 215 Ambulatory Care Laboratory	1	
	MA 220 Medical Office Administration	3	
	MA 222 Electronic Medical Records	1	
	MA 230 Medical Assisting Externship	4	
		30	

Note: *A grade of C or higher is required for all AH and MA courses. Students must take the Certified Medical Assisting (CMA-RMA exam. Failure to pass this exam will not prevent the student from obtaining their certificate in Medical Assisting.*

RECOMMENDED SEQUENCE FOR FULL-TIME STUDENTS

Fall Semester I		**Spring Semester I**	
AH 105	3	AH 213	3
MA 140	3	MA 200	3
MA 141	1	MA 201	1
MA 142	3	MA 212	3
MA 143	1	MA 215	1
MA 220	3	MA 230	4
MA 222	1		