

BUSINESS ADMINISTRATION, Associate in Science Degree - 1026

Business Studies Department

The Business Administration AS degree is a general transfer program for the student who plans to pursue a bachelor's degree in accounting, entrepreneurship, economics, finance, human resource management, information systems, management, marketing, organizational leadership, supply-chain management, or a related field. Since the requirements of bachelor degree institutions vary widely, it is essential to choose an intended transfer institution as soon as possible and carefully follow the program prescribed in that college's catalog. Students who complete HACC's Business Administration AS degree are to be admitted at the Junior-level to any institution participating in Pennsylvania's statewide college credit transfer system. The Business Administration AS degree is accredited by the Accreditation Council for Business Schools and Programs (ACBSP). Since 1992, ACBSP is the only nationally recognized organization that grants regional accreditation to two- and four-year college and universities. This program can be completed at all of HACC's campus locations, as well as through Virtual Learning.

Transfer Opportunities

This transfer curriculum is provided as a guide for students planning to transfer to a baccalaureate degree granting institution.

Competency Profile

This curriculum is designed to prepare students to:

- Prepare and deliver oral and written presentations on business concepts in various disciplines, consistent with professional standards
- Utilize quantitative and qualitative methods of collecting, processing, and analyzing information and data to make informed business and career decisions
- Identify legal and ethical forces that impact organizational decision-making
- Make organizational decisions by applying and integrating knowledge of each functional area including; legal, economic, accounting, marketing and management.
- Successfully interact in group-settings
- Identify how diversity impacts the functioning of the local, national and global business environment
- Use appropriate business software and technologies
- Use various resources, including library resources and databases, to access and extract information appropriate for business

PROGRAM REQUIREMENTS (TOTAL CREDITS = 61)

General Education		Major Requirements		Other Required Courses	
ENGL 101 English Composition I	3	ACCT 150 Principles of Financial Accounting I	2	CIS 105 Introduction to Software for Business	3
ENGL 102 English Composition II (or)	3	ACCT 151 Principles of Financial Accounting II	2	Transfer Electives**	9
ENGL 106 Business Writing	(3)	ACCT 160 Principles of Managerial Accounting I	2		12
COMM 101 Effective Speaking	3	ACCT 161 Principles of Managerial Accounting II	2		
Humanities & Arts Elective	3	BUSI 201 Business Law I (or)	3		
Social & Behavioral Science Elective - ECON 201	3	BUSI 209 Legal Environment of Business	(3)		
Mathematics Elective - MATH 103 or 110*	3 or 4	ECON 202 Microeconomics	3		
Math or Science Elective - MATH 202	4	MGMT 201 Principles of Management	3		
Science w/ a Lab Elective	3	MKTG 201 Principles of Marketing	3		
First-Year-Seminar Elective - BUSI 101	3		20		
Wellness	$\frac{1}{29}$				

*MATH 103 is the prerequisite for MATH 110; Students may test out of MATH 103 or include it as a transfer elective. Students, who transfer to colleges that do not require MATH 110, may complete their degree with MATH 103.

**Students are to select transfer electives that are appropriate for their intended transfer institution.

RECOMMENDED SEQUENCE FOR FULL-TIME STUDENTS

Part time students can complete this program by taking one or more courses each semester.

Fall Semester I		Spring Semester I		Fall Semester II		Spring Semester II	
CIS 105	3	BUSI 201 or 209	3	ACCT 150	2	ACCT 160	2
COMM 101	3	ENGL 102 or 106	3	ACCT 151	2	ACCT 161	2
BUSI 101	3	ECON 201	3	ECON 202	3	Humanities/Art Elective	3
ENGL 101	3	MGMT 201	3	MKTG 201	3	MATH 103 or 110*	3 or 4
Wellness	1	Transfer Elective**	3	MATH 202	4	Science w/ Lab Elective	3
				Transfer Elective**	3	Transfer Elective**	3